

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

May 10, 2017

Members present: Cynthia Pratt, City of Lacey (Vice Chair)
Lisa Ayers, Pacific County
Wes Cormier, Grays Harbor County
John Hutchings, Thurston County
Mary Ellen Winborn, Clallam County
Joan Cathey, City of Tumwater
Jeannine Roe for Jim Cooper, City of Olympia (Chair) (arrived about 10:17am)

Members absent: Kate Dean, Jefferson County
Terri Jeffreys, Mason County

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services; and Debbie Moody, Office Manager/Recorder

Pratt sat in for Cooper and called the meeting to order at 10:03 a.m.

Pratt asked for approval of the agenda. Cormier moved approval of the Agenda. The motion was seconded and carried unanimously.

CHAIR REPORT

Pratt stated there was no Chair report.

PUBLIC COMMENT

There were no members of the public in attendance.

CONSENT AGENDA

Pratt asked for approval of the Consent Agenda. Ayers moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

PUBLIC HEARING

Fiscal Year 2018 Budget

Pratt opened the hearing for the ORCAA Fiscal Year 2018 Budget at 10:08 a.m. Pratt asked if there were any comments or questions from the public. Hearing none, Pratt closed the hearing at 10:09 a.m.

Pratt asked if the Board had any questions.

Cathey asked McNair if there was any concern. McNair, noting there are a lot of unknowns regarding federal and state funding, explained we have included a 10% and 2.5% cut on the federal and state core line items, respectively. Cathey asked how the cuts to Air/Water/Scientists, etc. would affect our budget. McNair stated we only know enough to get us through September. McNair did add we will be projecting the use of \$122,000 of our reserves. We factored in a 1.7% COLA for all staff. We also received our Wellness award, resulting in 2% less cost in our benefits.

(Jeannine Roe arrived and was introduced around 10:17 a.m.) Pratt asked if there was any further discussion regarding the budget. The question was raised as to whether the Board could adopt the budget. McNair noted we typically hold the hearing open until the June meeting and adopt it at that time, however the Board can adopt the budget today if they see fit.

Ayers moved adoption of the Fiscal Year 2018 budget as proposed. The motion was seconded. Pratt asked if there were any questions. Winborn stated she had missed the previous meeting and noted they had done an evaluation for the Director and asked if there was a salary change. McNair noted the evaluation has not been completed, however the 1.7% COLA is included in her salary. Pratt called for the question and the motion carried unanimously.

DIRECTOR'S REPORT

Compliance Program Update

R. Moody stated Lacey had a microburst storm event which toppled many trees in the area and could result in impacts in two of our programs; asbestos and outdoor burning. Several trees went through multiple houses. We will be educating the homeowners that while it is an emergency, they will still need to be conscientious of asbestos. We also have a lot of trees and branches on the ground and no burning is allowed in the city or UGA. We will be educating the citizens and remind them to take the limbs, etc. to the landfill for proper disposal.

R. Moody reminded the Board that Clallam County Fire District 3 will be terminating their outdoor burn permit agreement with ORCAA. They will continue to issue permits through the end of June, at which point the summer burn ban will begin and it will allow us time to educate the people in that area to the change. Grays Harbor Fire District 16 has asked to get approval to do their own permitting.

Planning for the future, R. Moody explained, we have taken Dan Nelson on inspections as our photographer. Nelson has taken photos of different parts of facilities (emission units, etc.) to include, as a photo log, for our sources. Our plan is the photos will assist new inspectors in identifying the equipment they should be looking at during inspections.

Engineering Program Update

Goodin explained we contract with EFSEC to do the air compliance and permitting work for their power plant in our jurisdiction. The facility is Grays Harbor Energy and it is located below the old cooling towers in Elma. Goodin noted we recently completed a permit for them regarding their cooling towers associated with the power plant.

Goodin stated we have successfully transferred all the permits and liability for the permits to McKinley Paper (formerly Nippon).

Métaux Spéciaux, a facility in Grays Harbor County, submitted an application, Goodin explained. This is a French company that will be producing special chemicals, one of which is Sodium Methlyate. The

permit application is to build a new Sodium Methylate plant in Hoquiam. Goodin stated it is a complicated chemical plant, however emissions should be small, resulting in a new minor source of air pollution. Goodin explained the chemical is used in pulp and paper industries.

Goodin stated his staff is still working with compliance to update our rock crushing permit templates. We received comments back from three of the larger rock crushing companies in our jurisdiction. Our goal is to get the new permit template done and in use by the end of June. We are also working on a new template for gasoline dispensing facility permits. Both projects are meant to streamline the process for both the applicants and our staff.

There was some discussion regarding coordination of efforts between our agency and the counties and cities. It was noted by staff that our permits are not issued if SEPA and other permits have not been completed/issued. There was no action required of the Board.

Air Quality Program Updates

Hadley went over the April Air Quality, noting air quality is improving. Hadley stated we had almost a full set of data collection, however South Bend has equipment issues. All sites are showing good air quality.

Hadley stated she continues to work on finalizing the data for the Ultra-fine project. Hadley reminded the Board that we didn't get the funding to have the UW complete the project, however we will finalize it ourselves. Hadley has been spending additional time maintaining the Cheeka Peak site due to aging instruments.

One special project that we are working on, Hadley noted, is working with the Thurgood Marshall Middle School science class. They are doing an anti-idling campaign and wanted to make air measurements so Hadley has been assisting them with that project and they are using one of our particle monitors for a few days.

Hadley mentioned she is currently the Safety Chair for our office and recently held a training regarding Global Harmonization which has to do with uniform labeling of chemicals.

Education and Outreach

Nelson, reminding the Board that he had some technical issues at the last meeting, brought up the proposed website to show the Board the mapping portion of the website with links from our registered sources.

Nelson stated he is working on the website with engineering staff currently. We are getting the correct forms and language to make it easier for businesses to understand the process and what forms are needed for permitting.

Working with compliance, we are documenting the sources via photography, making it easier for staff to identify the businesses and equipment, as well as, using the photos online to give the public a look at what we do.

Nelson mentioned Pinky Mingo, compliance, has been attending farmers' markets and other public events and Nelson noted he attended the Olympia Home Show and had a lot of interactions. Given the state of modern media, we are finding the best means of sharing information is going 'old school' and talking to people one on one.

Nelson noted he and McNair will be setting up meetings with the jurisdictions, talking to staff at the cities

and counties, making sure they understand our requirements and requesting they add information to their processes.

After the most recent storm, Nelson stated, we did send out a press release and email alerts to remind people not to burn the blowdown in no burn areas, as well as reminding people that have home damage to contact us regarding notifications for asbestos removal or demolitions. Roe, noting there is no burning in the city limits, asked about the chimeneas and outdoor fire pits sold at the home improvement stores. Roe explained she purchased one and asked at time of purchase if they were legal to use and was told by the store they were. Come to find out, Roe continued, they are not. Can ORCAA make these stores put up signage that explain it is illegal to use in certain areas. Nelson explained these stores must go through their corporations to get signage and we have talked to them, but the turnover is such that the information doesn't get passed on. Roe mentioned her neighbors are also having landscapers installing brick fireplaces and pits, which would also be illegal. Nelson agreed, noting he has spoken with several of them during events.

Finance/Administrative Update

Harding thanked the Board for passing the budget. Harding noting, we are currenting on track 10-months into the year and are gearing up for the end of our current fiscal year. Harding noted our Wellness committed continues to do wonderful events for our staff. We do have one last suite left to rent in our building, Harding explained, and if anyone knows of someone looking for space please send them our way.

Executive Director's Report

McNair stated she met with Denny Heck and discussed the regulatory rollbacks and losing funding from EPA. Cutting the 103 funds may mean we need to cut our Cheeka Peak site. The 103 funding also helps fund some of our other monitoring sites. The 105 funds help fund the non-fee supported work that we do, such as public education. McNair noted she also met with Jaimie Herrera Beutler. They discussed streamlining and saving money on the federal side also. McNair explained to her our desire to get delegation of some of the federal rules, noting we have great rapport with our sources. McNair noted she also met with some of the other congress' staff.

McNair noted there are more and more states making marijuana legal. In Nevada, McNair continued, they are trying to look at the emissions and have done a study with hemp (as they are similar plants) and have data they will be presenting in June. Colorado only allows indoor facilities, McNair noted. The areas allowing outdoor facilities are having similar issues with odor complaints. Colorado also designated a portion of the marijuana revenue to go toward education.

Wilmington Trust has been designated the trustee for the VW case. The Department of Ecology will be the beneficiary. The timeline has not been established yet, but we feel there will be funds available to apply for, sometime late this year or early next year. They will be looking at communities that have been impacted by diesel emissions. McNair stated we plan on applying for funds once we know they are available.

Noting the Board must meet 10 times per year, McNair stated we typically pick a summer month to skip a meeting. McNair also stated we typically take off a winter month as well. McNair explained staff has checked workload and felt August was a good month to skip. Pratt asked the Board if they had a preference. After short discussion, Cathey moved cancellation of the August Board meeting. The motion was seconded and carried unanimously.

Pratt stated the city of Lacey took their Polish Delegation through Artizen Cannabis, which is an indoor marijuana facility. Pratt noted the odor wasn't as strong as she expected it to be. They appear to have some controls for their facility.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

Myers noted the elected officials must fill out PDC forms and a complaint was raised against a city council member that serves on the LOTT Board. Myers stated he had been asked by LOTT to consider the complaint, the legalities and whether the Public Disclosure Act requires you to identify Boards and Commissions on which you serve. The current law is unclear, Myers stated. We went to the Public Disclosure Commission and raised the question as to whether public officials should be disclosing information about Boards you volunteer on (no financial interest). The issue has now been raised with the Public Disclosure Commission and their assistant attorney general will be considering it. It will be an ongoing process, but we hope to get some sense brought to what your reporting requirements are for Boards, such as ORCAA, are.

ADJOURNMENT


There was nothing further from the Board.

The meeting adjourned at 11:28 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on May 10, 2017, in Olympia, Washington.

ATTEST:


Francea L. McNair, Executive Director
Olympic Region Clean Air Agency


Jim Cooper, Chair
ORCAA Board of Directors

DATED: June 14, 2017