



OLYMPIC REGION CLEAN AIR AGENCY  
2940 LIMITED LANE NW  
OLYMPIA WA 98502

**AGENDA of October 11, 2023 \* 10:00 a.m.**  
**Regular Meeting of the Board of Directors**

ORCAA's meeting are held at the above address, however they will also be available virtually via the information below.

If you would like to participate in the meeting via Zoom video conference, visit <https://us02web.zoom.us/j/88654004897?pwd=NklndCtIUeYtPY25UTIFWbG96eXEyQT09> join with Meeting ID: 886 5400 4897 and Passcode: N5MiRD

If you would like to participate in the meeting via Zoom audio only, call 1-253-215-8782 and join with Meeting ID: 88654004897 and Passcode: 78745

***Be courteous – mute your mic if not speaking***

**CALL TO ORDER**

**APPROVAL OF AGENDA** (*action item*)  
(Ask for any corrections, additions/omissions)

**CHAIR REPORT**

Schedule and agenda items for upcoming Board meetings and looking ahead to Board membership in 2024.

**PUBLIC COMMENT** - *Comments limited to three minutes per commenter.*

**CONSENT AGENDA** (*action item*)

1. [Minutes of the Regular meeting, September 13, 2023](#)
2. [Expenditures and Disbursements – September 9, 2023 – October 5, 2023](#)

**NEW BUSINESS**

1. [Resolution 283 – Executive Director as Hearing Officer](#) (*action item*)

**DIRECTOR'S REPORT**

1. [Compliance Manager Update](#) - Robert Moody
2. [Engineering Manager Update](#) – Mark Goodin
3. [Senior Air Monitoring Specialist Update](#) – Odelle Hadley, Ph.D.
4. [Communications Manager Update](#) – Jeff Johnston, Ph.D. for Dan Nelson
5. [Financial Services Manager Update](#) – Lynn Harding
6. Executive Director Update – Jeff Johnston, Ph.D.

**GOOD OF THE ORDER**

**EXECUTIVE SESSION**

There are no scheduled items for Executive Session

(The Board will now meet in executive session for \_\_\_\_ minutes to discuss the \_\_\_\_\_ as allowed by **RCW 42.30.XXX**. The Board will be in executive session until \_\_\_\_\_ am/pm at which time the regular session will reconvene. The Board **is/is not** expected to take further action following the executive session.)

**ADJOURNMENT**

**NEXT MEETING** – December 13, 2023

OLYMPIC REGION CLEAN AIR AGENCY  
2940 Limited Lane NW  
Olympia, Washington 98502

**BOARD OF DIRECTORS MEETING – Hybrid via Zoom**  
September 13, 2023

A video recording of this meeting is available at:

<https://www.youtube.com/ORCAA>

Files discussed at this meeting are available at:

<http://board.orcaa.org/>

Members present: Jim Cooper, City of Olympia (Chair) (via Zoom)  
Greg Brotherton, Jefferson County (Vice Chair) (via Zoom)  
Randy Neatherlin, Mason County (via Zoom)  
Joan Cathey, City of Tumwater (via Zoom)  
Dave Tobin, Pacific County (via Zoom)  
Mike French, Clallam County (via Zoom)  
Robin Vazquez, City of Lacey (via Zoom)  
Jill Warne, Grays Harbor County (via Zoom)

Members absent: Carolina Mejia, Thurston County

Legal Counsel: Matthew Sonneby of Law, Lyman, Daniel, Kamerrer and Bogdanovich (via Zoom)

Staff Present: Jeff Johnston, Ph.D., Executive Director; Robert Moody, Compliance Manager; Mark Goodin, Engineering Manager; Odelle Hadley, Ph.D., Senior Monitoring Specialist; Dan Nelson, Communications Manager; Rob Wyland, Air Quality Specialist; Bryson Downs, Air Quality Specialist, Mike Shults Compliance Supervisor, Tiffany Flores, Records Clerk, and Debbie Moody, Office Manager/Public Records Officer (all via Zoom)

Cooper called the meeting to order at 10 a.m. and asked for roll call.

**APPROVAL OF AGENDA (2:15)**

Cooper asked for approval of the agenda. Brotherton moved approval, the motion was seconded and carried unanimously.

**CHAIR REPORT (3:00)**

Cooper requested Brotherton give an update on the Finance Committee meeting.

Brotherton reported on the year-end report for Fiscal Year 2023 and gave an update on a discussion related to succession planning and proposed FY2024 budget revision.

Johnston presented the current and proposed ORCAA organizational chart after explaining the upcoming staff retirement timing. (5:00)

There was no action from the Board.

## **PUBLIC COMMENT**

There were no public comments.

## **CONSENT AGENDA (11:46)**

Cooper asked approval of the Consent Agenda. Tobin moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

## **PUBLIC HEARING**

### Rule 1.11 and 1.12 updates (12:30)

R. Moody briefly explained the rule process and need for the change, noting we are seeking approval of the amendment.

Cooper opened the public hearing at 10:15 am. There were no public comments, Cooper closed the public hearing at 10:15 am.

Cooper asked for a motion. Vazquez moved to approve the rule change. The motion was seconded and carried unanimously.

## **PRESENTATION**

### Cheeka Peak Observatory (CPO) (16:10)

Hadley presented photos – before and after – and described the work to upgrade the CPO facilities.

## **DIRECTORS REPORT**

### Compliance Manager Update (31:47)

R. Moody explained we have purchased a vehicle to replace an older vehicle and reminded the Board outdoor burning will be opening soon.

### Engineering Manager Update (33:36)

Goodin went over the permitting report, highlighting new permits for Pacific Northwest Renewables, Hoquiam Plywood, Weyerhaeuser Raymond, Crown Cork & Seal, and Lakeside Industries. Goodin also went over several proposed permits including AGP, Westport Shipyard, and Paneltech.

### Senior Air Monitoring Specialist Update (54:54)

Hadley introduced Rob Wyland, Air Quality Specialist 2. Wyland went over the air monitoring report for July and August.

### Communications Manager Update (58:18)

Nelson noted activities over the previous 2 months including Harbor Days in Olympia and Coffee with Commissioner Carolina Mejia.

Nelson explained the imminent end to the current fire safety burn bans and provided an update on the new Ecology grant funding our woodstove replacement and recycling programs.

Finance Services Manager Update (1:05:12)

Harding went over recent building maintenance projects, both inside and outside. Harding explained the AWC WellCity program and described some recent ORCAA's Wellness Program efforts.

Executive Director Update (1:13:50)

Johnston went over his outreach efforts within our jurisdiction, mentioned ORCAA completed a cybersecurity audit with the State Auditor's Office and received high marks. Johnston also noted a change to our approach to meeting minutes, moving to an "action minutes" approach. Starting with today's meetings (Finance Committee and Board) we will focus on recording what is done at a meeting, rather than what is said.

Johnston explained he will be participating in the Leadership Thurston County program and mentioned that the EPA is looking for nominations for their Local Government Advisory Committee.

**GOOD OF THE ORDER**

There was nothing for the good of the order.

**EXECUTIVE SESSION (per RCW 42.30.110)**

There was no Executive Session.

**ADJOURNMENT (1:23:24)**

Cooper adjourned the meeting at 11:23 a.m. adding our next meeting is in October.

**CERTIFICATION**

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on September 13, 2023, in Olympia, Washington.

ATTEST:

\_\_\_\_\_  
Jeff C. Johnston, Ph.D., Executive Director  
Olympic Region Clean Air Agency

\_\_\_\_\_  
Jim Cooper, Chair  
ORCAA Board of Directors

DATED: \_\_\_\_\_

**OLYMPIC REGION CLEAN AIR AGENCY**

2940 Limited Lane NW, Olympia WA 98502-6503

**Board Approval of Expenditures, Disbursements, and Wire Transfers**

SUBMITTED FOR THE PERIOD

**September 9, 2023 through October 5, 2023**

<i><b>Fund:</b></i>	<i><b>Warrant #'s:</b></i>	<i><b>Scheduled Payment Date:</b></i>	<i><b>Issue Amount</b></i>
6471			
	63009388 - 63009388	September 11	\$ 25,040.00
	63009389 - 63009407	September 21	\$ 13,010.99
	63009408 - 63009408	September 29	\$ 28,235.99
	EFT Notification	September 29 - ADP	\$ 116.29
	1019376 - 1019393	September - Payroll	\$ 153,255.71
	EFT Notifications	September - Benefits	\$ 45,832.18
<i><b>Total Expenditures This Period:</b></i>			<u><u>\$ 265,491.16</u></u>

**Included with Consent Agenda for Monthly Board of Directors Meeting.**

**OLYMPIC REGION CLEAN AIR AGENCY**

2940 Limited Lane NW, Olympia WA 98502-6503

**Check Register of Expenditures, Disbursements, and Wire Transfers****September 9, 2023 through October 5, 2023**

Check #	Date	Payee	Cash Account	Amount
63009388	9/11/23	Car Pros Renton Hyundai	10200	\$ 25,040.00
63009389	9/21/23	ABC Legal Services, LLC	10200	334.00
63009390	9/21/23	Capital Business Machines, Inc.	10200	120.33
63009391	9/21/23	City of Olympia	10200	534.69
63009392	9/21/23	Gordon Products, Inc.	10200	2,034.78
63009393	9/21/23	Enduris Washington	10200	969.00
63009394	9/21/23	Floor Express, Inc.	10200	3,539.93
63009395	9/21/23	Odelle Hadley	10200	436.00
63009396	9/21/23	Intermedia.net, Inc.	10200	287.83
63009397	9/21/23	Jeff Johnston	10200	321.79
63009398	9/21/23	Law, Lyman, Daniel,	10200	2,301.23
63009399	9/21/23	McMaster Carr	10200	231.65
63009400	9/21/23	Mountain Mist Water	10200	29.12
63009401	9/21/23	ODP Business Solutions, LLC	10200	186.57
63009402	9/21/23	Pacific County Sheriff's Office	10200	55.00
63009403	9/21/23	R.M. Young Company	10200	74.25
63009404	9/21/23	Sound Publishing Inc.	10200	82.80
63009405	9/21/23	South Puget Sound Community College	10200	1,190.00
63009406	9/21/23	Verizon Wireless, Bellevue	10200	39.02
63009407	9/21/23	Robert Wyland	10200	243.00
63009408	9/29/23	A-Action Group Utilities, Inc.	10200	28,235.99
EFT Notification	9/29/23	ADP-Payroll Processing	10200	116.29
1019376-1019393	9/29/23	Salaries & Benefits	10200	199,087.89
Total				<u>\$ 265,491.16</u>

# OLYMPIC REGION CLEAN AIR AGENCY

RESOLUTION NO: 283

## Executive Director to serve as Hearing Officer

**WHEREAS**, the Olympic Region Clean Air Agency (ORCAA) is governed by the ORCAA Board of Directors (Board); and

**WHEREAS**, ORCAA Rule 1.7(a) permits the Board to appoint the Executive Director of the Agency to hold hearings under the provisions of chapter 70A.15 RCW;

**WHEREAS**, ORCAA Rule 6.1.3(e) provides that the Agency may, in its discretion, hold a public hearing if it determines significant public interest regarding a Notice of Construction (NOC) application exists;

**WHEREAS**, WAC 173-401-800(4) provides that the permitting authority may, in its discretion, hold a public hearing if it determines significant public interest regarding an Air Operating Permit (AOP) application exists.

**WHEREAS**, ORCAA has direct authority to implement and enforce Washington's Operating Permit Regulation under Chapter 173-401 WAC; and,

**WHEREAS**, the ORCAA Board of Directors wishes to appoint Executive Director, Jeff Johnston, to serve as Hearing Officer at any public hearings in conjunction with NOC and AOP applications, under provisions of chapter 70A.15 RCW, as provided in ORCAA Regulation 1.7.

**NOW, THEREFORE, BE IT RESOLVED** the ORCAA Board of Directors hereby appoint the Executive Director, or his designee, to serve as the Hearing Officer at any hearings as permitted or required pursuant to ORCAA Rules 6.1.3(e), Rule 1.7(a) or WAC 173-401-800(4), as described above.

APPROVED by the ORCAA Board of Directors this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

ATTESTED BY:

APPROVED BY:

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Jeff C. Johnston, Ph.D.  
Executive Director

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Jim Cooper, Chair  
On behalf of the Board of Directors

# Inspections Completed

Between 9/8/2023 and 10/6/2023

Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
<b>BTD</b>						
09/12/2023	Partial Compliance Evaluation	276	ROYS DESIGNS INC	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2023	Full Compliance Evaluation	726	OLYMPIA AUTOBODY INC	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2023	Full Compliance Evaluation	1189	DEPARTMENT OF LABOR AND INDUST	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2023	Full Compliance Evaluation	123	DEPARTMENT OF L&I-WSDA SAFETY	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
09/12/2023	Full Compliance Evaluation	1204	WEYERHAEUSER OLYMPIA LOG YAR	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
09/20/2023	Full Compliance Evaluation	255	WASHINGTON CENTURY LINK QC W00	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
09/20/2023	Full Compliance Evaluation	386	ULINE INC	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
09/20/2023	Full Compliance Evaluation	330	CITY OF OLYMPIA - CITY HALL	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2023	Full Compliance Evaluation	789	SUMMIT LAKE ANTIQUES	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2023	Full Compliance Evaluation	800	SAMAYRA COFFEE CO	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2023	Full Compliance Evaluation	780	GENOTHEN HOLDINGS LLC	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
10/04/2023	Full Compliance Evaluation	573	EVERGREEN STATE COLLEGE	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
<b>MS</b>						
09/22/2023	Driveby	1209	BAYVIEW REDI MIX - RAYMOND	RAYMOND	<input type="checkbox"/>	<input type="checkbox"/>
<b>MVG</b>						
09/21/2023	Partial Compliance Evaluation	153	MCKINLEY PAPER COMPANY	PORT ANGELES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<b>NWS</b>						
09/13/2023	Full Compliance Evaluation	639	FOX LUMBER CO	MONTESANO	<input type="checkbox"/>	<input type="checkbox"/>
09/13/2023	Driveby	1005	DAHLSTROM LUMBER CO INC	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
09/13/2023	Full Compliance Evaluation	177	MURPHY COMPANY	ELMA	<input type="checkbox"/>	<input type="checkbox"/>
09/26/2023	Full Compliance Evaluation	243	HOQUIAM PLYWOOD PRODUCTS	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
<b>RDW</b>						
09/15/2023	Partial Compliance Evaluation	144	SHIPYARD LLC	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
09/19/2023	Full Compliance Evaluation	173	STAFFORD CREEK CORRECTIONS CEN	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>

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<b>Insp. Date</b>	<b>Inspection Type</b>	<b>File #</b>	<b>Source Name</b>	<b>Location</b>	<b>Warning</b>	<b>NOV Issued</b>
09/19/2023	Full Compliance Evaluation	628	PETLAND CEMETERY	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>
09/19/2023	Full Compliance Evaluation	627	ABERDEEN CEMETERY ASSOCIATION	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>
09/21/2023	Partial Compliance Evaluation	153	MCKINLEY PAPER COMPANY	PORT ANGELES	<input checked="" type="checkbox"/>	<input type="checkbox"/>
09/27/2023	Full Compliance Evaluation	1176	PORT ANGELES OPERATIONS CENTER	PORT ANGELES	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2023	Full Compliance Evaluation	319	HIGH TIDE SEAFOODS	PORT ANGELES	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2023	Partial Compliance Evaluation	909	FIRST RACE CAR WASH	PORT ANGELES	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2023	Full Compliance Evaluation	1160	ANGELES COLLISION REPAIR	PORT ANGELES	<input type="checkbox"/>	<input type="checkbox"/>
09/27/2023	Partial Compliance Evaluation	1168	ALDERSONS AUTO BODY	PORT ANGELES	<input type="checkbox"/>	<input type="checkbox"/>

# Asbestos Permit Status Report

Permit #	Rec'd	Site Address	County	Completion Date
22ASB008168	11/23/2022	101 E Railroad	Clallam	1/31/2023
22ASB008185	12/12/2022	Annual		12/31/2023
22ASB008187	12/13/2022	1835 Circle Loop SE	Thurston	1/12/2024
22ASB008188	12/13/2022	Annual	Clallam	12/30/2023
23ASB008207	1/3/2023	Annual	Jefferson	12/29/2023
23ASB008208	1/3/2023	100 Mill Rd	Jefferson	12/29/2023
23ASB008241	2/1/2023	1507 Center St	Mason	2/4/2023
23ASB008248	2/6/2023	101 NE Byerly Rd	Mason	12/31/2023
23ASB008270	2/13/2023	31402 H St	Pacific	12/31/2023
23ASB008360	5/4/2023	100 W Broadway Avenue	Grays Harbor	12/29/2023
23ASB008412	6/15/2023	491 Duckabush Rd	Jefferson	12/30/2023
23ASB008448	7/7/2023	84 E Wildwood Lane	Jefferson	3/31/2024
23ASB008449	7/7/2023	206 Lilly Rd NE	Thurston	7/10/2024
23ASB008450	7/9/2023	8911 Quinalt Dr NE	Thurston	12/30/2023
23ASB008469	7/26/2023	200 Sleater Kinney Rd NE	Thurston	9/29/2023
23ASB008517	9/2/2023	1504 268th Place	Pacific	12/16/2023
23ASB008525	9/12/2023	1520 Blaine Street	Jefferson	10/11/2023
23ASB008533	9/21/2023	431 W 5th St	Grays Harbor	10/13/2023
23ASB008534	9/21/2023	Etta Street	Clallam	10/13/2023
23ASB008535	9/21/2023	1303 S 30th St #2	Pacific	10/20/2023
23ASB008538	9/22/2023	202 4th Ave E	Thurston	10/31/2023
23ASB008539	9/24/2023	15 Murray PL SP 47	Grays Harbor	10/6/2023
23ASB008540	9/26/2023	1300 1st St	Grays Harbor	10/20/2023
23ASB008542	#####	13016 Pacific Way	Pacific	10/20/2023
23ASB008543	9/28/2023	2407 Washington Ave	Pacific	10/20/2023
23ASB008544	9/28/2023	2922 Sumner Ave	Grays Harbor	10/18/2023
23ASB008545	10/2/2023	915 E Summit St	Grays Harbor	10/11/2023
23ASB008546	10/2/2023	107 S Chehalis St	Grays Harbor	10/12/2023
23ASB008547	10/4/2023	8935 Sherman Valley Rd SW	Thurston	10/13/2023
23ASB008548	10/4/2023	6608 Sierra Ct SE	Thurston	10/5/2023
23ASB008549	10/4/2023	3004 60th Ave SE	Thurston	2/29/2024
23ASB008550	10/5/2023	919 Haines PL/FV Alma	Jefferson	11/1/2023
23ASB008551	10/5/2023	919 Haines PL/FV Thor Vessel	Jefferson	11/1/2023

Permit #	Rec'd	Site Address	County	Completion Date
23ASB008552	10/5/2023	919 Haines PL/FV Thor Vessel	Jefferson	11/1/2023

## Demolition Notifications received between 9/8/2023 and 10/6/2023

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
23DEM006866	9/11/2023		621 Gladwin Road	Belfair		<input checked="" type="checkbox"/>	ASB
23DEM006867	9/11/2023	RDW	212 W 14th St	Port Angeles	ER Req't - Fees rec'd, no letter of e	<input checked="" type="checkbox"/>	ASB
23DEM006868	9/11/2023	RDW	212 W 14th St	Port Angeles		<input checked="" type="checkbox"/>	ASB
23DEM006869	9/11/2023		6999 E State Route 106 - House 1	Union		<input checked="" type="checkbox"/>	ASB
23DEM006870	9/11/2023		6999 E State Route 106 - House 2	Union		<input checked="" type="checkbox"/>	ASB
23DEM006871	9/13/2023		921 Rogers St NW	Olympia		<input checked="" type="checkbox"/>	ASB
23DEM006872	9/13/2023		3166 Kindred Ave	Tokeland		<input checked="" type="checkbox"/>	ASB
23DEM006873	9/14/2023	MS	20 J Street & 605 First Street	Cosmopolis	ER Req't - NO Survey. letter & fees	<input type="checkbox"/>	ASB
23DEM006874	9/14/2023	BTD	2523 Washington St SE	Olympia		<input checked="" type="checkbox"/>	ASB
23DEM006875	9/19/2023	BTD	112 N G Street	Aberdeen		<input type="checkbox"/>	ASB
23DEM006876	9/19/2023	BTD	88 N Tillicum St	Shelton	Survey Received 9/20/23 btd.	<input type="checkbox"/>	ASB
23DEM006877	9/20/2023	BTD	15823 Agate ST E	Yelm	Emailed requesting survey. BTD 9/	<input checked="" type="checkbox"/>	ASB
23DEM006878	9/21/2023		3015 30th Ave SE	Lacey		<input checked="" type="checkbox"/>	ASB
23DEM006879	9/21/2023		819 n blakely street	montesano		<input checked="" type="checkbox"/>	ASB
23DEM006880	9/22/2023		529 12th Ave SE	Olympia		<input checked="" type="checkbox"/>	ASB
23DEM006881	9/22/2023	RDW	2430 93rd Ave SW	Tumwater		<input checked="" type="checkbox"/>	ASB
23DEM006882	9/22/2023		7632 10th Way	Olympia		<input type="checkbox"/>	ASB
23DEM006883	9/25/2023				after the fact.	<input type="checkbox"/>	ASB
23DEM006884	9/28/2023	NWS	13016 Pacific Way	Long Beach	Building was noted in Pacific Count	<input checked="" type="checkbox"/>	23ASB008542
23DEM006885	9/28/2023	BTD	2403 Washington Avenue N	Long Beach	Called David to ask about demolitio	<input checked="" type="checkbox"/>	ASB
23DEM006886	9/28/2023		8935 Sherman Valley Rd	Olympia		<input checked="" type="checkbox"/>	23ASB008547
23DEM006887	9/28/2023		205 5th St	Hoquiam		<input checked="" type="checkbox"/>	ASB
23DEM006888	9/28/2023	NWS	2922 Sumner Ave	Hoquiam	Incomplete survey. The demo mate	<input type="checkbox"/>	23ASB008544

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
23DEM006889	9/28/2023		2407 Washington Avenue N	Long Beach		<input checked="" type="checkbox"/>	23ASB008543
23DEM006890	10/2/2023		915 E Summit St	Aberdeen		<input type="checkbox"/>	23ASB008545
23DEM006891	10/2/2023		107 S Chehalis St	Aberdeen		<input type="checkbox"/>	23ASB008546
23DEM006892	10/2/2023		794 Gehrke Road	Port Angeles		<input type="checkbox"/>	ASB
23DEM006893	10/3/2023		3002 Mount Angeles Rd	Port Angeles		<input checked="" type="checkbox"/>	ASB
23DEM006894	10/3/2023		9029 Winslow Dr SW	Olympia		<input checked="" type="checkbox"/>	ASB
23DEM006895	10/3/2023	NWS	119 17th Ave SW Lot 1	Olympia	NO survey-to NWS.	<input type="checkbox"/>	ASB
23DEM006896	10/3/2023		27304 W Street	Ocean Park		<input checked="" type="checkbox"/>	ASB
23DEM006897	10/4/2023	MS	551 Sand Dune Dr SW	oceanshores	Start date NOT 14 days. No ER pay	<input checked="" type="checkbox"/>	ASB

# Complaint Report for period from 9/8/2023 to 10/6/2023

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
<b>County:</b>													
09/22/2023	Transients		RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/28/2023	Unknown	Olympi	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Burning Black Contractor bags in with yard debris.
10/05/2023	MCCARTY, GLENN	Olympi	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>County: Grays Harbor</b>													
09/11/2023	LANG MICHAEL & TESSIE L	Elma	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
09/11/2023	NW Growers Johnny and Si Deng	McCleary	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
09/13/2023	Bill Daniel	Elma	NWS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/18/2023	Johnny and Si Deng	McCleary	JW	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
09/18/2023	SIMERA THOMAS E SR & JUDITH A	ABERDEEN	DAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/19/2023	SOUND CANNABIS - Joe Pearce	ABERDEEN	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/20/2023	VACA ORIVIO JOSE M	ABERDEEN	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Possible illegal spray booth operating in a residential area.
<b>County: Jefferson</b>													
09/18/2023	Post Office	Port Townsend	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/18/2023	PORT TOWNSEND PAPER COMPANY	PORT TOWNSEND	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>County: Mason</b>													
09/14/2023	RODIA, SHAWN DEAN	Belfair	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Trash
<b>County: Pacific</b>													
09/15/2023	PACIFIC GRO PLANT BY TIDAL GROW AGRISCIENCE	RAYMOND	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/02/2023	Natasha and Nicasia Moody	South Bend	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>County: Thurston</b>													
09/08/2023	MARTINEZ NORIS, JOSE A & MENDEZ ACABAL, CECILA	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
09/08/2023	MARTINEZ NORIS, JOSE A & MENDEZ ACABAL, CECILA	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/08/2023	MARTINEZ NORIS, JOSE A & MENDEZ ACABAL, CECILA	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/10/2023	Lajya Rohila	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/11/2023	PILOT TRAVEL CENTERS LLC	Tumwater	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
09/11/2023	Gail West // JOSH	Yelm	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/12/2023	Gail West // JOSH	Yelm	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/12/2023	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Dryer sheets
09/13/2023	Unknown	Tumwater	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Retention pond work 89th Ave SE in Tumwater
09/16/2023	HARDY, JOSEPH W & PATRICIA	Tumwater	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/16/2023	Jungle	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/16/2023	PARENT, BRUCE P & SUK	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/18/2023	Letica Byrd	Lacey	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/20/2023	PATRICIA S HELM REV LIV TRUST & VANNESTE, JULIE	Olympia	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/21/2023	Desmond/Sherwood homeless camp	Lacey	TDF	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/24/2023	BAUM INVESTORS GROUP LTD	Centralia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/24/2023	LEWIS TRAPANIER 2016 FAM TR	Olympia	RDW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Puts to close to our fence
09/25/2023	Gail West // JOSH	Yelm	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/25/2023	GRANITE CONSTRUCTION - OLYMPIA	OLYMPIA	DAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/25/2023	Ruthanne and Dwyane Moncrief	Olympia	BTD	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/26/2023	BOSWORTH, JENNIFER D	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/26/2023	Brewery City Pizza	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
09/27/2023	Resident	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/28/2023	1ST CLASS PROPERTIES LLC	Olympia	NWS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
09/28/2023	Ashley Lutz & Charles McMahon	Yelm	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/28/2023	Gail West // JOSH	Yelm	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
09/28/2023	Gail West // JOSH	Yelm	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	burning garbage.
09/30/2023	Gail West // JOSH	Yelm	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/01/2023	MCCLELLAND, LAURIE ANNE	Yelm	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
10/04/2023	Brumfield Construction Inc	Olympia	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/04/2023	Doug Cook	Tenino	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
10/04/2023	Unknown	Rochester	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Neighbor burning yard waste and other materials n.
10/05/2023	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



# NOV Monthly Report

For the period 9/8/2023 to 10/6/2023

NOV #	Name	County	Regulation(s)		NOV Issued	Total Due	Date Paid
4323	ANDERSON, DANERICO M		Rule 6.2.5(c)	Person must be in attendance of fire	11/15/2022	\$1,119.00	10/3/2023
			Rule 6.2.8(c)(4)	Land clearing burn permit			
4406	MCKINLEY PAPER COMPANY	CLALLAM	70A.15.2260(9)(a)	RCW operate AOP source in violation of permit	02/22/2023	\$500.00	9/18/2023
			Rule 5.1(d)	Operating Permit Program Compliance			
4424	HARMON	THURSTON	Rule 6.2.5(a)	Burning Prohibitives	05/01/2023	\$500.00	9/25/2023
			Rule 6.2.8(b)	Failure to comply with conditions of permit			
4438	WEIDNER & MICHELLE L TALLEY	JEFFERSON	Rule 6.2.5(e)	Use of Burn Barrel	06/08/2023	\$500.00	
			Rule 6.2.5(a)	Burning Prohibitives			
4443	BONNIE DELANOY	PACIFIC	Rule 6.3.4(a)	asbestos/demo work with notification/fee	06/26/2023	\$1,542.00	
			Rule 6.3.9(b)(1)	Asbestos Work Practices - Controlled Area			
			Rule 6.3.9(b)(10)	Asbestos Work Practices - Disturbance			
			Rule 6.3.9(b)(3)	Asbestos Procedures - Wetting absorbant ACM			
4448	ELMA CHEVRON	GRAYS HARBOR	Rule 6.1.8	Conditions in Approval Orders Enforceable	06/29/2023	\$2,000.00	
			Rule 8.12.5(a)	Self Inspection requirements			
			Rule 8.12.6(a)	Recordkeeping Requirements - 5 Year			
			Rule 8.12.4(a)(2)	Gasoline testing - Subsequent testing - Stage EVR			
4454	CROWN CORK & SEAL CO INC	THURSTON	Rule 6.1.8	Conditions in Approval Orders Enforceable	09/11/2023		
4455	SITTING BY THE LLC	PACIFIC	Rule 6.3.10(a)	Disposal of Asbestos	07/18/2023	\$6,312.50	
			Rule 6.3.4(a)	asbestos/demo work with notification/fee			
			Rule 6.3.2(a)	Asbestos Survey required for Renovation			
			Rule 6.3.9(a)	Asbestos project by non-certified workers			
			Rule 6.3.9(b)(10)	Asbestos Work Practices - Disturbance			
			Rule 6.3.9(b)(4)	Asbestos procedures wetting non-absorbant			
4458	INTERNATIONAL PAPER	THURSTON	Rule 6.1.8	Conditions in Approval Orders Enforceable	08/03/2023	\$2,000.00	
4459	MAGDALENA BAKER	GRAYS HARBOR	Rule 6.3.9(b)(10)	Asbestos Work Practices - Disturbance	07/24/2023	\$1,500.00	9/8/2023
4460	PLATYPUS MARINE	CLALLAM	Rule 6.1(a)	Failure to have an Approval Notice of Construction	07/24/2023	\$500.00	

NOV #	Name	County	Regulation(s)	NOV Issued	Total Due	Date Paid
4461	SCHUPBACH	GRAYS HARBOR	Rule 6.3.2(b) Rule 6.3.4(a)	Demo without AHERA survey asbestos/demo work with notification/fee	08/01/2023	\$1,500.00
4465	YAKOVICH, PAUL	THURSTON	Rule 6.2.4 Rule 6.2.3	Summer Burn Ban Cities and UGA--No Residential or Land Clearing burning	08/01/2023	\$1,000.00
4469	BILL MCTURNAL TESTING AND CONSULTING	MASON	Rule 6.3.8(a) Rule 6.3.3(a)(1)	Asbestos Removal Prior to Renovation/Demolition asbestos emissions during collection, processing, etc	09/12/2023	
4470	RSG ABATEMENT & DEMOLITION CORP	MASON	Rule 6.3.9(b)(10)	Asbestos Work Practices - Disturbance	09/12/2023	
4471	PILOT TRAVEL CENTERS LLC	THURSTON	Rule 6.3.4(c) Rule 6.3.2(b) Rule 6.3.2(a)	asbestos/demo Notification Period Demo without AHERA survey Asbestos Survey required for Renovation	09/13/2023	
4472	HALL	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	09/13/2023	
4473	WEST		Rule 6.2.5(a)	Burning Prohibitives	09/13/2023	
4474	WEST		Rule 6.2.5(a)	Burning Prohibitives	09/18/2023	
4475	MARCO ADULT FAMILY HOME LLC	THURSTON	Rule 6.2.4 Rule 6.2.5(a) Rule 6.2.3	Summer Burn Ban Burning Prohibitives Cities and UGA--No Residential or Land Clearing burning	09/28/2023	
4476	WATSON	GRAYS HARBOR	Rule 6.2.5(a)	Burning Prohibitives	09/20/2023	
<b>Total:</b>					<b>\$66,281.00</b>	

# Explanation of Compliance Reports

Common to all of these reports is the choice of “city” as the mailing address for the activity.

## Inspections Completed

This report lists the initials \* of the ORCAA inspector (or engineer), the date the inspection was achieved, the ORCAA file number, business name, and the nearest city for their location.

RTM – Robert Moody, Compliance Manager  
MS – Mike Shults, Compliance Supervisor  
RDW – Robert Wyland, Air Quality Specialist II  
NWS – Nancy Wood Siglin, Air Quality Specialist II  
BTD – Bryson Downs, Air Quality Specialist I  
MVG – Mark Goodin, Engineering Manager  
JAD – Jennifer DeMay, Engineering Supervisor  
AM – Aaron Manley, Engineer II  
LEW – Lauren Whybrew, Engineer I

The “Inspection Type” column is a record of how the inspection was accomplished, or the purpose of the inspection.

- **Full Compliance Evaluation** is selected when a complete on-site inspection was achieved. This indicates there was a facility walk-through, equipment was checked, and records were reviewed.
- **Partial Compliance Evaluation** is selected with an on- or off-site inspection was conducted that was not comprehensive (i.e. records review only). Many partial inspections can add up to a full inspection. This has been used more frequently since COVID.
- **Investigation** is an on- or off-site examination of a specific parameter or issue.
- **Source Test** is chosen when ORCAA is on-site to observe independent test companies as they audit a business’ emissions.
- **Driveby** is documentation that we have been to the business but did not enter the property. This code is used for following up on complaints (when no action is necessary) or checking up on businesses that have been problematic.

## Asbestos Permit Status Report

The “**Rec’d**” is the date the permit was received at ORCAA.

The “**Site address**” and “**County**” is the where the project is to occur.

The “**Completion Date**” is proposed by the applicant stating when the project should be completed.

## Demolition Notifications Report

Similar to the asbestos report, however because these notifications are good for an entire year, the list is long.

Additional headings, different from the Asbestos Report include:

The “**Staff**” indicates which staff person

The **“Address”** and **“City”** is the where the project is to occur.

The **“Status”** includes comments from staff handling the notification. The comments allow any inspector to follow up on any permit.

The **“Asb Survey”** is a checkbox indicating whether ORCAA received an asbestos survey prior to the demolition.

The **“Asb Permit #”** coincides with an asbestos project in our system for the same address.

### **Current ORCAA Land Clearing Burn Permit**

This report contains active permits.

The **“FireDistrict#”** is the district in which the burn will take place.

The **“Expiration”** is the final date the permit is valid.

The **“#”** is the permit number assigned by ORCAA.

**“Burn Site Address”** and **“City”** is the location of the burn.

### **Complaint Report**

These are alleged violations of air quality regulations. Not all have been investigated on-site by an ORCAA inspector.

The **“Source”** references the alleged polluter, whether a business or individual

The **“City”** is the where the alleged violation occurred

The **“Formal”** checkbox is used to denote when a Formal Complaint has been received from the complainant. A Formal Complaint is a form that documents what occurred and is signed by the complainant and notarized. It includes details such as time of day, date, health impacts, and authorization to release the complainants name during the investigation.

The **“Online”** checkbox is used to document complaints that have been submitted via email.

The check boxes for **smoke, odor, open fire, dust, woodstove, asbestos/demo, marijuana, and other** are used to characterize the nature of the complaint.

### **NOV Monthly Report**

This is a list of Notices of Violation (NOV) that had action during the reporting period. Action items may include the issuance of the NOV, issuance of the penalty amount (by law we must wait at least 30 days from the issuance of an NOV to assess a penalty) or show a penalty has been paid.

# Industrial / Commercial Air Permits

Pending and Final Permits for period from 09/08/2023 to 10/6/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
FRONTIER CONSTRUCTION SUPPLY INC	BELFAIR	NOC	23NOC1603	Concrete Batch Plant	establish a new concrete batch plant at an existing site. Expected emissions include paticulate matter (PM).	AM	7/5/2023	final permit delivered	9/14/2023
WINDFALL ARCHITECTURAL PRODUCTS	TUMWATER	NOC	22NOC1578	Wood Products	After-the-fact permit of a coating operation controlled by a Trim Line Machine.	AM	12/13/2022	final permit delivered	9/12/2023
ALTA FOREST PRODUCTS	SHELTON	NOC	23NOC1587	Wood Products	install stain coater with preheating	AM	3/14/2023	incomplete application - waiting on data response	7/5/2023
CITY OF LACEY - MILBANKE	OLYMPIA	NOC	22NOC1572	Government	Install a 755 BHP diesel-fired emergency engine. Expected emissions include PM, NOx, CO, TAP, VOC, HAP, and SO2.	LEW	8/3/2022	draft pending source review	9/13/2023
CROWN CORK & SEAL CO INC	OLYMPIA	AOP	20AOP1446	Manufacturing	renew 15AOP1129	JAD	6/11/2020	draft in progress	2/3/2022
CROWN CORK & SEAL CO INC	OLYMPIA	NOC	23NOC1613	Manufacturing	use a reformulated inside spray coating with 7.4% by weight ethylene glycol monobutyl ether	JAD	9/8/2023	draft in progress	9/18/2023
CUSTOM FIBERGLASS	ABERDEEN	NOC	20NOC1424	Automotive Services		AM	8/24/2020	on hold - waiting on another agency	5/31/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
DEPARTMENT OF LABOR AND	TUMWATER	ADM	23ADM1616	Government		LEW	9/14/2023		
GEORGIA PACIFIC CORRUGATED LLC	OLYMPIA	NOC	23NOC1605	Printing/Paper Products	install boiler	AM	7/19/2023	draft pending source review	9/13/2023
GRAYS HARBOR COMMUNITY HOSPITAL	ABERDEEN	NOC	23NOC1589	Medical Facility	after-the-fact approval for natural gas fired boiler and two emergency engines.	AM	3/8/2023	waiting on SEPA	7/5/2023
GRAYS HARBOR ENERGY LLC	ELMA	REV	22REV1558	Energy Production		MVG	4/13/2022	draft in progress	12/29/2022
HOQUIAM PLYWOOD PRODUCTS	HOQUIAM	NOC	23NOC1615	Wood Products	Install a natural gas-fired boiler with a design heat input rate of approximately 10.5 MMBtu/hr.	AM	9/11/2023	incomplete application - waiting on data response	9/19/2023
INTERFOR US INC - PORT ANGELES DIVISION	PORT ANGELES	AOP	22AOP1556	Wood Products	obtain an initial Title V Air Operating Permit	LEW	3/2/2022	draft pending internal review	9/18/2023
LAKESIDE INDUSTRIES - OLY	OLYMPIA	NOC	23NOC1607	Manufacturing		MVG	7/24/2023	initial payment received, hand off to engineers	7/24/2023
MOUNTAIN STONE AGGREGATE	TENINO	NOC	21NOC1478	Sand and Gravel	Establish a new rock crushing plant	LEW	2/10/2021	waiting on SEPA	3/20/2021
MURPHY COMPANY	ELMA	SMO	21SMO1496	Wood Products	Establish enforceable limits to ensure potential to emit for VOC remains below Title V thresholds.	LEW	4/14/2021	draft pending internal review	5/24/2022
PACIFIC NORTHWEST	HOQUIAM	NOC	23NOC1606	Manufacturing		MVG	7/24/2023	draft in progress	9/11/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
PANELTECH	HOQUIAM	AOP	20AOP1437	Printing/Paper Products	renew AOP 11AOP864	JAD	4/2/2020	draft in progress	9/27/2023
PETERSENS AUTOMOTIVE	PORT ANGELES	NOC	21NOC1506	Automotive Services	install paint booth	AM	7/9/2021	on hold - waiting on another agency	7/5/2023
PLATYPUS MARINE	PORT ANGELES	NOC	23NOC1612	Fiberglass/Marine Services	Expansion of existing operations and "after-the-fact" review of a 3-sided booth. Expected emissions include volatile organic compounds, particulate matter, toxic air pollutants and hazardous air pollutants.	LEW	8/31/2023	initial payment received, hand off to engineers	9/18/2023
ROGERS PAINT GROUP LLC	PORT TOWNSEND	NOC	23NOC1602	Furniture/Cabinet Shops	after-the-fact replacement of an existing spray booth used for painting cabinets and trim. Emissions include volatile organic compounds, toxic air pollutants, hazardous air pollutants, and particulate matter.	LEW	7/3/2023	draft pending source review	9/15/2023
SIERRA PACIFIC INDUSTRIES - SHELTON	SHELTON	RFC	23RFC1618	Wood Products	correct material mistake in condition RK9	MVG	9/25/2023		
SILVER SPRINGS ORGANICS LLC	RAINIER	ADM	23ADM1608	Composting		MVG	7/28/2023	initial payment received, hand off to engineers	7/28/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE	NASELLE	NOC	23NOC1601	Government	Install a diesel-fired stationary emergency engine. Notable pollutants expected include particulate matter, sulfur oxides, nitrogen oxides, carbon monoxide, toxic air pollutants and hazardous air pollutants.	LEW	6/26/2023	waiting on data request	7/13/2023
WASHINGTON STATE HEALTH CARE AUTHORITY	OLYMPIA	NOC	21NOC1523	Government	for after the fact emergency generator	AM	8/24/2021	on hold - per source	7/5/2023
WEYERHAEUSER NR RAYMOND LUMBERMILL	RAYMOND	NOC	23NOC1614	Wood Products	Install a direct-fired continuous dry kiln rated 310 MM boardfeet/year, 5 truck bins, a baghouse, and relocate two existing cyclones. New and relocated equipment will replace 8 existing batch kilns, a hog fuel boiler, and truck bins.	AM	9/8/2023	completeness determination pending	10/2/2023
WEYERHAEUSER NR RAYMOND LUMBERMILL	RAYMOND	NOC	21NOC1521	Wood Products	install two identical spray-dryer mold inhibitor systems to apply coatings to green lumber.	AM	8/16/2021	on hold - per source	1/31/2022



# Explanation of Engineering Report – Industrial / Commercial Air Permits

*Note: The entries at the top of the list above the heavy solid line are permits that have been finalized (or were cancelled) during the report period. The entries below the heavy solid line are applications that were received or were pending during the report period.*

The **“Facility Name”** is the business name of the applicant that applied for the permit.

The **“City”** is the physical location of the proposed project.

The **“Type”** is the type of application that was received.

## **New Source Review**

- **NOC – Notice of Construction.** Required prior to the construction, installation, replacement, or modification of air pollution sources, emissions units, or air pollution control equipment in ORCAA’s region.
- **NOR – Notice of Revision.** This is a permit action initiated by the source owner to revise a condition when there is no associated emissions increase or installation that would trigger a NOC.
- **ADM – Administrative Amendments.** ORCAA may need to amend previously issued NOCs to correct material errors (e.g., typos, misnumbering, etc.)

## **Air Operating Permits**

- **AOP – Air Operating Permits.** AOPs are permits issued to operate sources of air pollution that emit major quantities of air pollution. AOPs must be reissued every 5 years.
- **REV – Revisions.** Revisions to AOPs can be requested by the source through an administrative amendment or permit modification.
- **RFC – Reopen for Cause.** ORCAA is required to reopen an AOP for cause under certain circumstances (e.g., additional applicable requirements become applicable, the permit contains a material mistake, etc.).

## **Other Applications/Notifications**

- **SMO – Synthetic Minor Order.** Application to limit a facility’s potential to emit to ensure the facility’s actual emissions are below major source thresholds.
- **NOI – Notice of Intent.** A notification submitted to the Agency for certain activities listed in ORCAA Rule 6.4 (e.g., relocation of a portable source, nonroad engine, small unit exemption, etc.).

The **“NOC No”** is the ORCAA-assigned application number.

The **“Facility Category”** describes the general type of industry category of the facility.

The **“Description”** is a brief description of the applicant’s proposal.

The **“Eng”** lists the initials of the ORCAA engineer assigned to review the application:

MVG – Mark Goodin, Engineering Manager

JAD – Jennifer DeMay, Engineering Supervisor

AM – Aaron Manley, Engineer II

LEW – Lauren Whybrew, Engineer II

The **“Application Received”** is the date the hard copy of the application was received by ORCAA.

The **“Status”** and **“Date of Status Update”** is a brief description of the step in the review process the application is currently and the date the status was last updated in ORCAA’s database.



# September 2023 Air Monitoring Report

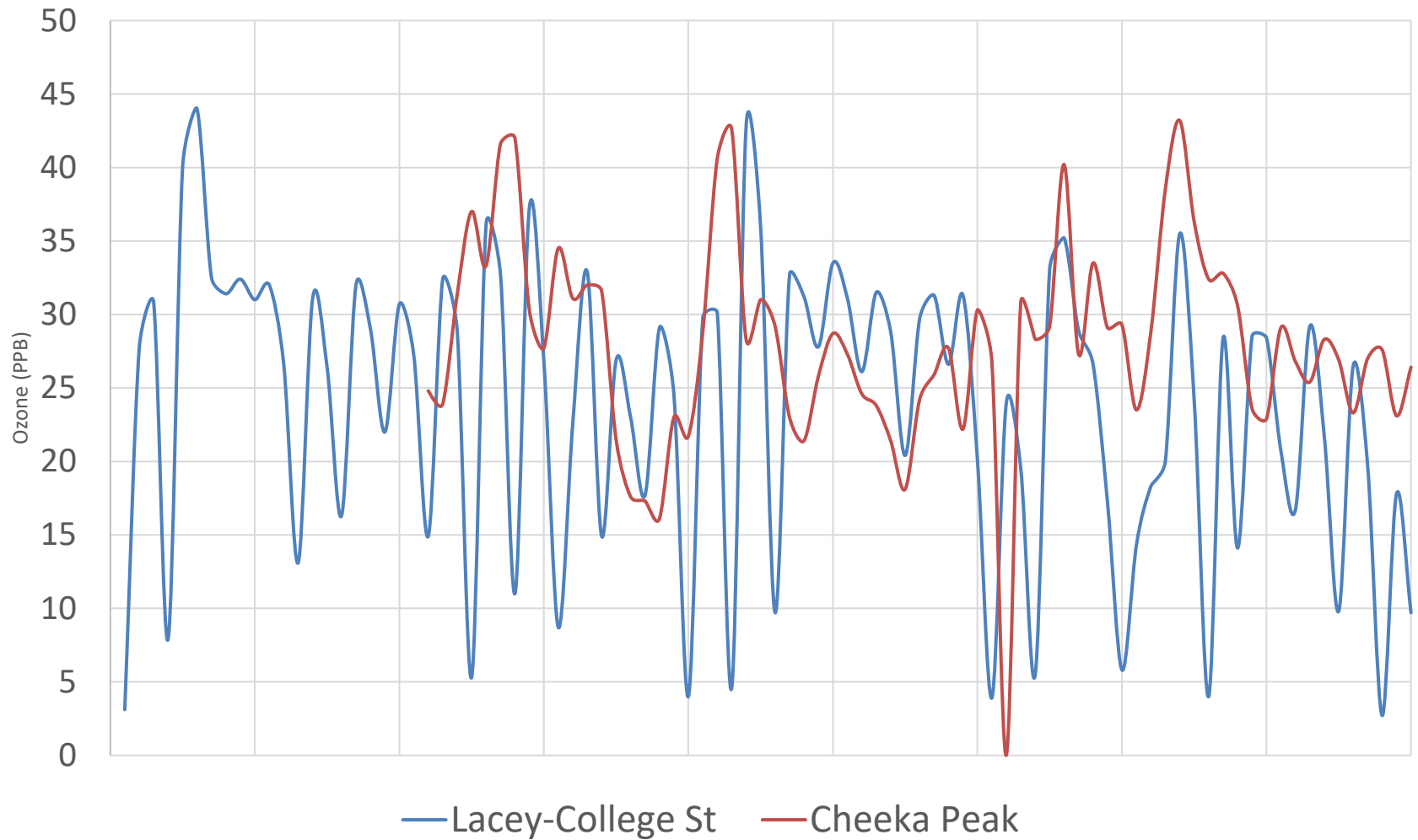
Odelle Hadley, PhD

# September 2023 Air Quality Summary – PM2.5

	Minimum	Average	Maximum	# of days in AQ category				
				GOOD	MOD	USG	UH	VUH
Aberdeen	3.2 $\mu\text{g m}^{-3}$	4.4 $\mu\text{g m}^{-3}$	8.5 $\mu\text{g m}^{-3}$	30				
Cheeka Peak <sup>1</sup>	0.3 $\mu\text{g m}^{-3}$	2.7 $\mu\text{g m}^{-3}$	7.2 $\mu\text{g m}^{-3}$	20				
Lacey	2.6 $\mu\text{g m}^{-3}$	4.1 $\mu\text{g m}^{-3}$	7.7 $\mu\text{g m}^{-3}$	30				
Port Angeles	3.0 $\mu\text{g m}^{-3}$	5.9 $\mu\text{g m}^{-3}$	29.1 $\mu\text{g m}^{-3}$	29	1			
Port Townsend	2.7 $\mu\text{g m}^{-3}$	4.6 $\mu\text{g m}^{-3}$	9.0 $\mu\text{g m}^{-3}$	30				
Shelton	2.9 $\mu\text{g m}^{-3}$	4.7 $\mu\text{g m}^{-3}$	8.4 $\mu\text{g m}^{-3}$	30				
Raymond	2.9 $\mu\text{g m}^{-3}$	4.8 $\mu\text{g m}^{-3}$	13.8 $\mu\text{g m}^{-3}$	29	1			

1) Site was down for 10 days for upgrade work

# September Ozone 8-hour average



## Other Monitoring News

- Finalized upgrades at CPO
  - Still working on fixing some leaks and getting analyzer maintenance done
  - Installing stairs... details
- Port Angeles and Aberdeen quarterly QC
- Attend AAAR (American Association for Aerosol Research) conference in Portland

# Contact

Odelle Hadley, Ph.D., Senior Monitoring Specialist  
360-539-7610 x105

[odelle.hadley@orcaa.org](mailto:odelle.hadley@orcaa.org)

<https://www.orcaa.org>



# Got an old wood stove or fireplace insert?

## New REBATES make it affordable to upgrade to an energy-efficient appliance

To help reduce the amount of Particulate Matter pollution (PM<sub>2.5</sub>) in the the areas with the highest levels of smoke pollution within our jurisdiction, this **Wood Stove Replacement program** is available for residents of Thurston and Mason Counties as well as the eastern, more densely populated, areas of Clallam and Jefferson Counties (that is, area east of the Elwha River in Clallam County, and east of Olympic National Park in Jefferson County). The funding is provided by the Washington Department of Ecology through a Wood Smoke Reduction Grant.

### The following terms apply:

1. *This Wood Stove Recycling Award is available for residents of Thurston and Mason Counties and the eastern areas of Clallam and Jefferson Counties (that is, area east of the Elwha River in Clallam County, and east of Olympic National Park in Jefferson County)*
2. *Residents of those cities and UGAs must remove and destroy one or more of the following:*
  - *a wood stove or fireplace insert that is NOT compliant with 2020 New Source Performance Standards*
3. *Residents who qualify for the above may receive rebates in the following amounts:*
  - *\$1,000 for installation of any natural gas, propane, electric 'fire' device, or pellet stove or insert,*
  - *\$2,000 for installation of high-efficiency heat pumps, including Ductless Heat Pumps (DHP).*
  - *\$500 RECYCLING AWARD for the removal and destruction of a wood stove (no new installation required)*



***Instruction on participation and all necessary  
forms can be found at:***

<https://www.orcaa.org/burning/indoor-wood-heating/wood-smoke-reduction-program/>



*For more information, contact ORCAA*  
**(360) 539-7610 • [www.ORCAA.org](http://www.ORCAA.org) • [info@orcaa.org](mailto:info@orcaa.org)**





# Got an old wood stove or fireplace insert?

New **RECYCLING AWARD** provides \$\$  
to remove old, inefficient woodstoves

The Olympic Region Clean Air Agency (ORCAA) works to protect air quality for its citizens. One of the primary pollutants within ORCAA's jurisdiction is fine Particulate Matter (PM<sub>2.5</sub>) and the main source of that pollutant is burning. With the removal of just 120 solid-fuel home heating devices from the community, residents will reduce emissions by 20 tons of PM<sub>2.5</sub> per year.

To help reduce the amount of PM<sub>2.5</sub> in the all six counties within our jurisdiction ORCAA has secured a Wood Smoke Reduction grant from the Washington Department of Ecology to provide wood stove RECYCLING AWARDS.

## The following terms apply:

1. *This Wood Stove Recycling Award is available for residents of Clallam, Grays Harbor, Jefferson, Mason, Pacific, and Thurston Counties. The funding is provided by the Washington Department of Ecology through a Wood Smoke Reduction Grant.*
2. *Residents of those cities and UGAs must remove and destroy one or more of the following:*
  - a wood stove or fireplace insert that is NOT compliant with 2020 New Source Performance Standards
3. *Residents who qualify for the above may receive the RECYCLING AWARD of:*
  - **\$500 for to remove and destroy an old, uncertified wood appliance.**



***Instruction on participation and all necessary  
forms can be found at:***

<https://www.orcaa.org/burning/indoor-wood-heating/wood-smoke-reduction-program/>



*For more information, contact ORCAA*  
**(360) 539-7610 • [www.ORCAA.org](http://www.ORCAA.org) • [info@orcaa.org](mailto:info@orcaa.org)**



Olympic Region Clean Air Agency

Comparative Summary of Agency Budget, Revenues, & Expenditures

FY2024 - For the Period Ending September 2023

						Comparison	
						FY2024	FY2023
Revenue	Fiscal Year 2023	Fiscal Year 2024	July 2023 -	Budget vs Actual	3-mos = 25%		
Fees/Grants/Assessments/Penalties/Other	ACTUAL	BUDGET	September 2023			% of Budget	
			ACTUAL	Difference			
AOP (Title V)	\$ 686,754	\$ 678,222	\$ 365,865	\$ (312,357)	54%	57%	
NOC - Major/Minor	68,695	104,377	76,601	(27,776)	73%	9%	
NOI - Major/Minor	5,239	3,500	1,943	(1,557)	56%	51%	
Annual Registration	391,326	410,911	372,637	(38,274)	91%	92%	
Assessments	498,697	533,771	2,855	(530,916)	1%	0%	
Ecology Oversight	13,162	15,500	-	(15,500)	0%	0%	
Asbestos	142,394	139,000	38,328	(100,672)	28%	26%	
Land Clearing	40,112	44,500	-	(44,500)	0%	5%	
Woodstove Education Grant	10,682	10,682	-	(10,682)	0%	0%	
Woodsmoke Reduction Grant	148,006	140,000	33,600	(106,400)	24%	19%	
Ecology Monitoring (PM2.5)	13,500	13,500	4,081	(9,419)	30%	29%	
EPA - Cheeka Peak Grant	95,060	90,462	23,168	(67,294)	26%	24%	
ARP Grant with EPA	2,159	131,500	118,138	(13,362)	90%	0%	
CORE-Federal	216,032	193,000	-	(193,000)	0%	12%	
CORE-State	153,249	137,000	-	(137,000)	0%	12%	
EFSEC	44,250	57,283	17,492	(39,791)	31%	14%	
Penalties (NOV)	330,040	185,000	114,828	(70,172)	62%	14%	
Investment Income	32,649	20,256	10,510	(9,746)	52%	45%	
Miscellaneous Revenue	2,061	2,200	1,638	(562)	74%	55%	
Building/Rental Income	50,107	46,362	12,275	(34,087)	26%	23%	
Total Revenue before Contingency Draw(s)	\$ 2,944,173	\$ 2,957,026	\$ 1,193,959	\$ (1,763,067)	40%	34%	
<u>Appropriation from Contingency Fund(s)</u>							
General Fund Contingency Draw	\$ -	\$ 216,522	\$ -	\$ -			
Title V Contingency	\$ -	\$ -	\$ -	\$ -			
Total Revenue & Contingency	\$ 2,944,173	\$ 3,173,548	\$ 1,193,959	\$ (1,763,067)			

		Summary
		FY 2024
		Revenue
72%	Fees	\$ 855,374
16%	Grants*	196,479
0%	Assessments	2,855
10%	Penalties	114,828
2%	Other	24,423
0%	Contingency	0
100%		\$ 1,193,959
* Grants-Fed		\$ 145,387
* Grants-State		\$ 51,092

Expenditures	Fiscal Year 2023	Fiscal Year 2024	July 2023 -	Budget vs Actual	3-mos = 25%		
	ACTUAL	BUDGET	September 2023			% of Budget	
			ACTUAL	Difference			
Payroll						FY 2024	FY 2023
Salaries	\$ 1,667,200	\$ 1,838,036	\$ 456,246	\$ 1,381,790	25%	25%	
Employee Benefits, Payroll Taxes	535,979	608,529	141,079	467,450	23%	23%	
Total Payroll	\$ 2,203,179	\$ 2,446,565	\$ 597,325	\$ 1,849,240	24%	24%	
Non-Payroll							
Office Supplies/Sm Equip.	\$ 10,512	\$ 21,567	\$ 3,529	\$ 18,038	16%	11%	
Gasoline Vehicles	5,997	6,200	1,510	4,690	24%	21%	
Computer Hard/Soft.	28,199	22,619	6,123	16,496	27%	11%	
Bd. Prof. Ser. & Travel Reimb.	132	-	-	-	0%	0%	
Training & Conferences	18,263	20,868	5,522	15,346	26%	1%	
Professional Srs.	52,133	76,000	9,577	66,424	13%	24%	
Telephone	12,983	17,000	3,377	13,623	20%	18%	
Postage	5,756	6,200	1,566	4,634	25%	30%	
Insurance (Bldg, Veh, Staff)	39,264	40,835	41,274	(439)	101%	101%	
Wellness Program	338	500	153	347	31%	23%	
Public Education	49,060	24,040	2,094	21,946	9%	11%	
Miscellaneous	226	550	112	438	20%	0%	
Dues & Subscriptions	3,984	5,332	1,192	4,140	22%	3%	
Audit/Acctg	17,049	2,500	449	2,051	18%	21%	
Rent-Satellite Office	0	0	-	-	0%	25%	
Maintenance - Copier	2,030	2,400	561	1,839	23%	20%	
Vehicle Purchase	0	31,000	25,040	5,960	81%	0%	
Maintenance - Vehicles	6,031	5,200	461	4,739	9%	38%	
Total Non-P/R	\$ 251,956	\$ 282,811	\$ 102,540	\$ 180,271	36%	30%	
Building Operations/Maintenance							
Principal/Interest - Office Bldg	\$ 43,964	\$ -	\$ -	\$ -	0%	0%	
Alarm Monitoring/Security	1,774	2,500	147	2,353	6%	16%	
Utilities	16,209	16,500	3,130	13,370	19%	21%	
Janitorial & Supplies	12,290	14,111	2,670	11,441	19%	20%	
Maintenance - Office Bldg.	30,923	17,050	5,165	11,885	30%	22%	
Leasehold Improvements	10,573	52,000	-	52,000	0%	0%	
Total Bldg. Oper./Maintenance	\$ 115,733	\$ 102,161	\$ 11,112	\$ 91,049	11%	34%	
Program Operations							
WoodSmoke Reduction/Bounty	\$ 121,500	\$ 105,000	\$ -	\$ 105,000	0%	0%	
ECY Oversight Fees	13,162	15,500	-	15,500	0%	0%	
Monitor. Equip./CPO	29,933	35,000	7,181	27,819	21%	8%	
ARP Grant with EPA	2,159	131,500	119,081	12,419	91%	0%	
Monitoring-General / PM2.5	4,833	6,484	1,576	4,908	24%	8%	
OlyMAP Project	1,540	2,000	2,045	(45)	102%	0%	
Security Deposit Refunds	1,701	0	-	-	n/a	n/a	
Total Program Operations (Non-Admin)	\$ 174,828	\$ 295,484	\$ 129,883	\$ 165,601	44%	2%	
Total Expenditures	\$ 2,745,695	\$ 3,127,021	\$ 840,859	\$ 2,286,162	27%	23%	
Net Surplus (Deficit)	\$ 198,478	\$ 46,527	\$ 353,100				

Breakdown of Net Surplus (Deficit):	FY 2023	FY 2024
Net Surplus (Deficit) to General Fund FY2023	\$ 136,195	
Net Surplus Title V Contingency/ Payback	\$ 62,283	
Net Surplus (Deficit) to General Fund FY2024		\$ (216,522)
Net Surplus Title V Contingency/ Payback		\$ 46,527

Notes:

Expenses exceeding 10% of a budget category (each sub-category: P/R, Non-P/R, Bldg, Operating) requires board approval.

**OLYMPIC REGION CLEAN AIR AGENCY**  
**FUND BALANCE - Actual - Fiscal Year 2024**  
**For The Period Ending September 2023**

**BEGINNING** Fund Balance 07/01/2023

**Plus** : Revenue Fiscal Year

**Less**: Expenditures Fiscal Year

**ENDING** Fund Balance

General Fund Contingency Draw applied to FY Budget

Title V Funds applied to FY Budget

General Fund	
\$	2,224,967
\$	1,193,959
\$	(840,859)
\$	2,578,067
\$	-
\$	-
\$	424,245
	See Below
\$	4,350
\$	120,000
\$	20,000
\$	250,000
\$	155,951
\$	1,690
\$	(46,738)
\$	1,603,521
9/30/2023	

Contingency & Capital  
Funds  
**\$ 974,546**

*SAO	<b>Fund Balance ALLOCATIONS-</b>		
Classifications:	<b>Contingency Funds &amp; Capital Funds</b>	Acctg Chart of Accts #	
Committed	<b>Less:</b> Expense Contingency (20% FY Budget less Title V)	1021	\$ 424,245
Restricted	<b>Less:</b> Title V	1025	See Below
Assigned	<b>Less:</b> Tenants Security Deposits	1040	\$ 4,350
Committed	<b>Less</b> for Office Building	1022	\$ 120,000
Committed	<b>Less</b> for Monitoring Equipment	1023	\$ 20,000
Committed	<b>Less</b> for Database / Equipment	1024	\$ 250,000
Unassigned	<b>Less</b> for Vacation/Sick Leave/Comp	1027	\$ 155,951
Restricted	<b>Less</b> WA Cares Premiums (Employee)	205026	\$ 1,690
	<b>Contingency Fund</b>		
Unassigned	<b>Title V Contingency (due General Fund)</b>	(Actual)	\$ (46,738)
Unassigned	<b>Ending UNRESTRICTED Fund Balance</b>	(incl. Title V deficit)	\$ 1,603,521

**ORCAA Long Term Liabilities...**

-Office Building, Promissory Note to Thurston County  
Interest rate 0.703%

Liability

\$0  
**Final Payment 12/1/2022**

=^,^=

"Operating Contingency Funds" defined.....

An amount established by board direction.

"Capital Funds" defined.....

An amount established by board direction to save for specific long-term capital expenditures

"Fund Balance" defined.....

\*Funds that are held in our bank account with Thurston County Treasurer's Office. ORCAA

**\*The total Fund Balance includes all funds on deposit.**

10/5/2023

A Resolution must be approved by the Board of Directors to appropriate expenditures in Contingency Funds (except for 1025-Title V and 1040 Security Deposits).

\*06/30/2020 SAO established five new categories for reporting cash and investments