

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

Finance Committee Meeting – Hybrid via Zoom
September 13, 2023

A video recording of this meeting is available at:

<https://www.youtube.com/ORCAA>

Files discussed at this meeting are available at:

<http://board.orcaa.org/>

Members Present: Greg Brotherton, Jefferson County (Chair) (via Zoom)
Jim Cooper, City of Olympia (via Zoom)
Randy Neatherlin, Mason County (via Zoom)

Members Absent:

Legal Counsel:

Staff Present: Jeff Johnston, Executive Director (via Zoom); Lynn Harding, Financial Services Manager (via Zoom); Dan Nelson, Communications Manager (via Zoom); and Debbie Moody, Office Manager (via Zoom)

The meeting was called to order at 9:00 am.

APPROVAL OF AGENDA (:14)

Brotherton asked for approval of the agenda. Cooper moved approval and the motion carried unanimously.

APPROVAL OF MINUTES (:32)

Brotherton asked for approval of the Minutes. Cooper moved approval, motion was seconded and carried unanimously.

NEW BUSINESS

Fiscal Year 2023 Year End Report (1:09)

Johnston gave a brief update for Fiscal Year 2023 budget highlights. Harding went over the report in detail. There was no action from the Committee.

FY2024 Budget revision/agency succession planning (13:19)

Johnston explained ORCAA is preparing for several staff retirements. Johnston went over his tentative plan to prepare for succession planning and the need for a budget revision.

Harding went over the proposed budget revision.

Brotherton noted the committee was in support and he will summarize this information to the full Board.

There was nothing further for the committee.

ADJOURNMENT (40:57)

The meeting adjourned at 9:40 am.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Finance Committee held hybrid, via Zoom, on September 13, 2023, in Olympia, Washington.

ATTEST:



Jeff C. Johnston, Executive Director
Olympic Region Clean Air Agency

Greg Brotherton, Chair
ORCAA Finance Committee

DATED: 10/13/2023