

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING – Hybrid via Zoom
September 13, 2023

A video recording of this meeting is available at:

<https://www.youtube.com/ORCAA>

Files discussed at this meeting are available at:

<http://board.orcaa.org/>

Members present: Jim Cooper, City of Olympia (Chair) (via Zoom)
Greg Brotherton, Jefferson County (Vice Chair) (via Zoom)
Randy Neatherlin, Mason County (via Zoom)
Joan Cathey, City of Tumwater (via Zoom)
Dave Tobin, Pacific County (via Zoom)
Mike French, Clallam County (via Zoom)
Robin Vazquez, City of Lacey (via Zoom)
Jill Warne, Grays Harbor County (via Zoom)

Members absent: Carolina Mejia, Thurston County

Legal Counsel: Matthew Sonneby of Law, Lyman, Daniel, Kamerrer and Bogdanovich (via Zoom)

Staff Present: Jeff Johnston, Ph.D., Executive Director; Robert Moody, Compliance Manager; Mark Goodin, Engineering Manager; Odelle Hadley, Ph.D., Senior Monitoring Specialist; Dan Nelson, Communications Manager; Rob Wyland, Air Quality Specialist; Bryson Downs, Air Quality Specialist, Mike Shults Compliance Supervisor, Tiffany Flores, Records Clerk, and Debbie Moody, Office Manager/Public Records Officer (all via Zoom)

Cooper called the meeting to order at 10 a.m. and asked for roll call.

APPROVAL OF AGENDA (2:15)

Cooper asked for approval of the agenda. Brotherton moved approval, the motion was seconded and carried unanimously.

CHAIR REPORT (3:00)

Cooper requested Brotherton give an update on the Finance Committee meeting.

Brotherton reported on the year-end report for Fiscal Year 2023 and gave an update on a discussion related to succession planning and proposed FY2024 budget revision.

Johnston presented the current and proposed ORCAA organizational chart after explaining the upcoming staff retirement timing. (5:00)

There was no action from the Board.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA (11:46)

Cooper asked approval of the Consent Agenda. Tobin moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

PUBLIC HEARING

Rule 1.11 and 1.12 updates (12:30)

R. Moody briefly explained the rule process and need for the change, noting we are seeking approval of the amendment.

Cooper opened the public hearing at 10:15 am. There were no public comments, Cooper closed the public hearing at 10:15 am.

Cooper asked for a motion. Vazquez moved to approve the rule change. The motion was seconded and carried unanimously.

PRESENTATION

Cheeka Peak Observatory (CPO) (16:10)

Hadley presented photos – before and after – and described the work to upgrade the CPO facilities.

DIRECTORS REPORT

Compliance Manager Update (31:47)

R. Moody explained we have purchased a vehicle to replace an older vehicle and reminded the Board outdoor burning will be opening soon.

Engineering Manager Update (33:36)

Goodin went over the permitting report, highlighting new permits for Pacific Northwest Renewables, Hoquiam Plywood, Weyerhaeuser Raymond, Crown Cork & Seal, and Lakeside Industries. Goodin also went over several proposed permits including AGP, Westport Shipyard, and Paneltech.

Senior Air Monitoring Specialist Update (54:54)

Hadley introduced Rob Wyland, Air Quality Specialist 2. Wyland went over the air monitoring report for July and August.

Communications Manager Update (58:18)

Nelson noted activities over the previous 2 months including Harbor Days in Olympia and Coffee with Commissioner Carolina Mejia.

Nelson explained the imminent end to the current fire safety burn bans and provided an update on the new Ecology grant funding our woodstove replacement and recycling programs.

Finance Services Manager Update (1:05:12)

Harding went over recent building maintenance projects, both inside and outside. Harding explained the AWC WellCity program and described some recent ORCAA's Wellness Program efforts.

Executive Director Update (1:13:50)

Johnston went over his outreach efforts within our jurisdiction, mentioned ORCAA completed a cybersecurity audit with the State Auditor's Office and received high marks. Johnston also noted a change to our approach to meeting minutes, moving to an "action minutes" approach. Starting with today's meetings (Finance Committee and Board) we will focus on recording what is done at a meeting, rather than what is said.

Johnston explained he will be participating in the Leadership Thurston County program and mentioned that the EPA is looking for nominations for their Local Government Advisory Committee.

GOOD OF THE ORDER

There was nothing for the good of the order.

EXECUTIVE SESSION (per RCW 42.30.110)

There was no Executive Session.

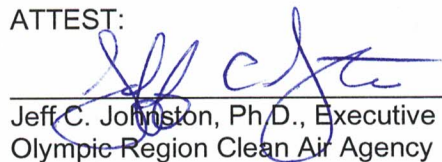
ADJOURNMENT (1:23:24)

Cooper adjourned the meeting at 11:23 a.m. adding our next meeting is in October.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on September 13, 2023, in Olympia, Washington.

ATTEST:



Jeff C. Johnston, Ph.D., Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: 10/13/2023