

OLYMPIC REGION CLEAN AIR AGENCY  
2940 B Limited Lane NW  
Olympia, Washington 98502

**BOARD OF DIRECTORS MEETING**

October 9, 2013

Members present: Phil Johnson, Jefferson County (Chair)  
Cynthia Pratt, City of Lacey  
Tim Sheldon, Mason County  
Art Starry for Karen Valenzuela, Thurston County (Vice Chair)  
Wes Cormier, Grays Harbor County  
Mike Doherty, Clallam County  
Dan Di Guilio, City of Port Angeles

Members absent: Steve Rogers, Pacific County  
Jim Cooper, City of Olympia

Legal Counsel: Jeff Myers of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Air Monitoring Specialist; Mark Moore, Network Administrator/Monitoring Technician; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services Manager; and Debbie Moody, Office Manager/Recorder

The meeting was called to order at 10:04 a.m.

Johnson asked if there were any additions or omissions to the Agenda. Pratt moved approval of the Agenda. Doherty seconded the motion and it carried unanimously.

**CHAIR REPORT**

Johnson stated he had no chair report.

**APPROVAL OF MINUTES**

Johnson asked for approval of the Minutes. Cormier moved approval of the Minutes. Starry seconded the motion and it carried unanimously.

**APPROVAL OF EXPENDITURES AND DISBURSEMENTS**

Johnson noted the Expenditures and Disbursements consisted of Warrants and wire transfers 63005268 through 63005300 in the amount of \$15,642.39; and Payroll 377622 through 377639 and 3056328 in the amount of \$116,206.82 for September 7, 2013 through October 3, 2013. Sheldon moved approval of the Expenditures and Disbursements. Cormier seconded the motion and it carried unanimously.

**PUBLIC COMMENT / PUBLIC HEARING / PRESENTATION**

There were no comments, hearings or presentations.

## **NEW BUSINESS**

### Resolution 257 – AWC Interlocal Agreement

McNair explained we receive health benefits through the Association of Washington Cities Trust (AWC) and they have recently moved from fully insured to self-insured trust. In order to remain with the Trust we are required to sign a new agreement.

Pratt moved approval of Resolution 257. Cormier seconded the motion and it carried unanimously.

## **DIRECTOR'S REPORT**

### Compliance Update

R.Moody explained his staff has issued a few warning notices to some businesses. Several penalties have been issued for outdoor burning this month as well. Doherty asked about marijuana complaints. R.Moody explained we have received a few odor complaints from the grow operations.

McNair added all AOP source inspections were completed by September 30, as required.

R.Moody also explained the Thurston County PM10 Maintenance Plan has reached EPA and it will be final as of November 4.

### Permit Actions

Goodin noted the preliminary recommendation for Imperium in Grays Harbor has been sent out for public notice/comment. The project is for an expansion of the facility where they will take in liquid products (petroleum, biodiesel, etc.) and offload them from tanks and rail cars and load them into barges. Another case, Granite Construction, which had been approved, was appealed and it was settled at mediation. They recently tested and we should receive results after 45 days.

Doherty asked if Imperium went through the EFSEC process. Goodin explained they did not trigger due to the fact they are a minor source.

Doherty asked if there are any asphalt plants that recycle asphalt shingles. Goodin stated he would see if there is any information that he can pass on. Goodin did note there are air impacts when they run their plants and there is also an issue with regards to some roofing materials contain asbestos.

### Air Quality Summary

Hadley stated we are beginning to move into wood burning season and we did have one moderate day in Lacey. The temperatures are dropping and it appears our air quality may be compromised early this year. Power is out at Cheeka Peak, resulting in only 10 days of data.

The saturation study continues and throughout the summer Stevens was measuring lower than the other sites. Sequim has been measuring highest through the driest times of the summer. The higher readings in Sequim could be from the road expansion projects (between Port Angeles and Sequim). We will continue to track and see if things change during the winter months.

Hadley explained she and Moore met with several scientists at the University of Washington to discuss siting for the Ultrafine Particulate Study. They have decided the expanded site for this study would be done at the Port Angeles Fire Station, followed by the Library System site. Hadley stated we are still expecting to begin measuring in October.

There is a poster at the back of the room which was presented by Hadley at a conference. Hadley explained the poster highlights our saturation study. Doherty asked if the poster could be hung at the Port Angeles library. Hadley stated we hadn't intended it for that purpose, but if it is something they would want, we could revise it for the public. Hadley stated if a facility or city building would like a similar poster, we can put it together, but we would want them to request it.

### Education and Outreach

Nelson stated he has met with several Lion's Clubs around the area, as well as homeowners' associations over the summer. Most recently, Nelson noted, we have sent a mailer to the upper Long Beach peninsula with regards to outdoor burning.

We have seen an increase in the use of our online forms, specifically the Thurston county residential burn permits.

Nelson explained he recently visited the Seattle media to make sure ORCAA continues to be part of their broadcast.

The woodstove change out program is ongoing at this point. We will finish up the previous grant and begin with the new bounty and buyback program.

Nelson noted he and Rita Cirulis (Port Angeles office), attended the Dungeness River Festival in Sequim which was attended by well over 1,000 kids. Nelson stated it was a very good event to touch base with kids and a big take away for the kids was that burning trash while camping was a bad thing.

Pratt asked for a breakdown of the woodstove program by area – where are the participants located. Nelson stated he could have that information available at the next meeting.

### Finance/Administrative Update

McNair noted Harding was called away from the meeting to talk to a potential renter.

McNair stated the income statement is in the Board packets and the bottom line is our revenues are ahead and our expenditures are less than budgeted at this point. We should be at 25% of our budget and currently we are at 30% in revenues and 19% in expenditures. McNair noted we have some staffing changes; Kathy Embody (Secretary) has retired and Jackie Wallner, our current Janitor, will be taking her place beginning in November. Layne Slone (Air Quality Specialist) has decided to return to Ecology and will be leaving at the end of this week. Rita Cirulis (PA office, Air Quality Specialist) will be retiring at the end of this year. McNair did note we do not have a Port Angeles area candidate so a new employee will be stationed here in Olympia.

### Executive Director's Report

McNair stated she sent the Board the Clean Diesel application packets from Ecology and reminded the Board there is a deadline if they are interested in the program.

McNair attended the NACAA conference in September and noted she applied to volunteer for co-chairmanship of the public education and communications. Because we do so much for public education, McNair felt we would be a great asset, nationally, with NACAA.

### **EXECUTIVE SESSION**

There were no items for Executive Session.

**FOR THE GOOD OF THE ORDER**

Doherty mentioned on October 23 the Climate Legislative Workgroup will be taking comments for the hearing at the port of Seattle. Written comments will be taken through the 30<sup>th</sup> and McNair had sent an email notification out to the Board.

**ADJOURNMENT**


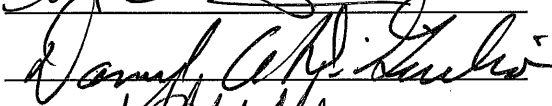
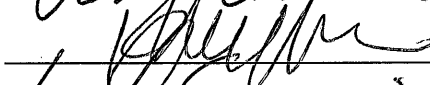

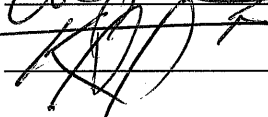
There was nothing further from the Board.

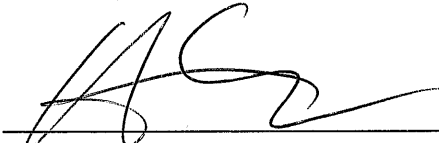
The meeting adjourned at 10:55 a.m.

PRESENTED BY:

  
Francea L. McNair, Executive Director

APPROVED BY:

  
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APPROVED and SIGNED this 13 day of November 2013