



ORCAA Approval #

**2023-2025 Wood Stove
RECYCLE AWARD form
FOR HOMEOWNER USE ONLY**

Instructions for Homeowners:

1. **Take photo of old device IN ITS PLACE OF USE.**
2. **Complete First Page of this Form and return it to ORCAA at the email or mailing address below.** You will receive notification of acceptance or denial promptly
3. After receiving notification of acceptance into the Recycle Award Program, proceed with the following:
4. Complete the change out, Recycle the device and **TAKE PHOTO AT METAL RECYCLER** and have recycler complete destruction form (page 2 here)
5. Return this completed form, attaching:
 - a. **Two photos** of old device (see above)
 - i. In its original place of use
 - ii. At the metal recycler with the door removed
 - b. Signed copy of this Certificate of Destruction
 - c. Completed IRS W-9 form
6. Return completed form and all attachments to ORCAA by email (dan.nelson@orcaa.org) or mailing:
ORCAA, Attn: Dan Nelson, 2940 Limited Lane NW, Olympia, WA 98502.

Homeowner Information:

Name (Print): _____

Phone: _____

Address: _____

RECYCLE AWARD of \$500

Make and model no. of device to be removed: _____

How many cords of wood do you burn per year? _____

I do hereby certify that all information on this application is, to the best of my knowledge, accurate and complete.

Homeowner signature: _____ date: _____

FOR OFFICIAL USE ONLY: : ___ Project Approved ___ Project Denied

Project Approved or denied by: _____

Signature: _____

Date: _____

ORCAA'S RECYCLE AWARD Completion Form

Homeowner Information:

Name: _____ Phone: _____

Address: _____

ORCAA Approval #: _____

Certification of Destruction (the installer and recycler must sign):

Recycler:

I certify that the device identified above will be destroyed, useable only as scrap.

Name of recycler: _____

Address of Recycler: _____

Recycler signature: _____ date: _____

Printed Name: _____

FOR OFFICIAL USE ONLY:

Project Completion Approved by: _____

Signature: _____

Date: _____