

OLYMPIC REGION CLEAN AIR AGENCY  
2940 Limited Lane NW  
Olympia, Washington 98502

**BOARD OF DIRECTORS MEETING**

October 9, 2019

Members present: Jim Cooper, City of Olympia (Chair)  
Cynthia Pratt, City of Lacey (Vice Chair)  
Tye Menser, Thurston County  
Randy Neatherlin, Mason County  
Greg Brotherton, Jefferson County

Members absent: Joan Cathey, City of Tumwater  
Mike Runyon, Pacific County  
Wes Cormier, Grays Harbor County  
Mary Ellen Winborn, Clallam County

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Manager;  
Mark Goodin, Engineering Manager; Odelle Hadley, Air Monitoring  
Supervisor; Dan Nelson, Public Information Officer; and Debbie Moody,  
Office Manager/Recorder

Cooper called the meeting to order at 10:02 a.m.

Cooper asked if the Board had issue with the agenda, noting none, confirmed consensus of the Agenda.

**CHAIR REPORT**

Cooper asked Pratt for a report on the Finance Committee meeting. Pratt stated all is going well; our rentals are all currently filled, we are fully staffed and on budget. Cooper reminded the Board there is no meeting in December.

**PUBLIC COMMENT**

There were no public comments.

**CONSENT AGENDA**

Cooper asked approval of the Consent Agenda. Neatherlin moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

**DIRECTORS REPORT**

Compliance Program Update

R. Moody stated the summer burn ban has ended in all our jurisdiction and we are issuing many land clearing burn permits.

R. Moody noted we do partner with some fire districts throughout our jurisdiction and they issue permits as well.

Neatherlin asked about a warning Bayshore gas station received. R. Moody stated it is likely our inspector found some issues during an inspection, typically warnings are related to record keeping.

#### Engineering Program Update

Goodin stated things are going well with his group getting out routine permits. He did note there have been many administrative amendments to gasoline stations. Goodin did add the engineers and a couple of our inspectors participated in a Title V Air Operating conference for EPA's Region 10 (Alaska, Idaho, Oregon and Washington). ORCAA cohosted the 2-day conference with Ecology and it was well received.

The Board asked why McKinley is "on hold" per the report. Goodin noted he reported on McKinley last month regarding their permit. There was no appeal on their permit, and they are moving forward and on track for opening around the first of the year. Cooper noted it says they are on hold. Goodin explained that is a different permit. The construction permit was approved.

#### Air Quality Program Update

Hadley explained September is looking good. Even our highest 24/hr averages are good, which is typical this time of year. Hadley added we are starting to bump up a little and we are sure that is due to people have begun burning. We did have some issues in Aberdeen, however we are working on them.

Our saturation study in Mason County is going well. There was one spike in Timberlakes (still below moderate), and we believe it was due to an outdoor burn nearby. The sites are still tracking well and correlating with our downtown Shelton site.

This is our last month for ozone, Hadley explained. As you can see, the maximum 8/hr average is 40, which is way below the standard (70). Ecology will remove the sites for the winter, we do keep the Lacey site running through the winter, but we will not be reporting the information.

Ecology has asked us to update our dataloggers at our sites, so we have begun that process. We recently had our EPA audit of the Cheeka Peak site, it passed. The Community Toxics project continues. We are making headway, Hadley stated, however it is taking a bit longer than expected. They students will be presenting their posters at the American Association for Aerosol Research in Portland.

#### Education and Outreach

Nelson noted we have issued over 800 Thurston County residential burn permits thus far; we opened the permit site up on September 30 to allow for burning on October 1. We have very few invalid permits as people are more aware of where and where they can not burn. Nelson stated we have launched our no burning, educational/outreach campaign. We have signs and sandwich boards to present to the cities and fire departments. Nelson noted just prior to the meeting he launched a social media ad campaign for the Thurston County area, reminding people there is no recreational or any burning within the cities and restricted burning in the UGAs.

Our woodstove grant has been expanded to all of Thurston County, Shelton, Port Angeles and Sequim. We haven't gotten great response in Clallam, not a lot of retailers have signed up. We will



be doing some additional education up there next week. In Shelton, we have had a handful of projects approved, and a couple completed. In Thurston County we have allocated over \$50,000 to date. We have expended about ¼ of our 2-year budget thus far. Nelson did note the state held back a pool of funds this year and if we spend our allocation, we can go back and apply for additional funds.

Brotherton asked if there is a better option, to cleaning up his forested land, than burning in a woodstove? Goodin noted some of the woody debris can be piled and allowed to sit for 10 years and get a great top soil product. From an air quality perspective this is good as you aren't creating carbon monoxide, nitrous oxide or volatile organics that are air toxics. From a climate standpoint, Goodin stated, it is a wash. Nelson stated we don't oppose the use of woodstoves we just want people to burn correctly.

Myers asked about smoke he noticed coming from a homeless person, what can we do about it? Myers feels they don't know it is illegal to burn in the city. Nelson stated we have been working with the cities and dealing with homeless encampments. Myers noted this particular issue was not an organized homeless camp, but stray people off in the woods. Cooper added we are discussion educational campaigns for the homeless as well. Nelson explained the organizations assisting with homelessness are aware of the smaller camps as well as the large established encampments.

Cooper asked whether or not, in the UGAs for Olympia, Lacey and Tumwater, where recreation burning is allowed, should be make them the same as the city limits? Nelson noted the no burning rule is part of the mitigation plan for the cities having been in non-attainment. There was some additional discussion regarding other jurisdictions. Cooper noted we may want to discuss this further as we change our policies and rules. (Neatherlin left at 10:30, no longer a quorum)

Myer stated each jurisdiction has the police powers to address this issue. ORCAA could also modify their rules, without having to modify the SIP.

Cooper suggested this be discussed between just the four Thurston County members at a separate meeting. Menser noted this topic could be part of a discussion with TRPC as they will be discussion permitting consistencies in the UGAs. Cooper asked if Menser would mention options at the county level. Pratt stated she could also talk to TRPC.

#### Finance/Administrative Update

McNair noted Harding was absent and the only report for this month came from Finance Committee.

#### Executive Director's Report

McNair noted Nelson had mentioned the homeless meeting they attended with City of Olympia. We did talk about environmental issues and discussed the fact that several entities are trying to work together to come up with solutions.

McNair explained staff is working on updating our Personnel Manual and we are hoping to get a draft out to the Board soon so it can be brought to the November meeting. McNair requested comments back and noted we need to get the changes completed in time for the new family leave act, which becomes effective in January. There will be some purchasing changes, vacation/sick leave changes, as well as the family leave.

This upcoming Saturday, McNair stated, she and Nelson will be attending an event in Tumwater. People will be able to bring in items such as medications for disposal, donations, and other items. We will be doing some education on outdoor burning.

McNair noted she had met with the other air directors and DNR regarding the UGA burning. We were under the impression the burning wouldn't begin until about a year from now, however it will be happening much sooner. DNR did state they would contact the local airs if they have an upcoming burn in their area. We don't have an actual start date, but any complaints received will be forwarded to DNR.

Ecology has told us they will not be sponsor any air bills during the next legislative session. The one piece of legislation that may continue has to do with allowing 'passer-byers' to complain about odors.

McNair stated she is also going to keep working with the charging station issue. Currently the stations are being directed up and down the I5 corridor, but we'd like to push to also get them on 101. McNair noted she would be talking to DOT to see if they have any funds to get stations out on the peninsula.

McNair explained we did have a brief audit from Department of Retirement. They sent one person, who spent ½ a day with us. When they left, they said things looked great, however it will be a few weeks before we get a final report.

#### **GOOD OF THE ORDER**

Cooper asked if there was anything for the Good of the Order. Brotherton asked if we, as a Board, could take a stand on 1976? Is that something ORCAA can do? Myers stated ORCAA can not because the members are not elected to this position. As an elected official, in your individual jurisdictions, it would be appropriate for you to pass resolutions on initiatives. This body does not have the ability, under the law, to pass those types of resolutions; however, it can do contingency planning for the impacts of 1976 and inform the public as to what those consequences might be and how it might affect the agency's business.


#### **ADJOURNMENT**

The meeting adjourned at 10:47 a.m.

#### **CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on October 9, 2019, in Olympia, Washington.

ATTEST:

  
Francea L. McNair, Executive Director  
Olympic Region Clean Air Agency

  
Jim Cooper, Chair  
ORCAA Board of Directors

DATED: 11/13/2019