

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

May 8, 2019

Members present: Jim Cooper, City of Olympia (Chair)
Cynthia Pratt, City of Lacey (Vice Chair)
Tye Menser, Thurston County
Joan Cathey, City of Tumwater
Wes Cormier, Grays Harbor County
Mary Ellen Winborn, Clallam County
Randy Neatherlin, Mason County
Greg Brotherton, Jefferson County

Members absent: Mike Runyon, Pacific County

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Lauren Whybrew, Engineer; Robert Moody, Compliance Manager; Mark Goodin, Engineering Manager; Odelle Hadley, Air Monitoring Supervisor; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services; and Debbie Moody, Office Manager/Recorder

Cooper called the meeting to order at 10:04 a.m.

Cooper asked for approval of the Agenda. Pratt moved approval of the Agenda as presented. The motion was seconded and carried unanimously.

CHAIR REPORT

Cooper discussed cancelling either the July or August meeting. After discussion it was decided there was no real preference, staff proposed August, and the Board agreed August would be fine. Cooper did note he would not be available for the July meeting and Pratt would need to chair.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Cooper asked approval of the Consent Agenda. Cormier moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

NEW BUSINESS

Congressional Letters

McNair reminded the members she had sent copies of the letters out for review prior to this

meeting. The letters are identical, other than Kilmer's letter has some added language regarding McKinley. The rationale for the letter is to note there has not been an increase in federal funding since 2004 and the administration wants to cut the funding. The letters state the reason we would like an increase – to keep up with inflation – and it would help all air agencies, state and local. McNair did note the letter is set up for the Chair's signature and the member's names at the bottom.

Cathey thought it wise to send the letter to Cantwell also. Several Board members agreed. McNair stated we could do that.

Neatherlin moved to allow the Chair to sign the letters. The motion was seconded and carried unanimously.

UNFINISHED BUSINESS

Gasoline Facility Rule

Whybrew explained she had slides to go over, however the packet also includes the strikeout version of the proposed rule changes.

Whybrew gave a brief history of the rule change. The reason behind the change, Whybrew explained, was to streamline permitting (New Source Review). This change will make it easier and less expensive for both ORCAA and industry. We wanted to incorporate the state and federal regulations into our rules to make it easier for the stations to comply.

Whybrew went over her presentation. The new rule will include all testing requirements, Whybrew noted. We have also incorporated Best Control Technology, Whybrew added. Whybrew also noted we have not added any new requirements to the rule. Whybrew went over several requirements, as examples, for the Board. Whybrew also added the testers and gas station owners who did contact her liked the draft language for the new rule. We did have 2 testers show up to our public presentation in March, Whybrew explained, and we received good feedback from them and they liked the draft. Nelson added we sent out 300 postcards to all the registered gasoline facilities and associations (anyone that expressed interested in gas stations). There were 724 email mailings to potential stakeholders as well, Nelson stated. Nelson explained we had a dedicated webpage for the rule change and did receive 208 views on the page, with 50 unique visitors during the comment period.

Cooper asked if we agree, today, to pass a motion to file the changes with the Code Reviser, is that adopting it and it goes into effect? R. Moody explained once we send it to the Code Reviser it will trigger a public hearing (July Board meeting) where we will continue to take comments. If it is approved at the July meeting, the rule would become effective 31 days later.

Winborn applauded Whybrew, noting it takes a lot of time and effort to make things better. Cathey asked if we get complaints regarding gas stations. It was noted we do occasionally receive complaints about stations. Most complaints result in calls to Ecology regarding spills or leaking tanks, R. Moody explained. Cathey asked why are we using the 10,000-gallon size, what if they have smaller tanks? Whybrew explained the combined facility storage capacity of gasoline, at 10,000 gallons, comes out of Ecology's rules. Whybrew also noted 10,000 appears to be an industry standard so smaller tanks are rare.

Cooper asked if a municipal gas filling station on county or city public works property is considered a gas station. McNair stated they are.

Brotherton asked what the requirements are for the trucks that have captured the vapors. Goodin stated the trucks take the vapor back to a large storage facility to be recovered or incinerated.

Cooper stated the Board has changed since the original ideas came to us. There had been a fair bit of tension around the 10,000-gallon threshold. Does the law preempt us from going lower? Whybrew stated it does not, however going lower would be overburdensome. To go smaller, it would be a battle with the sources as we would be the only agency requiring these conditions. Cooper asked if we knew how many stations are below the 10,000. Whybrew showed a final slide explaining the idea isn't to regulate as many stations as we can, it is about regulating the air emissions associated with the stations. Looking at it from an emissions standpoint, Whybrew explained, those stations with smaller tanks only account for about 1% of the total VOC emissions in our entire jurisdiction. Cooper asked if we can require all new stations to put on Stage II. Goodin stated we cannot do that, per the state's rules.

Brotherton moved that staff to forward the proposed regulation to the Code Reviser. The motion was seconded and carried unanimously.

PUBLIC HEARING

Fiscal Year 2020 Budget

Cooper noted a copy of the budget is in the packet. Harding asked Pratt to update the Board of the Finance Committee meeting. Pratt stated there were only slight changes to the budget. There were some changes to the AOP fund and reserve. The committee did discuss a 5-year forecast to check on our reserves. Pratt stated there was a discussion regarding increasing the fees, as well.

Cooper added, we will be looking at the director's salary, which is in the budget with the same 2.9% increase as the rest of staff. The committee will meet again and make a recommendation at the next Board meeting.

There were no significant questions regarding the budget. It was noted, the numbers will change, due to the rental of our last open space. The budget will be updated once we have a signed lease.

Cooper opened the public hearing at 10:58am and noted there was no public in the audience at this time. The hearing will remain open until the June 12th meeting.

DIRECTORS REPORT

Compliance Program Update

R. Moody stated our newest employee is coming up to speed and has been out on some inspections. They are currently doing a lot of outdoor burning responses. This past month, we did have 23 outdoor burn complaints, which equated to 1/3 of all the complaints. R. Moody stated it would be a good topic to keep in mind during the budget discussions. Neatherlin asked for clarification on that comment. It was noted, outdoor burning is not funded and takes up a lot of time for staff. Cooper pointed out there had been previous discussion around charging for burn permits and/or banning burning in a broader area.

Engineering Program Update

Goodin noted we have finalized and sent out 9 permits this past month. McKinley, in Port Angeles, has requested we go through a public hearing. We do expect the hearing to take place sometime in

the next 3 months. Prior to the hearing, we need to issue a preliminary determination, Ecology needs to give approval on a Tier 2 assessment and finalize their Prevention of Significant Deterioration applicability determination.

Cathey asked if we had any news on the air curtain incinerator. Has it been resolved? Goodin explained we told them if they wanted to have a stationary burner, they would need to go through permitting. We have not heard back from them to date. We are assuming they are not going through with the project.

Pratt asked about the 'correct required testing frequency' under the Fred Meyer permit. Whybrew explained some of the older permits were issued with some test requirements that were incorrect due to misunderstanding of the information we received from California Air Resources Board. We are currently correcting these as we find them.

Air Quality Program Update

Hadley stated April air quality has improved from previous months. The highest, maximum 24-hour average in our area was in Port Angeles and measured at 6.7. Hadley reported all our sites are up and running for the Mason County Saturation Study. The correlation between the Purple Air and our permanent site (solid blue and blue dash) are quite close. The correlation between all 5 monitors is also good, showing regional consistency. Hadley did thank Neatherlin for his assistance in getting our final site for the monitor.

Hadley noted we continue to work on our Community Toxics Grant. The students are preparing for a conference in June, to be held in Quebec City. Hadley stated she had done a wildfire presentation to the Puget Sound chapter of the Air and Waste Management Association in Lacey and received good feedback from participants. Pratt asked if Hadley had any indicators, as to what the toxics study is leading to for increases in certain toxics. Hadley said the students are doing the work, however she does have her own analysis she has been doing on the side. We originally were targeting the winter woodstoves and due to unforeseen circumstances, ended up getting a lot of the wildfire smoke season and have been able to compare the two. What we are seeing is in the wintertime, the PM2.5 is associated with much higher of air toxics than the wildfire smoke. There are a lot of different reasons we are looking at, Hadley explained. (Cormier excused himself at 11:20am).

Brotherton asked how you differentiate between woodstove smoke and wildfire smoke. Hadley explained chemically, we don't. Burning wood is burning wood. However, things that change what the chemical fingerprint looks like are burn and ambient temperature, timing- ie. weekday spikes from woodstove start-up in the morning and relit in evening; weekend spikes attributed to outdoor burning. (Menser excused himself at 11:27am).

Cooper did note the city of Olympia may be extending an invitation for ORCAA to do the climate change presentation. Hadley stated, if the Board is interested, we could have the students come in and do a presentation.

Education and Outreach

Nelson recently participated in the Thurston County Home and Garden show. The engineering staff were called out by several people who had stopped by our booth. We received great comments regarding how great it was to work with our permitting staff. They stated they received assistance with filling out applications and were able to get their forms online, which was very helpful.

Compliance staff was also mentioned, specifically for solving outdoor burning issues in neighborhoods.

Nelson brought up the website on the screen to show the Board where we have listed all the registered sources in our jurisdiction. He pointed out if you click on a specific source, it does bring up the name and address of each business. Nelson noted he is planning a map for the gasoline dispensing facilities, with links on each station that will give them the inspection requirements for that specific facility. The inspectors will be able to utilize their smart phones to determine what they need to be looking for at the station.

With regards to the woodstove reduction grant, we received a 2-year grant that we needed to use in 1 year. We had received \$125,000 for our grant and at this time, it looks like we will have \$30,000 left. The state will be allocating \$2.5 million this year, and will roll over any remaining funds, for this years' grant. It appears, because of this, they will have about \$3 million for the grants in the next biennium. Nelson added our contact at Ecology, Dave Grant, thinks it is feasible for us to expand our geographic range for the reduction grant. Instead of just Lacey, Olympia, Tumwater and Yelm, we may be able to expand to all of Thurston county as well as the urban cores of Shelton, Port Angeles, Sequim and possibly Port Townsend. (Neatherlin excused himself at 11:35am)

Finance/Administrative Update

Harding stated she didn't have anything else to report. However, she reminded the Board we will be renting out our final space, which should bring in \$16,000 which will lower the use of the reserves. She also added we do have a janitorial position open. McNair explained we pay \$16/hr and allow up to 10 hours on the weekends to do the janitorial. Harding also shared ORCAA had 7 employees participate in the YMCA Fun Run and 3 or 4 placed in their age group.

Executive Director's Report

McNair noted she recently attended the NACAA meeting in Missouri. There were a variety of topics, and one was the Purple Air monitors. It was noted more jurisdictions are buying and calibrating them and they are becoming an inexpensive tool being used nationwide.

Regarding the woodstove grant program, she is very appreciative of Dave Grant's willingness to go further with the program. It is a new mentality for Ecology, looking out for what the issues are for the local air agencies and trying to support us, moving forward and being creative.

The air directors will be meeting on the 22nd and will include DNR and Ecology. The bill allowing DNR to burn in the urban growth areas did pass. McNair explained she did talk to other directors at the NACAA meeting and discussed our perspectives when we talk to DNR and Ecology about what it means for locals when there is burning in the urban growth areas. We are working on a memorandum of understanding, McNair continued, and we hope to present it to them soon. McNair was confident all the locals will be on the same page with regards to the types of guidelines we would like to suggest. Cooper requested they be asked to contact the cities and counties as well.

GOOD OF THE ORDER

There was nothing for the Good of the Order.


ADJOURNMENT

The meeting adjourned at 11:45 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on May 8, 2019, in Olympia, Washington.

ATTEST:



Francea L. McNair, Executive Director
Olympic Region Clean Air Agency



Jim Cooper, Chair
ORCAA Board of Directors

DATED: 6/12/2019