



OLYMPIC REGION CLEAN AIR AGENCY
2940 LIMITED LANE NW
OLYMPIA WA 98502

AGENDA of June 8, 2022 * 10:00 a.m.
Regular Meeting of the Board of Directors

ORCAA's meeting will be available virtually

If you would like to participate in the meeting via Zoom video conference, visit

<https://us02web.zoom.us/j/88654004897?pwd=NklndCtUEtPY25UTIFWbG96eXEyQT09> join with Meeting ID: 886 5400 4897 and Passcode: N5MiRD

If you would like to participate in the meeting via Zoom audio only, call 1-253-215-8782 and join with Meeting ID: 88654004897 and Passcode: 78745

Be courteous – mute your mic if not speaking

CALL TO ORDER

APPROVAL OF AGENDA (action item)

(Ask for any corrections, additions/omissions)

CHAIR REPORT

PUBLIC COMMENT - *Comments limited to three minutes*

CONSENT AGENDA (action item)

1. [Minutes of Regular Meeting, May 11, 2022](#)
2. [Expenditures and Disbursements – May 6, 2022 – June 2, 2022](#)

PUBLIC HEARING

1. [ORCAA Fiscal Year 2023 Budget](#) (action item)

NEW BUSINESS

1. [Seeking Board approval for streamlining the annual filing of changes to Rules 1.11 & 1.12](#) (action item)

UNFINISHED BUSINESS

1. [Recommended process to revoke ban on recreational fires in cities of Lacey, Olympia, and Tumwater](#)

DIRECTOR'S REPORT

1. [Compliance Manager Update](#) –Robert Moody
2. [Engineering Manager Update](#) – Mark Goodin
3. Senior Air Monitoring Specialist Update – Odelle Hadley, Ph.D.
4. Communications Manager Update – Dan Nelson
5. Administrative Services Manager Update – Lynn Harding
6. Executive Director Update – Jeff Johnston, Ph.D.

GOOD OF THE ORDER

EXECUTIVE SESSION (To discuss any matter suitable for Executive Session under RCW 42.30.110)

ADJOURNMENT

NEXT MEETING – July 13 or August 10, 2022, 10:00 a.m. (See [Board Workplan](#) for tentative agenda items)

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING – via Zoom

May 11, 2022

Members present	Jim Cooper, City of Olympia (Chair) Greg Brotherton, Jefferson County (Vice Chair) Robin Vazquez, City of Lacey Joan Cathey, City of Tumwater Jill Warne, Grays Harbor County Frank Wolfe, Pacific County Carolina Mejia, Thurston County Randy Neatherlin, Mason County
Members absent	Bill Peach, Clallam County
Legal Counsel	Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer and Bogdanovich
Staff Present	Jeff Johnston, Ph.D., Executive Director; Robert Moody, Compliance Manager; Jennifer DeMay, Engineering Supervisor; Dan Nelson, Communications Manager; Odelle Hadley, Ph.D., Senior Monitoring Specialist; Lynn Harding, Administrative Services Manager; Mark Goodin, Engineering Manager; and Debbie Moody, Office Manager/Public Records Officer

Cooper called the meeting to order at 10:01 a.m.

Cooper asked for approval of the Agenda. Mejia moved approval of Agenda, the motion was seconded and carried unanimously.

Cooper asked for a quick roll call of members and staff.

CHAIR REPORT

Finance Meeting Update

Brotherton gave a brief update noting consensus of the committee who will be recommending a 4% increase in expenditures (salaries) and increase in revenue (fees) of 5.2%. Brotherton mentioned several upcoming projects/expenditures, including a new staff position, updating our website, a salary survey, strategic planning, etc. and noted the budget will come to the full Board in June.

Johnston noted the budget packet that was sent out has a very comprehensive 2-page summary and he encourages the members to read. It was noted that the updated information will be sent out with the budget prior to the next meeting.

Cooper added it would be beneficial to have the members review the documents, so we are able to make an informed decision in June.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Cooper asked approval of the Consent Agenda. Wolfe moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

PRESENTATION

An Introduction to ORCAA Emissions Inventory Work

Johnston explained ORCAA spends quite a bit of time working on emissions inventory and the inventories are a really important part of air quality management. All the Local Air Agencies, Ecology, and EPA spend a lot of time on them. The information is used in a variety of ways from calculating fees to understanding the sources of pollution allowing us to strategize on how to decrease those emissions. ORCAA's inventories are done by our engineering team, primarily Jennifer DeMay and Lauren Whybrew.

DeMay shared a PowerPoint which gave an overview of emissions inventories including Ecology's comprehensive inventory work, ORCAA's point source inventory, and Ecology's greenhouse gas inventory. DeMay stated ORCAA inventories are conducted for a calendar year and are completed annually, after the emissions occur.

DeMay continued with her presentation pointing out reasons for the inventories and how they are used. The categories of sources of emissions were presented and the types of pollutants released. DeMay showed several charts noting the primary source of emissions per each pollutant.

Cooper asked if there were any questions. Cooper noted this presentation was more reinforcing to him as to why we have a role in climate mitigation and adaptation.

DeMay asked if the Board would like to see any additional presentations. Vazquez noted she would be interested in historical perspective and how emissions have changed over time. It would be interesting to see if our efforts have resulted in diminishing emissions in certain areas. Cooper agreed noting seeing more detail on a trend would be good. Johnston noted the original presentation did have some of that data, however, to save time we opted to omit that portion from today's presentation. Johnston stated perhaps a fall presentation is in order. Cooper added, if you have the slides already been prepared, if staff wants, they could send them to the members via email. Several members agreed they would like to see the trends and additional presentations.

NEW BUSINESS

Board Motion to Allow Recreational Fires in the Cities of Lacey, Olympia, and Tumwater for Purposes of Warmth and Food Preparation by Unhoused Persons

Johnston explained how ORCAA has been brought into this situation. Houselessness is a complicated issue with no easy answers. ORCAA is not in a position to fix the issue, but we have been drawn in over the outdoor burning and complaints associated with it. It is important, Johnston continued, that we work with other local agencies as we have a very limited set of tools to respond to these outdoor burning complaints. Basically, Johnston noted, we can issue violations with a monetary penalty, however issuing penalties to individuals with no resources is problematic.

Another complication, Johnston continued, is our own rule. Rule 6.2.7(c) prohibits all burning in the city limits of Lacey, Olympia, and Tumwater. Johnston noted, in the past 3 years, we have had a little over 1,200 outdoor burning complaints in Thurston County. Approximately 10% of those were from homeless fires.

Johnston explained, the reason behind this requested motion stems from outdoor burning complaints from the Department of Ecology building. There are a number of unhoused individuals living on the campus and after discussions with the property manager, Department of Enterprise Services, as well as the Lacey Police Department, it was requested we work together to address the complaints associated with the burning on the property. After some discussion it was decided that perhaps to get the houseless to stop burning garbage, we could put some brochures together to hand out explaining how we would like them to burn (clean dry wood). During these conversations, we noted the official position from ORCAA related to burning in the cities is that it isn't allowed, at all. We decided it was best to come to the Board to get an official position, so we weren't giving mixed messages in these cities. The motion we are looking for, Johnston stated, is to suspend enforcement of the ban on campfires, for warmth and food preparation, for the homeless communities within the city limits of Lacey, Olympia, and Tumwater.

Johnston added, our thought is, if we get a motion to help clarify ORCAA's stance, then long term we would like to consider repealing this section of the rule and allow recreational fires in all 3 cities. It was noted Lacey, Olympia and Tumwater are the only cities in Western Washington that are not allowed campfires. Back in the 90's, Johnston explained, Thurston County was in non-attainment for PM₁₀ and part of the maintenance plan, it was decided to ban all burning in the 3 cities.

Cooper noted he would like to have Olympia, Lacey, and Tumwater to share their thoughts and opinions, noting he personally had some hesitation with the situation. Cooper added Olympia's fire marshal, city manager and assistant manager were on board with this idea. Cooper stated we want to be careful with repealing the rule to make sure it remains about food and warmth only.

Vazquez noted it is not ideal to have people in the woods having fires, but it also feels like a realistic alternative to having them burning prohibitives.

Cathey stated the city administer has been out of the office and has not had an opportunity to weigh in on this. Cathey noted she had spoke with the acting administrator and Brian Hurley, the Tumwater Fire Chief. It was noted Tumwater has some hesitancy and concerns. The issue would be, telling our residents they aren't allowed to sit in their backyard with a small campfire in their fire pit, which is totally safe, yet those out in the woods can have a fire. Telling people they can't have campfires in their backyard but if you go out in the woods and are cold and hungry, you can. We are anticipating a lot of push back when the word gets out. Cathey stated Tumwater would like a little more time to discuss the issue.

Messaging will be very important, Johnston stated. Cooper asked do we currently enforce this for the residents in the cities. What if the motion just dropped the "unhoused person"? R. Moody stated we do enforcement on the backyard fires within the city limits. From an enforcement standpoint, it is pretty tough for his staff to go up to somebody's family barbecue and campfire and tell them they have an illegal fire, so this is relevant to the topic we are discussing. Cooper asked if staff could conform to the motion if we were to drop the last 3 words. R. Moody stated yes, it would work, however, Myers likely wants us to change the rule and go through rule making right away. R. Moody did note it will take a minimum of 6 months to go through the rule making process.

Brotherton noted he appreciates the conversation and stated he agrees with Warne's comment in

the chat. If we move forward with rule making it is wise to keep it to the small backyard recreational fires, for warmth and food preparation and allow staff to focus on the hazardous fires. Cooper asked Warne to read her comment out loud. Warne stated she does not agree with legalizing bad behavior and lawless people should not have more rights than law abiding responsible people ever.

Neatherlin asked where the rule came from, the cities or ORCAA. Johnston noted ORCAA made the rule as a result of non-attainment in Thurston County. Neatherlin asked if what we are talking about is putting those three cities closer to what everyone else is doing. Neatherlin wanted to make sure it is clear if citizens are angry and want to complain they don't go to the cities but come to this Board.

Mejia noted she is in agreement with Brotherton and would also like to defer to the cities but feels it should be uniform for everyone. Neatherlin felt it was important to know if this is what the cities want. Cooper added the current rule is challenging because it doesn't apply to our Urban Growth Areas, so there is confusion for those that aren't sure if they are in the UGA or city limits.

Vazquez asked if any of the cities have failed the federal standards since the rule was put in place. She noted the emissions presentation DeMay showed earlier pointed out woodstoves is an issue in the winter. R. Moody stated the air quality has continued to improve for decades, to recognize that EPA took us off their bad list. Last year was our final year in maintenance and we now have flexibility in how we deal with this issue. If, Vazquez continued, we go in the direction of the compromise, where we allow recreational fires, it will be interesting to see what happens to air quality over the next year.

Neatherlin added we need to remind the cities that if we make the decision and change the rule, nothing restricts them from creating their own rule or law.

Myers stated we are talking about suspending enforcement policy. His concern is we are implying the rules have changed without formally undertaking the rule making procedures. Myers explained the rule making needs to be initiated and during the process you can deemphasize enforcement matters, it is just a matter of discretion. ORCAA already has the ability to use discretion but initiating the rule change is an essential component. Myers also noted, the rule would be allowing fires in the cities and those fires consist of dry, seasoned wood—the problem, Myers noted, is homeless individuals don't have access to dry seasoned wood. Myers stressed the importance of addressing the rule making process and getting public comment.

After some additional discussion, Cooper, Vazquez and Cathey all requested time to discuss this with their respective city personnel. It was noted conversations with the different fire personnel to get their opinions would be useful. Cooper stated we could continue this conversation next month once our members have a chance to meet with city personnel. Johnston agreed that we need to consider unintended consequences and we certainly want the cities to know this may be in the works. Johnston added, if necessary, he was willing to assist in the discussions.

Cooper asked if staff need a motion to move forward with rule making. R. Moody stated we do not need a motion. R. Moody explained the paperwork can be prepared and a draft of the rule, with timelines can be ready next month.

There was some additional discussion and clarification. Cooper noted we have a draft motion in front of us to de-prioritize enforcement. What we are hearing from the cities that are impacted is we need to discuss the possibility of allowing campfires across the board, and not just for the unhoused. Cooper stated he felt comfortable he had consensus that the Board wants staff to move forward with the rulemaking process as soon as possible. Cooper asked if anyone disagreed with

that statement – no one disagreed. Cooper asked if Myers could reword the motion.

Myers stated it needs to be clear that it is not a suspension of the rule, but a de-prioritization until you change the rule. Neatherlin noted the Board can give our director the authority to prioritize what staff should be doing. Cooper noted ORCAA has that authority.

Johnston thanked the Board noting he will work with R. Moody and bring this back to the Board in June.

DIRECTORS REPORT

Compliance Manager Update

R. Moody, stated we are currently down a staff person in our section. For those of you in a large organization one person probably isn't as big an impact, but for us it is 20% of staff. We have some initial interviews set up this afternoon and through Friday and hope to fill the position soon.

R. Moody wanted to give a call out to Thurston County Community Development and Environmental Health. He attends the monthly compliance meetings with these groups. Unfortunately, we have mutual clients that have the attention of all of us.

Engineering Manager Update

DeMay noted we recently issued an AOP renewal to Sierra Pacific Industries' Aberdeen Lumber Mill. We have received a permit application from the City of Yelm, and they are proposing some upgrades to their wastewater treatment plant. DeMay stated that she and Lauren Whybrew recently made a trip to LOTT to get some additional training on wastewater treatment plants and it was very helpful. As Goodin had mentioned at a previous meeting, DeMay continued, we did receive an application for Brady Trucking for a proposed composting facility on John's Prairie in Shelton. Goodin has completed the draft and it is out for review internally and by the facility.

Senior Air Monitoring Specialist Update

Hadley started by adding to our earlier conversation about campfires in the city limits. As a side note, campfires are allowed in Tacoma and Seattle which are both much higher density areas than our three cities, and for those of you concerned, you can look at the air data for those communities to get an idea of how it would impact us.

Hadley continued with her report noting May had good air quality across the board. Hadley noted the average summer air quality in most of our locations is somewhere between 2 and 4 micrograms per meter cubed. This has come down from when she first started working here and in the summer the baseline was hovering around 5 micrograms per meter cubed. Definitely a shift downward, Hadley stated.

Hadley presented the March and April data for the Grays Harbor Saturation Study. We have more than doubled the number of sensors by using the Purple Air Sensors. Hadley noted the blue dash line on the chart is our Aberdeen Nephelometer, the solid red line is our Purple Air sensor that is co-located with the nephelometer at Harbor High School. All the other lines on the graph are publicly owned Purple Air sensors. Hadley did point out the spike at both Seabrook and Cohasset Beach. Hadley stated she doesn't know what caused the spike but assumes some coastal event.

We have started the summertime ozone monitoring in Thurston County, Hadley continued. We are once again hosting the Department of Ecology's Federal Equivalent Monitor as well. Hadley explained the state has officially switched from the WACA to AQI and had a slide to illustrate what that means. The index for the WACA and AQI are the same, other than 0-50 is good, 51-100 is moderate, but the colors are not changing. Likely, if we didn't tell you about it, Hadley noted, you wouldn't have realized it changed.

Hadley was excited to share that she completed testing the use of a solar panel for our Purple Air sensor and so far, it is working well. This gives us more flexibility, Hadley explained. We will be able to set up sensors anywhere we have Wi-Fi, and we are not limited by a power source or lack thereof.

We did receive our funding for the infrastructure upgrades at Cheeka Peak. We should have the funding and the grant should become active on July 1.

Communications Manager Update

Nelson noted the AQI/WACA is a pretty seamless change. 99% of the public will never realize it happened. Most people look at the color to determine air quality.

We recently issued a Request for Proposals to update our website. We are mindful this is in advance of passing the budget, hoping the budget can fund it. If the budget passes, we have allocated \$25,000 for the process. We hope to get through the process and sign a contract by early to mid-July.

Nelson mentioned the woodstove reduction program has picked up some speed.

Cathey wanted to mention how much she liked that Nelson did something different for each day during National Air Quality awareness week (May 2-6). Nelson stated he did a new post, on social media, each day and tied it to some of the national outreach as well. Cathey noted how pleased she was. Nelson added it did spur a jump in the woodstove recycling applications.

Administrative Services Manager Update

Harding thanked the Finance Committee for their work. Harding stated we are working on transitioning to ADP for our payroll and financially we are in a good position. Cooper reminded everyone to read the memo Harding attached to the budget documents, noting they will be updated before the next meeting.

Executive Director's Update

Johnston reminded everyone that he had sent out an email, last week, regarding the WACA/AQI transition. There were several links and Department of Health and Ecology worked had on this update. There are outreach materials, focus sheets and updated information on wildfire smoke. They did a lot of outreach with the local health jurisdictions as well.

Johnston stated he was happy to report Christopher Krause, our new IT System Administrator started on April 15, and he is working out great. He has been a quick study learning our systems and he brings some great knowledge, skills, and abilities. Krause is working on putting together some technical upgrades to our conference room; we are looking forward to transitioning to hybrid meetings in the coming months.

Johnston, noting he has been sending the Board agenda out early the past few months, asked the Board if it has been helpful. After some discussion it was decided to not send out the draft early as changes can be made between the Friday it is sent or at the start of the meeting.

Brotherton asked for a brief update on the upcoming open meetings changes and how it might impact our meetings. Johnston noted he spoke with Throgmorton and his take on it was we could continue with virtual meetings as long as there is an opportunity for the public to call in or use Zoom. Johnston noted he felt we needed to continue with remote meetings until we can upgrade our technology to accommodate hybrid meetings. Myers stated with the Governor's most recent proclamation he is rescinding the OPM limitations that have been in place for 2 years. This will be going into effect June first. Basically, Myers noted, you may continue to hold remote meetings and public may attend remotely, but we have to provide a physical location for the meeting, unless an in-person component would create an unreasonable risk to public safety. Myers added we should be prepared to open our doors for the public by our June meeting. There was some additional conversation around the Thurston County COVID numbers. Johnston state he would work with Myers on this subject.

EXECUTIVE SESSION (per RCW 42.30.110)

Cooper stated the Board will go into Executive Session for the purpose of completing the 90-day performance evaluation of the Executive Director at 11:51 a.m. and will be gone for a maximum of 20 minutes.

The Board reconvened at 12:10 p.m. Cooper noted they were back after conducting a glowing review of our Director's first 90 days. Cooper noted he would get the comments documented and pass them on to add to Johnston's file.

GOOD OF THE ORDER

Nelson shared the plaques located in our conference room have been updated and Johnston is officially on the wall.

ADJOURNMENT

The meeting adjourned at 12:11 p.m.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on May 11, 2022, in Olympia, Washington.

ATTEST:

Jeff C. Johnston, Ph.D., Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: _____

OLYMPIC REGION CLEAN AIR AGENCY

2940 Limited Lane NW, Olympia WA 98502-6503

Board Approval of Expenditures, Disbursements, and Wire Transfers

SUBMITTED FOR THE PERIOD

May 6, 2022 through June 2, 2022

<i>Fund:</i>	<i>Warrant #'s:</i>	<i>Scheduled Payment Date:</i>	<i>Issue Amount</i>
6471			
	63008841 - 63008852	May 13	\$ 13,469.71
	63008853 - 63008856	May 31	\$ 6,800.00
	Auto - Mo. Wire Transfer	T.C. Accounting Charge	\$ 549.92
	621965 - 621981	May - Payroll	\$ 167,464.36
	8565, 8568, 8573,	May - Benefits	\$ 40,716.24
<i>Total Expenditures This Period:</i>			<u><u>\$ 229,000.23</u></u>

Included with Consent Agenda for Monthly Board of Directors Meeting.

OLYMPIC REGION CLEAN AIR AGENCY

2940 Limited Lane NW, Olympia WA 98502-6503

Check Register of Expenditures, Disbursements, and Wire Transfers**May 6, 2022 through June 2, 2022**

Check #	Date	Payee	Cash Account	Amount
63008841	5/13/22	Capital Business Machines, Inc.	10200	\$ 137.83
63008842	5/13/22	Gordon Products, Inc.	10200	2,216.44
63008843	5/13/22	Department of Ecology	10200	1,403.40
63008844	5/13/22	Intermedia.net, Inc.	10200	288.07
63008845	5/13/22	Law, Lyman, Daniel,	10200	4,113.03
63008846	5/13/22	Linde Gas & Equipment, Inc.	10200	20.89
63008847	5/13/22	SIJ Holdings, LLC	10200	155.76
63008848	5/13/22	Office Depot, Inc.	10200	283.87
63008849	5/13/22	Pacific Disposal	10200	77.10
63008850	5/13/22	Puget Sound Energy	10200	899.73
63008851	5/13/22	Sunrise Pest Management, Inc.	10200	79.04
63008852	5/13/22	U.S. Bank	10200	3,794.55
63008853	5/31/22	Capital City Stove	10200	500.00
63008854	5/31/22	C&C Clean Sweep	10200	2,500.00
63008855	5/31/22	Olympia Fireplace Supply Inc.	10200	2,000.00
63008856	5/31/22	Sunset Air Incorporated	10200	1,800.00
621965-621981	4/29/22	Salaries & Benefits	10200	208,180.60
Auto Transfer	4/30/22	Thurston County Auditor's Office	10200	549.92
Total				\$ 229,000.23

Olympic Region Clean Air Agency

FY2023 Budget Summary

&

5-Year Budget Forecast

The summary outlines our proposed FY2023 Draft budget and 5-Year Budget Forecast. The following budget documents accompany the summary:

- Revenue and Expenditures
- Fund Balance
- 5-Year Budget Forecast – Revenue & Expenditures
- 5-Year Fund Balance
- Maintenance and Leasehold Improvement Schedule

FY2023 Budget Highlights:

- ◆ CPI for the year ending December 2021 is 7.4% (consistent with Resolution #274 & #275)
- ◆ The budget draft includes a hybrid option – 5.2% increase to fees and 4.0% increase to agency salaries
- ◆ Includes 17 FTE's, including a *new* full-time position; Records Clerk as a project position for up to 2 years, depending on agency needs
- ◆ Fees increase by 5.2%, well below the 7.4% CPI
 - staff have completed a workload analysis
- ◆ Ambient Monitoring and Outdoor Burning programs rely on Federal/State CORE support
- ◆ Reflects a draw on Undesignated Fund Balance to balance the budget
- ◆ Projected carryover of funds from FY2022 are included in FY2023
 - carryover is due to a delay in vehicle purchase, delay in replacement of new HVAC system, and staff turnover
- ◆ Continue to set aside funds for board approved contingency and capital funds
 - ✓ Office Building
 - ✓ Monitoring Equipment
 - ✓ Database/Hardware
 - ✓ Vacation/Sick Leave
- ◆ Assumes 100% occupancy in rental income

Summary of Revenue:

- ◆ Revenue projections includes \$2.8 million from fees, grants, fines, and rents, plus \$274,914 from undesignated fund balance. Revenues are 11% higher than 2022, not including the contingency draw

- ◆ Grant revenues represent 24%, Fees 62%, Fines 2%, Rents/Miscellaneous 3%, and Contingency Draw 9%
- ◆ New grant with EPA- American Rescue Plan (ARP) \$131,500 will pay for infrastructure improvements at Cheeka Peak (CPO)
- ◆ No major increases or decreases in existing Local, State, and Federal Grants; CORE, PM2.5, CPO, Woodstove Education, Woodsmoke Reduction, EFSEC
 - ✓ Grants are multi-year contract terms ranging from 2-5 years
- ◆ Title V fees will increase 13.81%, in aggregate for ORCAA's eleven major sources in our six-county region. This increase is a result of having to recover a Title V budget shortfall in the current fiscal year.

Summary of Expenses:

- ◆ Agency expenses are estimated at \$2.9 million, about 14% higher than FY2022 budget
- ◆ Payroll expenditures, the largest portion, represents 75%; non-payroll (supplies, postage, hardware/software) 10%; Building-Maintenance and Operations 4%; Direct Operating 11% (Woodsmoke Reduction vendor payments, Ecology fees, CPO operations & maintenance)
- ◆ Step increases for 50% of staff (half of the staff have not reached maximum step of 9), and 5% increase from AWC Employee Benefit Trust, and a stable rate for DRS pension contributions
- ◆ Hiring a consultant to conduct a *Salary Survey* at a cost of \$5,000
- ◆ Hiring a contractor to support an update to the agency *Strategic Plan* with a cost of \$8,000
- ◆ Redesign of *agency website* projected to cost \$25,000
- ◆ Increase in Hardware/Software to purchase desktop replacements, conference room monitor/camera upgrade, and software for cyber security/cloud/storage needs
- ◆ Assume utilizing ADP for payroll processing saving the agency \$20,000/year
- ◆ ORCAA will undergo the bi-annual audit by SAO in December 2022
- ◆ Pay-off Office Building in December 2022
- ◆ Does not include satellite office in Pacific County

5-Year Budget Forecast

- ◆ Applied 2% increase to fees from FY2024 through FY2027
- ◆ Reduced annual set-aside in Capital Funds (office building, database, vacation/sick leave) starting in FY2025
- ◆ Increases to both revenue and expenditures occur concurrently in budget forecast
- ◆ Undesignated Fund Balance deficit starts occurring in FY2026
 - preserving *Undesignated Fund Balance* by reducing annual set-aside to contingency funds (building, database)

OLYMPIC REGION CLEAN AIR AGENCY
REVENUE & EXPENSES
For The Fiscal Year Ending ...

DRAFT

REVENUE	Column 1	Column 2	Column 2a	Column 3	Column 4
	Actual	Approved Budget	ESTIMATED	Proposed	Projected
	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024
				5.20%	
<u>GRANTS</u>					
Core-Federal	\$ 164,703	\$ 187,095	\$ 198,589	\$ 188,399	\$ 189,000
Core-State	119,152	135,371	139,482	136,427	137,000
PM2.5 - Ecology Monitoring	13,500	13,500	13,500	13,500	13,500
CPO Project w/EPA-Maintenance & Operations	77,093	86,077	76,748	86,077	86,077
Community Scale Air Toxics	37,733	-	-	-	-
Woodstove Reduction & Bounty Program w/Ecology	156,622	150,000	58,019	170,000	150,000
Woodstove Grant	9,939	9,939	10,682	10,682	10,700
ARP Grant with EPA	-	-	-	131,500	-
<u>FEES</u>					
Assessments	\$ 451,909	\$ 464,582	\$ 464,352	\$ 498,697	\$ 508,671
Title V	426,145	601,075	603,613	686,752	598,853
EFSEC	24,380	47,395	26,018	38,385	34,000
Ecology Oversight	11,500	15,000	12,948	15,000	15,300
Annual Registration	388,362	387,000	374,962	384,000	391,680
NOC - NSR	273,873	140,000	119,372	163,060	166,321
NOI - Major/Minor	8,820	1,000	2,649	1,022	1,042
Outdoor Burning	-	-	-	-	-
Asbestos	145,343	125,000	132,282	132,860	135,517
Land Clearing	33,737	20,000	33,486	26,300	26,826
<u>OTHER</u>					
Fines	\$ 159,409	\$ 55,000	\$ 210,495	\$ 75,000	\$ 75,000
Investment Interest	15,674	15,000	10,107	10,000	9,500
Miscellaneous Income	939	500	1,890	1,000	1,000
Building Income	58,369	58,584	59,494	59,592	60,784
<u>APPROPRIATION FROM CONTINGENCY FUNDS</u>					
General Fund Contingency Draw	\$ -	\$ 209,092	\$ -	\$ 274,915	\$ 212,307
TOTAL REVENUE	\$ 2,577,200	\$ 2,721,210	\$ 2,548,688	\$ 3,103,168	\$ 2,823,078
General Fund Contingency Draw	\$	209,092	\$ -	\$ 274,915	\$ 212,307
Title V Contingency Build & General Fund Reimbursement	\$	143,850	\$ -	\$ 109,445	\$ 10,000
Vacation /Sick Leave Contingency Draw	\$	-	\$ -		
Actual Revenue	\$	2,512,118	\$ 2,548,688	\$ 2,828,253	\$ 2,610,771
Actual Expenses	\$	2,577,360	\$ 2,461,829	\$ 2,993,723	\$ 2,813,078

Breakdown of Title V - AOP Fees	FY2023	FY2024
Fiscal Year Workload	\$ 577,307	\$ 588,853
Repayment to General Fund	\$ 99,445	\$ -
Contingency Fund	\$ 10,000	\$ 10,000
	\$ 686,752	\$ 598,853

OLYMPIC REGION CLEAN AIR AGENCY
REVENUE & EXPENSES

DRAFT

EXPENSES	Column 1	Column 2	Column 2a	Column 3	Column 4
	Actual	Approved Budget	ESTIMATED	Proposed	Projected
	FY 2021	FY 2022	FY 2022	FY 2023	FY 2024
				4.00%	
<u>PAYROLL</u>					
Salaries	\$ 1,486,547	\$ 1,553,906	\$ 1,623,557	\$ 1,695,305	\$ 1,729,211
Employee Benefits	507,685	531,847	506,000	566,475	590,076
Sub-Total P/R Expenses	\$ 1,994,232	\$ 2,085,753	\$ 2,129,557	\$ 2,261,780	\$ 2,319,287
<u>NON-PAYROLL</u>					
Office Supplies/Sm Supply Purchases/Safety	\$ 5,524	\$ 6,045	\$ 8,794	\$ 8,300	\$ 6,500
Gasoline Vehicles	3,187	5,200	4,789	6,000	6,620
Computer Hard/Soft/Supplies:					-
-General HW/SW	16,480	15,707	19,963	30,085	25,000
-GovQA	6,416	6,500	6,500	6,500	6,600
-KnowBe4, Inc.	1,802	-	-	-	2,000
Board of Directors Travel Reimb.	-	1,200	-	1,200	1,200
Staff Training, Conferences, Travel	4,529	15,000	9,751	17,390	19,000
Professional Services:					-
-Legal (Attorney)	42,166	45,700	49,106	50,000	52,000
-Process Services	3,993	4,000	4,500	4,500	4,700
-Salary Survey	-	-	-	5,000	-
-Strategic Plan Update	-	-	-	8,000	-
Telephone	13,187	15,000	14,775	15,500	16,000
Database	-	-	-	-	-
Postage	4,844	4,800	4,802	5,000	5,400
Insurance (Bldg, Veh, Staff)	33,509	35,520	35,872	38,000	38,760
Wellness Program	400	400	437	450	475
Public Education and Outreach:					-
-Education & Outreach (Printing, special mailings, etc)	3,332	7,250	11,134	11,560	12,000
-Website Redesign	-	-	-	25,000	-
Miscellaneous	149	600	511	550	525
Dues & Subscriptions	3,678	3,900	3,974	4,300	4,900
Audit/Acctg	22,519	8,100	6,600	16,000	1,000
Placeholder	-	-	-	-	-
Rent-Satellite Office	2,400	2,400	800	-	-
Maintenance - Copier / Purchase	1,157	1,600	11,406	2,400	2,500
Vehicle Purchase	-	20,000	-	26,000	26,000
Maintenance - Vehicles	1,576	2,000	3,165	3,950	4,500
Sub-Total Administrative Expenses	\$ 170,846	\$ 200,922	\$ 196,879	\$ 285,685	\$ 235,680
<u>OFFICE BLDG. OPERATING</u>					
Interest Expense & Principal - Office Bldg.	\$ 88,950	\$ 45,109	\$ 353	\$ 44,000	\$ -
Utilities/Alarm Monitoring	15,938	17,000	18,442	19,000	20,000
Janitorial Supplies	10,320	12,386	11,546	13,568	14,111
Maintenance Office Bldg.	4,108	11,200	12,530	18,200	19,000
Landscaping Services	-	-	-	4,000	4,200
Leasehold Improvements	-	30,000	-	23,000	25,000
Sub-Total Office Building Operating	\$ 119,316	\$ 115,695	\$ 42,871	\$ 121,768	\$ 82,311
<u>NON-ADMINISTRATIVE-OPERATING</u>					
Woodsmoke Reduction/Recycle Program	\$ 119,400	\$ 120,000	\$ 47,150	\$ 138,000	\$ 120,000
ARP - EPA - Operational			\$ -	131,500	\$ -
Ecology Oversight Fees	11,500	15,000	12,948	15,000	15,300
Monitoring Program - CPO	28,920	34,500	27,231	34,500	35,000
Community Scale Air Toxics	168	-	-	-	-
Monitoring Programs	4,930	5,490	4,888	5,490	5,500
Security Deposit Refunds	271	-	305	-	-
Sub-Total Non-Administrative - Operating	\$ 165,190	\$ 174,990	\$ 92,522	\$ 324,490	\$ 175,800
TOTAL EXPENDITURES	\$ 2,449,584	\$ 2,577,360	\$ 2,461,829	\$ 2,993,723	\$ 2,813,078
Net Surplus (Deficit)	\$ 127,615	\$ 143,850	\$ 86,859	\$ 109,445	\$ 10,000
Breakdown of Net Surplus (Deficit):					
Net Surplus (Deficit) to General Fund FY2021	\$ 127,616				
Net Surplus (Deficit) to General Fund FY2022		\$ 86,859			
Net Surplus (Deficit) to General Fund FY2023			\$ -		
Net Surplus (Deficit) to General Fund FY2024				\$ -	
Net Surplus (Deficit) to Title V Contingency FY2023 & Payback			\$ 109,445		
Net Surplus (Deficit) to Title V Contingency FY2024				\$ 10,000	
	\$ 127,616	\$ -	\$ 86,859	\$ 109,445	\$ 10,000
Population	554,488	562,170			
Per Capita Assessment	0.815	0.826		0.869	0.886

Expenses exceeding 10% of a budget category (within each sub-category: P/R, Non-P/R, Bldg, Operating) requires board approval.

OLYMPIC REGION CLEAN AIR AGENCY
FUND BALANCE
For The Period Ending ...

DRAFT

	Estimate			
	Actual	Current Budget	Proposed	Projected
	FY 2021 General Fund	FY 2022 General Fund	FY2023 General Fund	FY 2024 General Fund
	July 1, 2020	July 1, 2021	July 1, 2022	July 1, 2023
BEGINNING Fund Balance.....	\$ 1,721,076	\$ 1,848,692	\$ 1,935,551	\$ 1,770,081
Plus : Revenue Fiscal Year	\$ 2,577,199	\$ 2,548,688	\$ 2,828,253	\$ 2,610,771
Less: Expenditures Fiscal Year	\$ (2,449,583)	\$ (2,461,829)	\$ (2,993,723)	\$ (2,813,078)
ENDING Fund Balance 06/30/20xx.....	\$ 1,848,692	\$ 1,935,551	\$ 1,770,081	\$ 1,567,775
Year End	6/30/2021	6/30/2022	6/30/2023	6/30/2024
General Fund Contingency Draw applied to FY Budget	\$0.00	TBD	\$ 274,915	\$ 212,307
Title V Funds applied to FY Budget	\$0.00	TBD	\$ -	\$ -
Vacation/Sick Contingency Draw	\$0.00	Estimate \$44,264	\$ -	\$ -

*SAO	Fund Balances (Fiscal Year-End):					
Classifications:	Contingency & Capital Funds					
Committed	Less: Expense Contingency (20% FY Budget less Title V Exps)	\$ 391,963	\$ 371,643	\$ 483,283	\$ 442,110	
Restricted	Less: Title V Contingency	See Below	See Below	\$ 10,000	\$ 20,000	
Assigned	Less: Tenants Security Deposits	\$ 5,000	\$ 5,300	\$ 5,300	\$ 5,300	
	Capital Funds					
Committed	Less for Office Building	\$ 60,000	\$ 90,000	\$ 120,000	\$ 150,000	
Committed	Less for Monitoring Equipment	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	
Committed	Less for Database/Equipment	\$ 145,000	\$ 180,000	\$ 215,000	\$ 250,000	
Unassigned	Less for Vacation/Sick Leave	\$ 213,510	\$ 169,353	\$ 175,000	\$ 170,000	
	Committed/Restricted/Designated Funds	\$ 835,473	\$ 836,296	\$ 1,028,583	\$ 1,057,410	
	Contingency Fund					
	Title V Program (due General Fund)	\$ (144,339)	\$ (90,441)	\$ -	\$ -	
	UNDESIGNATED Fund Balance	\$ 1,157,558	\$ 1,189,696	\$ 741,498	\$ 510,365	
	Year End	6/30/2021	6/30/2022	6/30/2023	6/30/2024	

ORCAA Long Term Liabilities...	Balance 6/30/21	Balance 6/30/22	Balance 6/30/23	Balance on 6/30/24
-Office Building, Promissory Note to be paid 12/1/2022	\$44,273	\$43,954	\$0	\$0
Interest rate .703%, no penalty early payoff				

" Operating Contingency Funds" defined.....

An amount established by board direction and placed in reserve Revised Res #269 dated May 2016 with 20% reserve less Title V. (Formerly: Resolution #178 dated August 1999 refers to board direction to maintain a 25% reserve level annually.)

" Capital Funds" defined.....

An amount established by board direction to save for long-term capital expenditures (bldg, equipment, database). Res. #251 dated 06/13/12; Res. #260 dated 11/12/14

" Fund Balance" defined.....

*Funds that are held in our bank account with Thurston County Treasurer's Office. ORCAA has one fund with Thurston County and is referred to as the "General Fund".

*The total Fund Balance includes all funds on deposit at the bank.

Assessments for Fiscal Year 2023
based on 2021 population (reflects a 5.2% increase)

	population	0.869 per capita
CLALLAM COUNTY		
unincorporated	46,170	\$40,121.73
Forks	3,335	\$2,898.12
Port Angeles	20,120	\$17,484.28
Sequim	8,125	\$7,060.63
GRAYS HARBOR COUNTY		
unincorporated	29,020	\$25,218.38
Aberdeen	17,050	\$14,816.45
Cosmopolis	1,655	\$1,438.20
Elma	3,450	\$2,998.05
Hoquiam	8,785	\$7,634.17
McCleary	2,040	\$1,772.76
Montesano	4,145	\$3,602.01
Oakville	710	\$616.99
Ocean Shores	6,965	\$6,052.59
Westport	2,230	\$1,937.87
JEFFERSON COUNTY		
unincorporated	22,880	\$19,882.72
Port Townsend	10,220	\$8,881.18
MASON COUNTY		
unincorporated	55,340	\$48,090.46
Shelton	10,410	\$9,046.29
PACIFIC COUNTY		
unincorporated	15,815	\$13,743.24
Ilwaco	1,085	\$942.87
Long Beach	1,700	\$1,477.30
Raymond	3,075	\$2,672.18
SouthBend	1,750	\$1,520.75
THURSTON COUNTY		
unincorporated	145,255	\$126,226.60
Bucoda	595	\$517.06
Lacey	54,850	\$47,664.65
Olympia	55,960	\$48,629.24
Rainier	2,440	\$2,120.36
Tenino	2,010	\$1,746.69
Tumwater	26,050	\$22,637.45
Yelm	10,640	\$9,246.16
TOTALS	573,875	\$498,697.38

Agricultural Burning Fee Schedule

Effective July 1, ~~2021~~2022

Agricultural Burn Permit Fee – ORCAA Rule 3.4*

Fee	Minimum Fee	Variable Fee
Field Burning	\$37.50 for the first 10 acres	\$3.75 for each additional acre
Spot Burning	\$37.50 for 10 acres or less	None
Pile Burning	\$80 for the first 80 tons	\$1.00 for each additional ton

*These fees are exempt from Resolution 268.

Asbestos and Demolition Fee Schedule (reflects 5.2% increase)

Effective July 1, ~~2021~~2022

Asbestos and Demolition Fees – ORCAA Rule 3.5(b)

ASBESTOS PROJECT	Notification Fee
Single Family Residential	\$ 4042
10 - 259 linear feet or 48 - 159 square feet	\$ 170179
260 - 999 linear feet or 160 - 4,999 square feet	\$ 368387
1,000 - 9,999 linear feet or 5,000 - 49,999 square feet	\$ 736774
10,000+ linear feet or 50,000+ square feet	\$ 14711547
Annual Notification (limited to 260 linear feet or 160 square feet maximum)	\$ 566595
Emergency	\$ 5760 plus notification fee

DEMOLITION PROJECT	Notification Fee
Single Family Residents (AHERA Survey Required)	\$ 4042
Commercial Structure (AHERA Survey Required)	\$ 6871
Emergency Project	\$ 5760 plus notification fee

Land Clearing Burning Fee Schedule (reflects 5.2% increase)

Effective July 1, ~~2021~~2022

Land Clearing Burning Permit Fee – ORCAA Rule 3.4

The Land Clearing Burn Permit fee shall be \$~~113~~119 for one acre or less. For greater than one acre, the fee will be \$~~113~~119 per acre cleared, rounded to the nearest full acre.

Notice of Construction (NOC) Fee Schedule (reflects 5.2% increase)

Effective July 1, ~~2021~~2022

NOC Fees - ORCAA Rule 3.3(a)

	Filing Fee
+	Additional NOC Processing Fees
+	<u>Other Costs</u>
	NOC Fee

Filing Fee - ORCAA Rule 3.3(b)

	Complexity Fee
+	Equipment Fee(s) (for each piece of equipment, unless they are identical per 3.3(b)(2))
	Filing Fee

Complexity Fee

Complexity Level 1	\$ 1144 1203
Complexity Level 2 ¹	\$ 2289 2408
Complexity Level 3 ¹	\$ 3828 4027
Complexity Level 4 ¹	\$ 9263 9744

Equipment Fee

Equipment/Activity	Fee	Base-Fee Hours
Abrasive Blasting	\$ 440 462	5
Asphalt Plant	\$ 3254 3424	37
<i>Combustion Equipment not otherwise listed (Million Btu/hr heat input at design capacity)</i>		
Less than 10	\$ 1055 1110	12
10 or more but less than 30	\$ 1144 1203	13
30 or more but less than 100	\$ 2287 2405	26
More than 100	\$ 6157 6478	70
Temporary Combustion Equipment (Onsite < 1 year)	One half the filing fee	One half the base-fee hours
Coffee Roaster	\$ 615 647	7
<i>Composting Operation (Average material throughput – tons per day)</i>		
Less than 50	\$ 1144 1203	13
50 or more but less than 200	\$ 2023 2128	23
More than 200	\$ 2991 3146	34
Concrete Batch Plant	\$ 1759 1851	20
Crematory	\$ 968 1018	11
Dry Cleaner (per machine)	\$ 615 647	7
Dry Kilns	\$ 1144 1203	13
Emergency Engine – cumulative horsepower < 2000 bhp	\$ 791 832	9
Emergency Engine -cumulative horsepower ≥ 2000 bhp	\$ 1583 1665	18
Non-Emergency Engine (per engine)	\$ 1144 1203	13
Gasoline Dispensing Station	\$ 615 647	7
Log yard	\$ 615 647	7

Printing	\$ 615647	7
Process Equipment ≤20,000 cubic feet per minute at design capacity	\$ 880926	10
Rock Crushing Plant – includes General Order	\$ 440462	5
Soil Remediation	\$ 11441203	13
Spray Painting – Autobody (per operation/booth)	\$ 703740	8
Surface Coating – Aviation, Wood, Truck Bed Lining, Boat, Other (per operation/booth)	\$ 12321296	14
Storage Tanks ≤10,000-gallon total capacity (other than at retail gasoline dispensing stations)	\$ 791832	9
Wastewater Treatment Plant	\$ 18471943	21
Welding	\$ 880926	10
Other Equipment not listed above - Small ²	\$ 440462	5
Other Equipment not listed above - Medium ²	\$ 12321296	14
Other Equipment not listed above - Large ²	\$ 29913146	34
Equipment Modification - Modification as defined in ORCAA Rule 1.4 ³ are physical changes or changes in the method of operation that may cause an emissions increase	One half the applicable filing fee	One half the associated base-fee hours
In-Kind Replacements – replacement of equipment with a unit of same or smaller size, except for asphalt plants, combustion equipment >30 MMBtu/hr, and other replacements as determined by the Executive Director	One half the applicable filing fee	One half the associated base-fee hours

Control Device Replacement (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Control Device Replacement per ORCAA Rule 6.1.10 NOC	\$ 703740	8

Change in Conditions Per Rule 6.1.11⁴ (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Change in Conditions	\$ 615647	7

Additional NOC Processing Fees - ORCAA Rule 3.3(c)

Additional NOC Processing fees, including work that exceeds the base-fee hours, will be billed at the following hourly rate as specified in ORCAA Rule 3.3(d).

Hourly Rate	\$ 87.9592.53
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Other Costs - ORCAA Rule 3.3(d)

Publishing and consulting costs incurred will be billed to the applicant as specified in ORCAA Rule 3.3(d).

Variance - ORCAA Rule 2.3 or Voluntary Limit per Rule 6.1.12 (SMO)

Fees	Fee	Base-Fee Hours
Filing Fee	\$ 12321296	14
Add'l processing costs above allowed hours – per hour	\$ 87.9592.53	
Actual legal notice fees	Actual cost	
Actual ORCAA legal fees	Actual cost	

¹Complexity – Level 1, Level 2, Level 3 and Level 4

The following includes equipment that would be considered in each permit complexity class if installed by themselves. If the application includes more than one piece of equipment/process or if your equipment/process is not listed, please contact ORCAA Engineering Department for a complexity determination for your project.

Level 1

Abrasive Blasting
Coffee Roaster
Dry Cleaner
Emergency Engine ≤ 2000 bhp
Gasoline Dispensing Facilities
Rock Crushing Plant
Spray Painting – Autobody
Storage Tanks <10,000-gallon capacity -
excluding gasoline dispensing facilities

Level 2

Combustion Equipment <30 MMBtu/hr
Compost <50 ton/day
Cremator
Emergency Engine ≥ 2000 bhp
Non-Emergency Engine
Process Equipment
Soil Remediation
Surface Coating (excluding autobody)
Welding

Level 3

Combustion Equipment 30-100 MMBtu/hr
Compost 50-200 tons/day

Level 4

Asphalt Plant
Combustion Equipment >100 MMBtu/hr

²Equipment fees for other equipment not classified above is determined based on the size and the type of the unit. Please contact ORCAA Engineering Department for assistance.

³Per Rule 1.4, a “Modification” means any physical change in, or change in method of operation of, a stationary source that increases the amount of any air contaminant emitted by such stationary source or that result in the emissions of any air contaminant not previously emitted.

⁴Changes in Conditions that will result in an emissions increase are reviewed as a “modification”

Notice of Intent (NOI) Fee Schedule (reflects 5.2% increase) **Effective July 1, 20212022**

NOI Fees - ORCAA Rule 3.6(a)

Category	Fee
Asphalt Plant	\$ 3480 <u>3660</u>
Boiler	\$ 1018 <u>1071</u>
Concrete Batch Plants	\$ 666 <u>701</u>
Nonroad Engines	\$ 930 <u>978</u>
Rock Crushers	\$ 1194 <u>1256</u>
Other Equipment Not Classified Above	\$ 951 <u>1000</u>

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule **6.14~~(a)~~(b)(2)**

Stationary source qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(2)	\$ 527 <u>555</u>
Additional processing costs exceeding 6 hours for sources submitting an NOI for exemption under ORCAA Rule 6.1(b)(2) who request assistance with documenting the stationary source's potential to emit	\$ 87.95 <u>92.53</u> /hr

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule **6.14~~(b)~~(a)(3)**

Gasoline Dispensing Facilities qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(3)	\$ 263 <u>277</u>
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Olympic Region Clean Air Agency Fee Schedules (reflects 5.2% increase)

Effective July 1, ~~2021~~2022

Registration Fee Schedule

Registration Fee - ORCAA Rule 3.1 (b)

Registration Class (RC)	Registration Class Fee Amount	Emission Fee
RC1	\$ 4839 1934	\$ 57-60 per ton
RC2	\$ 4644 1726	\$ 57-60 per ton
RC3	\$ 4474 1547	\$ 57-60 per ton
RC4	\$ 679 714	N/A
RC5	\$ 272 286	N/A

Re-inspection fee ORCAA Rule 3.1(i)

Re-inspection fee	\$ 113 -119 per inspection
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OLYMPIC REGION CLEAN AIR AGENCY
REVENUE
For The Fiscal Year Ending ...

			5-Year Budget Forecast				
			Column 3	Column 4	Column 5	Column 6	Column 7
			Proposed FY 2023	Projections FY 2024	Projections FY 2025	Projections FY 2026	Projections FY 2027
Column 1	Column 2						
Actual FY 2021	Current Budget FY 2022						
<u>GRANTS</u>							
Core-Federal	\$ 164,703.00	\$ 187,095.00	\$ 188,399.00	\$ 189,000.00	\$ 189,000.00	\$ 190,000.00	\$ 190,000.00
Core-State	119,152.00	135,371.00	136,427.00	137,000.00	137,000.00	138,000.00	138,000.00
PM Agreements:							
Ecology Monitoring	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00	13,500.00
CPO Project w/EPA-Maintenance & Operations	77,093.00	86,077.00	86,077.00	86,077.00	86,077.00	86,077.00	86,077.00
Community Scale Air Toxics	37,732.79	-	-	-	-	-	-
Woodsmoke Reduction Grant	156,622.08	150,000.00	170,000.00	150,000.00	150,000.00	150,000.00	150,000.00
Woodstove Education Grant	9,939.00	9,939.00	10,682.00	10,700.00	10,700.00	10,700.00	10,700.00
ARP Grant with EPA	-	-	131,500.00	-	-	-	-
<u>FEES</u>							
Assessments	\$ 451,908.59	\$ 464,582.00	\$ 498,697.00	\$ 508,670.94	\$ 518,844.36	\$ 529,221.25	\$ 539,805.67
AOP (Title V)	426,144.79	601,075.00	686,752.00	598,853.00	610,630.00	622,643.00	634,896.00
EFSEC	24,379.58	47,395.00	38,385.00	34,000.00	34,000.00	34,000.00	34,000.00
Ecology Oversight	11,500.00	15,000.00	15,000.00	15,300.00	15,600.00	15,900.00	16,200.00
Annual Registration	388,362.09	387,000.00	384,000.00	391,680.00	399,513.60	407,503.87	415,653.95
NOC - NSR	273,873.02	140,000.00	163,060.00	166,321.20	169,647.62	173,040.58	176,501.39
NOI - Major/Minor	8,820.00	1,000.00	1,022.00	1,042.44	1,063.29	1,084.55	1,106.25
Outdoor Burning	-	-	-	-	-	-	-
Asbestos	145,342.54	125,000.00	132,860.00	135,517.20	138,227.54	140,992.09	143,811.94
Land Clearing	33,736.50	20,000.00	26,300.00	26,826.00	27,362.52	27,909.77	28,467.97
<u>OTHER</u>							
Fines	\$ 159,408.79	\$ 55,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00	\$ 75,000.00
Investment Interest	15,673.95	15,000.00	10,000.00	9,500.00	9,000.00	8,500.00	8,000.00
Miscellaneous Income	938.80	500.00	1,000.00	1,000.00	1,000.00	1,000.00	1,000.00
Building Income	58,369.00	58,584.00	59,592.00	60,783.84	61,999.52	63,239.51	64,504.30
<u>CONTINGENCY FUNDS</u>							
General Fund - Administration	\$ -	\$ 209,092.00	\$ 303,890.00	\$ 237,222.02	\$ 244,083.82	\$ 275,980.92	\$ 316,705.05
Title V - Contingency Build	-	-	(109,445.00)	(10,000.00)	(10,000.00)	(10,000.00)	(10,000.00)
Placeholder		-	-	-	-	-	-
TOTAL REVENUE	\$ 2,577,199.52	\$ 2,721,210.00	\$ 3,022,698.00	\$ 2,837,993.64	\$ 2,882,249.27	\$ 2,954,292.54	\$ 3,033,929.51

OLYMPIC REGION CLEAN AIR AGENCY
EXPENDITURES
For The Fiscal Year Ending ...

For The Fiscal Year Ending ...	Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7
	Actual FY 2021	Current Budget FY 2022	Proposed FY 2023	Projections FY 2024	Projections FY 2025	Projections FY 2026	Projections FY 2027
<u>PAYROLL</u>							
Salaries	\$ 1,486,547.29	\$ 1,553,906.00	\$ 1,719,732.00	\$ 1,754,126.64	\$ 1,789,209.17	\$ 1,824,993.36	\$ 1,861,493.22
Employee Benefits	507,685.14	531,847.00	571,023.00	590,076.00	607,778.28	626,011.63	644,791.98
TOTAL P/R EXPENSES	\$ 1,994,232.43	\$ 2,085,753.00	\$ 2,290,755.00	\$ 2,344,202.64	\$ 2,396,987.45	\$ 2,451,004.98	\$ 2,506,285.20
<u>NON-PAYROLL</u>							
Office Supplies & Sm Supply Purchases	\$ 5,523.62	\$ 6,045.00	\$ 8,300.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Gasoline Vehicles	3,187.14	5,200.00	6,000.00	6,620.00	6,752.40	6,887.45	7,025.20
Computer Hard/Soft./Supplies/GovQA/KnowBe4	16,480.11	15,707.00	38,585.00	33,600.00	31,600.00	31,600.00	33,600.00
Bd. Prof. Ser. & Travel Reimb.	-	1,200.00	1,200.00	1,200.00	1,500.00	1,500.00	1,800.00
Staff Training & Conferences & Travel	4,528.62	15,000.00	17,390.00	19,000.00	19,380.00	19,767.60	20,162.95
Professional Srs.	54,376.69	56,200.00	67,500.00	56,700.00	57,000.00	57,500.00	58,000.00
Telephone	13,187.09	15,000.00	15,000.00	16,000.00	16,320.00	16,646.40	16,979.33
Database	-	-	-	-	-	-	-
Postage	4,844.15	4,800.00	5,000.00	5,400.00	5,508.00	5,618.16	5,730.52
Insurance (Bldg, Veh, Staff)	33,509.00	35,520.00	38,000.00	38,760.00	39,535.20	40,325.90	41,132.42
Wellness Program	400.06	400.00	450.00	475.00	475.00	500.00	500.00
Public Education	3,331.64	7,250.00	36,560.00	12,000.00	13,000.00	14,000.00	15,000.00
Miscellaneous	149.40	600.00	500.00	525.00	600.00	650.00	700.00
Dues & Subscriptions	3,677.59	3,900.00	3,800.00	4,900.00	4,998.00	5,097.96	5,199.92
Audit/Acctg	22,518.75	8,100.00	16,000.00	1,000.00	17,000.00	2,000.00	18,000.00
Printing	-	-	-	-	-	-	-
Rent-Satellite Office	2,400.00	2,400.00	-	-	2,400.00	2,400.00	2,400.00
Maintenance - Copier	1,156.55	1,600.00	2,400.00	2,500.00	2,550.00	2,601.00	2,653.02
Vehicle Purchase	-	20,000.00	26,000.00	26,000.00	-	27,000.00	28,000.00
Maintenace - Vehicles	1,575.71	2,000.00	3,000.00	4,500.00	4,590.00	4,681.80	4,775.44
Sub-Total Administrative Expenses	\$ 170,846.12	\$ 200,922.00	\$ 285,685.00	\$ 235,680.00	\$ 229,708.60	\$ 245,276.27	\$ 268,158.80
<u>OFFICE BLDG. OPERATING</u>							
Interest Expense & Principal - Office Bldg.	\$ 88,949.63	\$ 45,109.00	\$ 44,000.00	\$ -	\$ -	\$ -	\$ -
Utilities/Alarm Monitoring	15,937.95	17,000.00	19,000.00	20,000.00	20,400.00	20,808.00	21,224.16
Janitorial Supplies	10,319.86	12,386.00	13,568.00	14,111.00	14,393.22	14,681.08	14,974.71
Maintenance Office Bldg.	4,108.06	11,200.00	18,200.00	19,000.00	19,250.00	19,500.00	19,750.00
Landscape Maintenance Services	-	-	4,000.00	4,200.00	4,300.00	4,400.00	4,500.00
Leasehold Improvements	-	30,000.00	23,000.00	25,000.00	25,000.00	26,000.00	26,000.00
Sub-Total Office Building Operating	\$ 119,315.50	\$ 115,695.00	\$ 121,768.00	\$ 82,311.00	\$ 83,343.22	\$ 85,389.08	\$ 86,448.87
<u>NON-ADMINISTRATIVE-OPERATING</u>							
Woodstove Reduction Program/Bounty	\$ 119,400.00	\$ 120,000.00	\$ 138,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00
ARP - EPA - Operational	\$ -	\$ -	\$ 131,500.00	\$ -	\$ -	\$ -	\$ -
Ecology Oversight Fees	11,500.00	15,000.00	15,000.00	15,300.00	15,600.00	15,900.00	16,200.00
Monitoring Program - CPO	28,920.45	34,500.00	34,500.00	35,000.00	31,000.00	31,000.00	31,000.00
Community Scale Air Toxics	168.01	-	-	-	-	-	-
Monitoring Programs	4,930.42	5,490.00	5,490.00	5,500.00	5,610.00	5,722.20	5,836.64
Security Deposit Refunds	271.00	-	-	-	-	-	-
Sub-Total Non-Administrative - Operating	\$ 165,189.88	\$ 174,990.00	\$ 324,490.00	\$ 175,800.00	\$ 172,210.00	\$ 172,622.20	\$ 173,036.64
GRAND TOTAL EXPENDITURES	\$ 2,449,583.93	\$ 2,577,360.00	\$ 3,022,698.00	\$ 2,837,993.64	\$ 2,882,249.27	\$ 2,954,292.54	\$ 3,033,929.51

Net Surplus (Deficit)	\$ 127,615.59	\$ 143,850.00	\$ -	\$ -	\$ -	\$ -	\$ -
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Breakdown of Net Surplus (Deficit):

Net Surplus (Deficit) to General Fund FY2021	\$ 127,616.00	
Net Surplus (Deficit) to General Fund FY2022		TBD

OLYMPIC REGION CLEAN AIR AGENCY		5-Year Budget Forecast					
FUND BALANCE							
For The Period Ending ...							
	Actual	Current Budget	Proposed	Projections	Projections	Projections	Projections
	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
BEGINNING Fund Balance.....	\$ 1,721,076	\$ 1,848,692	\$ 1,935,551	\$ 1,741,106	\$ 1,513,883	\$ 1,279,800	\$ 1,013,819
Plus : Revenue Fiscal Year	\$ 2,577,199	\$ 2,548,688	\$ 2,828,253	\$ 2,610,771	\$ 2,648,165	\$ 2,688,312	\$ 2,727,224
Less: Expenditures Fiscal Year	\$ (2,449,583)	\$ (2,461,829)	\$ (3,022,698)	\$ (2,837,994)	\$ (2,882,249)	\$ (2,954,293)	\$ (3,033,930)
ENDING Fund Balance 06/30/20xx	\$ 1,848,692	\$ 1,935,551	\$ 1,741,106	\$ 1,513,883	\$ 1,279,800	\$ 1,013,819	\$ 707,114
General Fund Balance applied to FY Budget (Admin Reserve)	\$ -	\$ -	\$ 303,890	\$ 237,222	\$ 244,084	\$ 275,981	\$ 316,705
Fund Balance ALLOCATIONS							
Contingency & Capital Funds							
Less: Expense Contingency (20% FY Budget less Title V Exps)	\$ 391,963	\$ 371,643	\$ 489,178	\$ 442,110	\$ 454,324	\$ 466,330	\$ 479,807
Less: Title V	See Below	See Below	\$ 10,000	\$ 20,000	\$ 30,000	\$ 40,000	\$ 50,000
Less: ORCAA Tenants Security Deposits	\$ 5,000	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300
Capital Funds							
Less for Office Building	\$ 60,000	\$ 90,000	\$ 120,000	\$ 150,000	\$ 170,000	\$ 190,000	\$ 210,000
Less for Monitoring Equipment	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Less for Database/Equipment	\$ 145,000	\$ 180,000	\$ 215,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
Less for Vacation/Sick Leave	\$ 213,510	\$ 169,353	\$ 175,000	\$ 170,000	\$ 173,000	\$ 176,000	\$ 173,000
Sub-Total Committed/Restricted/Designated Funds	\$ 835,473	\$ 836,296	\$ 1,034,478	\$ 1,057,410	\$ 1,102,624	\$ 1,147,630	\$ 1,188,107
Contingency Fund							
Title V Program (due General Fund)	\$ (144,339)	\$ (90,441)	\$ -	\$ -	\$ -	\$ -	\$ -
Ending UNDESIGNATED Fund Balance Year End	\$ 1,157,558	\$ 1,189,696	\$ 706,628	\$ 456,473	\$ 177,176	\$ (133,811)	\$ (480,993)
Year End	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025	6/30/2026	6/30/2027
ORCAA Long Term Liabilities...							
	Balance 6/30/21	Balance 6/30/22	Balance 6/30/23	Balance 6/30/24	Balance 6/30/25	Balance 6/30/26	Balance 6/30/27
-Office Building, Promissory Note to be paid 12/1/2022	\$44,273	\$43,954	\$0	\$0	\$0	0	\$0
Interest rate 2.491%, no penalty early payoff							
"Operating Reserve Funds" defined.....							
An amount established by board direction and placed in reserve							
Revised Res #269 dated May 2016 with 20% reserve less Title V.							
(Formerly: Resolution #178 dated August 1999 refers to board direction to maintain a 25% reserve level annually.)							
"Capital Reserve Funds" defined.....							
An amount established by board direction to save for long-term capital expenditures (bldg, equipment, database). Res. #251 dated 06/13/12; Res. #260 dated 11/12/14							
"Fund Balance" defined.....							
*Funds that are held in our bank account with Thurston County Treasurer's Office. ORCAA has one fund with Thurston County and is referred to as the "General Fund".							
*The total Fund Balance includes all funds on deposit at the bank.							

ORCAA

Office Building Maintenance / Leasehold Improvements

During Fiscal Year 2023, the following maintenance and leasehold improvements are included in the budget.

		<u>Estimates</u>	
L	<u>Leasehold:</u>		
	Upgrade oldest HVAC unit in Ste #101 and #102	<div>\$23,000</div>	\$23,000
M	<u>Maintenance:</u>		
	Sunrise Pest Control, annual contract	\$1,000	
	Air Handlers, annual contract HVAC, maintenance parts	\$4,000	
	Re-stripe parking lot, reseal and /or gravel parking lot	\$3,200	
	electrical, plumbing, small replacements, miscellaneous maintenance (door closers)	\$2,000	
	clean and paint exterior hand rails (east side stairwell, west side Ste B entrance)	\$400	
	Gutter maintenance, roof cleaning	\$800	
	window cleaning	\$500	
	Paint exterior West wall and reside	\$3,300	
	replace flooring in restrooms	\$2,000	
	replace front entry floor Suite A south side of building with tile flooring or alternate	<div>\$1,000</div>	\$18,200
			<div>\$41,200</div>
Landscape	Landscape maintenance (annual landscape contract)	\$4,000	

	Within # Year(s)
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Future Projects:

<u>Exterior</u>	
replace exterior camera system	< 1
replace roof (existing roof installed July 2003-The Roof Doctor, Inc. Olympia)	4
replace gutters and downspouts at same time of roof replacement	4
gravel north parking lot	2
re-stripe parking lot / RESEAL	1
paint exterior (3 of 4 walls, south wall completed in Sept 2019)	3
replace siding on west and east walls	1
new entry door to warehouse	3
replace or realign door on 2nd floor (outside ASM's office), entry to 'tenant' side	2
weather stripping doors, windows, and vapor barrier in crawl (check for moisture)	2
landscape maintenance & clean up (and secure annual landscape contract)	< 1
replace windows as needed, seals have been comprised	5
Ste A entry; concrete work to prevent/eliminate water puddling at entrance	2
Solar on bldg (costs yet to be determined)	2-3

<u>Interior</u>	
replace front entry floor Suite A south side of building with tile flooring	1
replace carpet in Ste A "great" room, 2nd floor PIO, ASM offices	- replace flooring with carpet, vinyl, or laminate wood
	Avg \$5/sqft carpet, \$1.50 sf installation x 2600 sf (incl FrontOff, DA,FM,RM,MG,Lab,greatroom)
replace carpet in :	Ste B common area
	each office suite #101, 102, 104, 105, 106, 200, 201-large room
replace baseboard trim when flooring is replaced	5
replace window blind in Ste #101	1
replace vinyl flooring in all restrooms (up to 6 restrooms)	5
interior painting of building (including restrooms, kitchens, hallways, etc. as needed)	5
insulation of walls, attic, crawl spaces to reduce noise and weatherization needs	5

<u>Electrical</u>	
install surge protector on both electrical panels	1

<u>HVAC</u>	
replace HVAC systems as follows:	
	combine units #3-Ste B Lobby (2004 gas) and #4 services #101 & #102 (1987 model); change duct work to size for one unit
	replace Unit #5 located in conference room (1987 unit)
FYI:	#6 Lennox gas unit services 2nd floor and partial 1st floor Ste A (installed in June 2015)
	#2 Carrier gas unit services great room (2012 unit)
	#1 gas unit services Suite #103 (2002 unit)
	#7 gas furnace services Warehouse (March 2019)
install secondary thermostat sensor(s) for Offices #200 and #201 for improved temperature control	2
install ceiling fan or air turbine fan (air pear fan) in great room (located on Ste A side)	1

<u>Other</u>	
purchase new conference room chairs (12)	Est. \$75/ea
new street sign on Limited Lane (including improved access to change out tenant names)	
consider card key entry lock system or keyless system (move away from traditional key lock system)	
Pros: keyless, code access, virtual keys, monitoring access	Cons: Hackers, forgetting code, install costs, power failure

<u>Notes:</u>	
12/26/2019	received bid from electrician for installing surge protectors at both main panels
2019, 2021	conducted walk-thru with HVAC company to research options on HVAC
2020	structural engineer site visit to evaluate roof/beam



BOARD OF DIRECTORS MEETING
June 8, 2022

SUBJECT: Seeking Board approval for streamlining the annual filing of changes to Rules 1.11 & 1.12.

STAFF CONTACT: Robert Moody, Compliance Manager (360) 539-7610, ext. 106, robert.moody@orcaa.org

REQUESTED BOARD ACTION: Specific to date changes in Rules 1.11 & 1.12 - agree to filing the CR102 without an annual Board motion.

STAFF RECOMMENDATION: Annually, the Board holds a public hearing for the adoption of the date change in Rules 1.11 and 1.12. This is a routine process that can be simplified for the Board and staff. The Board should direct staff to file the CR102 as needed in preparation for a public hearing in September of each year.

DOCUMENTS ATTACHED: ORCAA Rules 1.11 and 1.12.

BUDGET IMPACT & SOURCE OF FUNDS: No budget impact is expected.

PRESENTERS AND OTHERS NOTIFIED: Robert Moody, Compliance Manager

BACKGROUND: For a variety of reasons, ORCAA works to incorporate and base our agency rules on federal and state regulations to the greatest extent possible. As part of that effort, ORCAA must update the effective dates of the federal and state rules we have adopted every year. As with every rule change, we must go through the Office of the Code Reviser which involves filing a form known as the CR102. ORCAA procedures dictate a Board motion is necessary before filing the CR102. For the annual date changes to Rules 1.11 and 1.12, this step seems unnecessary. ORCAA has never received

comment on the date changes in these Rules. Public noticing and a public hearing will still occur.

Timing is also critical. The June Board meeting is usually focused on the annual budget approval. Though a motion takes little time, it is time away from the demands of budget. Because the Board occasionally cancels the July meeting the public hearing is delayed later into the fall (timing is controlled by the Code Reviser's calendar).

With Board approval staff can file the CR102 routinely and the public hearing can be a regular fixture on the September agenda.

ATTACHMENT:

[REGULATION 1 \(orcaa.org\)](https://orcaa.org)

RULE 1.11 FEDERAL REGULATION REFERENCE DATE Whenever federal regulations are referenced in ORCAA's rules, the effective date is July 1, 2021.

[Adopted 08/17/06; Amended 10/29/16; 10/16/17; 03/23/19; 01/04/2020; 11/22/2020; 10/17/2021; 02/26/22]

RULE 1.12 STATE REGULATIONS REFERENCE DATE Whenever state regulations are referenced in ORCAA's rules, the effective date is July 1, 2021.

[Adopted 02/26/22]



BOARD OF DIRECTORS BRIEFING MEMO
June 8, 2022

SUBJECT: Recommended process to revoke the ban on recreational fires in the cities of Lacey, Olympia, and Tumwater.

STAFF CONTACT: Dan Nelson Communications Manager (360) 539-7610, ext. 111, dan.nelson@orcaa.org

REQUESTED BOARD ACTION: Direct ORCAA to take action to repeal the ban on recreational burning in Lacey, Olympia, and Tumwater by initiating a rule change.

DOCUMENTS ATTACHED:

- **Air Quality (PM2.5) trends**
- **Description of Fire Types (PDF)**
- **ORCAA Regulations, Rules 6.2.7 & 6.2.8**

BUDGET IMPACT & SOURCE OF FUNDS: Financial impacts will be purely staff-time and resources initially. If the board opts to proceed, staff will conduct detailed outreach and information gathering with stakeholder groups and the public. This communication will require some expenditures which are yet to be determined.

Funding should come from the agency general fund as allocated to outdoor burning programs.

PRESENTERS: Jeff Johnston, Executive Director, Dan Nelson, Communications Manager, Robert Moody, Compliance Manager

BACKGROUND: During the May 2022 Board meeting, ORCAA staff presented a proposal to allow the use of recreational fires by homeless individuals for “survival” purposes. The Board requested a greater examination of the issue, and specifically, the implications of removing the recreational fire ban completely for the three cities, and the steps required to make this rule change.

History:

When Thurston County failed to meet federal air quality standards (for PM₁₀) in the early 1990s, the Department of Ecology (ECY) and ORCAA created two subsequent 10-year maintenance plans. The prohibition on all forms of outdoor burning in Lacey, Olympia, and Tumwater was a result of those federally approved plans.

Over the past 30 years, PM pollution levels dropped and the cities and county now meet all air quality standards.

Since the first Maintenance Plan was enacted in 2000, state law was amended to prohibit yard-waste burning in all Washington cities and Urban Growth Areas (UGAs) operating under the Growth Management Act. Recreational fires are NOT restricted under that law. As such, Lacey, Olympia, and Tumwater are the only cities in western Washington that prohibit recreational fires, except those still operating under their own Air Quality Maintenance Plans or if the city councils have passed their own local ordinances restricting such fires.

The ban on recreational fires in Lacey, Olympia and Tumwater appears in ORCAA Rule 6.2.7(c), so revoking this ban will require rulemaking. In addition to striking section (c) of Rule 6.2.7, we will also strike section 6.2.8 (c)(3) for ceremonial burning. Ceremonial fires are allowed in the Washington Clean Air Act and by repealing 6.2.7(c), there is no longer a need for this call-out.

Timeline for proposed rulemaking:

June – October, 2022 – Stakeholder and public input

- Fire Agencies
- Non-profit groups, NGOs, and other interested parties
- Homeowner Associations & Neighborhood Associations
- City Governments and Departments

October, 2022 – Briefing to Board regarding results of stakeholder and public outreach and any other analysis the Board wants to review.

November, 2022 – If supported by the Board we will File CR-102

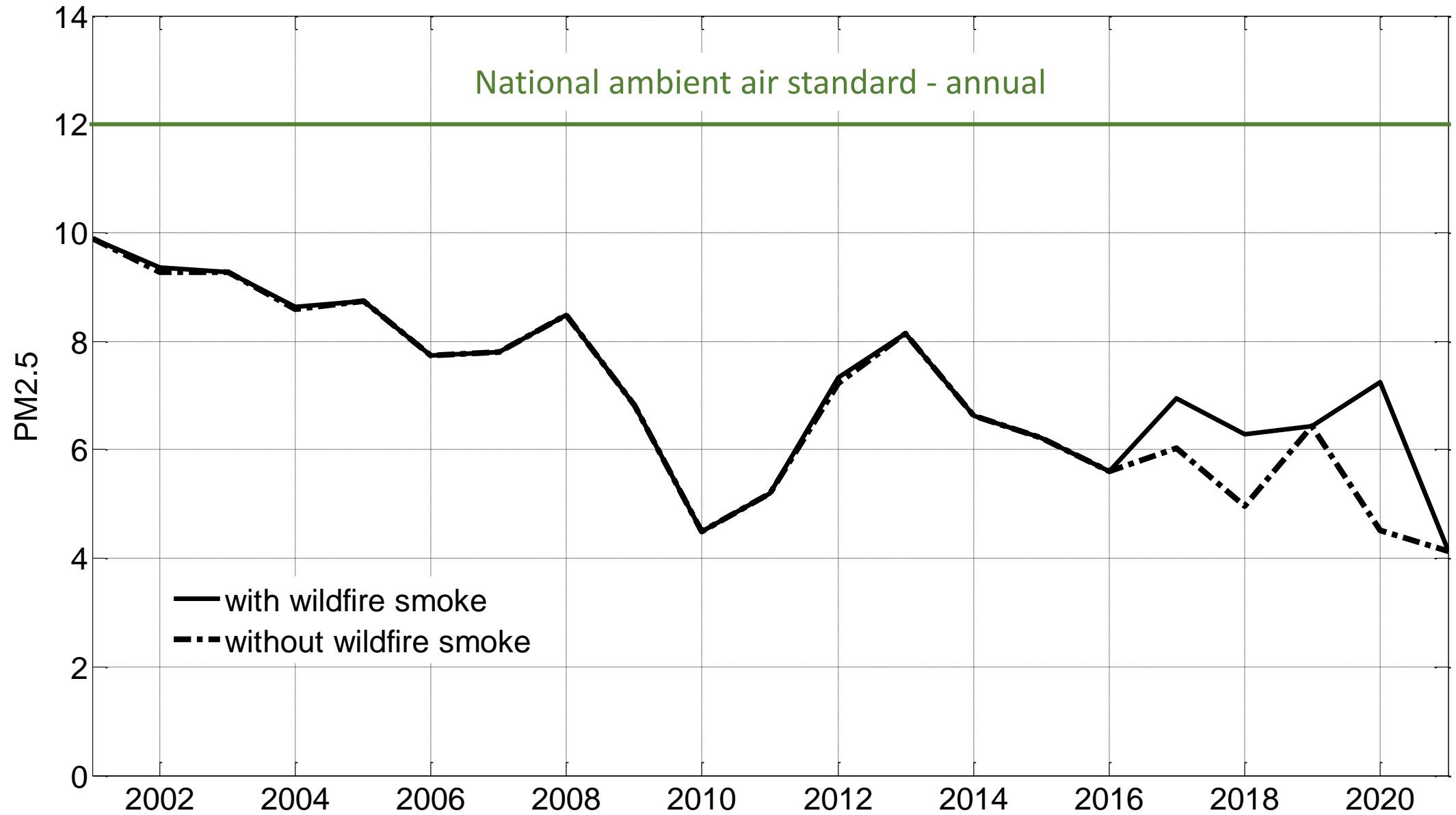
January 2023 – Public Hearing regarding the Rule revisions. File CR-103 if appropriate

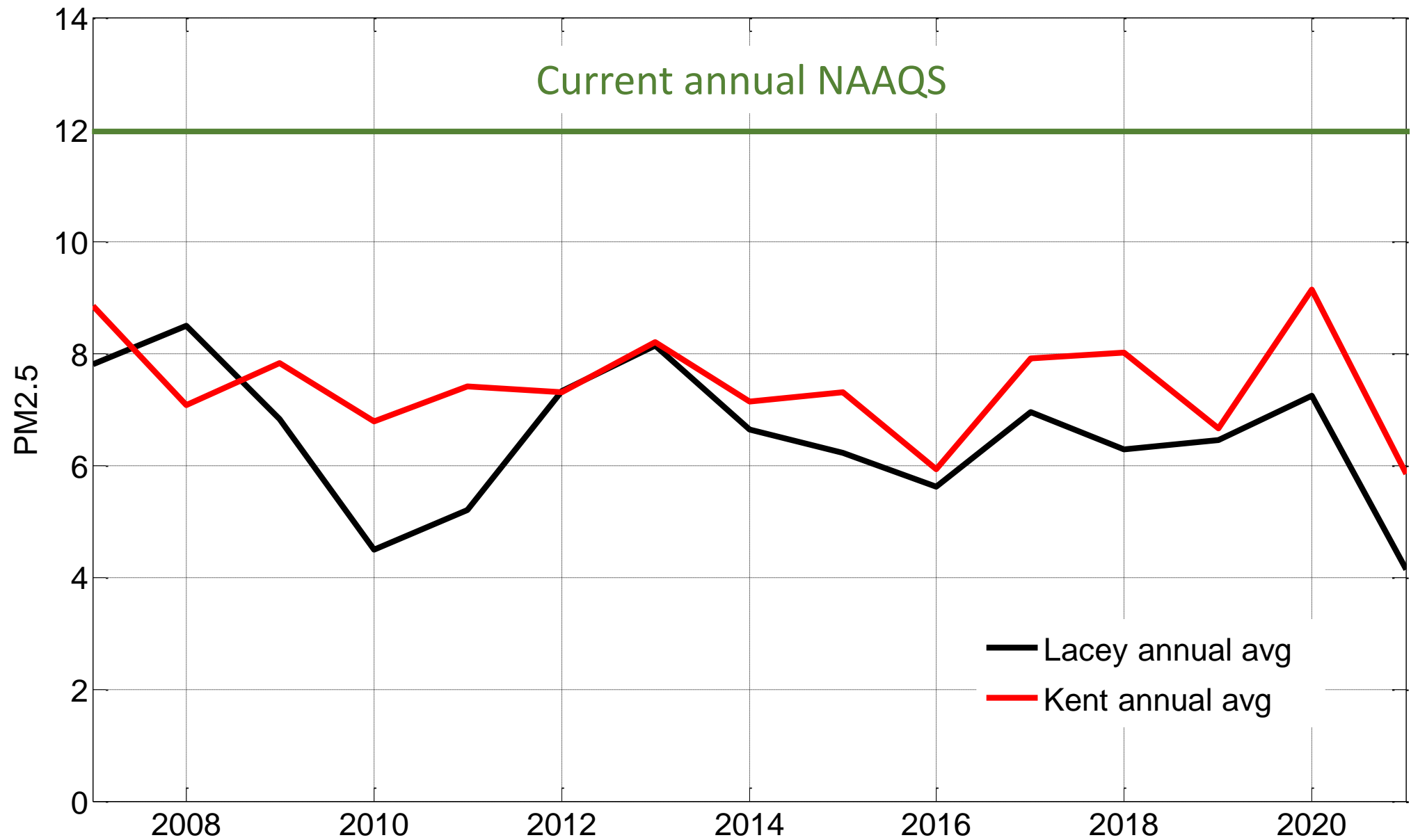
February 2023 – Rule change becomes final

Educational Outreach to Stakeholder Groups

- Updated brochures/flyers: “Safe Burning Practices”
- Social Media updates

Lacey monitor annual average PM2.5







Rules Regarding Fires!

Know When to Burn and What Permits are Needed

Recreational Fires (a.k.a. 'campfires')

You probably don't need a permit but contact ORCAA or your local fire department to be sure.

Recreational fires must be no bigger than 3 feet in diameter, and must be fueled by clean, dry cordwood ('firewood') or charcoal.

Visit www.orcaa.org/outdoor-burning/



Residential Yard-Waste Burning

Permit requirements vary by county. Contact ORCAA or your local fire department for information.

Residential fires refer to the burning of small amounts of yard waste accumulated on residential lots only. Burn piles should contain only dry, natural vegetation. No trash, milled lumber, or construction debris is allowed.

Visit www.orcaa.org/outdoor-burning/

Land Clearing Burning

A permit is needed and will be issued by ORCAA or your local fire department. Fees may be charged.

Land clearing burning refers to the burning of natural vegetation cleared from commercial properties for development purposes as well as larger-scale residential land clearing.

Visit www.orcaa.org/outdoor-burning/



Continued on Reverse

Rules Regarding Fires – *Know When to Burn and What Permits are Needed* (continued)

Agricultural Burning

A permit is needed and will be issued by ORCAA.

ORCAA rules define Ag Burning as: “The burning of vegetative debris from an agricultural operation necessary for disease or pest control, necessary for crop propagation and/or crop rotation, or where identified as a best management practice by the agricultural burning practices and research task force. NOTE: Propane flaming for the purpose of vegetative debris removal is considered commercial agricultural burning.”

Visit www.orcaa.org/outdoor-burning/



Silvicultural Burning

The Washington Department of Natural Resources (DNR) maintains authority over all silvicultural burning in the state. Contact the appropriate DNR regional office for details.

Silvicultural burning encourages forest health and wildfire prevention.

Visit www.dnr.wa.gov/programs-and-services/forest-practices

A Note on Burn Bans

Prior to undertaking any burn, please ensure there are no burn bans in place. Burn Bans can be called for fire safety reasons or for air quality reasons. ORCAA maintains updated information on current burn bans, whether called by fire agencies or by ORCAA, on the agency website, www.ORCAA.org. Individuals may also sign up for ORCAA’s Email Alert Program, found under the “About” tab at the top of the home page of ORCAA’s website.

By signing up, you will be among the first to know when we issue a burn ban or have other air quality news to share.

A screenshot of the ORCAA website. The page is titled "Burn Bans" and lists current burn ban status by county. The counties listed are Clallam, Grays Harbor, Jefferson, Mason, Pacific, and Thurston, all of which have "No Burn Bans in Effect". The page also includes a section for "Residential Programs" with links to "Burn Ban Information", "Wood Stoves, Fireplaces & Pellet Stoves", "Outdoor Burning", "Residential Outdoor Burning", and "Nuisance Odors". The ORCAA logo is visible at the top left of the page.

AMENDED SECTION

Rule 6.2.7 Recreational Burning

The following burn practices must be used for recreational burning where allowed.

- (a) Maximum pile size is three (3) feet in diameter and two (2) feet high.
- (b) Only dry, seasoned firewood or charcoal and enough clean paper necessary to start a fire may be burned.
- ~~(c) No recreational fires are allowed within the city limits of Lacey, Olympia, and Tumwater, and unincorporated areas of Thurston County lying within or between the municipal boundaries of these cities. Charcoal, propane, or natural gas may be used without a permit.~~

AMENDED SECTION

Rule 6.2.8 Permit Program

ORCAA may consult with fire protection authorities, conservation districts, or counties to determine if any of these agencies are capable and willing to serve as the permitting agency and/or enforcing agency for specific types of burning. Permitting agencies may use, as appropriate, a verbal, electronic, written, or general permit established by rule, for any type of burning that requires a permit.

- (a) Permitting agencies may deny an application or revoke a previously issued permit if it is determined that the application contained inaccurate information, failed to contain pertinent information or the permitted activity has caused a nuisance.
- (b) Failure to comply with any term or condition of a permit constitutes a violation of this rule and is subject to penalties pursuant to RCW 70A.15.3150 and RCW 70A.15.3160.
- (c) Types of burning that require a written permit.
 - (1) Agricultural burning must abide by Rule 6.2 and all conditions of the written permit issued by ORCAA or another permitting agency.
 - (2) Fire training fires, except as provided in RCW 52.12.150, may be conducted provided all the following requirements are met:
 - (i) Fire training must not occur during a burn ban.
 - (ii) The fire must be for training.
 - (iii) The agency conducting the training fire must obtain any permits, licenses, or other approvals required by any entity for such training fires. All permits, licenses, and approvals must be kept on-site and available for inspection.
 - ~~(3) Native American ceremonial fires within the city limits of Olympia, Lacey, and Tumwater and unincorporated areas of Thurston County lying within or between the municipal boundaries.~~
 - (4) Land Clearing Burning requires an approved written permit. Conditions of the written permit issued by ORCAA or another permitting agency are enforceable.
 - (5) Storm and flood debris resulting from a declared emergency by a governmental authority may be burned within two years of the event (storm). Burning must abide by Rule 6.2 and all conditions of the written permit issued by ORCAA or another permitting agency.
 - (6) Weed abatement fires.
 - (7) Residential fires in Thurston County.

The permit application for the above permits must be accompanied by the applicable fee, pursuant to Rule 3.4.

- (d) Where residential burning is allowed and no written burn permits are issued, burning must abide by Rule 6.2 and the following:
 - (1) Maximum pile size is four (4) feet in diameter and three (3) feet high.
 - (2) Only one pile may be burned at a time, and each pile must be extinguished before lighting another.
 - (3) Only natural vegetation may be burned.
 - (4) No fires are to be within fifty (50) feet of structures or within five hundred (500) feet of forest slash.
 - (5) No tree stumps may be burned.

Inspections Completed

Between 5/6/2022 and 6/2/2022

Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
MS						
05/20/2022	Driveby	337	OCEAN PROTEIN LLC	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
05/20/2022	Full Compliance Evaluation	484	BAYVIEW REDI MIX - ABERDEEN	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>
05/23/2022	Full Compliance Evaluation	1161	BWC TERMINALS	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	140	CARDINAL CG	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
RDW						
05/09/2022	Full Compliance Evaluation	938	BENS DELI MART	ALLYN	<input type="checkbox"/>	<input type="checkbox"/>
05/09/2022	Full Compliance Evaluation	987	SANDYS DELI MART INC	BELFAIR	<input type="checkbox"/>	<input type="checkbox"/>
05/09/2022	Full Compliance Evaluation	1121	BELFAIR GROCERY	BELFAIR	<input type="checkbox"/>	<input type="checkbox"/>
05/09/2022	Full Compliance Evaluation	915	RANDYS SHORT STOP	BELFAIR	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	1033	BRADS QUICK STOP	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	810	CFM AUTO BODY	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	281	JARRELLS COVE MARINA	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	204	MATTHAEIS CAMCO INC	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	426	MASON GENERAL HOSPITAL	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	533	WSDOT - SHELTON	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/10/2022	Full Compliance Evaluation	564	SPENCER LAKE GROCERY	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	891	YELM SHELL	YELM	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	1166	PACIFIC MINI MART	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	792	PREMIER COLLISION CARSTAR YELM	YELM	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	852	SAFEWAY - YELM #1619	YELM	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	364	ARCO FUEL FACILITY	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
05/24/2022	Full Compliance Evaluation	140	CARDINAL CG	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
06/01/2022	Full Compliance Evaluation	190	TARGET CORPORATION	LACEY	<input type="checkbox"/>	<input type="checkbox"/>

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Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
05/10/2022	Full Compliance Evaluation	1054	WSDOT MATERIALS LAB	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
05/11/2022	Full Compliance Evaluation	561	THURSTON COUNTY ACCOUNTABILIT	TUMWATER	<input type="checkbox"/>	<input type="checkbox"/>
05/13/2022	Full Compliance Evaluation	1136	CITY OF LACEY - HAWKS PRAIRIE WA	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
05/13/2022	Full Compliance Evaluation	1129	CITY OF LACEY - WESTSIDE BOOSTER	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
05/13/2022	Full Compliance Evaluation	737	NORTHWEST PIPELINE LLC-TUMWAT	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
05/13/2022	Driveby	1198	SHIPWRECK BEADS	LACEY	<input type="checkbox"/>	<input type="checkbox"/>

Asbestos Permit Status Report

Permit #	Rec'd	Site Address	County	Completion Date
21ASB007351	1/7/2021	1902 Marine Drive	Clallam	12/31/2021
21ASB007526	4/29/2021	1650 Circle Lane SE #223	Thurston	5/19/2021
21ASB007531	4/30/2021	2260 Division St Unit 23	Thurston	5/13/2021
21ASB007532	5/3/2021	107 7th Ave SE	Thurston	6/30/2021
21ASB007533	5/4/2021	261321 Hwy 101	Clallam	6/4/2021
21ASB007534	5/4/2021	261351 Hwy 101	Clallam	6/4/2021
21ASB007568	6/3/2021	1835 Circle Loop	Thurston	5/31/2022
21ASB007586	6/16/2021	129 Taylor St	Jefferson	12/31/2021
21ASB007615	7/15/2021	149 Emerald Dr	Clallam	8/26/2021
21ASB007618	7/19/2021	1211 Quince Street SE	Thurston	8/31/2021
21ASB007676	9/10/2021	1113 Legion Way SE	Thurston	7/31/2023
21ASB007677	9/10/2021	1309 Ocean Beach Blvd S	Pacific	10/1/2021
21ASB007682	9/15/2021	1220 Beckett Point Road	Jefferson	9/16/2022
21ASB007706	10/8/2021	223 West 5th Street	Grays Harbor	10/29/2021
21ASB007742	11/11/2021	103 School Street	Grays Harbor	3/31/2022
21ASB007745	11/17/2021	3048 Cloverfield Dr SE	Thurston	10/9/2022
21ASB007750	11/22/2021	7822 Husky Way SE	Thurston	12/17/2021
21ASB007760	12/3/2021	Annual		12/31/2022
21ASB007767	12/10/2021	1113 Legion Way SE - Annex Bldg	Thurston	2/4/2022
21ASB007772	12/16/2021	5700 Lacey Blvd	Thurston	5/31/2022
21ASB007773	12/17/2021	100 Mill Rd	Jefferson	12/31/2022
21ASB007775	12/22/2021	2700 Evergreen Parkway COM	Thurston	1/5/2022
22ASB007790	1/10/2022	1902 Marine Drive	Clallam	12/31/2022
22ASB007817	1/28/2022	114 E 6th St	Clallam	12/30/2022
22ASB007839	2/13/2022	5700 Lacey Blvd SE	Thurston	3/31/2022
22ASB007841	2/14/2022	33104 J Place	Pacific	12/31/2022
22ASB007853	3/2/2022	2062 Place Rd	Clallam	5/18/2022
22ASB007858	3/4/2022	214 E Lauridsen Blvd	Clallam	4/22/2022
22ASB007859	3/7/2022	40 East Pickering Place	Mason	3/31/2022
22ASB007878	3/18/2022	11227 Clark Rd SE	Thurston	5/25/2022
22ASB007880	3/21/2022	129 Taylor Street	Jefferson	10/31/2022
22ASB007881	3/18/2022	23 Mox-Chehalis Rd	Grays Harbor	5/31/2022
22ASB007887	3/24/2022	731 Serpentine Ave	Clallam	5/16/2022

Permit #	Rec'd	Site Address	County	Completion Date
22ASB007890	3/28/2022	100 Indian Island Rd, Bldgs. 63,64,	Jefferson	12/31/2022
22ASB007899	4/7/2022	61 Old Gardiner Rd	Jefferson	8/31/2022
22ASB007903	4/8/2022	9727 Hwy 12 North	Thurston	5/6/2022
22ASB007909	4/12/2022	4621 N Lake Cushman Road	Mason	5/31/2022
22ASB007911	4/12/2022	377 Dungeness Meadows	Clallam	5/10/2022
22ASB007917	4/15/2022	1538 Colonial Ct SW	Thurston	5/13/2022
22ASB007918	4/18/2022	Solbakk Velen Rd	Grays Harbor	5/17/2022
22ASB007925	4/21/2022	4406 26th Ave SE	Thurston	5/31/2022
22ASB007926	4/21/2022	250 E Fairway Dr	Mason	5/27/2022
22ASB007928	4/27/2022	5705 Littlerock Rd SW #37	Thurston	6/30/2022
22ASB007929	4/27/2022	604 Nisqually Park Drive SE	Thurston	6/11/2022
22ASB007930	4/27/2022	4442 64th Ave SE	Thurston	5/6/2022
22ASB007931	4/29/2022	201 Edwards St SW	Thurston	5/6/2022
22ASB007933	5/5/2022	791 McDonald St SE	Thurston	6/3/2022
22ASB007935	5/4/2022	3888 SR 101	Pacific	5/9/2022
22ASB007936	5/4/2022	519 Franz Anderson Rd SE	Thurston	5/30/2022
22ASB007937	5/5/2022	523 Franz Anderson Rd SE	Thurston	5/30/2022
22ASB007938	5/5/2022	210 W 2nd St	Grays Harbor	5/18/2022
22ASB007939	5/5/2022	6012 Maytown Rd SW	Thurston	5/6/2022
22ASB007940	5/5/2022	527 Franz Anderson Rd SE	Thurston	6/30/2022
22ASB007941	5/5/2022	940 W Skokomish Valley Rd	Mason	5/23/2022
22ASB007942	5/5/2022	70 Adventurer Ln	Jefferson	5/9/2022
22ASB007943	5/5/2022	3219 Moore St SE	Thurston	5/18/2022
22ASB007944	5/6/2022	213 Foote St NW	Thurston	6/18/2022
22ASB007945	5/9/2022	2207 Woodland Creek St NE	Thurston	5/20/2022
22ASB007946	5/9/2022	2021 Allegro Dr SE	Thurston	5/20/2022
22ASB007947	5/9/2022	651 Sleater Kinney Rd SE	Thurston	12/31/2022
22ASB007948	5/11/2022	1536 State Route 101	Pacific	6/10/2022
22ASB007949	5/11/2022	1305 Dundee Dr	Grays Harbor	5/13/2022
22ASB007950	5/12/2022	1210 Arthur St	Grays Harbor	6/24/2022
22ASB007951	5/12/2022	1833 West 5th Street	Clallam	7/1/2022
22ASB007952	5/12/2022	7910 Husky Way SE	Thurston	5/28/2022
22ASB007953	5/13/2022	2906 Alexson Rd	Grays Harbor	5/23/2022
22ASB007954	5/13/2022	2428 Marina Ln SE	Thurston	5/24/2022
22ASB007955	5/17/2022	1291 N Barr Rd	Clallam	5/30/2022
22ASB007956	5/17/2022	1801 E Island Lake Dr	Mason	5/24/2022

Permit #	Rec'd	Site Address	County	Completion Date
22ASB007957	5/17/2022	4640 Wishkah Rd	Grays Harbor	7/29/2022
22ASB007958	5/17/2022	253 Riverside Road	Clallam	6/30/2022
22ASB007959	5/3/2022	1331 Union Mills Rd Unit #1	Thurston	5/20/2022
22ASB007960	5/18/2022	1026 East 1st St	Clallam	7/29/2022
22ASB007961	5/19/2022	460 Sherwood Creek Road	Mason	6/2/2022
22ASB007962	5/19/2022	402 W Yelm Ave	Thurston	8/31/2022
22ASB007963	5/19/2022	719 Sleater-Kinney Rd SE	Thurston	6/10/2022
22ASB007964	5/19/2022	111 Fairlawn Dr	Grays Harbor	5/24/2022
22ASB007965	5/19/2022	101 E Cushing St	Grays Harbor	5/23/2022
22ASB007966	5/20/2022	220 24th St	Jefferson	6/2/2022
22ASB007967	5/20/2022	1516 N River Rd	Grays Harbor	6/10/2022
22ASB007968	5/23/2022	6130 Mink St NW	Thurston	7/22/2022
22ASB007969	5/23/2022	2101 270th Place	Pacific	7/6/2022
22ASB007970	5/23/2022	20203 Old Hwy 99 SW	Thurston	7/8/2022
22ASB007971	5/24/2022	1000 Union Avenue	Thurston	6/2/2022
22ASB007972	5/24/2022	2167 Lakemoor Dr W		6/7/2022
22ASB007973	5/25/2022	13031 Northshore Rd	Mason	6/9/2022
22ASB007974	5/25/2022	1122 Tecumseh	Grays Harbor	7/3/2022
22ASB007975	5/25/2022	481 Sunset Blvd	Jefferson	5/26/2022
22ASB007976	5/26/2022	6414 Zangle Rd NE	Thurston	8/31/2022
22ASB007977	5/26/2022	100 West Broadway, Suite 32	Grays Harbor	6/17/2022
22ASB007978	5/26/2022	616 W 1st St	Grays Harbor	6/17/2022
22ASB007979	5/27/2022	15221 Martinson Rd SE	Thurston	6/6/2022
22ASB007980	6/1/2022	3213 Long Lake Dr SE	Thurston	6/8/2022
22ASB007981	6/2/2022	9151 NE North Shore Rd	Mason	6/30/2022
22ASB007982	6/2/2022	1315 Yelm Ave West	Thurston	7/29/2022

Demolition Notifications received between 5/6/2022 and 6/2/2022

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
22DEM006402	5/9/2022		1206 271st St	Ocean Park		<input checked="" type="checkbox"/>	ASB
22DEM006403	5/9/2022		6902 Grange Rd	Aberdeen		<input checked="" type="checkbox"/>	ASB
22DEM006404	5/9/2022		111 W Price St	Port Hadlock		<input type="checkbox"/>	ASB
22DEM006405	5/10/2022		823 Eklund Ave	Hoquiam		<input checked="" type="checkbox"/>	ASB
22DEM006406	5/11/2022		330 Treasure Island Dr	Allyn		<input checked="" type="checkbox"/>	ASB
22DEM006407	5/11/2022		290 Werner Rd	Port Ludlow		<input checked="" type="checkbox"/>	ASB
22DEM006408	5/12/2022		1536 Highway 101	Ilwaco	NO survey	<input type="checkbox"/>	ASB
22DEM006409	5/12/2022		4621 N Lake Cushman Rd	Hoodsport		<input checked="" type="checkbox"/>	22ASB007909
22DEM006410	5/12/2022		1833 West 5th Street	Port Angeles	NO Survey.	<input type="checkbox"/>	22ASB007951
22DEM006411	5/16/2022		6513 Henderson Blvd SE	Tumwater		<input checked="" type="checkbox"/>	ASB
22DEM006412	5/16/2022		253 Riverside Road	Sequim		<input checked="" type="checkbox"/>	22ASB007958
22DEM006413	5/17/2022		1902 Olympic St	Aberdeen		<input checked="" type="checkbox"/>	ASB
22DEM006414	5/17/2022		TR 17 OF SE NW TR 2 OF SP #1649	Harstine Island	NO survey, checked yes-asb prese	<input type="checkbox"/>	ASB
22DEM006415	5/19/2022		402 W Yelm Ave	Yelm	NO survey - 5 buildings.	<input type="checkbox"/>	22ASB007962
22DEM006416	5/19/2022		3131 Regent St	Port Angeles	NO survey.	<input type="checkbox"/>	ASB
22DEM006417	5/19/2022		1516 North River Road	Cosmopolis		<input checked="" type="checkbox"/>	22ASB007967
22DEM006418	5/19/2022		1041 NE Larson Blvd	Belfair		<input checked="" type="checkbox"/>	ASB
22DEM006419	5/21/2022	RDW	11530 Bonna Vista Ct SW	Olympia	AFTER the fact - demo done 9/27/2	<input type="checkbox"/>	ASB
22DEM006420	5/23/2022		6130 Mink St NW	Olympia	LABS only submitted. Req't full sur	<input type="checkbox"/>	22ASB007968
22DEM006421	5/23/2022		2101 270th Place	Ocean Park		<input checked="" type="checkbox"/>	22ASB007969
22DEM006422	5/23/2022		20203 Old Hwy 99 SW	Tenino		<input checked="" type="checkbox"/>	22ASB007970
22DEM006423	5/25/2022		1122 Tecumseh	Aberdeen		<input checked="" type="checkbox"/>	22ASB007974
22DEM006424	5/26/2022		406 Broadway	South Bend		<input type="checkbox"/>	ASB

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
22DEM006425	5/31/2022		2906 Alexson Road	Grayland	Asb present - no notification on file	<input checked="" type="checkbox"/>	ASB
22DEM006426	5/31/2022		140 Eklund Ave	Hoquiam		<input checked="" type="checkbox"/>	ASB
22DEM006427	6/2/2022		921 S 3rd Ave #10	Sequim		<input checked="" type="checkbox"/>	ASB



Current ORCAA Land Clearing Burn Permits

FireDistrict	Expiration	#	Burn Site Address	City
CFD #1, Forks/Beaver	6/30/2022	5492	96 Wilson Road	Forks
CFD #3, Sequim	6/5/2022	5474	162 Heron Hill Rd	Sequim
	6/5/2022	5475	169 Dragonfly Way	Sequim
	6/12/2022	5481	95 Dawn View Dr	Sequim
	6/16/2022	5484	22 S Barr Rd	Port Angeles
	6/24/2022	5490	517 Kirner Road	Sequim
	6/26/2022	5493	184 Oso Vista CT	Sequim
CFD #4, Joyce	6/4/2022	5473	Crescent Beach Rd	Port Angeles
GHFD #12	6/30/2022	5496	500 E Mommsen Rd	McCleary
GHFD #2, Central Park - Brady	6/8/2022	5476	6902 Grange Rd	Aberdeen
	6/22/2022	5486	860 Satsop Rd W	Montesano
GHFD #5, Porter/Elma/Satsop	6/12/2022	5480	Vance Creek Road	Elma
JFD #4, Brinnon	6/23/2022	5489	633 Wawa Pt Rd	Brinnon
McCleary Fire Department	6/3/2022	5472	Hwy 8 MP 10.12	McLeary
PFD #6	6/23/2022	5488	132 Wilson Ln	South Bend
TFD #1, Rochester	6/12/2022	5478	4836 163rd Ln SW	Rochester
TFD #11, Littlerock	6/15/2022	5483	8241 Stone Rd SW	Olympia
	6/26/2022	5485	11424 Case Ext Rd SW	Olympia
TFD #13, Griffin	6/26/2022	5495	6524 Kimberly Ln NW	Olympia
TFD #17, Bald Hills	6/26/2022	5494	19010 Slough Ln SE	Yelm
TFD #2, Yelm	6/12/2022	5479	11443 Bald Hill Rd SE	Yelm
TFD #3, Lacey	6/12/2022	5482	10407 Evergreen Valley Rd SE	Olympia
TFD #4, Rainier	6/11/2022	5477	10741 138th Ave SE	Rainier
	6/22/2022	5487	15420 Vail Cut Off Rd SE	Rainier
TFD #9, McLane	6/23/2022	5491	1901 Simmons Rd NW	Olympia

Complaint Report for period from 5/6/2022 to 6/2/2022

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
County:													
05/06/2022	VIC of RP address		DJM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/19/2022	unknown		RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/23/2022	Unknown		RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
06/01/2022	BERNDT, MARK M & BETHANY		RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
County: Clallam													
05/06/2022	LINDA SCOTT	Port Angeles	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/09/2022	Michael J & Stephanie Pimentel	Sequim	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
06/01/2022	Brian & Brittany Van Ness	Sequim	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
06/02/2022	MJ Odor	Port Angeles	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
County: Grays Harbor													
05/06/2022	Tokeland Growing LLC	OAKVILLE	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
05/10/2022	Patricia Streeter	McCleary	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/19/2022	Ladue Fencing	Elma	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/31/2022	OCEAN PROTEIN LLC	HOQUIAM	JCJ	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
06/02/2022	Daniel K Baldwin C/O Lloyddeen Crossman	Westport	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
06/02/2022	Nathan - French Ministries	Copalis Beach	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
County: Mason													
05/26/2022	Belfair State Park	BELFAIR	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/26/2022	GUSTAFSON, KATRINA	Shelton	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
County: Thurston													
05/06/2022	Martin Emmick	Olympia	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/06/2022	VIAN, EUGENE RICHARD & BENITA	Olympia	DJM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/08/2022	Unknown	Olympia	DJM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/09/2022	G.B. Brown	Lacey	TG	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/09/2022	GROSS, DAVID A	Olympia	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/12/2022	BCD II LLC - owner, Restoration One- contractor	Olympia	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
05/13/2022	STANCIL, CASEY & MARDA	Olympia	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/13/2022	Unknown	Tenino	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/14/2022	Garland Warren	Tenino	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Garbage burning. Burn Barrel
05/14/2022	Phu Nguyen Cuu Hoa & Tram Nguyen	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/14/2022	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/16/2022	Frank T Bishop	Olympia	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/19/2022	HANSON, ELLEN L & NORMAN, DANNY LEE	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/19/2022	ROBLES-GUZMAN, RAMON & RAMOS-VAZQUEZ, MARIA YSABEL	Olympia	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/20/2022	HOGLE, JULIE ANN	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/20/2022	Zachary R Bren	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/22/2022	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/23/2022	Alberto Uycoco & Vitaliana Matunan	Olympia	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/23/2022	Zachary R Bren	Lacey	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/24/2022	Craig and Amanda Smith	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/24/2022	LAWRENCE, PHYLLIS J	Rochester	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/24/2022	Lucy M Mills	Rochester	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/24/2022	Martin Emmick	Olympia	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/24/2022	Preston and Hannah Smith	Yelm	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/25/2022	BARNES, VICTORIA J	Rochester	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Garbage burning
05/25/2022	Foss, Lynn	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/25/2022	Guy W Jacobsen	Yelm	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/25/2022	MAHAR, BRYAN T	Lacey	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/26/2022	JONES, MISTIE	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/26/2022	Marie E Olson	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Garbage
05/26/2022	Unknown - Occupants	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/27/2022	FLORES, DILIO SAMUEL	Rochester	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/27/2022	Guy W Jacobsen	Yelm	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
05/28/2022	The Jungle/Martin Way	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open	Fire	Dust	Wood- stove	Asbestos/ Demo	Marijuana	Other
05/31/2022	DARLING, NANCY E	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2022	Doug Cook	Tenino	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2022	DYE, JACK D	Lacey	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2022	Epley Family Trust	Olympia	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2022	LOPEZ, ROLAND L & JEANINE L	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
05/31/2022	RODOLFO APOSTOL	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/01/2022	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2022	CITY OF OLYMPIA	Olympia	DAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2022	Guy W Jacobsen	Yelm	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2022	Guy W Jacobsen	Yelm	RTM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2022	Michael Parks	Olympia	DAN	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
06/02/2022	Robert and Abbie Landis	Olympia	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

NOV Monthly Report

For the period 5/6/2022 to 6/2/2022

NOV #	Name	County	Regulation(s)		NOV Issued	Total Due	Date Paid
4226	OCEAN SHORES SHELL	GRAYS HARBOR	Rule 3.1(d)	Failure to pay Annual Registration fees	11/02/2021	\$500.00	
4236	HOESSLY - SHARP CONSTRUCTION LLC	MASON	Rule 6.3.2(a)	Asbestos Survey required for Renovation	11/18/2021	\$2,500.00	5/6/2022
4267	HIRCKO	GRAYS HARBOR	Rule 6.2.5(a) Rule 6.2.5(c)	Burning Prohibitives Person must be in attendance of fire	03/01/2022	\$1,000.00	
4272	THOMTE	THURSTON	Rule 6.2.3	AFTER 2/26/22 Cities and UGA--No Residential or Land Clearing burning	02/14/2022	\$500.00	
4274	FOREST FUNERAL AND CREMATORY	THURSTON	Rule 6.1.8	Conditions in Orders of Approval	03/15/2022	\$1,000.00	
4277	RUSSELL	THURSTON	Rule 6.2.5(a) Rule 6.2.5(c)	Burning Prohibitives Person must be in attendance of fire	05/20/2022		
4279	MONTY D PFAFF & MADELINE C PFAFF REVOCABLE LIVING TRUST	THURSTON	Rule 6.2.5(a) Rule 6.2.3	Burning Prohibitives AFTER 2/26/22 Cities and UGA--No Residential or Land Clearing burning	04/07/2022	\$5,000.00	
4280	WESTPORT LLC	GRAYS HARBOR	Rule 5.1(d) 70A.15.2260(9)(a)	Operating Permit Program Compliance RCW operate AOP source in violation of permit	03/30/2022	\$14,915.00	
4282	DES CAPITOL CAMPUS	THURSTON	Rule 4.3(c)	Annual and/or Periodic Reports	04/07/2022	\$1,000.00	
4283	WESTPORT LLC	GRAYS HARBOR	Rule 5.1(d) 70A.15.2260(9)(a)	Operating Permit Program Compliance RCW operate AOP source in violation of permit	05/10/2022		
4285	HUDDLESTON	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	05/10/2022		
4286	COASTAL COMMUNITY ACTION PROGRAM	GRAYS HARBOR	Rule 6.3.4(a) Rule 6.3.9(a)	asbestos/demo work with notification/fee Asbestos project by non-certified workers	05/17/2022		
4287	WARREN	THURSTON	Rule 6.2.5(e) Rule 6.2.5(a)	Use of Burn Barrel Burning Prohibitives	05/19/2022		
Total:						\$47,330.00	

Explanation of Compliance Reports

Common to all of these reports is the choice of “city” as the mailing address for the activity.

Inspections Completed

This report lists the initials* of the ORCAA inspector, the date the inspection was achieved, the ORCAA file number, business name and the nearest city for their location.

RTM – Robert Moody, Compliance Manager
MS – Mike Shults, Compliance Supervisor
TG – Tony Gibson, Air Quality Specialist II
AMF – Allie Feidt, Air Quality Specialist II
RDW – Rob Wyland, Air Quality Specialist I

The “Inspection Type” column is a record of how the inspection was accomplished or the purpose of the inspection.

- “Full Compliance Evaluation” is selected when a complete on-site inspection was achieved. This indicates there was a facility walk-through, equipment was checked, and records were reviewed.
- “Partial Compliance Evaluation” is selected when an on or off-site inspection was conducted that was not comprehensive. I.e. records review, only. Many partial inspections can add up to a full inspection. This has been used more frequently since COVID.
- “Investigation” is an on or off-site examination of a specific parameter or issue.
- “Source Test” is chosen when ORCAA is on-site to observe independent test companies as they audit a business’ emissions.
- “Driveby” is documentation that we have been to the business, but did not enter the property. This code is used for following up on complaints (when no action is necessary) or checking up on businesses that have been problematic.

Asbestos Permit Status Report

The “Rec’d” is the date the permit was received at ORCAA.

The address and city is the site where the project is to occur.

“Status” includes comments from staff handling the permit. The comments allow any inspector to follow up on any permit.

“Completion Date” is proposed by the applicant stating when the project should be completed.

“Actual Completion” is the date the project is completed.

Demolition Permit Status Report

Most terms are similar to the Asbestos Report. The list is long because these permits are good for a year.

The “Asb Survey” is a check box indicating if ORCAA has received an asbestos survey prior to the demolition. The “Asb Permit #” is the ORCAA asbestos permit associated with the demo permit.

Current ORCAA Land Clearing Burn Permit

This report contains active permits.

The “#” is ORCAA permit number.

The “Legal Desc” is expressed in Township, Range, and Section numbers. This data has been useful to DNR and some fire districts.

The “Last Name” is the person responsible for controlling the burn.

“CompanyName” is listed when a contractor is doing the burning.

Complaint Report

These are alleged violations of air quality regulations. Not all have been investigated on-site by an ORCAA inspector.

The “Source” references the polluter, whether a business or an individual.

The “formal” check box is used to denote when a Formal Complaint has been received from the complainant. A Formal Complaint is a form that documents what occurred and is signed by the complainant and notarized. It includes details such as time of day, date, health impacts, and authorization to release the complainants name during an investigation.

The “Online” check box is used to document complaints that have been submitted via email.

The check boxes for smoke, odor, open fire, dust, woodstove, and other are used to categorize the nature of the complaint.

NOV Monthly Report

This is a list of Notices of Violation (NOV) that had action during the reporting period. Action items may include the issuance of the NOV, issuance of the penalty amount (by law we must wait at least 30 days from the issuance of the NOV to assess a penalty), or show a penalty has been paid.

Industrial / Commercial Air Permits

Pending and Final Permits for period from 05/06/2022 to 06/02/2022

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
OLYMPIC IRON WORKS LLC	OLYMPIA	NOC	21NOC1494	Metal Fabrication/Co	permit after-the-fact booth	AM	4/5/2021	final permit delivered	5/31/2022
PANELTECH	HOQUIAM	NOC	21NOC1543	Printing/Paper Products	install a new 7,641-gallon resin storage tank	JAD	11/18/2021	final permit delivered	5/16/2022
PORT ANGELES LANDFILL - FLARE	PORT ANGELES	ADM	22ADM1557	Landfill and Recycling	Continue to operate established and previously permitted flare in a backup capacity. ORCAA previously removed the backup flare as approved equipment and is re-adding it through this permitting action.	AM	4/7/2022	final permit delivered	5/18/2022
AGP - PORT OF GRAYS HARBOR-TERMINAL 2	ABERDEEN	NOC	22NOC1562	Food Processing	Reconfigure the existing aspiration system, add six (6) baghouses, and add four (4) storage bins each with a capacity of 7,500 tons.	AM	5/20/2022	initial payment received, hand off to engineers	5/20/2022
ARTIFACT PUZZLES LLC	PORT TOWNSEN	NOC	21NOC1484	Wood Products	Laser Cut Jigsaw Puzzles	LEW	2/22/2021	final pending final payment	3/16/2022
ARTIFACT PUZZLES LLC	PORT TOWNSEN	NOC	21NOC1484	Wood Products	Laser Cut Jigsaw Puzzles	LEW	2/22/2021	hand off to Debbie for final paymnet	3/16/2022

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
BRADY TRUCKING	SHELTON	NOC	21NOC1541	Composting	Construct a new 50,000 ton per year compost facility in Mason County.	MVG	2/28/2022	hand off for final signatures	5/31/2022
CITY OF YELM - WWTP	YELM	NOC	21NOC1516	Waste Water Treatment Plant	replace and upgrade headworks and odor controls; install new emergency generator, install new bio	LEW	7/30/2021	draft in progress	4/7/2022
CROWN CORK & SEAL CO INC	OLYMPIA	AOP	20AOP1446	Manufacturing	renew 15AOP1129	JAD	6/11/2020	draft in progress	2/3/2022
CUSTOM FIBERGLASS	ABERDEEN	NOC	20NOC1424	Automotive Services		AM	8/24/2020	on hold - waiting on another agency	4/27/2021
GRAYS HARBOR ENERGY LLC	ELMA	REV	22REV1558	Energy Production		MVG	4/13/2022		
I5 DESIGN BUILD	LACEY	NOC	22NOC1561	Manufacturing	ons from the facility are VOC, HAP.	AM	5/10/2022	initial payment received, hand off to engineers	5/10/2022
INTERFOR US INC - PORT ANGELES DIVISION	PORT ANGELES	AOP	22AOP1556	Wood Products	obtain an initial Title V Air Operating Permit	LEW	3/2/2022	draft in progress	3/21/2022
MATTHAEIS CAMCO INC	SHELTON	NOC	22NOC1563	Wood Products	Install new moulder/planer and baghouse for dust collection. Expected emissions include particulate matter (PM).	LEW	5/23/2022	draft in progress	6/1/2022
MOUNTAIN STONE AGGREGATE	TENINO	NOC	21NOC1478	Sand and Gravel	Establish a new rock crushing plant	LEW	2/10/2021	waiting on SEPA	3/19/2021

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
MOUNTAIN STONE AGGREGATE	TENINO	NOC	21NOC1478	Sand and Gravel	Establish a new rock crushing plant	LEW	2/10/2021	draft pending source review	3/19/2021
MURPHY COMPANY	ELMA	SMO	21SMO1496	Wood Products	Establish enforceable limits to ensure potential to emit for VOC remains below Title V thresholds.	LEW	4/14/2021	draft pending internal review	5/24/2022
PANELTECH	HOQUIAM	AOP	20AOP1437	Printing/Paper Products	renew AOP 11AOP864	JAD	4/2/2020	draft in progress	5/31/2022
PETERSENS AUTOMOTIVE	PORT ANGELES	NOC	21NOC1506	Automotive Services	install paint booth	AM	7/9/2021	draft pending internal review	7/28/2021
PROGLASS INC	SHELTON	ADM	21ADM1547	Fiberglass/Marine Services	modify Condition 7 to clarify that infusion is not required to occur in approved booths	JAD	12/2/2021	draft in progress	2/24/2022
SAFEWAY - PORT ANGELES #1922	PORT ANGELES	NOC	22NOC1555	Gasoline Distribution	replace dispensers; change vapor recovery from healy to balance	LEW	2/9/2022	final pending final payment	4/28/2022
SIERRA PACIFIC INDUSTRIES - SHELTON	SHELTON	RFC	19RFC1321	Wood Products	Align due dates for ACC and SAMR, update Boiler MACT sections, update AOP to new ORCAA template	MVG	2/1/2019	final permit delivered	10/15/2021
SIMPSON DOOR	McCLEARY	RFC	19RFC1319	Wood Products	correct condition R2	AM	1/30/2019	on hold - per source	3/4/2022
WASHINGTON STATE HEALTH CARE AUTHORITY	OLYMPIA	NOC	21NOC1523	Government	for after the fact emergency generator	AM	8/24/2021	waiting on data request	4/7/2022

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
WEYERHAEUSER NR RAYMOND LUMBERMILL	RAYMOND	NOC	21NOC1521	Wood Products	install two identical spray-dryer mold inhibitor systems to apply coatings to green lumber.	AM	8/16/2021	on hold - per source	1/31/2022