

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING – via Zoom

October 13, 2021

Members present	Cynthia Pratt, City of Lacey (Vice Chair) Joan Cathey, City of Tumwater Josh Cummings for Carolina Mejia, Thurston County (10:16am) Jill Warne, Grays Harbor County Greg Brotherton, Jefferson County
Members absent	Jim Cooper, City of Olympia (Chair) Randy Neatherlin, Mason County Frank Wolfe, Pacific County Bill Peach, Clallam County
Legal Counsel	Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer and Bogdanovich
Staff Present	Fran McNair, Executive Director; Robert Moody, Compliance Manager; Mark Good, Engineer; Dan Nelson, Communications Manager; Dr. Odelle Hadley, Senior Monitoring Specialist; Lynn Harding, Administrative Services Manager; Mike Shults, Compliance Supervisor, and Debbie Moody, Office Manager/Public Records Officer

Pratt called the meeting to order at 10:02 a.m. There was no quorum, Pratt moved to the Chair Report.

CHAIR REPORT

Pratt noted the finance committee had an overview of a possible budget amendment for the next director based on what we are currently paying McNair. We are looking at over \$90k in impacts currently. Pratt explained the reserves that will need to be used for McNair's buyout. It was suggested by staff to hold off until January before we do a budget amendment to approve any additional funds for the director. So, a resolution and budget amendment hearing are recommended for January. We also received an update on our first quarter report, and we are doing quite well. There was nothing unusual.

There was no action required of the Board.

Pratt noted we now have a quorum. Pratt asked for approval of the Agenda. Brotherton moved approval of the Agenda. The motion was seconded and carried unanimously.

PUBLIC COMMENT

There were no public in attendance.

CONSENT AGENDA

Pratt asked approval of the Consent Agenda. Brotherton noted, while the Personnel Minutes are complete and accurate, he was surprised to see them for the whole Board to approve. It was noted

we do not have another Personnel Meeting in the foreseeable future, as it is an ad hoc committee. It was noted, we can hold them if the Board prefers. Brotherton moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

Prior to moving on, Pratt announced Cooper (Chair) was absent and that is the reason she was leading the meeting.

PRESENTATION

County Treasurers

Jeff Gadman and Nicole Muegge were present from Thurston County. Gadman noted there had been some confusion regarding a refund bond and a payment. The December debt payment had come out of ORCAA's last fiscal year budget because Thurston County didn't realize ORCAA was on a fiscal year. Because of this, Cooper had spoken with us and thought it would behoove ORCAA and the Board to have TC do a presentation on the services they provide.

Gadman and Muegge went over the PowerPoint presentation for the Board and staff.

Pratt asked if anyone could access the site to see other agency's reports? Muegge stated they do not report specific entities cash activity. Pratt clarified; would we be able to see other entity's investments. Muegge noted the investments available for viewing are the entire portfolio (as a whole).

The Board and staff thanked Gadman and Muegge for the information. There was no action required of the Board as this was an informational presentation.

NEW BUSINESS

Draft Regulation Updates

R. Moody explained we have draft language for changes to our current Regulations. The primary reason we started this process was due to the change in the numbering of an RCW. Because we have the references throughout our regulations, we felt it was a good time to catch up on some other somewhat minor changes. With the changes, we don't expect public comment as the changes are minor, meaning they include grammatical changes and moving rules from one area to another. R. Moody briefly went over several of the changes.

R. Moody stated we are looking for a motion to move forward with these changes and send them to the Code Reviser. Due to the volume of pages, we would be looking at a public hearing in January, R. Moody explained.

McNair added we will be bringing back more specific changes, in smaller sections, that are more substantive.

Brotherton moved to approve staff's process to move forward and file the CR102 to amend the regulations. The motion was seconded and carried unanimously.

DIRECTORS REPORT

Compliance Program Update

R. Moody, noted you may notice an increase in complaints, and it should be obvious burning season is upon us. We are issuing burn permits, with several coming in daily. R. Moody wanted to

share our inspector Tony Gibson met with the Fire Chief in Quilcene. Together they met with "problem burner" and went door to door through a neighborhood to explain what the rules were. It is great to be able to say, everyone in that neighborhood received the same message and are all on the same page. It was a little time consuming, but it was a good outcome.

Brotherton thanked staff for the extra effort. McNair added if there are other communities that need this level of help, let us know. Our goal is education, McNair stated.

Engineering Program Update

Goodin stated he had a couple of cases he would like to highlight. Crown Cork and Seal, an Olympia can manufacture company, recently installed a third can production line. Because of this, it required the installation of a control device, Regenerative Thermal Oxidizer (RTO). Goodin noted this is basically a huge incinerator to burn off the air toxics coming from the can production line.

AGP Port of Grays Harbor Terminal 2 is an existing grain terminal at the Port of Grays Harbor. They were permitted originally in 2002. The recently experienced some structural failure of their ship loading mechanism. They had commodity backing up and requested a temporary fix to make sure they could load and unload ships. Warne asked how long from their request until they received approval to continue operations. Goodin noted the approval has not been issued yet as we are waiting on final payment. The permit is final; however, it has not been issued. Once we get the fee and a final note from Hoquiam stating they went through the SEPA process, we will issue it. Warne asked if they are still shut down. Goodin answered it is his understanding they are not loading, but there may be activity on site setting up the foundation for the mobile ship loader they are getting.

Air Quality Program Update

Hadley noted September was a great month having lower temperatures and good air quality at every site. We also collected 100% of data at all sites. September is the last official month the state collects Ozone. During September we installed our own 2B Ozone monitor at our Lacey site along with the state Federal Reference Monitor. Hadley ran them together for about a week to see how well they correlated, and they did very well. Hadley noted we will continue to run the Ozone 2B analyzer through the year.

Hadley explained she is still working on the Mason County saturation study report and data analysis and will have that finalized soon. She is also working on a funding grant to get infrastructure upgrades for Cheeka Peak. Hadley has been going up to Cheeka Peak about every other week due to annual certification. Grant was able to go to the Port Townsend, Port Angeles, and Aberdeen sites to replace lamps and new span gas.

Cathey had a general question. In the CAA, is there any way or has anything ever been done in tracking truck pollution (truck traffic, diesel). Hadley stated she assumes so; however, we do not regulate mobile sources. Hadley was confident Ecology has done studies. Hadley asked for clarification. Cathey explained she recalled a truck study done, with regards to trucks going passed schools. We have a similar issue in Tumwater, and it seems to be a large amount of truck pollution. Cathey explained someone studied this and had information that truck diesel pollution is lethal in some cases. It has become a big deal for a neighborhood and school, Cathey continued, and she was hoping to find out the best place to get information.

Hadley stated she would get back to Cathey with contacts from Ecology and possibly some information. Cathey noted it relates to a large project (warehouse) near Bush Middle School. Cathey noted Hadley could email her the sources Ecology has or has done, she can look herself. Pratt requested the information be sent to the Board.

Education and Outreach

Nelson, following up on Cathey's inquiry, noted Ecology has a diesel emission coordinator and we have worked with them in the past. In 2005 we did have a health risk assessment done, primarily for ORCAA, looking at emissions from mobile sources. Nelson stated he would forward that to the Board as well.

Nelson stated we finally got a signed contract from Ecology for our woodstove grant. We have agreements from several vendors and have several applications sent out already. The new program covers woodstove replacements in all of Thurston County (not just the cities and UGAs) and an expanded region around Shelton and its UGA. The contract applies to removal and replacement of any stove older than 2020 and gives a rebate of \$1800 for replacement of woodstove to a heat pump, \$1000 if replaced with propane or natural gas (or \$750 for low emission pellet stove in Mason County). The recycling award (\$500) is now open to all 6 counties.

Outdoor season is off to a start. Including in the packet, Nelson stated, is a mailer we sent to approximately 4000 addresses, targeted in Thurston County area. We will be doing additional mailings in Clallam County as well. As for permits, we are currently at 1300 residential permits in Thurston County. We expanded our online permit program to McCleary and Grays Harbor County Fire District 12. We have received 1 permit thus far, and we plan on some outreach with the city fire department and district 12.

Finance/Administrative Update

Harding did note the financial report is part of the packet and wanted to reiterate we are at 34% of our revenues and spent 23% of our expenditures. We received positive results from AWC regarding our benefits. They shared premiums for calendar year 2022 and it appears Regence will have a slight increase of 5.8% and Kaiser will have an increase of 7.3%. Harding stated she is still working on the CTRP draft which will be brought back to the Finance Committee and then on to the Board. A solar update will be brought back to the Board later as well.

Executive Director's Report

McNair noted when all this talk about vaccinations, etc., came up she had been talking to Tumwater, Olympia, and Thurston County, trying to coordinate a plan. They asked ORCAA to participate in their monthly meeting (county/city administrators and special purpose districts in Thurston County). McNair stated she has been participating and it has been very useful. McNair noted they are expecting the new director to continue participating in this meeting. McNair added, with Covid, we didn't get to make our rounds to the counties and cities like we had hoped, so her hope is the new director will be able to do that in the next year. McNair stated if there are other groups in the other counties, she would love to participate as well.

McNair stated AWC has done a phenomenal job with regards to an alternative to the new Washington Cares Long Term Care plan. McNair stated we have been sharing the information with our staff and we were quite surprised when we heard so many people had never heard about the Washington Cares Long Term Care plan.

McNair wanted to remind the Board we reinstated our December meeting, and her assumption is the interviews for the top candidates will be held at that time. McNair stated she knows applications are coming in and Linnaea at the city of Olympia updates her on the number of applications we are getting.

GOOD OF THE ORDER

Pratt asked if there was anything for the Good of the Order. McNair asked if our attorney had an update. Myers noted the litigation with 350 Seattle and citizens groups, regarding the authority of the staff issuing NOC permits is progressing. We sent out some discovery requests and expect an early summary judgement on legal issues. Myers did note that PSCAA is taking the forefront in coordinating our responses along with the other clean air agencies. Myers suspects there will be some sort of hearing by year end.

EXECUTIVE SESSION

There was no item for Executive Session.


ADJOURNMENT

The meeting adjourned at 11:29 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on October 13, 2021, in Olympia, Washington.

ATTEST:



Francea L. McNair, Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: November 12, 2021