

OLYMPIC REGION CLEAN AIR AGENCY  
2940 B Limited Lane NW  
Olympia, Washington 98502

**BOARD OF DIRECTORS MEETING**

January 8, 2014

Members present: Phil Johnson, Jefferson County (Chair)  
Jim Cooper, City of Olympia  
Karen Valenzuela, Thurston County (Vice Chair)  
Steve Rogers, Pacific County  
Mike Doherty, Clallam County  
Dan Di Giulio, City of Port Angeles  
Cynthia Pratt, City of Lacey  
Wes Cormier, Grays Harbor County  
Terri Jeffreys, for Tim Sheldon, Mason County

Members absent:

Legal Counsel: Jeff Myers and Julie Carignan of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Mark Moore, Network Administrator/Monitoring Technician; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services Manager; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:03 a.m.

Johnson asked if there were any additions or omissions to the Agenda. Pratt moved approval of the Agenda. Cormier seconded the motion and it carried unanimously.

**CHAIR REPORT**

There was no report.

**APPROVAL OF MINUTES**

Johnson asked for approval of the Minutes. Valenzuela moved approval of the Minutes. Cooper seconded the motion and it carried unanimously.

**APPROVAL OF EXPENDITURES AND DISBURSEMENTS**

Johnson noted the Expenditures and Disbursements consisted of Warrants and wire transfers 63005399 through 63005448 in the amount of \$25,841.42; and Payroll 3056635 and 384418 through 384435 in the amount of \$114,235.55 for December 5, 2013 through January 2, 2014. Cooper moved approval of the Expenditures and Disbursements. Jeffreys seconded the motion and it carried unanimously.

**PUBLIC COMMENT / PUBLIC HEARING / PRESENTATION**

There were no public in attendance; no hearings; and, no presentations.

## **NEW BUSINESS**

### Surplus – Tape Drive

McNair explained we used to use a tape drive for our back up system. It is strictly hardware, no longer necessary and would like it declared surplus. McNair noted we will place it on Craig's list for approximately \$200.

Pratt moved approval of the surplus of the tape drive. Valenzuela seconded the motion and it carried unanimously.

## **UNFINISHED BUSINESS**

### Building Update

McNair noted we did discuss this at the Finance Committee meeting. Basically, we are proposing we move to the other side of the building. It is a better work environment for our staff and will better accommodate our staff. McNair noted we have had difficulties renting out that side while successfully renting out smaller offices on our second floor. We have discussed the possibility of moving with our current tenants and they are willing to switch sides. McNair explained the some of the changes proposed for both sides of the building. McNair noted that Harding has gotten bids and put together a rough price proposal and is confident the cost will be under \$25,000. Harding added once we move and our rental space is fully leased the revenue generated will be \$58,000 per year.

Valenzuela noted the Finance Committee suggested staff hold an open house for the Board, once staff is fully settled into the new side. McNair did state we are hoping the move will occur in March. Cooper stated he had asked how long staff anticipates payback for the cost of the improvements for the move and was told about 5 years.

Pratt moved staff be allowed to go forward with the building improvements and updates as presented. Doherty seconded the motion and it carried unanimously.

### Sale of Prius

McNair stated we have put the Prius on Craig's list following the last meeting. The car sold within 24 hours and we received the price we had listed it for.

## **DIRECTOR'S REPORT**

### Compliance Update

R.Moody stated he didn't have an official report and asked if there were any questions regarding the compliance report. Myers stated he had a phone conversation with the city attorney for Aberdeen regarding a building abatement. ORCAA had concerns and talked to the city staff. Myers noted the city attorney wanted to pass along their compliments to staff about how responsive they were, how easy they were to work with and how on top of the situation they were, Mike Shults in particular.

Rogers noted there had been a fire in South Bend and the owner has indicated they will be tearing it down. Rogers asked if ORCAA is aware of this situation. R.Moody stated he would check into it.

### Permit Actions

Goodin noted permitting has slowed down in December but are beginning to ramp back up. Noteworthy cases would include ProGlass, a fiberglass products business located in Shelton. Another application for

Shelton was from McComb and Wagner Crematorium. This funeral home will be moving and has requested a permit for the crematorium. Goodin explained we have several permits on hold because we are waiting on data. Goodin also noted staff will be busy with stack testing over the next few months. We recently witnessed the stack test for Granite Construction and the preliminary numbers did show compliance. Johnson asked who performs the testing. Goodin explained the sources have to hire a third party to perform the tests and ORCAA staff oversee the tests.

Valenzuela explained Thurston County held a public hearing on interim regulations for the growing of marijuana. Valenzuela noted she learned ORCAA could play a role in the permitting process, depending on the equipment that may be installed. Valenzuela felt this could be problematic for these entrepreneurs as the Liquor Control Board has placed a very tight timeline to get their permits in order to become a functioning establishment. The local governments typically take longer than the Liquor Control Board is anticipating.

Goodin explained the air agencies have been discussing these issues and we did attend a presentation from the Liquor Control Board on what may be involved. Goodin noted we have also been in contact with county staff. ORCAA will be in a permitting mode *if* the process has a combustion source that is above 1 million Btu/hour, or *if* the process involves a volatile organics for chemical extraction. Besides the permitting side of things, the growing of marijuana can be odorous as the plant themselves produce volatiles. We have yet to know if they will be classified as agricultural or not. If they are agricultural they are exempt from permitting and ORCAA regulations.

Jeffreys mentioned she had heard discussions regarding the elimination of any by-products and burning was discussed as an option. Goodin noted he had not heard any discussion regarding burning; however, we have received requests from law enforcement to dispose of drugs and paraphernalia in large boilers in our jurisdiction and we have allowed it in the past. Field burning would likely be subject to agricultural rules.

Valenzuela stated she had a question regarding complaints. She has received a complaint from a constituent who claims they have been dealing with ORCAA for years and have not gotten relief. The complaint pertains to a neighbor who burns a woodstove and it aggravates the complainant. R.Moody explained we start with education, working with parties to reach solution. R.Moody was aware of the situation and explained staff has been out to the site multiple times but have yet to document a violation.

Goodin continued, noting Silver Springs will be testing soon and we are currently working with them on the test protocol.

#### Air Quality Summary

Hadley noted air quality was a bit better this month. We did call a burn ban that lasted only 15 hours, Hadley stated, and what that shows is models are not always accurate. Hadley briefly went over her slides showing the air quality in our jurisdiction and explaining the correlation between our numbers and the national standard (3 year average). We are currently at about 80% of the standard.

Hadley gave a brief update on the saturation study, noting we are still having some problems collecting data in Sequim due to power outages. Hadley did note the data we have collected is very comparable to the other sites. Hadley pointed out as we move into the colder, winter months Stevens Middles School begins to show the higher numbers.

The ultra-fine particle monitor has been installed and we are working with UW's Atmospheric Sciences Department who are providing additional trajectories for the study. We will continue working with the UW staff to get additional instruments installed.

Cooper asked if ORCAA does any monitoring, or coordinating efforts with regards to radiation. Cooper noted the state seems to be about a year and a half behind in their recommendations and advice around

Fukushima. Hadley noted there is a lot of perception that isn't entirely accurate. Jaffe's crew did monitor for radiation during the initial blast and did detect some hot particles, but they were well within the EPA safety limits. Since that time, the numbers have only decreased. Most of the concerns people are reading and hearing about have more to do with water quality Hadley explained.

Valenzuela and Pratt excused themselves at 10:55 a.m.

Di Guilio asked for clarification on the saturation study, are we showing that Stevens is still the best spot for monitoring. Hadley explained it has been discussed and at this time we still feel it is the best spot because in the winter time it does show the highest levels. Once we have the full annual data, Hadley explained, we will have a better answer.

### Education and Outreach

Nelson explained it has been reasonably quiet thus far. We have had a slight increase in chem-trail complaints and we refer them to the FAA. We have actually been receiving requests to call burn bans, one specifically requesting the bans start when we hit moderate. Nelson explained we can't do that, but we did promise to keep the person informed of air quality and signed them up on our email alerts.

Nelson pointed out a map that showed the woodstove buyback and bounty participation. Nelson stated we approved 81 projects in 2013 compared to 44 projects during 4 months of 2011 and all of 2012. We have been seeing more interest in the ductless heat pumps. We have issued 14 bounties (\$350 for removal of stove). Cooper asked if that can be quantified in terms of pollution. Nelson stated he thought it was about 140 cords of wood a year that will not be burned.

Doherty asked if you can compute what amount of pollution is avoided by businesses hauling waste wood to be burned in a boiler rather than out in the open. Goodin noted there is a conversion tool (calculator) on our website.

Cooper asked if the cities could assist in the woodstove program in any way. Nelson noted we have had assistance from the cities with mailings and we will be contacting the cities again in the spring.

### Finance/Administrative Update

Harding stated the Finance Committee met this morning and went over the quarterly financial report. Cooper explained the review of the finances was positive and the committee feels staff is on track and in good health. It appears, from staff presentation, the current budget will be able to absorb the move and building modifications.

### Executive Director's Report

McNair noted she and Nelson will be setting up meetings at each of the counties and cities as time permits. A meeting in Clallam County is scheduled February 3<sup>rd</sup>, McNair stated. Doherty offered that staff may want to request a tour of the HVAC system and solar system Clallam County uses. Doherty asked if staff had hired a new Port Angeles inspector. McNair explained we have closed our Port Angeles office at this time and are hoping the county or city will be able to accommodate our Olympia staff with a desk on occasion. Doherty was disappointed and stated staff will get push-back due to lack of coverage for the north counties. McNair explained we had absolutely no luck with regards to receiving applications for a Port Angeles position.

McNair stated we will need to put together a new finance committee at our February meeting. Our annual meeting is in April and we'll have Board elections at that time.

EPA has some potentially new woodstove regulations, McNair explained. The northwest region has been

on EPA for several years regarding hydronic heaters (residential sized wood fired boilers used to heat homes and water). These types of heaters are not allowed in Washington State as they don't meet our regulations. EPA has now come out with a three tiered system, looking at woodstoves and hydronic heaters. These new regulations will only impact new equipment—taking effect 2015.

Cooper stated Harding mentioned even with tenants we are still paying a portion of our mortgage. Have we looked at putting a solar project on this building, Cooper asked? McNair stated we have asked about it but we didn't get any interest. Cooper stated there is a way to set up a non-profit or corporation model project. Cooper suggested if staff is interested to call Jay Burney, Olympia Assistant City Manager or Rich Hoy, Olympia Public Works Director to get additional information. Doherty added another resource would be Rita at WSU Energy.

## EXECUTIVE SESSION

There were no items for Executive Session.

## FOR THE GOOD OF THE ORDER

Doherty stated he was inspired by Cooper's discussion regarding electric vehicles during the previous Board meeting. Doherty explained he talked to the Clallam County tourism staff about adding charging stations around the Olympic Peninsula for 'green' tourists.

## ADJOURNMENT

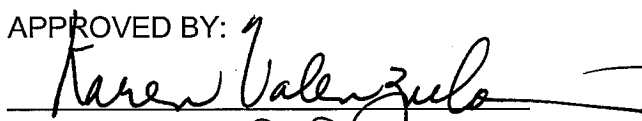
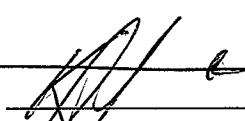
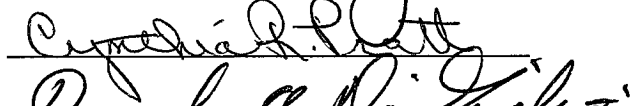

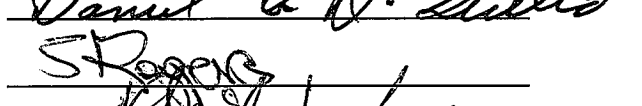
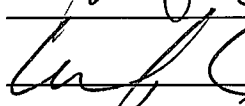
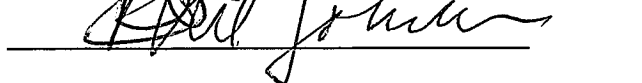
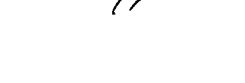
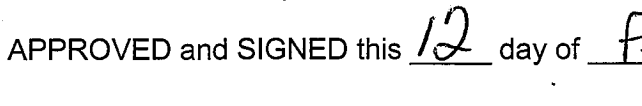

There was nothing further from the Board.

The meeting adjourned at 11:29 a.m.

PRESENTED BY:

  
Francea L. McNair, Executive Director

APPROVED BY:

APPROVED and SIGNED this 12 day of February 2014