

OLYMPIC REGION CLEAN AIR AGENCY
2940 B Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

March 12, 2014

Members present: Phil Johnson, Jefferson County (Chair)
Jim Cooper, City of Olympia
Karen Valenzuela, Thurston County (Vice Chair)
Terri Jeffreys for Tim Sheldon, Mason County
Mike Doherty, Clallam County
Dan Di Guilio, City of Port Angeles

Members absent: Steve Rogers, Pacific County, Cynthia Pratt, City of Lacey
Wes Cormier, Grays Harbor County

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Mark Moore, Network Administrator/Monitoring Technician; Dan Nelson, Public Information Officer; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:00 a.m.

Johnson asked if there were any additions or omissions to the Agenda. Di Guilio moved approval of the Agenda. Cooper seconded the motion and it carried unanimously.

CHAIR REPORT

Johnson congratulated McNair and her staff with the remodel, noting they finished on time and nearly on budget.

APPROVAL OF MINUTES

Johnson asked for approval of the Minutes. Jeffreys moved approval of the Minutes. Cooper seconded the motion and it carried unanimously.

APPROVAL OF EXPENDITURES AND DISBURSEMENTS

Johnson noted the Expenditures and Disbursements consisted of Warrants and wire transfers 63005494 through 63005535 in the amount of \$55,169.63; and Payroll 388822 through 388838 and 3056809 in the amount of \$117,527.99 for February 8, 2014 through March 7, 2014. Cooper moved approval of the Expenditures and Disbursements. Valenzuela seconded the motion and it carried unanimously.

PUBLIC COMMENT / PUBLIC HEARING / PRESENTATION

There were no public in attendance; no hearings; and, no presentations.

NEW BUSINESS

Special Recognition

Cullen Stephenson, Ecology, explained each year Ecology presents an operator of the year award to

acknowledge and appreciate field operations that support Washington's air monitoring network. Sean Lundblad, and Mike Ragan, also of Ecology, assisted in presenting the award to Odelle Hadley.

Hadley thanked Ecology, noting she also wanted to recognize Mark Moore for his work in the communications and monitoring field as well.

McNair added Hadley is currently working on drafting a grant proposal to EPA regarding additional monitoring equipment for Cheeka Peak.

Doherty asked what type of cabling is used for communications at Cheeka Peak. It was noted they have DSL lines. Doherty suggested Ecology write a letter of support to the lobbying group for West End Broadband. This group is working on getting fiber up to Neah Bay area. Stephenson stated he would work with McNair and Stu Clark of Ecology.

Johnson recessed at 10:17am to celebrate. The meeting reconvened at 10:22am.

DIRECTOR'S REPORT

Compliance Update

R.Moody explained the Quilcene Fire District #2 in Jefferson County has taken on land clearing permitting in their area. Jeffreys asked how a district can be authorized to do that; do they just make the request to ORCAA. R.Moody stated that was correct. Cooper asked if the same system is used so ORCAA has access to the data. R.Moody explained they do not use our system, it will be paper based. The data is available if we need it, R.Moody noted.

R.Moody stated we have started the recruitment process for an inspector to be based out of Clallam/Jefferson area. We will take applications through early April.

Going back to the permitting issue, Di Guilio asked if there is any coordination with the fire districts or is ORCAA out of the picture. R.Moody explained we do have a memorandum of agreement that spells out what they will do and what our involvement would be. The districts will handle the permitting (land clearing and residential) and complaints and ORCAA will provide advertising, announcements, brochures, etc. as well as step in to provide enforcement when needed. Di Guilio asked if ORCAA would have any record of the permits in these areas. R.Moody stated we would not. Clallam Fire Districts #2 and #3 have been handling these burns for a decade and it has worked quite well. Di Guilio asked how complaints or questions are handled if a constituent calls ORCAA about a burn in those areas. R.Moody noted we would redirect them to the appropriate fire district.

Valenzuela requested additional information on Silver Springs. R.Moody explained we have received complaints and staff went to the site twice this past month. No odors were detected on the first visit, the second visit they did detect odors but not of a level we would pursue enforcement. Valenzuela asked if there is a report, which coincides with the complaint report, explaining the outcome of a case. R.Moody explained there is not currently a report that would show that information. If there is a case of interest we can pull the record, R.Moody noted. Valenzuela explained her question relates to whether or not Thurston County should expand the non-burning area further out into the county.

Doherty asked if a city or county Fire Marshal were to write a ticket for a violation and it ends up in district court, does ORCAA hear about it. Only if they notify us, R.Moody explained. Cooper requested a discussion regarding working with Fire Districts who are doing ORCAA's work. He asked that it be put on the next agenda.

Permit Actions

Goodin stated we had received a source test plan from Silver Springs and have told them they need to

test during the spring. We will continue working through the details with their contractor, Goodin noted.

Goodin wanted to point out a few cases, starting with ProGlass in Shelton. ProGlass is a fiberglass reinforced plastic company wanting to operate in the John's Prairie area. Goodin explained they will be a minor source based on their desire to cap their emissions.

We have been working with Nippon regarding issues they are having with their new co-gen boiler, Goodin explained. Nippon is scheduled to test in April, however with the issues they are having, we are currently working with EPA to see if they can test at a later date, once the boiler is running properly. Doherty stated he hoped ORCAA is working with Nippon. We have a solid waste issue in the area and if clean wood waste can be burned, as well as clean Christmas trees, Scotch Broom, etc. to help with other waste streams that are hauled to Oregon. Goodin stated the work has been done and there are conditions in the permit that facilitate use of clean wood waste.

Air Quality Summary

Hadley began by stating we are moving out of our "moderate to unhealthy air quality" days and we have had good air quality for the month of February. She did note the one day, in Lacey, where we hit moderate.

March marks the final month of the Clallam County Saturation Study. The instruments are still currently running in Clallam County but will be pulled at the end of March. Hadley added she is planning on presenting the data at an open meeting in Clallam County, likely sometime in May. Hadley explained she will need time to analyze the data and prepare the information for presentation. McNair noted the Board will get the presentation prior to the public one.

Hadley noted we will be sending the instruments out for calibration in April and we plan to reinstall them, in Port Townsend, in May. Hadley did state they do not have sites for the instruments at this time but will be making contact with potential sites very soon. Johnson, noting the potential areas Hadley has mentioned, felt the community will complain if there isn't a monitor in "odor alley". McNair explained the difficulty in locating viable areas to place equipment. There are a lot of criteria that need to be met, McNair stated.

Cooper asked what our communications process with the cities and counties consist of when we site these instruments. Do we do some sort of informative presentation with the criteria? Hadley state we have not done any presentations directly with cities or counties, but we do discuss it with the facilities. Di Guilio stated he just reported to his council. McNair noted we did hold a public meeting in Sequim and we have spoken directly with the city manager in Port Townsend, but not the council.

Hadley explained one of the instruments for the Ultra-fine study has been shipped to Finland. We had it for approximately six weeks, which was in the proposal. We will be asking if it is possible to get it back. We continue to operate the other instruments in Clallam County through the early part of the summer. We will then be moving the study to Jefferson County. The Saturation Study will run through the winter, Hadley stated.

Hadley stated she is applying for a grant from EPA. It is a peer review grant process, so it is different than what we got from the legislature. EPA may be supportive of the project, however their staff will not be reviewing the grants; they will be reviewed by other scientists. The grant is for a new black carbon monitor and a CO2 monitor for the Cheeka Peak site.

Nelson, Moore and Hadley attended a national conference in North Carolina. Hadley noted they did end up stuck in North Carolina for an additional 48 hours due to a snow and ice storm.

Johnson stated he was still unsure of the best approach regarding briefing the council on the monitor

siting. McNair offered to speak to the city manager and get their opinion. The Board felt that was appropriate.

Education and Outreach

Nelson stated the national conference in North Carolina included both communicators and monitoring staffs. Nelson noted he met with many local and went over how we have been dealing with the biomass. It was noted that those that Nelson talked to, looked to ORCAA as having done it right. They were impressed with our open public hearings, allowing the people to speak and ask questions.

Nelson wanted to praise staff member Jackie Wallner. While Nelson was in North Carolina an issue arose with one of the woodstove change out applications. Wallner stepped up and worked as an intermediary between the customer and Nelson, get the paperwork completed and the grant sent out to the homeowner.

Two of our staff members, Odelle Hadley and Jennifer DeMay presented to the Expanding Your Horizons. A third staff member, Christi Duboiski participated via video recording. Their presentation explained how women can have a positive role in the sciences.

Nelson stated we have depleted the funds from our original woodstove buyback grant and are underway on our new one. In calendar year 2013 we approved 80 projects; so far in 2014 we have approved 25. We are confident there will be no carryover of funds.

Jeffreys asked Goodin if we post submitted NOC applications online. Goodin stated there is a hierarchy that determines when a permit is going to be noticed publicly. If the project is big enough to trigger public noticing, it is posted online when we issued the preliminary determination. Goodin added we do post a notice for every application stating it is available for review.

Finance/Administrative Update

McNair explained Harding is out of the office this week.

Executive Director's Report

McNair wanted to let the Board know the staff did an amazing job working together and with their specified tasks. Also, Harding did a great job keeping track of all the schedules (contractors, etc.) during the move.

McNair stated staff has met to discuss how we want to deal with marijuana. McNair stated she thought all locals were on the same page with regards to permitting these projects, however during the directors' meeting it was apparent they are not as far along in the decision making process as we are. We do hope that we all agree on the best way to deal with this industry. McNair noted staff has reviewed Denver Colorado's best management policy and we feel it will work for us.

Doherty asked if staff will be contacting applicants. It appears, from reading the information, staff won't contact them unless they become a nuisance. McNair explained we have given out fact sheets to the county and city planning departments. Our intent is to get them onboard with our best management practices, McNair noted. Doherty noted his concern is that a business could invest in a property and if they are a nuisance ORCAA staff will then get involved. If ORCAA is involved in assisting earlier on, with regards to where they should be located, it would be less of an impact on their investment. Valenzuela noted it is the county's responsibility, as the land use regulator, to decide where they can and can't go. Goodin did note the form we sent out does have the best management practices attached. The applicants can read it and make an informed decision, Goodin stated.

Jeffreys asked if ORCAA will be changing the Denver sheet to say ORCAA. Goodin explained we are not quite ready to state Denver's practices are our practices at this time. Basically we are telling applicants the Denver best management practices are the best to follow. Goodin stated we would like to change some of the information and we will do that once we have discussed the issues with the other locals. Cooper noted, even with the explanation, he felt handing out a 2011 document from Denver was not appropriate. McNair noted we can work on that. Some additional discussion followed. There was no action required of the Board.

McNair stated the legislature ends this week and after meeting with some of the ecology staff it was noted there really isn't anything coming down that will directly impact us. (Valenzuela excused herself at 11:35am) There was a piece of legislation that passed in the last session. The legislation asked Joint Legislative Audit & Review Committee (JLARC) to do a study on gas vapor regulation through the transportation budget. McNair explained they will be coming out to look at gas stations -- gasoline facilities feel they shouldn't have to be registered because they don't pollute, we disagree. Staff will be doing inspections with a JLARC staff member who will ask a series of questions, resulting in a report back to the legislature.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

Johnson shared that the Students for Sustainability at the Port Townsend High School raised \$25,000.00 and will be traveling from Port Townsend to Washington D.C. using only public transportation (bus, train, etc.) making 55 stops along the way. They will be picking up petitions that related to carbon emissions and promoting a carbon tax Johnson noted. Doherty requested a copy of the petition.

ADJOURNMENT

There was nothing further from the Board.

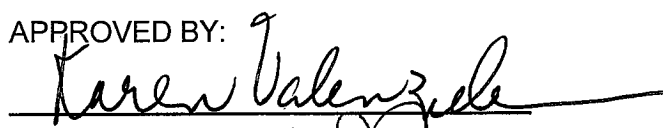

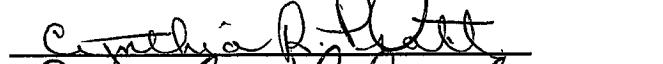

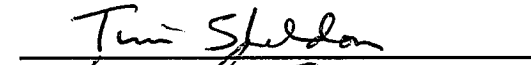
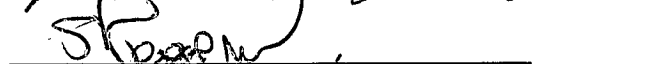

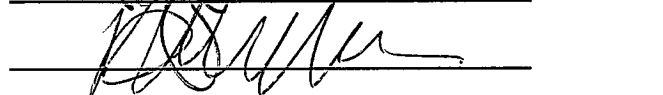
The meeting adjourned at 11:42 a.m.

PRESENTED BY:



Francea L. McNair, Executive Director

APPROVED BY:

APPROVED and SIGNED this 9 day of April 2014