

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

March 8, 2017

Members present: Jim Cooper, City of Olympia (Chair)
Cynthia Pratt, City of Lacey (Vice Chair)
Lisa Ayers, Pacific County
Wes Cormier, Grays Harbor County
John Hutchings, Thurston County
Mary Ellen Winborn, Clallam County
Joan Cathey, City of Tumwater
Terri Jeffreys, Mason County
Kate Dean, Jefferson County (via phone)

Members absent:

Legal Counsel: Jeff Myers and Julie Carignan of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Nick Grant, Network Administrator/Monitoring Tech; Dan Nelson, Public Information Officer; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:00 a.m.

Cooper asked for approval of the agenda. Pratt moved approval of the Agenda. The motion was seconded and carried unanimously.

CHAIR REPORT

Cooper stated he will be asking Pratt to give a brief Finance Committee Report and he will also request volunteers to lead the Director's performance evaluation.

Pratt stated the Finance Committee met to review the draft FY18 budget. Pratt noted there is some instability of the Federal and State budgets which will affect our budget. McNair explained we are putting in a 20% cut in the Federal grant and a 10% cut in our State grant. McNair did note the budget hearing will be scheduled for May and can be continued into June. We do have to have the budget approved by the June meeting. Summing up, Pratt stated the director is being very conservative with the budget and will keep the committee up-to-date on any changes.

Cooper asked if there were any volunteers to take on the Director's evaluation. Cooper did request Pratt to head up the committee, Pratt agreed. Jeffreys and Winborn volunteered.

PUBLIC COMMENT

Cooper asked if there was any public in the audience.

James Zahn was present. Zahn noted he has a small farm on Yelm Highway and has been dealing with ORCAA over agricultural issues. Zahn's request was for the Board to review the outdoor burning civil penalty worksheet and direct staff to rework the worksheets as he felt they are too subjective.

Cooper noted the Board would discuss a time to review the worksheet. Cooper added he would commit to looking at it and talking to staff about getting this item on the agenda. Jeffreys requested Zahn highlight areas he felt needed to be addressed. The Board thanked Zahn for his attendance.

CONSENT AGENDA

Cooper moved approval of the Consent Agenda, the motion was seconded and carried unanimously.

NEW BUSINESS

Auditor Report – Niles Kostick

Kostick, State Auditor, introduced Bryson Bristol his manager. Kostick noted they completed the audit in January. Bristol provided copies of the report to the Board. Bristol did state ORCAA had a clean audit with no significant issues to report. Bristol briefly explained the role of the audit and who was involved. Bristol asked Kostick to touch on the highlights of the audit.

Kostick noted the entire ORCAA staff were very willing and engaged during the audit process. ORCAA's management and staff have very open and live communication amongst them, and with the Board. Kostick stated the agency's financial management and budget process, as well as the finance committee, appears to be very detailed and provide a very clear result at how the agency operates.

Bristol briefly went over the accountability report, noting in all areas we looked at ORCAA complied with state laws and their own policies and procedures. The time period that was audited, Bristol continued, was July 1, 2014 through June 30, 2016 and the areas looked at were open public meetings, self-insurance, financial conditional, general disbursements, state grants, cash receipting and payroll.

Bristol stated there were no uncorrected misstatements in the audit financial statement and there were no material misstatements. Bristol did note the final report will be sent to ORCAA in the next couple of weeks.

Pratt asked if the AOP program was included in the audit. Bristol explained some of the financial data is included, however the overall audit of the program is done separately. There was no action required of the Board.

PRESENTATIONS

Basics of Climate Change – Odelle Hadley

Hadley presented a PowerPoint to the Board explaining how the climate change occurs. Hadley explained how the climate on our planet works, as well as the changes we are experiencing. After the presentation, Hadley asked if there were any questions.

Ayers asked how this impacts ocean acidification. Hadley stated it is not really related that way. Pratt asked if there is a 20-year diorama showing the instability in the jet stream. Hadley stated there is a lot of data out there, you would just have to look. Dean asked if there are any projections as to how far north or south that 30-degree desertification is expected to vary. Hadley noted there are likely many projections. Basically, it appears that whatever your climate is, it will become more. For instance, we will get more water, California will get less water. Dean noted her and Winborn were both involved in a project in Jefferson and Clallam County collecting all the available data on climate change with specific projections regarding climate change for this region. Cooper asked if Hadley had a hypothesis for long-term implication for air quality in our region. Hadley stated, for air quality purposes, her concern would be longer, dryer summers. It comes down to persistent conditions, if you have a hot summer, it may just last longer. This could result in more wildfires and ozone production could build up more in those

conditions. In winter, with a persistent system, it could mean an extended stagnation time causing more burn bans. Dean added that airborne pathogens will increase and we could be seeing new pathogens that are not typical of this climate.

Nippon Presentation – Mark Goodin

Goodin presented a PowerPoint to the Board regarding Nippon Paper Industries. Goodin gave an overview of the source, addressing Nippon’s history, public concerns, the relationship with biomass and climate change, as well as water issues. After the presentation, Goodin asked if there were any questions.

Winborn asked who paid for the consultant. Goodin explained we got a grant from EPA. McNair and Nelson both noted the study is still on our website. Nelson added the emissions calculator tool is also available. Dean asked if there were any lessons learned from the process. Goodin stated there were many lessons learned. Had we anticipated the amount of public concern, early on, Goodin explained, we may have requested additional graphic representations from the consultant. Cooper requested the link to the study and the tool be sent to the Board members.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

McNair stated she, Nelson, Hadley and Cooper will be meeting with the Olympian Editorial Board later in the month. Nelson noted two staff members (Jennifer DeMay and Katie Wright) will be attending Explore Your Horizons.

Cooper noted he will not be available for the April, May or June meeting. During that time Pratt will chair the meetings. Cooper added he would try to call in for the May and June meetings.

ADJOURNMENT


There was nothing further from the Board.

The meeting adjourned at 11:30 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on March 8, 2017, in Olympia, Washington.

ATTEST:


Franacea L. McNair, Executive Director
Olympic Region Clean Air Agency


Jim Cooper, Chair
ORCAA Board of Directors

DATED: 4/12/2017