

OLYMPIC REGION CLEAN AIR AGENCY
2940 B Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

November 13, 2013

Members present: Phil Johnson, Jefferson County (Chair)
Art Starry for Karen Valenzuela, Thurston County (Vice Chair)
Keith Stahley for Jim Cooper, City of Olympia
Steve Rogers, Pacific County
Wes Cormier, Grays Harbor County
Mike Doherty, Clallam County
Dan Di Guilio, City of Port Angeles

Members absent: Cynthia Pratt, City of Lacey
Tim Sheldon, Mason County

Legal Counsel: Jeff Myers and Julie Carignan of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Mike Shults, Air Quality Specialist III; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Mark Moore, Network Administrator/Monitoring Technician; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services Manager; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:00 a.m.

Johnson asked if there were any additions or omissions to the Agenda. Cormier moved approval of the Agenda. Starry seconded the motion and it carried unanimously.

CHAIR REPORT

There was no report.

APPROVAL OF MINUTES

Johnson asked for approval of the Minutes. Di Guilio moved approval of the Minutes. Cormier seconded the motion and it carried unanimously.

APPROVAL OF EXPENDITURES AND DISBURSEMENTS

Johnson noted the Expenditures and Disbursements consisted of Warrants and wire transfers 63005299 through 63005350 in the amount of \$22,306.24; and Payroll 3056408, 3056409 and 379887 through 379902 in the amount of \$107,670.17 for October 3, 2013 through November 7, 2013. Di Guilio asked what the \$900 payment to Yakima Clean Air Agency was for. Harding explained they conduct smoke school training for our inspectors. Cormier moved approval of the Expenditures and Disbursements. Doherty seconded the motion and it carried unanimously.

PUBLIC COMMENT / PUBLIC HEARING / PRESENTATION

Composter Presentation

McNair stated Mike Shults, Air Quality Specialist III, will be giving a presentation on composting. McNair noted Shults assists in teaching classes on composting. Shults presented an overview of how ORCAA works with composting operations with regards to permitting and inspections and what we look for, as well as how staff handle citizen complaints with regards to odors from these types of facilities. Shults showed photos of the different types of composting systems.

Rogers asked if staff had been notified, by EPA, of the Kindred Highland property in Tokeland with regards to crab shells. Shults stated staff has been involved in the process but had not received anything recently. Rogers noted EPA gave the green light to the project. Staff had not received this notification, but would look into it.

NEW BUSINESS

Coal Train Letter

McNair explained the scoping period is currently open for the Longview facility and the draft letter is in regards to that facility. McNair stated she felt there were additional issues that need to be addressed in the EIS and drafted the letter for the Board to consider.

Johnson requested the word *should* be replaced with the word *need* throughout the document. The Board requested additional time to read the letter and get comments back to McNair.

Doherty requested a paragraph related to bunkering tankers and oil spills be added to the letter. McNair stated she would edit the letter and get it out to the Board before the end of the week. Any additional comments will need to be to McNair by Monday, November 18th. Due to time constraints and not all members signing the document, the Board decided McNair would sign the letter on their behalf.

DIRECTOR'S REPORT

Compliance Update

R.Moody noted several Notices of Violations were sent out to registered sources for failing to pay their annual fees. The compliance staff continues to be busy with inspections, permits and complaints. Starry asked if the Silver Spring complaints were validated by staff. R.Moody stated some of them were validated, however none were at a level to warrant a Notice of Violation.

Permit Actions

Goodin proudly noted the report showed a page and a half of finalized permits. Goodin noted the permitting section is currently fully staffed and our new engineer has recently issued his first permit. Goodin stated we have completed our air quality permitting for Imperium Renewables and Westway Terminals, and have issued public notice. The SEPA has been nullified and is now being held up by Shorelines Appeal. We will put these permits on hold until the process is complete. Goodin noted we did not receive any comments during the comment period.

Air Quality Summary

Moore stated the last month was atypical weather for October. There was heavy stagnation as the Thurston County summer burn ban was concluding. Moore explained we requested our citizens to voluntarily refrain from burning and it made a difference.

Moore explained we are currently hosting two new instruments at our Lacey site. The instruments (Nephelometers) we are currently using, at all of our sites, are no longer being manufactured and we can no longer get parts to maintain them. Ecology will be replacing them but need to test the new instruments for correlation.

Hadley and Moore made several trips to Port Angeles in October. The Port Angeles library has agreed to extend their memorandum of agreement to host the Saturation Study instruments until April. We recently installed meteorological instruments at the site. The data will be used to better analyze the trends in air quality. With regards to the Ultra-fine study, the UW professors have decided to use the Port Angeles Fire Station site. The meteorological instruments will be installed there as well. We do expect an official project plan, from the UW, by Friday. Moore stated the plan will be posted to the website once it is approved. Doherty requested a copy be sent to Di Guilio and himself. Johnson asked if the ultra-fine study will do speciation. Moore stated yes, and the

UW has a large number of instruments to be installed and will be able to give us a lot more information.

There was some discussion regarding siting of the instruments, suggesting additional sites that might be better than the fire station. Moore stated he would look into the suggested sites, however noted the UW is overseeing this project.

Education and Outreach

Nelson explained our new online permitting came in very handy during our voluntary burn restrictions in October. Because we request email addresses on our online burn permits, we were able to send out a mass email to permit holders to alert them to the air quality issue and request them not to burn. We received very positive feedback.

Nelson showed a map of the wood smoke reduction distribution for the woodstove replacement program. The pins on the map show where removals have taken place. With these removals, Nelson explained, we have eliminated the burning of approximately 160 cords of wood each year. We also have a bounty program for those citizens who would like to remove an uncertified stove without having to replace it with another form of heat. We pay \$350 for the stoves once we have verified they were destroyed.

McNair and Nelson have begun the process of visiting the jurisdictions to reach out to the departments (planning, permitting, etc.) so we can all work together on projects before they begin. We also discuss asbestos and demolition permits, Nelson noted.

Finance/Administrative Update

Harding stated we have been showing our rental space and are currently have seven tenants in our building. Rental income is currently \$2148 per month. Harding explained we have determined small spaces are easier to rent and because of that we will be creating offices in the large area next door. Construction will begin once permits are secured. Harding stated we had budgeted for leasehold improvements and we have estimated the construction will be under \$5,000. If we find the amount will exceed this estimate we will alert the Board.

Harding noted we have hired a new janitor, replacing Jackie Wallner who has recently been promoted to the front desk position.

With regards to our finances, Harding explained, our major and minor notice of construction income is exceeding our projections, 87% and 48% respectively. Asbestos is also exceeding our budgeted amount at 50%. We have received 97% of our annual registration fees, to date.

Doherty asked if there is a penalty to pay off the building early. Harding noted there is no penalty and the principle balance at this time is \$386,000 and we would save \$54,000 in interest (over the next 8 years) if we paid it off today.

Executive Director's Report

At the Air Directors' meeting, McNair stated, PSCAA discussed their non-attainment area, which does not have natural gas service, and explained they are working with a company that adds controls to uncertified woodstoves to make them cleaner burning appliances. We will keep watch on this as it may be something we can use in our jurisdiction as well.

McNair and Nelson recently visited the City of Shelton and discussed permitting, both Notice of Construction and asbestos/demolition. City of Shelton uses paper permits still, however they do attach copies of our asbestos/demolition permits to the packets they hand out to citizens. They are aware of our online permits and can pass the information on to citizens.

Ecology is going through a rule making process, looking at streamlining—cutting down on duplication—and we will be part of the process. The Air Operating Permits will be part of this process. McNair explained she had noticed the oversight fee from Ecology for AOPs, last year, was \$11,000 for our sources and this year, will be

\$25,000. McNair questioned Ecology and Ecology explained they base their fee on the cost of the program, divided by the number of permits in the state. The reason for the large increase this year is due to the inclusion of the rule making costs.

Another topic from the Air Directors' meeting was in situ burning. Ecology explained if there is an oil spill there are issues with water and air and we need to work together. McNair stated it is our intent to work very closely with Ecology.

McNair noted Region 10 and EPA will be meeting in December and she will be attending. She noted she will be looking for answers regarding NSPS for woodstove standards and where are we with ozone.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

Doherty noted on the 6th of December the Climate Legislative Executive Workgroup hold their last hearing in Olympia. There will be a recommendation out in late November that staff may want to testify on. McNair stated she would look into it. Doherty also noted some states have demonstration projects and he suggested we put in a paragraph encouraging local government, state agencies, etc. to assist in contributing some funding for projects.

ADJOURNMENT





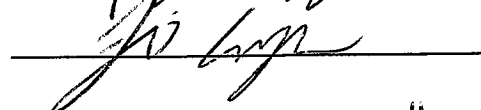
There was nothing further from the Board.

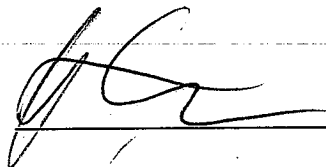
The meeting adjourned at 11:17 a.m.

PRESENTED BY:


 Franacea L. McNair, Executive Director

APPROVED BY:



APPROVED and SIGNED this 11 day of December 2013