

OLYMPIC REGION CLEAN AIR AGENCY  
2940 Limited Lane NW  
Olympia, Washington 98502

**Finance Committee Meeting**

January 14, 2015

Members present: Steve Rogers, Pacific County  
Jim Cooper, City of Olympia  
Cynthia Pratt, City of Lacey (Chair)

Members absent:

Other Board:

Staff Present: Fran McNair, Executive Director; Lynn Harding, Administrative Services Manager; and Debbie Moody, Office Manager/Recorder

The meeting came to order at 8:59 am.

Rogers noted he has appointed himself as a member of the committee.

Cooper moved approval of the Agenda. Rogers seconded the motion and it carried unanimously.

Cooper moved approval of the October 8, 2014 Minutes. Rogers seconded the motion and it carried unanimously.

**DIRECTORS REPORT**

FY2015 – 2nd Quarter Report

McNair went line-by-line over the quarterly report, noting our budget is on target. Our revenues are at 48% and expenditures at 49%, McNair stated.

McNair did note our woodstove bounty program has gone well and we will be bringing a resolution to the board to accept an additional \$25,000 for removal of additional stoves. We will be requesting \$200,000 for next year.

Regarding the Ultrafine Study, it appears we will have about \$75,000 left at the end of the biennium. We have been talking to Representative Tharinger about carrying those funds over so we can continue the study through the summer and have the University complete their report.

McNair discussed state and federal funding, noting she is working with the other air directors to have Ecology take a look at the distribution formula for funding.

Harding stated we did have a staff member move on to a new position which will result in a small amount of savings in our payroll and benefits. McNair did note this does make us down ½ an employee and we do not plan on filling the position in the short term.

Pratt stated she would do a short report at the Board meeting and asked if there was anything significant the committee would like her to share. Harding noted a known expense that is forthcoming is our audit, we budgeted \$15,000.

McNair briefly went over the resolution to accept the \$25,000 for the woodstove bounty program. The resolution will be presented to the full board today. Cooper asked if there was any way the cities could go after grant funding and be involved. McNair stated that would be a good thing for cities, or counties, to do, especially in areas outside of Thurston County.

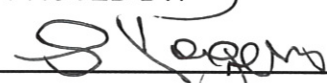
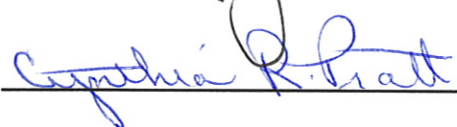
There was nothing further for the Committee.

The meeting adjourned at 9:34 am.

PRESENTED BY

  
Francea L. McNair, Executive Director

APPROVED BY:

  
  
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APPROVED and SIGNED this 11 day of February 2015