

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS SPECIAL MEETING – via Zoom

December 13, 2021

Members present	Jim Cooper, City of Olympia (Chair) Cynthia Pratt, City of Lacey (Vice Chair) Joan Cathey, City of Tumwater Carolina Mejia, Thurston County (10:16am) Jill Warne, Grays Harbor County Greg Brotherton, Jefferson County
Members absent	Randy Neatherlin, Mason County Frank Wolfe, Pacific County Bill Peach, Clallam County
Legal Counsel	Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer and Bogdanovich
Staff Present	Fran McNair, Executive Director; Dan Nelson, Communications Manager; and Debbie Moody, Office Manager/Public Records Officer

After some technical issues, Cooper called the meeting to order at 8:08 a.m. He noted we are here for one Agenda item, to consider Executive Director Candidate Jeff Johnston. Cooper asked for consensus on the Agenda.

UNFINISHED BUSINESS

Executive Director Contract

Cooper noted he had sent a copy of the draft contract to the Board before the meeting. Cooper shared the screen so he could highlight the 2 grammatical errors he discovered in the contract.

The proposed contract is for Jeff Johnston with him starting February 1, 2022. Cooper stated he had a good negotiation meeting with Johnston as well as support from the committee and our counsel.

Cooper stated the substantive items, other than the legal considerations for both parties, are the salary, leave and term of the contract. Cooper noted we borrowed language from Northwest Clean Air Agency's contract that allows both parties leeway in updating the contract, so it is automatically renewed.

Out of respect of Johnston leaving a 16-year career and taking a risk on ORCAA, Cooper wanted to show we wanted a long-term relationship and wanted the contract to reflect this decision.

Cooper pointed out two updates that had been caught by Pratt and showed the Board the changes. Counsel was good with the changes, as was the Board.

Cooper asked if there were any language questions or specific items in the contract they wanted to discuss. There were no comments from the Board.

Cooper stated he is looking for a motion to authorize the Chair to execute a contract with Jeffrey C. Johnston, appointing him as ORCAA's Executive Director as of February 1, 2022. Is there a motion? It was moved by Brotherton, seconded, and carried unanimously.

Cooper congratulated Johnston. Johnston thanked the Board and staff and stated he is excited to get started.

Cooper noted we do plan on celebrating our outgoing director, McNair, perhaps at the next Board meeting. Cooper asked Nelson to prepare a press release to be sent out immediately. Cooper wanted it sent out across the jurisdiction; have it include quotes from McNair, Johnston, and himself. Nelson requested the three send him quotes for inclusion in the release.

GOOD OF THE ORDER

Cooper noted he wanted to thank Pratt, again, for her service to the clear air agency.

EXECUTIVE SESSION

There was no item for Executive Session.

ADJOURNMENT

The meeting adjourned at 8:20 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on December 13, 2021, in Olympia, Washington.

ATTEST:



Francea L. McNair, Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: January 12, 2022