

OLYMPIC REGION CLEAN AIR AGENCY  
2940 Limited Lane NW  
Olympia, Washington 98502

**BOARD OF DIRECTORS MEETING**

January 8, 2020

Members present: Jim Cooper, City of Olympia (Chair)  
Cynthia Pratt, City of Lacey (Vice Chair)  
Tye Menser, Thurston County  
Randy Neatherlin, Mason County  
Kate Dean, for Greg Brotherton, Jefferson County  
Joan Cathey, City of Tumwater (1007am)  
Wes Cormier, Grays Harbor County

Members absent: Mary Ellen Winborn, Clallam County  
Mike Runyon, Pacific County

Legal Counsel: Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer  
and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Manager;  
Mark Goodin, Engineering Manager; Odelle Hadley, Air Monitoring  
Supervisor; Dan Nelson, Public Information Officer; Lynn Harding,  
Administrative Services Manager; and Debbie Moody, Office  
Manager/Recorder

Cooper called the meeting to order at 10:02 a.m.

Cooper asked if the Board had issue with the agenda. Cormier moved approval of the Agenda. The motion was seconded and carried unanimously.

**CHAIR REPORT**

Cooper noted in February the Chair will be appointing a Finance Committee Chair and committee members. Cormier did let the committee know that he will no longer be able to serve on the committee due to a new scheduling conflict. Cooper asked the Board members to think about whether they can and are willing to serve on the committee so a decision can be made in February.

In April, Cooper continued, we will be doing officer elections and we will need to consider Board Chair and Vice Chair positions.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA**

Cooper asked approval of the Consent Agenda. Pratt moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

**NEW / UNFINISHED BUSINESS**

### November 2020 Meeting conflict

McNair noted the November meeting date lands on the 11<sup>th</sup>, which is a holiday. We need to meet 10 times per year, so we need to decide if we want to try and reschedule the November meeting, or cancel it. Historically, McNair explained, we take off a summer month and a winter month, typically August and December. After some discussion the Board chose to cancel July and November for the 2020 year.

Pratt moved to cancel the July and November 2020 Board meetings. The motion was seconded and carried unanimously.

## **DIRECTORS REPORT**

### Compliance Program Update

R. Moody noted his team has been out working on complaints and inspections, however there is nothing out of the ordinary to report. R. Moody did mention there are a couple of hearings coming up for PCHB.

### Engineering Program Update

Goodin stated there have been quite a few finalized permits since the last meeting. There are a lot of projects going on in our ports, including Contanda, a terminal in Grays Harbor. We have approved them to degas their tanks of methanol. This wasn't anticipated when we original approved the project, but it has been found they need to do this on an annual basis. We have revamped their permit to allow for this, so they aren't having to come back to us annually.

Global Coatings, located at the Port of Port Townsend, is another noteworthy project. This facility performs abrasive blasting on marine vessels and repainting. This was a very successful case in that they came to us prior to leasing a spot at the port. Another project, BHP Billiton Canada, is a potash facility. This project is still in the works and entails storing of potash and then load it into marine going vessels. We are done with our work but waiting on a SEPA determination from Grays Harbor.

Neatherlin asked about the QFC in Belfair, noting the request for an increase to 5 million gallons. Goodin stated the permit is necessary, when you think of 5 million gallons, a small percentage of that gasoline goes up in the air, but it does amount to quite a bit of air pollution in total.

### Air Quality Program Update

Hadley stated in January she would normally give an annual summary, however, due to her busy schedule the year-end report will be brought to the Board in February.

November showed a few moderate days in Lacey. Our 24-hour average peak came close to the Unhealthy for Sensitive Groups, but we didn't see any orange days. Hadley stated this is an improvement compared to past years. In the past, weather conditions typically caused us to go into orange. December brought wind so there was less stagnation. We had good air across the board.

The Saturation Study for Mason county is going well. The data shows good correlation with the co-located monitors and the other monitors in the area.



Hadley stated the students are finalizing some experiments for the Community Toxics program. We are trying to wrap things up so they can complete the work by March and then focus on writing reports and a final paper shortly after.

Hadley explained she wanted to propose changes to our Saturation Study format. This has come up due to the increasing popularity of the PurpleAir monitors. More people are installing them, which means there is more data available. Hadley noted how easy it is to locate the PurpleAir monitors, and how inexpensive they are, compared to the other instruments. After talking to McNair and Nelson, we feel we can help the community by providing guidance while getting information in return. The proposal is, instead of doing a Saturation Study in each county, we place PurpleAir monitors throughout our jurisdiction, as well as utilize the ones that are owned by the public.

Hadley did note that we have had no data loss, this year, with our PurpleAir monitors. While we will have access to the public monitors, as we find areas with no monitors, we could purchase and place our own to assure we are covering our counties. We expect, over time, we will see many more of these installed. Hadley also added we could keep a library of these to loan out to schools or the general public. Going this route would change how we do the studies. We have 2 counties left, but instead, we would just start to expand our PurpleAir monitors and analyze the data that way.

Nelson added he has been working with the Northwest Communicators group and they are working on plans to develop coordinated school curriculum and youth group curriculum to do science based or air quality-based science classes. We can provide them with PurpleAir monitors for a few months. Nelson stated it would work in conjunction with Hadley program as well as the other agencies.

Dean stated she was appreciative of the responsiveness to the public. Dean was curious how the correction factor works and is it accurate enough for what we are looking for. Hadley explained the correction factor. It was noted PurpleAir track well with the expensive monitors. They just aren't calibrated well for different regions. There was additional discussion regarding the idea and PurpleAir in general. There was also some discussion regarding a timeline. Hadley noted this is a new idea and she hadn't come up with a timeline yet.

### Education and Outreach

Nelson stated we are doing well, in the woodstove reduction/replacement program, in all three counties. Clallam has done a great job getting the information out through their utilities district as well as the newspaper. Mason is still getting a few jobs trickling in. The issue in Mason is there aren't many contractors. Mason PUD has done great by sharing the information with their customers in newsletters and emails. Neatherlin asked if we can ever extend the program out further, such as the Belfair area. Nelson explained, in the next grant cycle we are hoping to expand the areas, however it is based on air quality.

### Finance/Administrative Update

Harding asked Pratt to give a brief update on the finance committee meeting. Pratt noted we discussed a policy on the budget, so the committee has a threshold for using authority on the reserves. Harding added the Board has approved the agency to expend up to \$2.4 million (the bottom line). If we need to spend additional funds, we currently go to the Board to dip into our savings. The Finance Committee has requested that, instead of being a bottom-line cap, we do it by category. We will be working with the committee and bring a recommended policy back to the Board. Pratt also noted the committee did review the 5-year maintenance plan (building) and we have requested staff put dollar values on the report and we will work on priorities. The staff also brought us the PEBB vs AWC comparison and we agreed AWC is the better option for ORCAA.

Harding noted we have collected about 49% of our revenues to date here in the 2<sup>nd</sup> quarter. We have expended 51% of the budget and we feel things are on target. Harding stated we do have one vacancy in the building, it is an office on the first floor and rents for \$325/mo.

#### Executive Director's Report

McNair explained the legislative session begins next week. McNair pointed out two bills; SB6089 – which deals with odors from marijuana operations. The bill sets up a task force to deal with the marijuana odors, however doesn't include any of the local airs. After speaking with Ecology, they did state they don't deal with the odors, so she questioned why they were on the committee. McNair added, if the bill gets a hearing, she plans to contact Senator Warnick about getting a local air on the committee.

Another bill, HB2247 has to do with conformity with local jurisdictions zoning before the LCB approves a marijuana license. McNair mentioned that the Governor has funds in his supplemental budget for cleaning up homeless sites. Our concern is burning in the camps.

McNair noted she has been talking to the managers and it is time to start going out to the cities and counties to work with the planning department and various staff to remind them to work with us on asbestos, demolitions, outdoor burning, permits, etc. We know there are staff changes, so we want to stay in communication. McNair stated she and Nelson would start making the rounds throughout the jurisdiction.

Pratt asked if staff meet with home owners' association. McNair said Nelson does do that on occasion. We used to go to many of the fairs, McNair continued, however we have found we get better response and coverage attending remodeling type home shows.

Neatherlin noted there are environmental shows and fairs as well.

#### **GOOD OF THE ORDER**

Cooper asked if Myers would like to introduce the new attorney. Myers introduced Michael Throgmorton who came via the Attorney General's Office.


#### **ADJOURNMENT**

The meeting adjourned at 11:00 a.m.

#### **CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on January 8, 2020, in Olympia, Washington.

ATTEST:

  
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Francea L. McNair, Executive Director  
Olympic Region Clean Air Agency

  
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Jim Cooper, Chair  
ORCAA Board of Directors

DATED: 2/12/2020