Olympic Region Clean Air Agency
2940 Limited Lane NW
Olympia, WA 98502
(360) 539-7610 • FAX (360) 491-6308

Demolition Notification

Demolition projects (larger than 120sq. ft.) within Clallam, Grays Harbor, Jefferson, Mason, Pacific, and Thurston counties REQUIRE NOTIFICATION and require that the following conditions be met prior to the demolition.

Olympic Region Clean Air Agency (ORCAA) regulations define a demolition project as the wrecking, razing, dismantling, or burning (by a fire protection agency for training), or removal of any load supporting structural member of a structure, including any related handling operations, making all or part of the structure permanently uninhabitable or unusable.

The following information is merely a reference guide and not a substitute for agency regulations.

1. Notifications are required for all demolition projects with a footprint of 120 square feet or larger.
2. Each structure to be demolished is required to have its own notification. Ancillary structures, associated with a residential home, such as a garage, shed or hobby barn, may be counted with the main structure.
3. All structures on the same parcel of property that are not proposed to be demolished must be identified as such.
4. An asbestos survey is required for all demolition projects. The survey must be conducted by a certified Asbestos Hazardous Emergency Response Act (AHERA) building inspector. Qualified inspectors may be found in your local Yellow Pages, through the internet, or on ORCAA's website.
5. Asbestos samples must be sent to a NVLAP Laboratory (National Voluntary Laboratory Accreditation Program) per 40 CFR 763.87. A list of labs can be found on ORCAA's website.
6. The start date on demolition projects must be at least 14 days from the submission date of the complete application and payment.
7. It is the responsibility of the property owner and/or demolition contractor to ensure there is no asbestos-containing material (ACM) present in the structure to be demolished or renovated.
8. A copy of the asbestos survey and the Demolition Notification must be kept on site and be available for review by Agency inspection personnel.

ADDITIONAL REQUIREMENTS:

In addition to Agency requirements, most building departments require a demolition permit (separate from ORCAA's Notification). The Washington State Department of Labor & Industries may also require notification.

"Single-Family Residence" means any structure containing space for use such as living, sleeping, food preparation and eating. This term includes houses, mobile homes, detached garages, houseboats, and houses with a "mother-in-law apartment" or "guest room". This term does not include multiple-family units (i.e., apartment, duplex, condominium, etc.), nor does this term include any mixed-use building, structure, or installation that contains a residential unit.

Emergency Project: A project that was not planned but results in a public health or safety hazard; the project must proceed immediately to protect equipment, ensure continuous vital utilities, or minimize property damage; ACM was encountered that was not identified during the survey or the project must proceed to avoid imposing an unreasonable burden. **Additional Non-refundable emergency fee.**

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[ ] ***Single-family*** **Residence – Notification fee: $100.00 – 14-day wait period - Nonrefundable.**
[ ] **Other Structures – Notification fee: $200.00 – 14-day wait period – Nonrefundable.**
[ ] **Emergency Fee - Double the project fee – must be accompanied by letter explaining emergency circumstance.**

PROPERTY OWNER

Name:	Phone:	Email:	
Mailing Address:	City:	State:	Zip:
Site Address:	City:	County:	Zip:

DEMOLITION CONTRACTOR [ ] Check if same as property owner information.

Business Name:	Phone:	Email:	
Onsite Contact:	Phone:	Email:	
Mailing Address:	City:	State:	Zip:

DEMOLITION INFORMATION **(Notification required for any project with footprint greater than 120 Square Feet)**

Start Date:	**Is this your primary residence** ☐ **Yes** ☐ **No**	
Asbestos present? ☐ **Yes** ☐ **No**	**Survey attached?** ☐ **Yes** ☐ **No**	**Has all identified asbestos been removed?** ☐ **Yes** ☐ **No**
Year Structure Constructed:	**Is this a:** ☐ **mobile home** ☐ **build on-site**	☐ **modular home**

DEMOLITION PROJECT CATEGORY

[ ] Complete Demolition
[ ] Training Fire – Fire Agency, Contact, Phone: _____

I do certify that I am the owner, authorized agent of the owner, or authorized contractor for the property subject to this ORCAA Notification. I authorize ORCAA staff to enter the property listed in this Notification at reasonable times for purposes of inspecting the work that is the subject of this Notification and to ensure compliance with conditions, applicable laws, and regulations. I understand this Notification does not authorize anyone to violate federal, state, or local laws or regulation pertaining to activities associated with this Notification. I have read and will abide by the conditions set forth in this Notification and any addendum thereto.

I do certify under penalty of perjury under the laws of the state of Washington that the information in this application and supplemental data is, to the best of my knowledge, true, accurate and complete

_____ _____ _____
Applicant Name Signature Date

Date Received	Payment Info.	Asbestos Notification
	[ ] Cash [ ] Check: #_____ [ ] Credit Card Receive date:___/___/___	# ____ASB00_____ Demolition Notification # ____DEM00_____
Agency Use Only	*Agency Use Only*	*Agency Use Only*