

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

April 12, 2017

Members present: Cynthia Pratt, City of Lacey (Vice Chair)
Lisa Ayers, Pacific County
Wes Cormier, Grays Harbor County
Terri Jeffreys, Mason County
Kate Dean, Jefferson County (via phone)

Members absent: Jim Cooper, City of Olympia (Chair)
John Hutchings, Thurston County
Mary Ellen Winborn, Clallam County
Joan Cathey, City of Tumwater

Legal Counsel: Julie Carignan of Law, Lyman, Daniel, Kamerrer and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor; Mark Goodin, Professional Engineer; Odelle Hadley, Senior Monitoring Technician; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services; and Debbie Moody, Office Manager/Recorder

Pratt sat in for Cooper and called the meeting to order at 10:02 a.m.

Pratt asked for approval of the agenda. Jeffreys moved approval of the Agenda. The motion was seconded and carried unanimously.

CHAIR REPORT

Pratt stated there was no Chair report.

PUBLIC COMMENT

There were no members of the public in attendance.

CONSENT AGENDA

Pratt asked for approval of the Consent Agenda. Cormier moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

NEW BUSINESS

Enforcement Worksheets

R. Moody reminded the Board they had been asked by a constituent to review, and possibly update, ORCAA's penalty worksheets. R. Moody explained staff have six, Board approved, worksheets. The oldest dating back to the 90's to the most recently updated one in 2011. R. Moody stated, in previous years, staff has updated the worksheets by pulling cases and reworking them. We typically feel the need to rework the sheets when we see we are getting either all high or low penalties and nothing in the middle. R. Moody also stated our maximum penalty amount, currently, is \$14,915. Some of our worksheets have not been updated since the maximum was changed several years ago. Another important aspect of our worksheets is the addition of a benefit charge. Per EPA, you cannot profit from a

violation. For instance, R. Moody stated, if they remove asbestos without a permit, the cost of the permit would be added to the penalty amount.

Ayers asked how often the maximum penalty is issued. R. Moody stated we probably hit that number once or twice every three years. Pratt asked how many worksheets are used. R. Moody stated there are a total of six worksheets. R. Moody stated the intent is to begin working on them, knowing some will take longer than others. We work with counsel and compare our results to the other air agencies and then we bring them to the Board for review and approval.

Jeffreys asked how the benefit portion is scored. R. Moody explained the benefit portion is not part of the rated system, it is strictly a dollar amount. Jeffreys asked if the benefit portion influences the rating portion of the worksheet. McNair stated it does not. Cormier asked if all the worksheets will be approved through the Board. R. Moody stated they would.

Jeffreys did ask that the changes be shown and motivation for the changes be clear. McNair stated we can provide a redline version with notes explaining the changes.

DIRECTOR'S REPORT

Compliance Program Update

R. Moody reminded the Board we have agreements with fire districts, throughout our jurisdiction, who choose to take on the outdoor permitting program for their districts. Unfortunately, we have just been notified by Sequim Fire District 3 in Clallam County has decided to withdraw from the program. This means we will be taking over the permitting and complaint response in that area.

Engineering Program Update

Goodin noted Nippon has recently been purchased by a company called McKinley Paper and a name change has occurred. McKinley is currently shut down while they retool the plant to meet their needs. The process could take up to 18 months. Goodin explained Nippon's current permit stands, however, once McKinley decides their course of action for the plant, there may some Notices of Construction permits sometime in the future.

Goodin explained his team has been working with compliance and business (rock crushers) with regards to the consideration of a streamlined permit. We are looking at an initial permit and registration for these portable units. The plan would allow them to move in and out of our jurisdiction, to approved sites, without having to go through the permit process each time.

Air Quality Program Updates

Hadley went over the March Air Quality, noting our sites showed good days for the entire month. Hadley did note we had some issues at the South Bend site in March, however it is up and running now.

Hadley stated we submitted a Community Toxics Monitoring proposal to EPA last month. If we get this approved, we will start a study in the fall that covers the toxics associated with woodstove and how the toxics concentrations correspond with the PM concentrations we currently measure. Hadley noted she made several trips to Cheeka Peak to fix issues at the site. Hadley continues to work on the Ultrafine data and will be presenting it at the International Airshed Strategy meeting and hope to have it ready for the Board by June.

Education and Outreach

Nelson handed out copies of some asbestos/demolition brochures and handouts he recently put

together. Nelson noted both documents include similar information and will be used at fairs and for countertop displays. Nelson also noted he has been working with staff to update the website. Nelson showed the current and future websites to the Board. Pratt suggested a calendar for business meetings. Nelson stated there will be a tab for Board meetings.

Nelson reminded the Board of the 50th anniversary of the Clean Air Act. Ecology has taken the lead, however Nelson volunteered to help develop the website.

With regards to the Olympian Editorial Board meeting, Nelson continued, Cooper coordinated this meeting and the publisher did write a very good editorial supporting the work of ORCAA and advised about burning issues. McNair stated the key was, they got a lot of good information from us and communicated it to the public.

Finance/Administrative Update

Harding stated we did receive the 2018 Well City award, which means we will receive a 2% reduction in our medical benefits. The Finance Committee did meet this morning, Harding continued, and discussed the 3rd Quarterly Financial Report. Harding noted the final audit report from the Washington State Auditor's office is included in today's packet.

The Finance Committee briefly discussed the 2018 Draft budget and the budget will be brought to the Board in May.

Executive Director's Report

McNair explained the Governor has asked for \$2million for the woodstove program and we have yet to hear a final number. Other legislative issues included agriculture, marijuana and a variety of other things. McNair noted there is a bill regarding public records that appears to be going through. It looks at changing the way we can charge for records.

McNair stated she presented a session at Tumwater University giving them the ORCAA101 session. There were questions regarding outdoor burning, which is banned in Tumwater. McNair explained she thought there would be a lot of discussion around marijuana, but because Tumwater has only indoor facilities, there were very few comments.

We have sent out public notice of the budget for the May and June meeting. Typically, McNair continued, we bring the budget to the Board in May for consideration, take comments, make any additional changes and have it ready for approval in June. McNair did note the Board could vote on the budget in May, but we may have better numbers by the June meeting.

McNair added that she had spoken to staff from Nippon who will be staying on with McKinley. McNair expressed ORCAA's desire to meet the new owners. We like to have our sources know us, McNair stated, so some of us will travel up to Port Angeles to meet the staff of McKinley.

EXECUTIVE SESSION

There were no items for Executive Session.

FOR THE GOOD OF THE ORDER

R. Moody stated he and Mark Goodin are celebrating 25 years with the agency. The Board congratulated them.

ADJOURNMENT


There was nothing further from the Board.

The meeting adjourned at 11:01 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on April 12, 2017, in Olympia, Washington.

ATTEST:



Francea L. McNair, Executive Director
Olympic Region Clean Air Agency



Jim Cooper, Chair
ORCAA Board of Directors

DATED: 5/10/2017