

OLYMPIC REGION CLEAN AIR AGENCY
2940 B Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

May 14, 2014

Members present: Steve Rogers, Pacific County (Chair)
Phil Johnson, Jefferson County
Keith Stahley for Jim Cooper, City of Olympia (Vice Chair)
Karen Valenzuela, Thurston County
Mike Doherty, Clallam County
Dan Di Guilio, City of Port Angeles
Cynthia Pratt, City of Lacey
Wes Cormier, Grays Harbor County

Members absent: Tim Sheldon, Mason County

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Mark Moore, Network Administrator; Lynn Harding, Administrative Services Manager; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:01 a.m.

Rogers entertained a motion to approve the Agenda. Valenzuela moved approval of the Agenda. Pratt seconded the motion and it carried unanimously.

CHAIR REPORT

There was no chair report.

APPROVAL OF MINUTES

Rogers asked for approval of the Minutes. Pratt moved approval of the Minutes. Stahley seconded the motion and it carried unanimously.

APPROVAL OF EXPENDITURES AND DISBURSEMENTS

There was some discussion regarding the reading of the Warrants and Payroll. Several members stated they typically list them under a Consent Agenda. Myers stated the Auditor has requested we read them. McNair did note that she would ask the auditor, during our next audit, if we can include them in a consent agenda.

Rogers noted the Expenditures and Disbursements consisted of Warrants and wire transfers 63005583 through 63005644 in the amount of \$81,919.44; and Payroll 3056923 and 393188 through 393203 in the amount of \$112,570.23 for April 5, 2014 through May 9, 2014. Valenzuela moved approval of the Expenditures and Disbursements. Cormier seconded the motion and it carried unanimously.

PUBLIC COMMENT / PUBLIC HEARING / PRESENTATION

Fiscal Year 2015 Budget

Rogers opened the public hearing at 10:07 am. Rogers asked if there was anyone wishing to comment or ask questions regarding the budget. There were none. Rogers noted the hearing will be continued at the

June 11, 2014 Board meeting.

McNair wanted to present an email from Councilman Jim Cooper in his absence. Cooper had met with staff to discuss the salary survey and thought it appropriate to set up a reserve to pay for salary surveys in the future.

Valenzuela, noting she serves on the budget committee, stated this was discussed at the last meeting and we agreed to not spend any money on a salary survey. She appreciates that Cooper is working with staff, but it is handicapping to come to a decision about this request with him absent. Valenzuela requested this conversation be discussed at the June meeting, adding unless she hears a compelling case, still stands by not spending money on a survey.

McNair stated the money would be for a future survey, not this year. Valenzuela noted we removed money from the budget after the discussion and putting it back would change that.

DIRECTOR'S REPORT

Compliance Update

R.Moody noted, aside from the monthly activity report, his staff attended the Washington Air Quality Compliance Forum in Bellevue. The air inspectors around the state meet bi-annually to discuss different compliance issues. R.Moody stated our inspector Stephanie Sears had been the chair for the last 2 years and after elections at the meeting, our inspector Chris Kitchen was elected.

Also noteworthy, we did hold interviews and are in the process of contacting references for a potential new staff person. This person will be primarily working the northern counties, if all goes as planned.

Permit Actions

Goodin explained we have a scheduled public hearing in Mason County on June 9th at 5pm for ProGlass. ProGlass is a company that makes valve covers using fiberglass reinforced plastics. The biggest issue from this source would be the emission of styrene which is an air toxic. Goodin noted staff's recommendation is to approve the project as it will comply with all regulations including Washington's air toxics regulation which addresses styrene.

Also in Mason County, we have received a couple of proposals for waste transfer stations. They aren't very large, but have the potential for odors. One case is for an intermodal transfer station where they will be taking waste from containers, trucked from Alaska, and putting them on rail cars to head to a final designation. The proponent is North Mason Fiber, a company that operates a compost facility in Mason County.

We have received a Notice of Construction from the City of Port Angeles regarding a landfill stabilization project. They are moving waste from one old cell to a new one due to a plan to prevent erosion of waste into the Strait of Juan de Fuca. Di Guilio noted they have the contract and asked if ORCAA's permit will hold up the process. Goodin stated he has been working closely with them on the project and feels confident our process will not hold up the project.

Doherty asked if there was a way to give them some sort of credit for not trucking the waste. He noted it seems to be a better option to move it a city block rather than truck it, resulting in less greenhouse gas emissions. Goodin stated he could look into it. Goodin stated he would update the Board at the June meeting.

Doherty requested staff send the ProGlass notice information, via email, to the Board members. Di Guilio noted Nippon's start-up is in a continued delay. McNair stated we are continuing to work with them.

Johnson stated he agreed with Doherty that we should look into some sort of citation for communities or businesses that go above and beyond to decrease emissions such as greenhouse gases.

Valenzuela noted a discussion began last year regarding whether or not it was time to look at a countywide burn ban in Thurston County. Looking at the Compliance Report, Valenzuela asked if this type of burn ban would apply to land clearing burning as well. McNair stated it would.

Air Quality Summary

Hadley noted similar to last month, we have had 30 days of good air across our counties. We have received all of our Saturation Study instruments back and are currently putting the boxes back together for installation in Port Townsend. The installation will take place at Jefferson Mental Health Services, fire station on Jacob-Miller Road, as well as a fire station in Chimacum. Our current, permanent site is at Blue Heron Middle School.

Hadley explained she will be giving a report on the Clallam County Saturation Study at the June Board meeting, followed within 10 days by a presentation in Clallam County.

Johnson thanked Hadley for locating at the Jacob-Miller site as that is in direct line of 'odor alley'.

As discussed earlier, there is a delay with the Nippon start up and we have heard some concerns as to how what this will mean for the study. Hadley stated we have the funds to continue the study through the end of the year; once we get a better idea of when Nippon will become operational we can take another look at the timeline.

Education and Outreach

Nelson stated he has met with a few Home Owner Associations, as well as, Neighborhood Associations. We participated, for the 12th year, in Lacey's STEM fair and we are looking forward to upcoming fairs in Grays Harbor and Pacific Counties. We are still debating on some other smaller venues, such as the Dungeness River Festival that we attended last year.

We are gearing up for the summer fire safety burn ban season. The fire safety ban typically begins July 1 for most counties, and July 15 in Thurston. Notices will be sent out to all of our permit holders.

The woodstove program is doing well and we continue to get more and more ductless heat pumps replacing woodstoves.

Finance/Administrative Update

Harding stated we were awarded a 2% reduction on our medical premiums through AWC. This equates to about a \$3,000.00 savings. There was 77% participation of employers earning the 2% reduction. A criteria to earn the reduction was to receive 90 out of 100 points on the application. We continue to send in updates on our wellness program and let AWC know we are fully supported by our Board.

About a year ago we moved to a new vendor for our credit card transactions, Harding noted. We have seen an increase in users utilizing the service on their own, meaning they are not calling the office to have staff run their cards.

Harding noted staff continues to market our vacant space.

Harding explained we are near the end of our fiscal year and have tightened up on our expenditures. We originally thought we would be spending approximately \$142,000 out of our reserves, we will be closer to \$46,000.00.

Harding also wanted to share that several employees, their spouses and children, that participated in the YMCA Fun Run.

Executive Director's Report

McNair reminded the Board that we were assisting JLARC in their gasoline station registration study. Staff met with their analyst to go over our program and then our inspector, Mike Shults, took them out on inspections of gas stations so they could see firsthand how we inspect small, medium and large gasoline facilities. They will be gathering similar information from the other local air and Ecology as well.

The Supreme Court has notified EPA they need to get the 2008 Ozone Standard out. McNair noted they are already working on the 2015 standard but had yet to release the 2008. McNair explained the 2008 standard was set at 75 ppb and the next potential standard will be between 60 and 70 ppm per an 8 hour period. We do have some concerns about our ability to stay in attainment with the lower (60-70ppb) standard, McNair stated.

McNair attended the Air Directors' meeting and Ecology gave a briefing on what they would be looking for in the legislature for next year. There are 3 diesel proposals and they hope to continue with the woodstove program, as well as, a place holder for climate change.

During the NACAA conference, McNair noted, we had a chance to explain our woodstove change out program and the other members were amazed at how affective our program has been at removing the dirty stoves and getting people to replace them with new, cleaner forms of heat.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

Rogers commenting on idling vehicles stated the local Kiwanis club meets at the local hospital and he was surprised to see several employees' cars idling in the parking lot. Another issue he ran across is that on Facebook there are several buy and sell sites that have listed old woodstoves and appear to be both selling and giving them away.

Pratt noted she has been trying to get the city to put electrification into the design standards of warehouses. She explained the large trucks idle while they wait to load and it can be a big problem.

Johnson stated he didn't see a need for McNair to talk to the auditors about reading the Expenditures and Disbursements. Johnson's opinion was the rules may change with each auditor and because we have been reading it for several years, we might as well continue.

Doherty reminded the Board that Olympia has an idling program if anyone is interested in learning more, we might request a presentation or set up a tour with Public Works. Doherty felt Olympia would be a good showcase for many green projects.

Doherty stated recently the 3rd National Climate Assessment report came out and there was a section on the Pacific Northwest impacts. Doherty noted there is a timber county dilemma of the forest service not logging and the projection that because of that a large portion of their budget will be utilized in fighting forest fires. Because they are doing less thinning it increases the risk of forest fires. Perhaps a local air authority could look over the report and talk to forest service folks about what kind of impacts it could have on the environment. There was also a study done looking at the impacts of industrial air from China. One of the impacts of the industrial air is that it shields the northwest from the heat and as China begins cleaning up their air we'll get more intense heat, which again, could create additional forest fires.

ADJOURNMENT

There was nothing further from the Board.

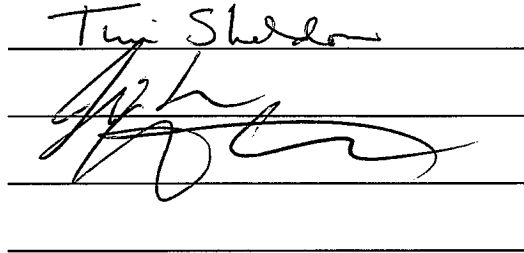
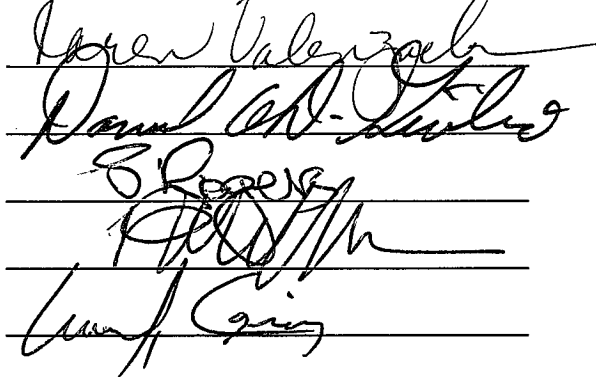
The meeting adjourned at 10:58 a.m.

PRESENTED BY:



Francea L. McNair, Executive Director

APPROVED BY:



APPROVED and SIGNED this 11 day of June 2014