

OLYMPIC REGION CLEAN AIR AGENCY
2940 LIMITED LANE NW
OLYMPIA WA 98502

Regular Meeting

December 8, 2021
10:00 am

Be courteous – Please silence all cell phones

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA** (*action item*)
(Ask for any corrections, additions/omissions)
3. **CHAIR REPORT**
4. **PUBLIC COMMENT**
5. **CONSENT AGENDA** (*action item*)
 1. Minutes of Regular Meeting, November 10, 2021
 2. Expenditures and Disbursements – November 5, 2021 – December 2, 2021
6. **INTERVIEW FOR EXECUTIVE DIRECTOR POSITION**
 1. Jeff Johnston - candidate
7. **GOOD OF THE ORDER**
8. **EXECUTIVE SESSION**
To discuss any matter suitable for Executive Session under RCW 42.30.110
9. **ADJOURN**

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING – via Zoom

November 10, 2021

Members present	Jim Cooper, City of Olympia (Chair) Cynthia Pratt, City of Lacey (Vice Chair) Joan Cathey, City of Tumwater Carolina Mejia, Thurston County Greg Brotherton, Jefferson County Randy Neatherlin, Mason County Bill Peach, Clallam County
Members absent	Jill Warne, Grays Harbor County Frank Wolfe, Pacific County
Legal Counsel	Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer and Bogdanovich
Staff Present	Fran McNair, Executive Director; Robert Moody, Compliance Manager; Lauren Whybrew, Engineer; Dan Nelson, Communications Manager; Dr. Odelle Hadley, Senior Monitoring Specialist; Lynn Harding, Administrative Services Manager; and Mike Shults, Compliance Supervisor

Cooper called the meeting to order at 10:02 am. Cooper asked for approval of the Agenda. It was approved by consensus.

CHAIR REPORT

Cooper noted we had 31 applicants for the director position, with 2 of those being internal. The committee narrowed it down to 6 applicants for interviews which will take place Tuesday and Wednesday next week. The plan is to bring back 2 finalists to the Board at the December 8th meeting for final interviews. The Board will then go into discussions about qualifications in a closed session. We will then come back together for a special meeting (Dec 10 or 13) for final decision.

Cooper asked if the Board had any specific questions to let a committee member know.

Myers did note we would need 24-hour notice for the special meeting.

Neatherlin asked they consider having the candidate describe the people they worked with in their last position. Are they kind, mean, etc., what were they like because often if staff were ‘back biters’ you are hiring a back biter? If you find someone who has loved their staff, found them to be intelligent and bring forth great ideas, chances are that person helped move that process along and that is why it was successful.

Brotherton agreed with Cooper the applicant pool was amazing and felt Linnaea Jablonski has been doing a great job. Cooper noted any additional question suggestions could be emailed to him directly or Jablonski.

Cooper added, once we have the final applicants selected for the December 8 meeting, we will send out their resumes for the Boards’ review prior to final interviews. There was nothing further

from the Board.

PUBLIC COMMENT

There were no public in attendance.

CONSENT AGENDA

Cooper asked for approval of the Consent Agenda. Pratt moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

DIRECTORS REPORT

Compliance Program Update

R. Moody stated outdoor burning season is fully open and permits are being issued and we have had several outdoor burn complaints to go along with them. R. Moody shared a graph of the different complaints we receive. This chart was taken from our database. It was noted complaint number 1 was entered in 1998, we now have roughly 21,000 complaints. The chart does represent about 15 years' worth of complaints as we did do some archiving. R. Moody did note over 1000 complaints in the chart are related to one regulated source. McNair added, the source has made significant changes and complaints are down to very few.

Myers asked R. Moody to describe the difference between "woodstove", "outdoor burning", and then for "smoke". R. Moody explained it is how they are reported to us. There will be overlap, for instance, someone calls up to say they smell smoke or perhaps they say my neighbor is burning and I smell smoke. In that case, we would click on both burning and smoke. Myer noted the overwhelming number of complaints appear to be smoke related. R. Moody agreed.

Engineering Program Update

Lauren Whybrew, Engineer was standing in for Goodin. Whybrew explained Goodin had requested she give an update on Westport Seafoods. She noted the permit is complete and waiting on final payment. The project doesn't appear to be a big project as it is a replacement of one boiler for a new one. The permitting side of things is time consuming for these smaller sources as we become the 'consultant' and do the air modeling for them. Whybrew ran a sample of air modeling to show the Board some of what she does to complete the modeling.

Cooper asked if there is an electric option for boilers, to help them get out of air quality issues. Whybrew stated, if there is and it is economically feasible, we'd likely see them. In Thurston County, the boilers are natural gas or propane fired. Out in Grays Harbor and Pacific, it probably isn't cost effective which is why we see diesel boilers. Cooper asked, with the controls, is there much difference in emissions from the diesel and natural gas. Whybrew explained there is a big difference in combusting diesel versus natural gas when it comes to the toxic air pollutants Ecology has identified.

Air Quality Program Update

Hadley noted we had good air quality in October in all our counties and all our monitors. We lost data at CPO due to a power failure. Hadley explained she has begun the Grays Harbor Saturation Study. We have installed Purple Air sensors in several places, and we will also incorporate public sensors into our network. Previously, during these studies, we would collocate a sensor at our site and then place 3 additional monitors in the county. As you can see, we have 7 sensors in the Grays

Harbor area, so in essence we are doubling our coverage. Hadley noted Sean Philbrick was very helpful in getting the sensor installed at the Harbor High School.

Timberland Library has sensors in McCleary, Elma and Oakville as well as public sensors in Hoquiam, Westport, and Seabrook. We will be installing our 3 sensors in Cosmopolis or West Aberdeen and in Central Park.

Hadley did have some preliminary data to share. It was pointed out Aberdeen, Hoquiam, Cohasset all followed each other closely. McCleary and Oakville had a few spikes, which is not uncommon in rural areas. More outdoor burning occurs and can affect the site for one or two days and drive the numbers up.

Hadley noted not only are the sensors increasing in popularity in Grays Harbor, but we are finding them throughout our jurisdiction. We are considering, rather than rotate the saturation study, it can be ongoing with the located sensors throughout our area.

Other monitoring news, Hadley continued, includes the submission of a funding proposal for upgrades of the infrastructure at CPO. We are hoping to get a new trailer that can house more analyzers. We hope to remove the derelict structures and put in one large structure that would be better suited for the work we are doing.

We did our regular maintenance and quarterly QCs at several sites, attended the NW Airquest fall meeting as well as the NACAA meeting. Hadley did note she continues to work on the Mason County Saturation Study report and data analysis. Hadley was happy to share the news that the Health Department and Ecology are going to drop the Washington Air Quality Advisory (WAQA) and go back to the Air Quality Index (AQI), which is used by EPA and the rest of the country. This will be effective April 2022.

McNair noted how great it was that Timberland Library has opted to put sensors in. Cooper asked if we had considered working with them on an educational basis regarding story telling. Nelson noted he has been working on an application for EPA recognition for the library. Nelson noted we wanted to get them recognized as well as partner with them to further spread the message.

Education and Outreach

Nelson noted it was great to have Hadley and McNair in the meetings with the Health Department and Ecology regarding the WAQA vs AQI. They stressed the need for better methods of communication and messaging. While we knew WAQA was more protective of health, we believe we convinced the Health Department we can still have the protective messaging and tie it to the AQI.

Nelson stated EPA has a new Air Quality Data website and allows people to pull data all the way back to 2001. Nelson noted he would send the link out to the Board.

The woodstove program is ramping up and we currently have 18 applications in for change outs. We did get our first completed job in today, Nelson stated. Outdoor burning, we currently have about 1600 Thurston County permits and 1 for the City of McCleary. Nelson noted he is working with City of McCleary regarding some ongoing burn issues. We are doing a targeted message to problem areas.

Finance/Administrative Update

Harding noted we are on target with our 2022 budget.

Cooper had asked us to keep you updated on the Washington Cares program and the newest update is that there was a lawsuit filed yesterday, against the state, for the implementation of the long-term care tax. Harding stated it is very interesting looking into the statistics; Employment Security received more than 344,000 applications for exemptions and to date only about 100,000 had been reviewed and approved. Harding noted the deadline is coming up so it will be interesting to see how this will all come together January 1.

Executive Director's Report

McNair stated President Biden, through EPA, has issued a reduction in methane emissions and it is for new and existing source. McNair did note this won't really affect our sources but could be an issue for any pipelines that run through our area if they leak. McNair stated EPA is working hard to ramp back up after losing ground the past 4 years. Ecology is also working on the climate commitment act and there will be changes that occur at a national and state level that we are following. McNair explained we will have regulation changes to be made in order to assure we meet or exceed the new emission standards.

McNair reminded the Board we continue to work on our regulations and Goodin has set a schedule and is working with staff to get many substantive changes made in our rules.

McNair stated she continues to work on a list of items to hand off to the new director at transition. Currently, McNair stated, she has about 16 items to discuss with the new director. McNair also stated she is hoping to get started on the next budget prior to her departure. She noted it is very early to start but felt it would help in the transition.

McNair asked the Board if we could go ahead and remove the Director position from our website. Cooper stated yes.

Cooper thanked McNair for leaving as much information for the new director. Cooper added, we hope to have a bit of overlap with McNair and the new director.

GOOD OF THE ORDER

Cooper wanted to have members check their calendars. Cooper asked them to check Friday, December 10th at noon, or Monday, December 13th for an 8 a.m. meeting. After some discussion, it was decided Monday, December 13 would work best.

Cooper noted we will check back in to make sure all is on schedule for interviews and that our timeline is still working for all.

Cooper asked if there was anything further for the Good of the Order. Myers stated, regarding the 350 Seattle case, we have motions for summary judgement that are pending Friday. It will be heard, via zoom, by King County Superior Court Judge Ramseyer. We also moved to continue that motion so we could get discovery responses. We did get discovery responses at the same time our response was due, which didn't do us any good. Myers reminded the Board this case is to determine who is supposed to issue permits; the Control Officer or the Board. The plaintiffs are claiming it is a non-delegable duty and you can't pass a rule authorizing the Control Officer to do it.

Cooper noted we will need either a separate Zoom link or a breakout room for both the December 8th and 13th meetings.

EXECUTIVE SESSION

There was no item for Executive Session.

ADJOURNMENT

The meeting adjourned at 11:03 a.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on November 10, 2021, in Olympia, Washington.

ATTEST:

Francea L. McNair, Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: _____

OLYMPIC REGION CLEAN AIR AGENCY

2940 Limited Lane NW, Olympia WA 98502-6503

Board Approval of Expenditures, Disbursements, and Wire Transfers

SUBMITTED FOR THE PERIOD

November 5, 2021 through December 2, 2021

<i>Fund:</i>	<i>Warrant #'s:</i>	<i>Scheduled Payment Date:</i>	<i>Issue Amount</i>
6471			
	63008669 - 63008688	November 12	\$ 16,489.42
	63008689 - 63008697	November 29	\$ 1,811.33
	Auto - Mo. Wire Transfer	T.C. Accounting Charge	\$ 523.42
	606356 - 606371	November- Payroll	\$ 130,582.00
	8426, 8429, 8434	November - Benefits	\$ 40,310.03
<i>Total Expenditures This Period:</i>			<u><u>\$ 189,716.20</u></u>

Included with Consent Agenda for Monthly Board of Directors Meeting.

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW, Olympia WA 98502-6503
Check Register of Expenditures, Disbursements, and Wire Transfers
SUBMITTED FOR THE PERIOD
November 5, 2021 through December 2, 2021

Check #	Date	Payee	Cash Account	Amount
63008669	11/12/21	Cabbros Cleaning Services, LLC	10200	839.00
63008670	11/12/21	Capital Business Machines, Inc.	10200	166.47
63008671	11/12/21	Comcast Cable Com., Inc.	10200	438.37
63008672	11/12/21	Comcast Cable Com., Inc.	10200	158.43
63008673	11/12/21	Department of Ecology	10200	1,861.99
63008674	11/12/21	Intermedia.net, Inc.	10200	295.48
63008675	11/12/21	Mountain Mist Water	10200	26.10
63008676	11/12/21	Office Depot, Inc.	10200	409.87
63008677	11/12/21	Pacific Disposal	10200	71.65
63008678	11/12/21	Linde Gas & Equipment, Inc.	10200	11.84
63008679	11/12/21	Puget Sound Energy	10200	757.99
63008680	11/12/21	Sunrise Pest Management, Inc.	10200	79.04
63008681	11/12/21	Thurston County Sheriff's Office	10200	74.38
63008682	11/12/21	U.S. Bank	10200	4,336.92
63008683	11/12/21	Verizon Wireless, Bellevue	10200	154.39
63008684	11/12/21	Washington Finance Officers Assoc.	10200	150.00
63008685	11/12/21	Yakima Region Clean Air Agency	10200	1,055.75
63008686	11/12/21	Law, Lyman, Daniel,	10200	2,473.36
63008687	11/12/21	Law, Lyman, Daniel,	10200	2,786.39
63008688	11/12/21	Law, Lyman, Daniel,	10200	342.00
63008689	11/29/21	Comcast Cable Com., Inc.	10200	438.37
63008690	11/29/21	Grays Harbor Co. Sheriff's Office	10200	55.00
63008691	11/29/21	Intermedia.net, Inc.	10200	295.37
63008692	11/29/21	Mountain Mist Water	10200	18.72
63008693	11/29/21	MRSC Rosters	10200	135.00
63008694	11/29/21	C&C Clean Sweep	10200	500.00
63008695	11/29/21	Office Depot, Inc.	10200	90.79
63008696	11/29/21	PUD #1 of Clallam County	10200	199.04
63008697	11/29/21	Sunrise Pest Management, Inc.	10200	79.04
Auto-Transfer	11/30/21	Thurston County Treasurer's Office	10200	523.42
606356-606371	11/30/21	Salaries & Benefits	10200	170,892.03
Total				\$ 189,716.20

Jeffrey Johnston, Ph.D.

[REDACTED]
Olympia, WA 98516

[REDACTED]
[REDACTED]
November 3, 2021

Linnaea Jablonski
Human Resources Department
City of Olympia

Re: ORCAA Executive Director

Dear Ms. Jablonski,

I'm excited to submit my name for consideration for the Olympic Regional Clean Air Agency Executive Director Position. I believe that my experience leading teams at the Washington Department of Ecology, combined with my academic background in atmospheric science, make me uniquely suited to take on leadership responsibilities at ORCAA.


I have been a section manager at the Washington Department of Ecology for more than 13 years, including 7 years with the Air Quality Program and currently with the Toxics Cleanup Program. In these positions I have led multidisciplinary teams of technical, policy, legislative, IT and administrative staff as we've worked to manage a wide variety of complex environmental issues. I'm a collaborative team member and leader, and I've worked successfully with agency leadership, stakeholders, local governments, tribes, elected officials, and the public. I have successfully led my team – including hiring and onboarding new staff – through the challenges and opportunities of remote work due to the COVID-19 pandemic.

As manager of the Science & Engineering Section in the Air Quality Program I led a team that worked closely with ORCAA – and the 6 other local air agencies in Washington – on many aspects of air quality management, including issuing permits, developing emissions inventories, air quality forecasting and data analysis. I'm familiar with the statutory and regulatory frameworks of the Washington and Federal Clean Air Acts, and the intricacies of how they are implemented.

I have a strong grounding in physical and environmental sciences, with B.S. and Ph.D. degrees in Chemistry from the University of California, San Diego, and held postdoctoral positions at the Max-Planck-Institute for Chemistry in Mainz, Germany, and SRI International in Menlo Park, California. As a research scientist, all of my projects were focused on developing a better understanding of important issues in atmospheric chemistry.

While this letter has only touched on a few of my experiences that seem most relevant to the position, I believe that the depth and breadth of my skills as a manager at the Department of Ecology, combined with my academic background in atmospheric science, make me an ideal candidate to lead ORCAA. I'm looking forward to working with you and others in the coming weeks to explore my fit with ORCAA, and please don't hesitate to contact me if you need any additional information.

Sincerely,

A handwritten signature in black ink, appearing to read "Jeffrey C. Johnston". The signature is fluid and cursive, with the first name "Jeffrey" and last name "Johnston" clearly legible, and a middle initial "C" in between.

Jeffrey Johnston, Ph.D.

Jeffrey C. Johnston, Ph.D.

• Olympia, Washington 98516 •

Objective

To provide leadership and direction to the Olympic Regional Clean Air Agency in a position that draws on my academic background, professional experience, and passion for protecting the health and welfare of people and the natural environment.

Highlights

- More than 13 years managing technical, policy, IT and administrative staff in the Toxics Cleanup and Air Quality Programs at the Washington Department of Ecology, working on a wide range of important environmental issues
- Four years as senior staff dedicated to improving learning environments with a faculty development center at Vanderbilt University
- Four years as VP of Research at Iterations, a small strategic research and intellectual property management company
- Eight years as research chemist investigating issues of atmospheric interest

Education

Ph.D., Chemistry, University of California, San Diego, 1996

B.S., Chemistry with Earth Science Specialization, University of California, San Diego, 1991

Current Position

Manager, Information & Policy Section

March 2015-Present

Toxics Cleanup Program, Washington Department of Ecology

Section manager within the Toxics Cleanup Program (TCP), responsible for the oversight of approximately 30 professional staff dedicated to carrying out the mandates of the state's Model Toxics Control Act (MTCA), Sediment Management Standards (SMS), and Underground Storage Tank (UST) programs. The Information & Policy section develops TCP's technical, policy, and IT direction, responsible for guiding cleanup and pollution prevention work at over 13,000 known cleanup sites and almost 9,000 USTs across the state of Washington. In addition, the section is responsible for managing close to \$2 million/year in federal grants supporting the program's brownfields, UST and Leaking UST work. The section's IT unit is responsible for developing and maintaining a portfolio of 16 internally and externally facing applications critical for TCP's cleanup and UST work.

Previous Positions

Manager, Science & Engineering Section

July 2008-March 2015

Air Quality Program, Washington Department of Ecology

Manage staff providing a variety of air quality permitting, policy and technical support functions for the Air Quality Program (AQP). The section's areas of expertise include air quality permitting, toxicology, dispersion modeling, emissions inventories and data analysis. Air quality permitting responsibilities include managing the State of Washington's Prevention of Significant Deterioration (PSD) permitting program, coordinating the state's Air Operating Permit (Title V) program, and managing the state's air toxics permitting program. Also responsible for air quality forecasts, technical analyses required for any State Implementation Plan (SIP) activities and for managing the development of a complex, web-based point source emissions inventory database.

Jeffrey C. Johnston, Ph.D.

• Olympia, Washington 98516 •

SIP Planner, Air Quality Program

March 2008-July 2008

Washington Department of Ecology, Olympia, WA

Lead writer of the Regional Haze State Implementation Plan (SIP) for the State of Washington.

Assistant Director

June 2004-March 2008

Vanderbilt University Center for Teaching, Nashville, TN

Assistant Director of a full service faculty development center, dedicated to supporting and improving the teaching at a major research university. Worked with faculty and graduate students from across the university on a wide variety of teaching and learning issues. Supervised a team of 4 graduate students.

Lecturer, Department of Earth & Environmental Sciences

2006

Vanderbilt University, Nashville, TN

Developed and taught a first year writing seminar entitled "The Earth's Oceans in the Global Environment."

Vice President of Research

2000-2004

Iterations, LLC, Palo Alto, CA

Management of a small strategic research and intellectual property management company, with strong interests in group collaboration and co-design. Consulting with a wide variety of industries crossing multiple disciplines (including health care, high tech, government and nonprofits) using state of the art and proprietary processes, tools and environments to develop creative and innovative solutions to an array of complex issues.

Postdoctoral Research Associate

1998-2000

SRI International - Molecular Physics Laboratory, Menlo Park, CA

Project: Designed, built and used an aerosol flow tube reactor to measure uptake rates of reactive gases on atmospheric aerosol particles.

Postdoctoral Research Associate

1996-1998

Max-Planck-Institute for Chemistry - Department of Air Chemistry, Mainz, Germany

Projects: Computer modeling and laboratory studies of photochemical isotopic chemistry between ozone and carbon dioxide, and the collection and isotopic analysis of whole air atmospheric samples. Results published in *Journal of Geophysical Research*, 105, 15,213-15,229, 2000.

Graduate Student Research Assistant

1991-1996

University of California, San Diego - Department of Chemistry, La Jolla, California

Projects: Isotopic studies of tropospheric ozone, and measurement of the fractionation factors of atmospheric nitrous oxide sink reactions. Results published in *Journal of Geophysical Research*, 100, 16,801-16,804, 1995; and 102, 25,395-25,404, 1997.

A full list of publications is available upon request.

References

Available upon request