OLYMPIC REGION CLEAN AIR AGENCY 2940 LIMITED LANE NW OLYMPIA WA 98502

Regular Meeting May 13, 2020 10:00 am

Be courteous - Please silence all cell phones

1. CALL TO ORDER

- 2. APPROVAL OF AGENDA (action item)
 (Ask for any corrections, additions/omissions)
- 3. CHAIR REPORT
- 4. PUBLIC COMMENT
- **5. CONSENT AGENDA** (action item)
 - 1. Minutes of Regular Meeting, April 8, 2020
 - 2. Expenditures and Disbursements April 3, 2020 May 7, 2020
- 6. PUBLIC HEARING
 - 1. Fiscal Year 2021 Budget (action item)

7. DIRECTOR'S REPORT

- 1. Compliance Program Update (Robert Moody, Compliance Manager)
- 2. Engineering Program Update (Mark Goodin, Engineering Manager)
- 3. Air Quality Program Update (Odelle Hadley, Senior Air Monitoring Technician)
- 4. Education and Outreach (Dan Nelson, Public Information Officer)
- 5. Finance/Administrative Update (Lynn Harding, Administrative Services Manager)
- 6. Executive Director's Report (Fran McNair, Executive Director)

8. GOOD OF THE ORDER

9. EXECUTIVE SESSION

To discuss any matter suitable for Executive Session under RCW 42.30.110

10. ADJOURN

OLYMPIC REGION CLEAN AIR AGENCY 2940 Limited Lane NW Olympia, Washington 98502

BOARD OF DIRECTORS MEETING - via Zoom

April 8, 2020

Members present: Jim Cooper, City of Olympia (Chair)

Cynthia Pratt, City of Lacey (Vice Chair)

Joan Cathey, City of Tumwater Mary Ellen Winborn, Clallam County Wes Cormier, Grays Harbor County Greg Brotherton, Jefferson County Randy Neatherlin, Mason County

Tim Crose for Mike Runyon, Pacific County

Tye Menser, Thurston County

Members absent:

Legal Counsel: Jeff Myers and Michael Throgmorton of Law, Lyman, Daniel, Kamerrer

and Bogdanovich

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Manager;

Mark Goodin, Engineering Manager; Odelle Hadley, Air Monitoring Supervisor; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services; and Debbie Moody, Office Manager/Recorder

Cooper called the meeting to order at 10:12 a.m.

Cooper asked for approval of the Agenda. Pratt moved approval of the agenda. The motion was seconded and carried unanimously.

CHAIR REPORT

Election of Officers

Cooper noted this is something we do every 2 years. Cooper noted we need to elect a chair for the next 2-year term. Cooper opened the floor for nominations. Neatherlin nominated Cooper as chair. Cooper asked for any further nominations. There were none. Cooper noted one nomination for chair, for himself and stated he is willing to serve absent any volunteers. Cooper called for the question and it carried unanimously.

Cooper asked for nominations for vice chair. Winborn nominated Pratt for vice chair. Cooper asked if there were any further nominations. There were none. Cooper noted one nomination for vice chair, Pratt. Pratt accepted the nomination. Cooper called for the question and it carried unanimously.

Personnel Committee Update

Cooper noted the personnel committee met prior to this meeting. They presented a review to McNair and noted it was very positive. Noting McNair is a professional and fair director and leads with grace, finding the balance between public input and the need to follow the law and get the work

done. McNair's budget practices are very fiscally sound and keeps the organization on a strong track, Cooper continued, and takes constructive criticism throughout the year and responds and adapts as needed. The personnel committee recommended McNair's salary remain tied to the same increase as the staff will be receiving in this budget. The committee did acknowledge her salary is bit behind her peers in the other air agencies. McNair's review will be placed in her file and her pay will tied to any increase, if any, staff may receive in the final budget. We will review her salary again in a year, if not sooner. Cooper asked if there were any questions or comments. Neatherlin stated the quality of McNair's employees reflects on her quality and she has done a great job. There was nothing further.

Finance Committee Update

Pratt reported all rent has been paid through April. Asbestos and Land Clearing permits continue to come in and staff is working closely with timelines on those projects. There was discussion regarding the fees and staff provided three options. The finance committee is recommending a 1.5% fee increase except for the per capita assessments – there will be no increase. The committee also recommends a 1.5% pay increase for staff. Cooper clarified the finance committee has had two meetings and we started by looking at a range of options from no increase in fees/pay to an increase of 2.9% in fees/pay. We landed on a hybrid of 1.5% increase in the fees ORCAA charges to their businesses and customers, 1.5% pay increase to staff, but no increase at all to assessments which is the amount the jurisdictions pay to ORCAA. Cooper noted the committee wrestled with the choices and the decision was based on the fact we really don't know what kind of impact the Covid situation will have. Cooper explained the process and asked if there were any questions or comments. There was nothing further.

PUBLIC COMMENT

There were no public comments.

CONSENT AGENDA

Cooper asked approval of the Consent Agenda. Brotherton moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

DIRECTORS REPORT

Compliance Program Update

R. Moody stated source inspections have been dropped off for the moment as we don't want to expose staff or others. We are trying to be picky about what we are going to inspect. Staff is doing asbestos, demolition and outdoor burn inspections, and complaints. The biggest issue compliance is dealing with now is outdoor burning, brought on by people staying home. Some are burning and others are impacted by the smoke. Outdoor burn complaints are at an all time high. R. Moody did note we have a situation we'll be discussing with Menser soon. We are having a high volume of burn complaints that we have continued to investigate but have found no violations.

Brotherton asked if we would be putting out a message asking people not to burn. McNair explained we have already done that, and Nelson will likely cover that in his report.

Engineering Program Update

Goodin noted all the engineers have been working remotely since the crisis and they have maintained productivity and discovered some additional efficiencies with regards to coordinating our work. There has been a slight downturn in the amount of applications coming in, but there is

enough work to keep us busy. Goodin stated he didn't have any cases to bring to the board, but if there were questions, he would be happy to answer. Brotherton asked what 'convert to general order' means (sand and gravel facility). Goodin explained we created a general rock crusher approval order which allows these crushers to move about our jurisdiction without having to secure approval each move. It gives the source a lot more flexibility, Goodin noted.

Air Quality Program Update

Hadley noted March was wet and rainy and not a lot of people were out. We had some issues early in the month, having a few days that were close to moderate. Overall, though, it was a good month. Mason County Saturation study numbers look good and consistent. The numbers are correlating well. Hadley stated she was able to remotely access all our monitoring sites. Hadley wanted to thank MC Fire for rebooting the datalogger since we can't access the building now. We have successfully kept all our sites operational, which is great, Hadley stated. We are not allowed up to the CPO site, but things have gone well thus far. Hadley did say she recently got permission to drive through the reservation if she doesn't stop anywhere. So, if we need to access the site, we will be able to from here on out.

There has been a delay in the Community Toxics project and the interns still have some lab work to do and the labs are currently closed. The two students have agreed to work into the summer if need be.

Education and Outreach

Nelson stated the woodstove program has slowed down, we still have a few changeouts to process, but right now it is mostly bounties. A lot of contractors have closed their shops, so we are waiting. Talking to Ecology, it may be possible to extend our grant. The money is currently secured through the end of the next fiscal year. Nelson did state he didn't believe it would be an issue for us once we are back up and running as we have several vendors that have a backlog of projects.

At the end of April, Nelson explained, we sent out our initial email and social media requesting people voluntarily refrain from burning. It has been renewed several times through email and social media. Pratt asked if the language ties the bad air quality to difficulties with those that have the corona virus. Nelson stated we have, noting any air pollution can exasperate respiratory problems.

Nelson explained we had a bit of an issue with a fire district in Mason County. They had posted a recommendation to go outside and enjoy a recreational fire in their backyard. Several people were concerned so we did talk to them, noting it was in direct conflict with what we were trying to do. They agreed to rerun the ORCAA message.

Nelson noted some of the other outreach we have been doing, to keep people involved and interactive with air issues, is by sharing links to educational materials. Parents can continue education efforts with their kids and tie it into science and air quality. We have posted lesson plans and experiments kids can do.

Finance/Administrative Update

Harding updated the Board on the new credit card transition. We continue to move forward and we should have all our new cards in, and our old account closed by end of the month.

During this month, Harding continued, we will be processing our grants with Ecology.

Harding noted our local Key Bank, where we make daily deposits, is now closed. We will have to drive to another branch (Tumwater) to make our deposits and we have received a letter of approval, from Thurston County Treasurer, deviating from our currently 24-hour deposit requirement.

We continue to stay in close communication with our tenants. We have all rents paid through April even though it is quiet on that side of the building. As for the guarter, we have collection \$2.1 million in our revenues, compared to the \$2.4 million budget. We are right where we should be. Harding briefly went over line items in the budget.

Brotherton asked if our renters have asked for rent forgiveness and if so, are we able to do that. Harding stated we haven't had anyone request any forgiveness, or delays at this time, however, if we do, we will work with them.

Executive Director's Report

McNair stated we have had a very busy month. Staff is doing a great job working off site and those of us in the office are practicing our social distancing. McNair noted she appreciates those staff that are here at the office, stating it would be nearly impossible to get done what needs to get done otherwise. McNair stated we have closed the doors to the public and we have been working with our customers and sources to make sure we do what we can as seamlessly as possible.

McNair is hoping to have staff back in the office in May; however, we just need to wait and see how it goes. Compliance is going out on complaints and have been very careful and maintaining distances and being safe. We have had a lot of activity in terms of enforcement. We have one appeal and another case we hope to work on mitigation with and come to an agreement.

Brotherton noted, as we go through this new work environment, we look to the future. We need to decide what is working and what is not, as the corona virus isn't going away too soon. McNair noted we have run into issues and continue to work through them. Access to our database has proved to be an issue and resulting in extra work for D.Moody. Cooper agreed it is good to do an after-action review to look back and identify issues. Related to that, Cooper continued, we may want to consider changing our By-Laws to amend the meeting in person requirements. It was noted Nick Grant has done an amazing job keeping us all working.

GOOD OF THE ORDER

There was nothing for the good of the order.

ADJOURNMENT

The meeting adjourned at 10:56 a.m.

CERTIFICATION	
I hereby certify this is a true and correct copy of t Directors held on April 8, 2020, in Olympia, Wasl	
ATTEST:	
Francea L. McNair, Executive Director Olympic Region Clean Air Agency	Jim Cooper, Chair ORCAA Board of Directors
DATED: Page	4 of 4

OLYMPIC REGION CLEAN AIR AGENCY

2940 Limited Lane NW, Olympia WA 98502-6503

Board Approval of Expenditures, Disbursements, and Wire Transfers

SUBMITTED FOR THE PERIOD April 3, 2020 through May 7, 2020

Fund:	Warrant #'s:	Scheduled Payment Date:	Issue Amount	
6471	63008089 - 63008102	April 9	ф.	6,971.79
	03006069 - 03006102	April 8	\$	0,971.79
	63008103 - 63008114	April 17	\$	7,850.58
	63008115 - 63008119	April 17	\$	6,150.00
	63008120 - 63008124	April 24	\$	4,930.76
	03000120 - 03000124	прш 2т	Ψ	7,750.70
	558828 - 558845	April - Payroll	\$	121,642.56
	8013, 8017, 8021	April - Benefits	\$	40,779.12
	Auto - Mo. Wire Transfer	T.C. Accounting Charge		\$551.67
		Total Expenditures This Period:	\$	188,876.48

Included with Consent Agenda for Monthly Board of Directors Meeting.

OLYMPIC REGION CLEAN AIR AGENCY

2940 Limited Lane NW, Olympia WA 98502-6503

Check Register of Expenditures, Disbursements, and Wire Transfers

SUBMITTED FOR THE PERIOD

April 3, 2020 through May 7, 2020

Check #	Date	Payee	Cash Account	Amount
63008089	4/8/20	Cabbros Cleaning Services, LLC	10200	800.00
63008090	4/8/20	Comcast Cable Com., Inc.	10200	327.04
63008091	4/8/20	Comcast Cable Com., Inc.	10200	118.72
63008092	4/8/20	Timothy John Crose	10200	75.90
63008093	4/8/20	Stanley Convergent Sec. Solutions, Inc.	10200	181.98
63008094	4/8/20	Department of Licensing	10200	116.00
63008095	4/8/20	Department of Retirement Systems	10200	25.00
63008096	4/8/20	Law, Lyman, Daniel,	10200	3,413.35
63008097	4/8/20	Mountain Mist Water	10200	17.16
63008098	4/8/20	North Pacific Electric, Inc.	10200	544.81
63008099	4/8/20	Puget Sound Energy	10200	885.67
63008100	4/8/20	PUD #1 of Clallam County	10200	194.17
63008101	4/8/20	Thurston County Sheriffs Office	10200	95.00
63008102	4/8/20	Verizon Wireless, Bellevue	10200	176.99
63008103	4/17/20	Air & Waste Mgmt. Association	10200	862.00
63008104	4/17/20	Bank of America	10200	309.57
63008105	4/17/20	Capital Business Machines, Inc.	10200	88.75
63008106	4/17/20	Department of Ecology	10200	1,340.72
63008107	4/17/20	Employment Security Dept.	10200	928.60
63008108	4/17/20	Intermedia.net, Inc.	10200	289.63
63008109	4/17/20	Labor & Industries	10200	1,559.21
63008110	4/17/20	MinuteMan Press	10200	736.01
63008111	4/17/20	Pacific County Department	10200	200.00
63008112	4/17/20	Pacific Disposal	10200	69.82
63008113	4/17/20	Praxair Distributing, Inc.	10200	230.44
63008114	4/17/20	The Evergreen State College	10200	1,235.83
63008115	4/17/20	Walter W. Athow	10200	1,500.00
63008116	4/17/20	Capital City Stove	10200	1,200.00
63008117	4/17/20	John Hanson	10200	750.00
63008118	4/17/20	C&C Clean Sweep	10200	1,500.00
63008119	4/17/20	Olympia Fireplace Supply Inc.	10200	1,200.00
63008120	4/24/20	City of Olympia	10200	661.27
63008121	4/24/20	Law, Lyman, Daniel,	10200	2,014.00
63008122	4/24/20	Pacific Northwest Publishing Company	10200	177.74
63008123	4/24/20	U.S. Bank	10200	1,150.75
63008124	4/24/20	Yakima Region Clean Air Agency	10200	927.00
Auto Transfer	4/30/20	Thurston County Auditor's Office	10200	551.67
558828-558845	4/30/20	Salaries & Benefits	10200	162,421.68

Total \$ 188,876.48

OLYMPIC REGION CLEAN AIR AGENCY REVENUE & SURPLUS For The Fiscal Year Ending ...

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	Column 1 Actual	Column 2 Current Budget	Column 2a YTD	Column 3 Proposed	Column 4 Estimate
CD ANTS	FY 2019	2020	thru 03/31/2020	FY 2021	FY 2022
<u>GRANTS</u> Core-Federal	\$ 188,374.00	\$ 187,774.00	\$ 107,391.00	\$ 187,094.00	\$ 187,094.00
Core-State PM Agreements;	134,737.50	134,737.50	77,767.00	135,372.00	135,372.00
Ecology Monitoring	13,889.34	13,500.00	13,500.00	13,500.00	13,500.00
CPO Project w/EPA-Maintenance & Operations Community Scale Air Toxics	96,608.93 144,083.03	86,077.00 90,400.00	80,402.14 154,066.49	86,077.00 34,000.00	86,077.00
Woodstove Reduction & Bounty Program w/Ecology	66,271.34	125,000.00	113,669.00	125,000.00	125,000.00
Woodstove Grant	11,017.00	11,017.00	6,836.00	9,939.00	9,939.00
<u>FEES</u> Assessments	\$ 426,528.90	\$ 445,380.00	\$ 446,188.00	\$ 451,908.00	\$ 460,946.16
AOP (Title V)	390,871.13	378,086.00	358,898.25	399,625.00	401,109.00
EFSEC Ecology Oversight	63,677.95 10,936.97	35,532.00 15,000.00	29,363.00 12,326.00	26,565.00 12,000.00	25,000.00 13,000.00
Annual Registration	375,065.71	380,000.00	395,302.00	397,944.00	405,902.88
NOC - NSR NOI - Major/Minor	139,635.63 4,364.00	110,000.00 2,000.00	100,384.85 7,261.00	107,000.00 4,500.00	110,000.00 4,500.00
Outdoor Burning	-	-	-	´ -	-
Asbestos Land Clearing	157,106.00 28,218.00	135,000.00 15,000.00	98,253.00 20,276.75	122,000.00 15,500.00	124,440.00 15,810.00
<u>OTHER</u>	20,210,00	10,000,00	20,270170	15,500,00	10,010100
Fines	\$ 62,327.08	\$ 55,000.00	\$ 49,762.00	\$ 55,000.00	
Investment Interest Miscellaneous Income	33,128.00 6,244.00	20,000.00 2,000.00	23,380.79 592.66	25,000.00 1,000.00	25,000.00 1,000.00
Building Income	53,518.00	60,708.00	45,560.00	61,300.00	62,526.00
CONTINGENCY FUNDS	\$	\$ 200,200,22	6	\$ 257,638.14	\$ 268,952.45
General Contingency Fund Contingency-Title V	\$ - -	\$ 200,290.23 (32,181.00)	\$ - -	\$ 257,638.14	\$ 268,952.45
Contingency-Database					
Contingency-Building Contingency-Security Deposit		-	-	_	-
TOTAL REVENUE & SURPLUS	\$ 2,406,602.51	\$ 2,470,320.73	\$ 2,141,179.93	\$ 2,527,962.14	\$ 2,530,168.49
OLYMPIC REGION CLEAN AIR AGENCY					
EXPENDITURES EXPENDITURES	·		Y		
For The Fiscal Year Ending	Column 1	Column 2	Column 2a	Column 3	Column 4
	Actual FY 2019	Current Budget 2020	YTD thru 03/31/2020	Proposed FY 2021	Estimate FY 2022
<u>PAYROLL</u>					
Salaries	\$ 1,368,666.47 461,128.01	\$ 1,474,673.00 553,910.18	\$ 1,112,085.61 378,716.43	\$ 1,497,127.00 559,627.14	\$ 1,527,069.54
Employee Benefits TOTAL P/R EXPENSES	\$ 1,829,794.48	\$ 2,028,583.18	\$ 1,490,802.04	\$ 2,056,754.14	576,415.95 \$ 2,103,485.49
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NON-PAYROLL	\$ 4,802.97	\$ 6,300.00	\$ 3,106.86	9,414.00	5,500.00
Office Supplies/Sm Supply Purchases/Safety Gasoline Vehicles	4,319.38	5,600.00	3,800.87	5,400.00	5,400.00
Computer Hard/Soft./Supplies	11,741.71	13,098.00 3,600.00	6,981.12	13,422.00	14,450.00
Bd. Prof. Ser. & Travel Reimb. Staff Training & Conferences & Travel	1,218.36	11,155.00	759.58 8,867.24	1,200.00 13,000.00	1,200.00 13,000.00
Professional Srs.	40,866.94	43,800.00	31,162.73	43,800.00	45,000.00
Telephone Database	11,362.74	14,000.00	8,346.74	14,000.00	14,000.00
Postage	3,968.36	4,600.00	3,939.17	4,600.00	4,600.00
Insurance (Bldg, Veh, Staff) Wellness Program	28,427.00 488.64	29,000.00 400.00	30,138.00 236.27	32,000.00 400.00	34,000.00 400.00
Public Education	9,840.49	10,360.00	9,443.83	10,000.00	10,000.00
Miscellaneous Dues & Subscriptions	1,759.59 1,502.79	900.00 3,500.00	56.83 2,745.81	900.00 3,300.00	900.00 3,300.00
Audit/Acctg	20,929.08	7,500.00	4,515.34	23,000.00	8,000.00
Printing (included with Public Education) Rent-Satellite Office	2,400.00	300.00 2,400.00	2,000,00	2,400.00	2,400.00
Maintenance - Copier	1,398.89	1,800.00	1,090.91	1,800.00	1,800.00
Vehicle Purchase Maintenace - Vehicles	28,500.00 921.01	3,500.00	1,365.55	20,000.00 2,000.00	2,000.00
Mamenaec Venices					,
Sub-Total Administrative Expenses	\$ 189,676.61	\$ 161,813.00	\$ 118,556.85	\$ 200,636.00	\$ 165,950.00
OFFICE BLDG. OPERATING					
Interest Expense & Principal - Office Bldg.	\$ 44,483.31	\$ 45,500.00		\$ 45,500.00	\$ 45,108.00
Utilities/Alarm Monitoring Janitorial Supplies	15,300.92 604.99	16,000.00 600.00	11,012.99 5,300.42	16,000.00 10,200.00	17,000.00 10,200.00
Maintenance Office Bldg.	5,804.66	6,000.00	5,277.36	6,000.00	6,000.00
Leasehold Improvements Sub-Total Office Building Operating	\$ 71,416.73	14,000.00 \$ 82,100.00	\$ 64,560.55	30,000.00 \$ 107,700.00	31,000.00 \$ 109,308.00
			21,000,00	107,700.00	203,200.00
NON-ADMINISTRATIVE-OPERATING		0 100 000 0	A 105 100 5		
Woodstove Reduction Program/Bounty DOE Oversight Fees	\$ 76,400.00 10,937.00	\$ 100,000.00 15,000.00	\$ 106,400.00 12,326.00	\$ 100,000.00 12,000.00	\$ 100,000.00 13,000.00
Monitoring Program - CPO	38,765.14	33,400.00	26,000.96	33,400.00	33,400.00
Community Scale Air Toxics Monitoring Programs	96,884.14 4,483.35	44,400.00 5,025.00	49,531.46 628.46	12,447.00 5,025.00	5,025.00
Security Deposit Refunds	-	-	584.13	-	-
Sub-Total Non-Administrative - Operating	\$ 227,469.63	\$ 197,825.00	\$ 195,471.01	\$ 162,872.00	\$ 151,425.00
GRAND TOTAL EXPENDITURES	\$ 2,318,357.45	\$ 2,470,321.18	\$ 1,869,390.45	\$ 2,527,962.14	\$ 2,530,168.49
04/09/2020 Imh				, ,	
Population Per Capita Assessment	540,910 0.79	547,470 0.815		554,488 0.815	
i ei Capita Assessment	0.17	0.013		0.013	

OLYMPIC REGION CLEAN AIR AGENCY

FUND BALANCE

For The Period Ending ...

DRAFT

				*E	ESTIMATED YR END	,			
•		Actual			Budget		Proposed		Estimate
		FY 2019 General			FY 2020 General	j	FY 2021 General	F	Y 2022 General
		<u>Fund</u>			<u>Fund</u>		<u>Fund</u>		<u>Fund</u>
		July 1, 2018			July 1, 2019	İ	July 1, 2020		July 1, 2021
BEGINNING Fund Balance	\$	1,570,163		\$	1,658,408	\$	1,636,831	\$	1,379,193
Plus : Revenue Fiscal Year	\$	2,406,603	*	\$	2,419,162	\$	2,270,324	8	2,261,216
Less: Expenditures Fiscal Year	\$	(2,318,357)		\$			(2,527,962)	1 '	(2,530,168)
ENDING Fund Balance 06/30/20xx	\$	1,658,408	*	\$		\$		\$	1,110,240
		1,000,100	1	_	1,000,001	Ψ.	2,073,230	<u> </u>	1,110,210
General Fund Contingency applied to FY Budget & Title V	\$	-		\$	168,109	\$	257,638	\$	268,952
Fund Balance ALLOCATIONS									
Contingency & Capital Funds	T								
Less: Expense Contingency (20% FY Budget less Title V Exps)	\$	389,790		\$	418,447	\$	425,667	\$	425,812
Less: Title V (10% Est.)	\$	41,140		\$	-	\$	20,000	\$	50,000
Less: Tenants Security Deposits	\$	5,875		\$	5,925	\$	5,925	\$	5,925
Capital Funds						İ			
Less for Office Building	\$	30,000		\$,	\$	60,000	\$	70,000
Less for Monitoring Equipment	\$	20,000		\$,	\$	20,000	\$	20,000
Less for Database/Equipment	\$	75,000		\$		\$	145,000	\$	180,000
Less for Vehicle	\$	- -		\$		\$	-	\$	-
<u>Less</u> for Vacation/Sick Leave	\$	155,715		\$	153,000	\$	155,000	\$	155,000
Sub-Total Contingency Fund	is \$	717,520		\$	737,372	\$	831,592	\$	906,737
Ending UNRESERVED Fund Balance Year End	\$	940,888		\$	899,459	\$	547,600	\$	203,504
Year En	d	6/30/2019			6/30/2020		6/30/2021		6/30/2022
ORCAA Long Term Liabilities		Balance 6/30/19			Balance 6/30/20		Balance 6/30/21		Balance 6/30/22
-Office Building, Promissory Note to be paid 12/1/2022		\$180,475			\$135,579		\$90,706		\$45,597
Interest rate 2.491%, no penalty early payoff		3100,475			0100,075		370,700		040,007
-Dept. of Retirement Systems, Pension Liability		\$657,906			\$655,000		\$600,000		\$550,000
Proportionate share of collective pension amounts		,					,		
								.	
"Operating Reserve Funds" defined	Α	n amount established	by bo	oar	d direction and place	ed :	in reserve		
	Re	evised Res #269 dated	May	20	016 with 20% reserv	e le	ess Title V.		
"Capital Reserve Funds" defined	Α	n amount established	by bo	oaro	d direction to save for	or l	ong-term capital		
"Fund Balance" defined*Funds that are held in our bank account with Thurston County									

4/09/2020 LMH

*The total Fund Balance includes all funds on deposit at the bank.

Olympic Region Clean Air Agency Fee Schedules Effective July 1, 20192020

Registration Fee Schedule

Registration Fee - ORCAA Rule 3.1 (b)

Registration Class (RC)	Registration Class Fee Amount	Emission Fee
RC1	\$ 1787 <u>1813</u>	\$ 55 <u>56</u> per ton
RC2	\$ 1594 <u>1618</u>	\$ 55 <u>56</u> per ton
RC3	\$ 1429 <u>1451</u>	\$ 55 <u>56</u> per ton
RC4	\$ 660 <u>670</u>	N/A
RC5	\$ 264 <u>268</u>	N/A

Re-inspection fee ORCAA Rule 3.1(i)

Re-inspection fee	\$110_112_per inspection
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Notice of Construction (NOC) Fee Schedule

Effective July 1, 20192020

NOC Fees - ORCAA Rule 3.3(a)

Filing Fee

- + Additional NOC Processing Fees
- + Other Costs

NOC Fee

Filing Fee - ORCAA Rule 3.3(b)

Complexity Fee

Equipment Fee(s) (for each piece of equipment, unless they are identical per 3.3(b)(2)
 Filing Fee

Complexity Fee

Complexity Level 1	\$ 1111 <u>1128</u>
Complexity Level 2 ¹	\$ 2224 2257
Complexity Level 3 ¹	\$ 3719 <u>3775</u>
Complexity Level 4 ¹	\$ 9000 <u>9135</u>

Equipment Fee

Equipment/Activity	Fee	Base-Fee Hours
Abrasive Blasting	\$ 4 27 433	5
Asphalt Plant	\$ 3162 <u>3210</u>	37
Boiler Combustion Equipment not otherwise listed (Million I	Btu/hr heat input at des	ign capacity)
Less than 10	\$ 855 <u>868</u>	10
10 or more but less than 30	\$ 1026 <u>1041</u>	12
30 or more but less than 100	\$ 2222 <u>2255</u>	26
More than 100	\$ 5983 <u>6072</u>	70
Temporary Boiler-Combustion Equipment (Onsite < 1	One half the filing	One half the base-
year)	fee	fee hours
Small Boiler-Combustion Equipment In-Kind Replacement		
 Replacement of small boiler-combustion equipment 		
with a unit of same or smaller size, combusting the same		
or cleaner fuel. May be used for boilers combustion		
equipment less than 30 MMBtu/hr. All other In-Kind		
Replacements use regular boiler Combustion Equipment	One half the filing	One half the base-
fees listed.	fee	fee hours
Coffee Roaster	\$ 598 <u>607</u>	7
Composting Operation (Average material throughput –		
tons per day)		
Less than 50	\$ 1111 <u>1128</u>	13
50 or more but less than 200	\$ 1965 <u>1995</u>	23
More than 200	\$ 2906 <u>2949</u>	34

Concrete Batch Plant	\$ 1709 <u>1735</u>	20
Crematory	\$ 941 <u>955</u>	11
Dry Cleaner (per machine)	\$ 598 <u>607</u>	7
Dry Kilns	\$ 1111 <u>1128</u>	13
Emergency Engine (per engine) ≤ 2000bhp	\$ 598 <u>607</u>	7
Emergency Engine (per engine) ≥ 2000bhp	\$ 769 <u>780</u>	9
Non-Emergency Engine (per engine)	\$ 1111 <u>1128</u>	13
Engine In-Kind Replacement – Replacement of engine		
with a unit of same or smaller size, combusting the same	One half the	One half the base-
or cleaner fuel	<u>applicable</u> filing fee	fee hours
Gasoline Dispensing Station	\$ 855 <u>868</u>	10
Gasoline Dispensing State – Stage 2 Removal Only	\$ 512 <u>520</u>	6
Log yard	\$ 598 <u>607</u>	7
Printing	\$ 598 <u>607</u>	7
Process Equipment ≤20,000 cubic feet per minute at		
design capacity	\$ 855 <u>868</u>	10
Rock Crushing Plant <u>– Ggeneral oOrder</u>	\$ 427 <u>433</u>	5
Soil Remediation	\$ 1111 <u>1128</u>	13
Spray Painting – Autobody (per operation/booth)	\$ 683 <u>694</u>	8
Surface Coating – Aviation, Wood, Truck Bed Lining, Boat,		
Other (per operation/booth)	\$ 855 <u>868</u>	10
Storage Tanks ≤10,000 ₋ -gallon total capacity (other than		
at retail gasoline dispensing stations)	\$ 769 780	9
Wastewater Treatment Plant	\$ 1795 <u>1821</u>	21
Welding	\$ 855 <u>868</u>	10

Other Not Classified Above

Equipment/Activity	Fee	Base-Fee Hours
Other Equipment - Small ²	\$ 427 <u>433</u>	5
Other Equipment - Medium ²	\$ 1197 <u>1215</u>	14
Other Equipment - Large ²	\$ 2906 <u>2949</u>	34
Equipment Modification		
- Modification per ORCAA Rule 1.4		
 Deviation from approved plans per ORCAA Rule 		
6.1.2(I)		
 Significant changes in conditions (does not fall 	One half the	One half the base-
under ORCAA Rule 6.1.11)	applicable filing fee	fee hours

Control Device Replacement/Change in Conditions (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Control Device Replacement per ORCAA Rule 6.1.10 NOC	\$ 683 <u>694</u>	8
Change in Conditions per ORCAA Rule 6.1.11 NOC/NOR	\$ 598 <u>607</u>	7

Additional NOC Processing Fees - ORCAA Rule 3.3(c)

Additional NOC Processing fees, including work that exceeds the base-fee hours, will be billed at the following hourly rate as specified in ORCAA Rule 3.3(d).

Hourly Rate	\$ 85.46 <u>86.74</u>
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Other Costs - ORCAA Rule 3.3(d)

Publishing and consulting costs incurred will be billed to the applicant as specified in ORCAA Rule 3.3(d).

Variance - ORCAA Rule 2.3 or Voluntary Limit per Rule 6.1.12 (SMO)

Fees	Fee	Base-Fee Hours
Filing Fee	\$ 1197 <u>1215</u>	14
Additional processing costs above base-fee hours	\$ 85.46 <u>86.74</u> /hr	
Actual legal notice fees	Actual cost	
Actual ORCAA legal fees	Actual cost	

¹Complexity – -Level 1, Level 2, Level 3 and Level 4

The following includes equipment that would be considered in each permit complexity class if installed by themselves. If the application includes more than one piece of equipment/process or if your equipment/process is not listed, please contact ORCAA Engineering Department for a complexity determination for your project. Level 1 is limited to the specific equipment listed.

Level 1-limited to this list

Coffee Roaster
Emergency Engine ≤2000bhp
Gasoline Dispensing Facilities
Rock Crushing Plant – General Order
Spray Painting – Autobody

Level 2

Abrasive Blasting

Boiler Combustion Equipment <30 MMBtu/hr
Compost <50 ton/day
Cremator
Dry Cleaner
Emergency Engine ≥2000bhp
Non-Emergency Engine
Process Equipment
Rock Crushing Plant
Soil Remediation
Surface Coating (excluding autobody)
Storage Tanks <10,000-gallon capacity
(excluding gasoline dispensing facilities)
Welding

Level 3

Boiler Combustion Equipment 30-100 MMBtu/hr Compost 50-200 tons/day

Level 4

Asphalt Plant

Boiler Combustion Equipment >100 MMBtu/hr

²Equipment fees for other equipment not classified above is determined based on the size and the type of the unit. Please contact ORCAA Engineering Department for assistance.

Notice of Intent (NOI) Fee Schedule

Effective July 1, 20192020

NOI Fees - ORCAA Rule 3.6(a)

	_
Category	Fee
Asphalt Plant	\$ 3381 <u>3432</u>
Boiler	\$ <u>989_1004</u>
Concrete Batch Plants	\$ 647 <u>657</u>
Nonroad Engines	\$ 903 <u>917</u>
Rock Crushers	\$ 1160 <u>1177</u>
Other Equipment Not Classified Above	\$ 924 <u>938</u>

NOI Fees - ORCAA Rule 3.6(a) - Exemption under ORCAA Rule 6.1(b)(2)

Stationary source qualifying for exemption from New Source Review under	
ORCAA Rule 6.1(b)(2)	\$ 512 520
Additional processing costs exceeding 6 hours for sources submitting an NOI for	
exemption under ORCAA Rule 6.1(b)(2) who request assistance with	\$ 85.46
documenting the stationary source's potential to emit	<u>86.74</u> /hr

NOI Fees - ORCAA Rule 3.6(a) - Exemption under ORCAA Rule 6.1(b)(3)

	<u> </u>	
Gasoline Dispensing Facilities qualifying for exemption from New Source Review		
under ORCAA Rule 6.1(b)(3)	\$ 256 260	

Asbestos and Demolition Fee Schedule

Effective July 1, 20192020

Asbestos and Demolition Fees – ORCAA Rule 3.5(b)

ASBESTOS PROJECT	Notification Fee
Single Family Residential	\$ 38 <u>39</u>
10 - 259 linear feet or 48 - 159 square feet	\$ 165 <u>167</u>
260 - 999 linear feet or 160 - 4,999 square feet	\$ 357 <u>363</u>
1,000 - 9,999 linear feet or 5,000 - 49,999 square feet	\$ 715 <u>725</u>
10,000+ linear feet or 50,000+ square feet	\$ 1429 <u>1451</u>
Annual Notification (limited to 260 linear feet or 160 square feet maximum)	\$ 550 <u>558</u>
Emergency	\$ 55 <u>56</u>
	plus notification fee

DEMOLITION PROJECT	Notification Fee
Single Family Residents (AHERA Survey Required)	\$ 38 <u>39</u>
Commercial Structure (Survey Required)	\$ 66 <u>67</u>
Emergency Project	\$ 55 <u>56</u>
	plus notification fee

Agricultural Burning Fee Schedule

Effective July 1, 2019<u>2020</u>

Agricultural Burn Permit Fee - ORCAA Rule 3.4*

Fee	Minimum Fee	Variable Fee
Field Burning	\$37.50 for the first 10 acres	\$3.75 for each additional acre
Spot Burning	\$37.50 for 10 acres or less	None
Pile Burning	\$80 for the first 80 tons	\$1.00 for each additional ton

^{*}These fees are exempt from Resolution 268.

Land Clearing Burning Fee Schedule

Effective July 1, 20192020

Land Clearing Burning Permit Fee - ORCAA Rule 3.4

The Land Clearing Burn Permit fee shall be one hundred ten dollars (\$110 112) for one acre or less. For greater than one acre, the fee will be \$110 112 per acre cleared, rounded to the nearest full acre.

Assessments for Fiscal Year 2021 based on 2019 population

		0.815	amount	date
	population	per capita	amount paid	paid
CLALLAM COUNT	<u> </u>	poi oupita	ραια	ραια
unincorporated	45,060	\$36,723.90		
Forks	3,635	\$2,962.53		
Port Angeles	19,620	\$15,990.30		
Sequim	7,695	\$6,271.43		
		ψ 0) 2 / 11 10		
GRAYS HARBOR				
unincorporated	28,410	\$23,154.15		
Aberdeen	16,880	\$13,757.20		
Cosmopolis	1,680	\$1,369.20		
Elma	3,375	\$2,750.63		
Hoquiam	8,540	\$6,960.10		
McCleary	1,790	\$1,458.85		
Montesano	4,175	\$3,402.63		
Oakville	695	\$566.43		
Ocean Shores	6,490	\$5,289.35		
Westport	2,124	\$1,731.06		
JEFFERSON COU	NTY			
unincorporated	22,290	\$18,166.35		
Port Townsend	9,610	\$7,832.15		
MASON COUNTY				
unincorporated	54,760	\$44,629.40		
Shelton	10,220	\$8,329.30		
		70,323.30		
PACIFIC COUNTY		A		
unincorporated	14,710	\$11,988.65		
Ilwaco	965	\$786.48		
Long Beach	1,455	\$1,185.83		
Raymond	2,885	\$2,351.28		
SouthBend	1,625	\$1,324.38		
THURSTON COUN	NTY			
unincorporated	144,035	\$117,388.53		
Bucoda	580	\$472.70		
Lacey	51,270	\$41,785.05		
Olympia	52,770	\$43,007.55		
Rainier	2,110	\$1,719.65		
Tenino	1,840	\$1,499.60		
Tumwater	24,060	\$19,608.90		
Yelm	9,135	\$7,445.03		
TOTALS	<u>=====================================</u>	\$451,908.54	\$0.00	\$451,908.54
ISIALO	337,703	Ψ-51,500.5-	φυ.υυ	7-31,300.34

Complaint Report for period from 4/3/2020 to 5/8/2020

Date	Source	City	Rec'd	Formal (Online	Smoke	Odor	Open Fire	Dust	Wood- stove	Asbestos/ Demo	Marijuana Other
County:												
04/03/2020	Chris Clinton	Union	JW		✓	✓						
04/06/2020	Debra Cazare	Brinnon	RTM			✓	✓	✓				
04/06/2020	Nicholas Ruth	Brinnon	RTM			✓		✓				
04/07/2020	Unknown		RTM									
04/07/2020	Unknown		RTM			✓	✓	✓				
04/08/2020	Unknown		RTM			✓	✓	✓				
04/09/2020	Unknown	Hoodsport	SMS									
04/17/2020	TBD		SMS					✓				
04/20/2020	Unknown		TG			•						
04/22/2020	TBD		SMS			•	✓					
04/27/2020	tbd		SMS									
05/06/2020	Blain Adams		RTM			✓		✓				
County:	Clallam											
04/07/2020	Galen Byrd and Karen Brown	Sequim	MS					✓				
04/09/2020	Dennis Butcher	Sequim	MS			✓				✓		
04/10/2020	Cascade Bark	Sequim	RTM						✓			
04/28/2020	nearSeven Cedars Resort	Sequim	AMF					✓				
County:	Grays Harbor	Orași da ra d	MC			✓		✓				
04/06/2020	Lance Kleparek	Grayland	MS			✓	<u> </u>	✓				
04/09/2020		ABERDEEN	RTM					✓				
04/20/2020	Melinda and Michael Weidman	Copalis Beach	MS					✓			✓	
04/21/2020		ABERDEEN	MS			✓	✓	✓				
04/24/2020		Elma	SMS			_			✓			
)4/27/2020	HARBOR-TERMINAL 2	ABERDEEN	MS									
04/28/2020		ABERDEEN	DJM			✓	✓					
05/07/2020	Justin Traux	MONTESANO	SMS			✓		✓				

Date	Source	City	Rec'd	Formal (Online	Smoke	Odor	Open Fire	e Dust	Wood- stove	Asbestos Demo	s/ Marijuana	Other
County:	Jefferson												
04/07/2020	485 29th St	Port Townsend	RTM			✓		✓					
04/14/2020	Robert Thulin	Quilcene	RTM			✓	✓			✓			
04/17/2020	TBD	Port Ludlow	SMS			✓							
04/20/2020	TBD	Port Ludlow	SMS			✓							
04/23/2020	TreeHawk Farms	Chimacum	MS				✓						
04/24/2020	Joe Bartlett	Port Ludlow	MS			✓	✓	✓					
04/30/2020	Joe Bartlett	Port Ludlow	MS			•	✓	✓					
05/05/2020	TreeHawk Farms	Chimacum	RTM				✓					✓	
County:	Mason												
04/06/2020	MASON COUNTY	Shelton	JW		✓								Upset that FD is
													recommending burning
04/07/2020	William B Jr & Nancy R Stanton	Allyn	RTM			✓		✓					3
04/17/2020	TBD	Shelton	SMS			✓							
04/20/2020	TBD	Shelton	RTM			✓							
04/27/2020	Bank of America, N.A.	Shelton	RTM			✓	✓	✓					
04/27/2020	PACIFIC COAST FIBER FUELS LLC	SHELTON	MS			•			✓				
04/29/2020	Bank of America	Shelton	SMS			✓	✓	✓					
05/02/2020	TBD	Shelton	SMS							✓			
County:	Pacific												
04/03/2020	Tim Inskeep and Edward Inskeep	Long Beach	DAN		✓						✓		
04/08/2020	K C Funding, Inc	Ocean Park	MS			✓		✓					
04/10/2020	Eric Warren	Frances	JW		✓	✓							
04/13/2020	Unknown	Raymond	MS			✓							
04/23/2020	Jason Salme	Naselle	MS			✓				✓			
04/23/2020	Maria Joyce	Naselle	MS							✓			
04/24/2020	Albert Woldrich	Long Beach	SMS					✓					
05/05/2020	Gary Kapus	Ocean Park	SMS					✓					
County:	Thurston												
04/03/2020	Justice & Jada Aman	Olympia	RTM			✓							
04/04/2020	James Spaulding	Olympia	JW		✓	✓							

Date	Source	City	Rec'd	Formal (Online	Smoke	Odor	Open Fire	e Dust	Wood- stove	Asbestos Demo	s/ Marijuana Other
04/04/2020	Bicentennial LLC	Lacey	JW			✓	✓	✓				
04/04/2020	Shanae Williams & Alan Wischnesky	Olympia	JW		✓	•	✓	✓				
04/04/2020	Unknown	Olympia	JW			✓						
04/04/2020	Unknown	Olympia	JW		✓	✓	✓			✓		
04/04/2020	Unknown	Olympia	JW		✓	✓	✓					
04/05/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓					
04/05/2020	Deloris Hafner-Williams	Rochester	RTM			✓		✓				
04/05/2020	Megan Atkinson	Olympia	JW		✓	✓						
04/05/2020	Randall Guinn	Olympia	JW		✓	✓	✓	✓				
04/05/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓					
04/05/2020	Sabrena Lenherr & Sean Orr	Olympia	JW		✓			✓				
04/05/2020	Shanae Williams & Alan Wischnesky	Olympia	JW		✓	✓	✓					
04/05/2020	Timothy & Kathleen Mcaferty	Olympia	JW		✓	✓	✓	✓				
04/05/2020	Timothy & Kathleen Mcaferty	Olympia	JW		✓	✓	✓	✓				
04/05/2020	Unknown	Olympia	JW			✓						
04/06/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓					
04/06/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓					
04/06/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓					
04/06/2020	Cattlena Nguyen	Olympia	JW		✓	✓		✓				
04/06/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓					
04/06/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓					
04/06/2020	Unknown	Rainier	JW			✓						
04/07/2020	Caryn Mickelson	Olympia	JW		✓							
04/07/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓	✓				
04/07/2020	Caryn Mickelson	Olympia	JW		✓	✓	✓					
04/07/2020	Christina McVeigh	Olympia	RTM			✓	✓	✓				
04/07/2020	New Market Properties LLC	Olympia	RTM							✓		
04/07/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓					
04/07/2020	Robin & Morning Mclay	Olympia	JW		✓	✓		✓				
04/07/2020	Yong Land & Seung Hoon Kim	Olympia	RTM			✓	✓	✓				
04/08/2020	Homeowner	Olympia	AMF			✓		✓				

Date	Source	City	Rec'd	Formal C	Online	Smoke	Odor	Open Fire	Dust	Wood- stove	Asbestos Demo	s/ Marijuana Other	
04/08/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓						
04/08/2020	Sarah Perkins	Rainier	MS			✓		✓					
04/08/2020	Unknown	Tenino	JW		✓	✓							
04/09/2020	Milkys Way 9 LLC & Integris Homes LLC	Olympia	RTM			✓	✓	✓					
04/09/2020	Robin & Morning Mclay	Olympia	JW		✓								
04/09/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓						
04/09/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓						
04/09/2020	Thy P Le & Duc H Luu	Lacey	RTM					✓					
04/10/2020	Daniel Brewer	Olympia	JW		✓	✓	✓						
04/10/2020	Robin & Morning Mclay	Olympia	JW		✓								
04/10/2020	Sabrena Lenherr & Sean Orr	Olympia	JW		✓		✓						
04/10/2020	Skyler Witte	Olympia	TG					✓					
04/10/2020	Unknown	Yelm											
04/10/2020	Unknown	Olympia	JW		✓	✓							
04/10/2020	Unknown	Lacey	JW		✓	✓	✓						
04/10/2020	WIlliam Crist	Olympia	RTM					✓					
04/11/2020	Ryan Harper	Olympia	JW		✓	✓							
04/12/2020	Gary Morton	Rochester	JW		✓			✓					
04/12/2020	Robin & Morning Mclay	Olympia	JW		✓	✓	✓						
04/12/2020	Robin & Morning Mclay	Olympia	JW		✓		✓						
04/12/2020	Unknown	Rainier	JW		✓	✓							
04/12/2020	Unknown	Olympia	JW		✓	✓				✓			
04/14/2020	Andrew Irwin	Tumwater	RTM			✓		•		✓			
04/14/2020	Avery, Glenn & Elena	Olympia	JW		✓								
04/14/2020	Robin & Morning Mclay	Olympia	JW		✓	✓		•					
04/15/2020	Ben	Lacey	SMS			✓	✓						
04/15/2020		Lacey	SMS			✓	✓						
	Charles Totten	Tumwater	SMS			✓	✓	✓					
04/16/2020		Tumwater	JW		✓	✓							
04/16/2020	Judith Holm	Olympia	RTM										
04/16/2020		Olympia	JW			✓		✓					
04/17/2020	David Gruber	Olympia	SMS			✓							

Date	Source	City	Rec'd	Formal C	Online	Smoke	Odor	Open Fire	e Dust	Wood- stove	Asbestos Demo	s/ Marijuana Other
04/17/2020	Jim Donoghue	Tenino	JW		✓	✓						
04/17/2020	Milkys Way 9 LLC & Integris Homes LLC	Olympia	RTM									
04/17/2020	TBD	Olympia	SMS			✓						
04/17/2020	Unknown	Yelm	JW		✓							
04/19/2020	Davis Johnson	Lacey	JW		✓	✓						
04/19/2020	Marvin Johnson	Yelm	JW		✓	✓	✓					
04/20/2020	Cat	Olympia	SMS					✓				
04/20/2020	Erik Skau	Yelm	SMS					✓				
04/20/2020	TBD	Olympia	SMS			✓						
04/20/2020	TBD	Olympia	SMS			✓		✓				
04/20/2020	TBD	Olympia	SMS			✓		✓				
04/22/2020	Gerald Goddard	Olympia	AMF					✓				
04/24/2020	Joanne Caines	Olympia	SMS			✓		✓				
04/24/2020	Unknown	Olympia	JW		✓	✓	✓					
04/25/2020	Davis Johnson	Lacey	JW		✓	✓		✓				
04/26/2020	Fizal Hussain & Bibi Ally	Olympia	JW		✓	✓						
04/26/2020	Sabrina	Olympia	JW		✓	✓						
04/27/2020	Resident	Rainier	MS			✓						
04/28/2020	Frank	Olympia	SMS					✓				
04/29/2020	TBD	Lacey	SMS									
04/29/2020	TBD	Lacey	SMS			✓		✓				
04/30/2020	Unknow	Lacey	JW		✓	✓	✓					
05/01/2020	Mark	Olympia	SMS			✓		✓				
05/03/2020	Unknown	Rochester	JW		✓	✓						
05/04/2020	Don	Rochester	SMS					✓				
05/04/2020	William Edwards	Olympia	SMS					✓				
05/05/2020	Jason Howard	Olympia	SMS					✓				
05/05/2020	TBD	Lacey	SMS					✓				
05/06/2020	Anh Vuu	Lacey	SMS				✓	✓				
05/06/2020	SILVER SPRINGS ORGANICS LLC	Rainier	JW		•		✓					
05/07/2020	Unknown	Lacey	JW		✓	•						

Inspections Completed

Between 4/3/2020 and 5/8/2020

Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
MS						
04/24/2020	Investigation	867	OCEAN MARKET AND GAS	HOQUIAM		
04/24/2020	Investigation	233	AGP - PORT OF GRAYS HARBOR-TERM	ABERDEEN	✓	

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Current ORCAA Land Clearing Burn Permits

FireDistrict	Expiration	#	Burn Site Address	City
CFD #3, Sequim	5/9/2020	4932	543 Gasman Rd	Port Angeles
	5/20/2020	4941	Lot 34 Ripplebrook Dr	Port Angeles
	5/23/2020	4936	153 Sofie Ridge Lane	Sequim
CFD #4, Joyce	5/22/2020	4937	206 Grauel Ramapo Rd	Port Angeles
Elma Fire Department	5/23/2020	4946	87 Heise Rd S	Elma
GHFD #1, Oakville	5/14/2020	4933	170920130000	Aberdeen
GHFD #11, Grayland	6/4/2020	4956	28 Jacalyn Lane	Grayland
GHFD #12	5/31/2020	4955	55 Stoney Lane	McCleary
GHFD #2, Central Park - Brady	5/21/2020	4943	568 Monte Elma Road	Montesano
	6/4/2020	4958	819 Wynoochee Valley Road	Montesano
JFD #4, Brinnon	5/23/2020	4945	568 Juanita Drive	Brinnon
	5/28/2020	4949	Moji Rd	Brinnon
	5/30/2020	4951	3220 Duckabush Rd	Brinnon
PFD #5, Grayland	5/23/2020	4934	3063 State Rt 105	Grayland
TFD #11, Littlerock	5/17/2020	4940	12941 Fast Ln SW	Olympia
	5/30/2020	4954	8149 Noschka Rd - 1st pile	Olympia
	6/4/2020	4960	11940 Case Rd SW	Olympia
	6/7/2020	4959	8149 Noschka Rd- 2nd pile	Olympia
TFD #12, Tenino	5/30/2020	4953	18430 Northcraft Road SE	Tenino
TFD #13, Griffin	5/16/2020	4939	7146 50th Ln NW	Olympia
TFD #17, Bald Hills	5/15/2020	4935	17919 Kismet Ln SE	Yelm
TFD #2, Yelm	6/4/2020	4961	17920 Fennel Rd SE	Yelm
TFD #3, Lacey	5/30/2020	4952	4221 Legacy Dr NE	Olympia
TFD #4, Rainier	5/22/2020	4944	14323 155th Ct SE	Yelm
TFD #5, Black Lake	5/27/2020	4948	5910 73rd Lane SW	Olympia
TFD #6, East Olympia	5/23/2020	4947	7307 Rixie St SE	Olympia
	6/6/2020	4963	3841 77th Ave SE	Olympia
TFD #8, South Bay	5/16/2020	4928	407 71st Way NE	Olympia
	5/27/2020	4950	6703 Shincke Rd NE	Olympia

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Asbestos Permit Status Report

Permit #	Rec'd	Site Address	County	Completion Date
19ASB006710	6/4/2019	1835 Circle Loop SE	Thurston	6/2/2020
19ASB006732	6/2/2019	939 Caroline St	Clallam	8/31/2020
19ASB006790	8/14/2019	80 5th Ave	Jefferson	8/27/2020
19ASB006838	9/20/2019	937 Fern St SW	Thurston	10/2/2019
19ASB006864	10/3/2019	413 Lilly Rd. NE-OR Hallway	Thurston	10/22/2019
19ASB006872	10/11/2019	2641 114th Ave SW	Thurston	6/24/2020
19ASB006892	10/30/2019	5716 Sleater Kinney Road	Thurston	11/29/2019
19ASB006897	11/6/2019	Various	Thurston	12/21/2020
19ASB006900	11/12/2019	300 E Wishkah	Grays Harbor	12/31/2019
19ASB006910	11/15/2019	3014 Lorne St SE	Thurston	11/24/2020
19ASB006922	11/25/2019	COHO Ferry Terminal	Clallam	11/25/2020
19ASB006929	12/4/2019	1815 Marine Drive	Clallam	12/31/2020
19ASB006935	12/9/2019	798 Edgewood Ave NE	Grays Harbor	12/18/2020
19ASB006951	12/30/2019	340 Cleveland Ave	Thurston	1/24/2020
20ASB006953	1/2/2020	Capitol Campus	Thurston	12/31/2020
20ASB006959	1/8/2020	13371 W Cloquallum Rd	Grays Harbor	1/17/2021
20ASB006979	1/26/2020	217 N 17th St	Grays Harbor	2/5/2020
20ASB006982	1/24/2020	156954 Highway 101	Clallam	6/26/2020
20ASB006990	1/31/2020	4300 W Cloquallum Rd	Mason	2/28/2020
20ASB007002	2/12/2020	1515 W Main St	Grays Harbor	3/18/2020
20ASB007007	2/13/2020	2611 Harrison Ave NW	Thurston	3/6/2020
20ASB007010	2/14/2020	Surfside Estates	Pacific	12/31/2020
20ASB007016	2/19/2020	2711 Fishtrap Loop	Thurston	5/16/2020
20ASB007018	2/20/2020	278 Knappton Rd	Pacific	3/6/2020
20ASB007025	2/24/2020	5810 64th Ave NW	Thurston	4/1/2020
20ASB007028	2/26/2020	6130 US 101	Grays Harbor	4/10/2020
20ASB007036	3/4/2020	7427 Cooper Point Rd NW	Thurston	8/2/2020
20ASB007050	3/19/2020	4275 Stratton St	Pacific	3/27/2020
20ASB007051	3/19/2020	1862 S View Ridge	Grays Harbor	3/31/2020
20ASB007055	3/19/2020	702 Robert Bush Dr W	Pacific	3/30/2020
20ASB007058	3/20/2020	4207 88th Ave SW	Thurston	4/1/2020
20ASB007061	3/24/2020	39 Murry Place Rd	Grays Harbor	4/10/2020
20ASB007063	3/25/2020	10531 176th Ave SW #3	Thurston	4/30/2020

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Permit #	Rec'd	Site Address	County	Completion Date
20ASB007064	3/24/2020	600 Capital Way	Thurston	4/7/2020
20ASB007065	3/24/2020	4115 Amber Ct `SE	Thurston	4/14/2020
20ASB007066	3/26/2020	607 Broadway St	Pacific	4/26/2020
20ASB007068	3/30/2020	3805 89th Ave SE	Thurston	5/10/2020
20ASB007081	4/20/2020	19010 Apricot Rd	Thurston	4/1/2021
20ASB007082	4/21/2020	170 Woodhill Ave East	Grays Harbor	5/17/2020
20ASB007084	4/21/2020	57 Clemons Rd #36	Grays Harbor	5/1/2020
20ASB007086	4/24/2020	217 E Holman	Grays Harbor	5/15/2020
20ASB007087	4/24/2020	5035 Rumac St SE	Thurston	5/14/2020
20ASB007088	4/24/2020	2700 Evergreen Parkway - Various	Thurston	6/19/2020
20ASB007089	4/26/2020	6945 115th Ave SW	Thurston	5/7/2020
20ASB007090	4/27/2020	40 School Rd	Pacific	5/22/2020
20ASB007092	4/27/2020	350 SE Binns-Swiger Loop	Mason	5/13/2020
20ASB007093	4/28/2020	1103 W Bay Dr NW	Thurston	5/15/2020
20ASB007094	4/28/2020	South 9th Ave	Clallam	5/14/2020
20ASB007095	4/28/2020	5733 Woodcock	Clallam	5/14/2020
20ASB007096	4/30/2020	Intersection of Carpenter Road SE	Thurston	5/29/2020
20ASB007097	4/30/2020	7812 Forest Park Dr SW	Thurston	5/4/2020
20ASB007098	5/5/2020	533 Vashon Ave	Clallam	5/8/2020
20ASB007099	5/6/2020	204 4th Ave W	Thurston	5/7/2020
20ASB007100	5/7/2020	505 Capital Way S	Thurston	6/30/2020

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Demolition Notifications received between 4/3/2020 and 5/8/2020

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
20DEM005729	4/6/2020	1	151 Fremont Ave	Quilcene	Paper app	✓	ASB
20DEM005730	4/7/2020	AMF	2757 29th Avenue SW	Tumwater	NW Abatement Services will be perf		ASB
20DEM005731	4/7/2020	AMF	975 Ward Rd	Sequim	Full survey received 4/7.	•	ASB
20DEM005732	4/7/2020)	7326 Martin Way E	Olympia		•	ASB
20DEM005733	4/8/2020	AMF	1902 Marine Drive	Port Angeles	Demolition of a bridge. No demo no	✓	ASB
20DEM005734	4/9/2020	AMF	740 Taylor Street	Port Townsend	Reviewed 4/15, complete.	✓	ASB
20DEM005735	4/10/2020)	91 West Valley Road	Chimacum		✓	ASB
20DEM005736	4/16/2020	TG	2916 S Peabody St	Port Angeles	Project size: 686 ER Req't. Fee r		ASB
20DEM005737	4/17/2020	AMF	100 E Lynwood Dr	Shelton	Project size: 1500 Indicated asb pr	✓	ASB
20DEM005738	4/21/2020)	33 Lynwood Ln	Hoquiam	Project size: 1300. No survey w/ap	✓	ASB
20DEM005739	4/21/2020	AMF	200 Delphi Road SW	Olympia	Project size: 1120. Listed site locat	✓	ASB
20DEM005740	4/21/2020)	1401 1st St	Westport	5/6/2020 - Rec'd survey	✓	ASB
20DEM005741	4/21/2020)	170 Woodhill Ave East	Westport	Project size: 500		20ASB007082
20DEM005742	4/23/2020)	646 Colville	Port Angeles	Project size: 400	✓	ASB
20DEM005743	4/23/2020	AMF	2016 Boulevard Rd SE	Olympia	Project size: 630	✓	ASB
20DEM005744	4/24/2020	AMF	6945 115th Ave SW	Olympia	Project size: 728.	✓	20ASB007089
20DEM005745	4/24/2020	AMF	7326 Martin Way E	Olympia	Project size: 919. did not indicate	✓	ASB
20DEM005746	4/24/2020)	217 E Holman	Aberdeen	Did not indicate yr built. Project siz	✓	20ASB007086
20DEM005747	4/27/2020)	350 Binns-Swiger Loop	Shelton		✓	20ASB007092
20DEM005748	4/30/2020)	1524 W Main Street	Elma	sent outdated paper app. Called - r	•	ASB
20DEM005749	5/1/2020	AMF	7452 Fair Oaks Rd	Olympia	* New to us contractor. Project siz	✓	ASB
20DEM005750	5/4/2020	AMF	16415 Lauker Lane SE	Yelm	Letter stating no material to test.	✓	ASB
20DEM005751	5/4/2020	AMF	2810 Scotlac Dr SW	Olympia	Project size: 1152 No survey w/app		ASB

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Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
20DEM005752	5/4/2020) AMF	511 M Street	Hoquiam	Project size: 572.		ASB
20DEM005753	5/5/2020) MS	510 West Huntley	Aberdeen	Project size: 800. paid 33.00 - owe		ASB

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NOV Monthly Report

For the period 4/3/2020 to 5/8/2020

NOV#	Name	County	Regulation(s)		NOV Issued	Total Due	Date Paid
3892	CFM AUTO BODY	MASON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/04/2019	\$750.00	
3935	ARBOR CENTRE CHEVRON	THURSTON	Rule 6.1.8	Conditions in Approval Orders Enforceable	12/23/2019	\$250.00	4/14/2020
3940	SING SQUARE LOG HOMES MCCLEARY	GRAYS HARBOR	Rule 6.1(a)	Fairlure to File NOC	02/05/2020	\$500.00	4/20/2020
3941	EDINGER	THURSTON	Rule 6.2.4	Summer Burn Ban	01/17/2020	\$100.00	
			Rule 6.2.5(c)	Person must be in attendance of fire			
3943	TETZ	PACIFIC	Rule 6.3.4(a)	asbestos/demo work withoutification/fee	02/11/2020	\$500.00	4/29/2020
			Rule 6.3.9(a)	Asbestos project by non- certified workers			
3946	DAY AND NIGHT GROCERY 2	THURSTON	Rule 6.2.8(b)	Failure to comply with conditions of permit	02/07/2020	\$1,541.00	
3949	TAYLOR	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	03/02/2020	\$5,000.00	
			Rule 6.2.3	Cities and UGANo Residential or Land Clearing burning			
3953	KOSSES USA INC	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	02/25/2020	\$2,500.00	
3954	ROCHESTER FRIENDLY SERVICES	THURSTON	Rule 6.1.8	Conditions in Approval Orders Enforceable	02/26/2020	\$500.00	4/24/2020
	SERVICES		Rule 6.1(a)	Fairlure to File NOC			
3959	SHELTON ASPHALT PLANT	MASON	Rule 4.3(c)	Annual and/or Periodic Reports	03/03/2020	\$500.00	
3962	JEFF AND VALLI STROM	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	03/09/2020	\$1,000.00	
3963	SMITH	MASON	Rule 6.3.2(b)	Demo without AHERA survey	03/09/2020	\$1,000.00	
			Rule 6.3.4(a)	asbestos/demo work without notification/fee			
3976	K C FUNDING, INC	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	04/08/2020		
3979	MARNEY	THURSTON	Rule 6.2.5(a)	Burning Prohibitives	04/10/2020		
3980	MORTON	THURSTON	Rule 6.2.5(a)	Burning Prohibitives	04/21/2020		
			Rule 6.2.8(c)(7)	Required Permit in Thurston County			
3981	SEWELL	PACIFIC	Rule 6.2.5(a)	Burning Prohibitives	04/21/2020		
3986	HOWARD	MASON	Rule 6.2.5(a)	Burning Prohibitives	04/28/2020		
					Total:	\$21,241.00	

Industrial / Commercial Air Permits

Pending and Final Permits for period from 04/03/2020 to 05/08/2020

Facility_Name	City	Туре	NOC_No	Facility Category	Description	Eng	Application Status Received	Date of Status Update
ASCENSUS SPECIALTIES LLC	ELMA	NOC	19NOC1380	Manufacturing	increase production above historical capacity of the plant	JAD	8/13/2019 final permit delivered	4/9/2020
CROWN CORK & SEAL CO INC	OLYMPIA	NOI	20NOI1434	Manufacturing	perform trial of new varnish	JAD	3/12/2020 final permit delivered	4/27/2020
ESSENCE COFFEE ROASTERS	SEQUIM	NOC	20NOC1440	Coffee Roasting	install coffee roaster (after-the- fact?)	AM	4/13/2020 final permit delivered	5/1/2020
PENNY CREEK QUARRY	QUILCENE	NOR	19NOR1415	Sand and Gravel	convert to general order	AM	11/27/2019 final permit delivered	4/9/2020
PORT ANGELES OPERATIONS CENTER PUD#1	PORT ANGELES	NOC	20NOC1433	Government	install an emergency generator	AM	3/5/2020 final permit delivered	4/9/2020
RAINIER GROCERY	RAINIER	NOC	20NOC1430	Gasoline Distribution	after-the-fact approval of a gas station that was permanently closed	LEW	2/24/2020 final permit delivered	4/27/2020
ROCHESTER FRIENDLY SERVICES	ROCHESTE R	NOC	20NOC1435	Gasoline Distribution	after the fact removal of Stage II	LEW	3/16/2020 final permit delivered	4/14/2020
AFC BODY SHOP	LACEY	NOC	19NOC1357	Automotive Services		AM	5/17/2019 waiting on SEPA	7/18/2019
AQUATIC CO	YELM	NOR	20NOR1432	Fiberglass/Mari ne Services	remove outdated and superseded permit conditions from 00NOC011 and 06NOC494	MVG	3/5/2020 draft pending source reviev	v 4/27/2020
AQUATIC CO	YELM	RFC	18RFC1287	Fiberglass/Mari ne Services	incorporate conditions from 17NOC1256	MVG	6/1/2018 draft in progress	11/6/2019

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Facility_Name	City	Туре	NOC_No	Facility Category	Description	Eng	Application Status Received	Date of Status Update
ASCENSUS SPECIALTIES LLC	ELMA	AOP	15AOP1134	Manufacturing	renew AOP	JAD	11/4/2015 on hold - per source	8/30/2019
ASCENSUS SPECIALTIES LLC	ELMA	NOC	19NOC1411	Manufacturing	revise existing voluntary limit on HAPs in order to characterize the facility as an area sources with respect to all NESHAPs with the intention of withdrawing from the Title V program	JAD	11/15/2019 draft in progress	4/21/2020
BHP BILLITON CANADA INC	HOQUIAM	NOC	18NOC1301	Manufacturing	establish a potash terminal	AM	9/20/2018 on hold - per source	9/18/2019
CAPITOL CITY PRESS	TUMWATE R	NOC	20NOC1427	Printing/Paper Products	modify condition 2A of 14NOC1064 (increase previously established VOC limit of 11 tons per year)	LEW	2/14/2020 draft pending internal review	4/28/2020
CEDAR CREEK CORRECTIONS	LITTLEROC K	MOD	16MOD1143	Corrections Center	modify conditions in approval order	AM	1/28/2016 incomplete application - waiting on data response	4/15/2020
DART CONTAINER CORP OF WASHINGTON	TUMWATE R	NOC	20NOC1442	Manufacturing	install a replacement densifer for processing internal scrap and post consumer foam	AM	4/23/2020 draft pending internal review	4/27/2020

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Facility_Name	City	Туре	NOC_No	Facility Category	Description	Eng	Application Status Received	Date of Status Update
DES CAPITOL CAMPUS	OLYMPIA	SMO	19SMO1416	Government	establish voluntary limit on emissions to establish the Washington State Capitol Campus (Capitol Campus) as a minor source with respect to the Washington State Operating Permit Regulation in Chapter 173-401 WAC.	LEW	2/28/2020 draft pending internal review	4/27/2020
FOX LUMBER CO	MONTESA NO	NOC	20NOC1439	Wood Products	install baghouse	LEW	4/20/2020 draft pending internal review	4/28/2020
FOX LUMBER CO	MONTESA NO	NOC	20NOC1439	Wood Products	install baghouse	LEW	4/20/2020 waiting on SEPA	4/28/2020
FOX LUMBER CO	MONTESA NO	NOC	20NOC1439	Wood Products	install baghouse	LEW	4/20/2020 draft pending source review	4/28/2020
GRAYS HARBOR ENERGY LLC	ELMA	AOP	09AOP672	Energy Production	Air Operating Permit - Initial	MVG	4/24/2009 public noticing period initiated	11/6/2019
HOME DEPOT #5832 - LACEY	LACEY	NOC	20NOC1431	Retail Services	install 2 - 1000 kw standby generators	AM	3/3/2020 final pending final payment	5/6/2020
INTERNATIONAL PAPER	LACEY	NOC	20NOC1436	Printing/Paper Products	install corrugator stackers and conveyers	AM	3/26/2020 hand off to Debbie for final paymnet	4/21/2020
INTERNATIONAL PAPER	LACEY	NOC	20NOC1436	Printing/Paper Products	install corrugator stackers and conveyers	AM	3/26/2020 final pending final payment	4/21/2020
McKINLEY PAPER COMPANY	PORT ANGELES	AOP	18AOP1300	Printing/Paper Products	renew AOP (11AOP816)	MVG	9/4/2018 draft in progress	11/6/2019
PANELTECH	HOQUIAM	AOP	20AOP1437	Printing/Paper Products	renew AOP 11AOP864	JAD	4/2/2020 draft in progress	4/22/2020

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Facility_Name	City	Туре	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
PEPSI NORTHWEST BEVERAGES LLC	TUMWATE R	NOC	20NOC1429	Food Processing	Request to increase previously established isopropyl alcohol emission limit from 50 lbs/year to 1,000 lbs/year	LEW	2/21/2020	hand off to Debbie for final paymnet	4/22/2020
PEPSI NORTHWEST BEVERAGES LLC	TUMWATE R	NOC	20NOC1429	Food Processing	Request to increase previously established isopropyl alcohol emission limit from 50 lbs/year to 1,000 lbs/year	LEW	2/21/2020	final pending final payment	4/22/2020
PORT OF ILWACO- VESSEL DECONSTRUCTION	ILWACO	NOC	20NOC1421	Fiberglass/Mari ne Services	construct a vessel deconstruction operation	MVG	2/3/2020	hand off for final signatures	5/1/2020
RESURRECTION AUTO BODY AND	OLYMPIA	NOC	17NOC1251	Automotive Services	install after-the-fact spray booth	AM	9/12/2017	on hold - pending initial payment	9/13/2017
SIERRA PACIFIC INDUSTRIES -	ABERDEEN	AOP	12AOP873	Wood Products	renew AOP permit	AM	1/11/2012	draft in progress	7/2/2019
SIERRA PACIFIC INDUSTRIES -	SHELTON	RFC	19RFC1321	Wood Products	Align due dates for ACC and SAMR	MVG	2/1/2019	draft in progress	11/6/2019
SIERRA PACIFIC INDUSTRIES -	SHELTON	NOR	19NOR1326	Wood Products	modify condition 3G of 15NOC1128	MVG	2/13/2019	hand off to engineers	2/15/2019
SIMPSON DOOR CO	McCLEARY	RFC	19RFC1319	Wood Products	correct condition R2	MVG	1/30/2019	draft in progress	2/1/2019
SING SQUARE LOG HOMES MCCLEARY	McCLEARY	NOC	20NOC1428	Wood Products	install a baghouse (after the fact)	JAD	2/20/2020	completeness determination pending	3/4/2020
WASHINGTON ARMY NATIONAL GUARD-THURSTON	TUMWATE R	NOC	20NOC1425	Government	install an emergency generator	MVG	2/6/2020	draft pending source review	3/31/2020

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Facility_Name	City	Туре	NOC_No	Facility Category	Description	Eng	Application Status Received	Date of Status Update
WESTPORT LLC	WESTPORT	AOP	14AOP1029	Fiberglass/Mari ne Services	renew AOP	JAD	3/7/2014 draft in progress	3/31/2020
WESTPORT LLC	WESTPORT	REV	09REV702	ne Services	modify #07AOP575 to remove conditions 4.18 and 6.12 and incorporate requirements from 40 CFR Part 63 Subpart II.	JAD	9/3/2009 draft in progress	11/4/2019
WHITNEYS 2	MONTESA NO	NOC	20NOC1441	Automotive Services	install a spray booth	AM	4/20/2020 draft pending source review	4/23/2020

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Air Quality Monitoring Summary

April 2020

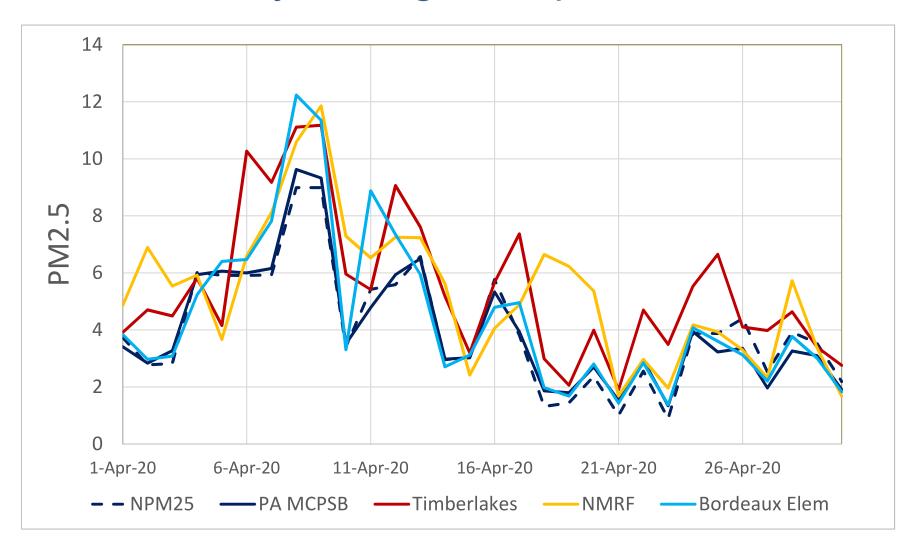
Odelle Hadley, PhD

April 2020 Air Quality Summary – PM2.5

	Minimum	Average	Maximum	G O O D	M O D	U S G	U H	V U H
Aberdeen	1.8 ug m ⁻³	4.2 ug m ⁻³	8.7 ug m ⁻³	30				
Cheeka Peak	0.4 ug m ⁻³	1.5 ug m ⁻³	4.3 ug m ⁻³	30				
Lacey	1.7 ug m ⁻³	4.4 ug m ⁻³	8.7 ug m ⁻³	30				
Port Angeles	2.8 ug m ⁻³	5.9 ug m ⁻³	8.9ug m ⁻³	30				
Port Townsend	3.0 ug m ⁻³	4.2 ug m ⁻³	6.3 ug m ⁻³	30				
Shelton	0.8 ug m ⁻³	4.0 ug m ⁻³	8.9 ug m ⁻³	30				
South Bend ¹	2.4 ug m ⁻³	4.3 ug m ⁻³	9.4 ug m ⁻³	29				

1. Still having some strange reporting issues with the South Bend site.

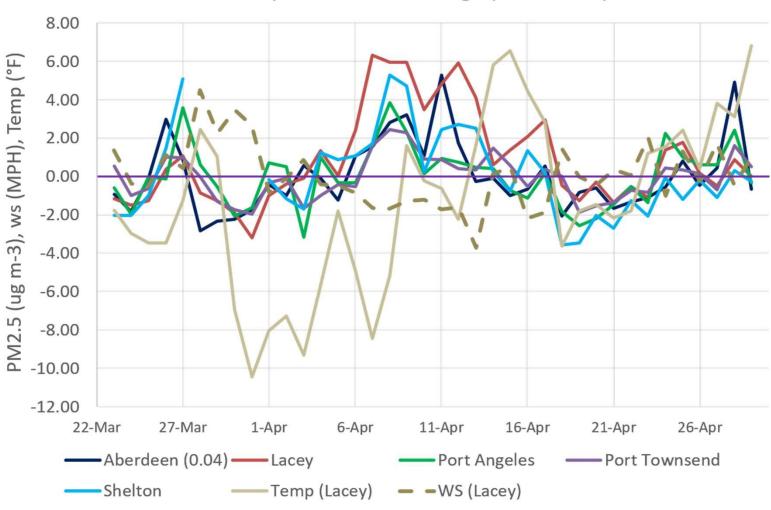
Mason County Saturation Study Daily averages – April 2020



Data have been corrected to be consistent with the Shelton nephelometer in April 2020

Does Stay-at-home affect air quality?





Other Monitoring News

- No site visits in April
- Odelle has been working on the Community Toxics final report and keeping sites running remotely
- Nick is busy keeping remote access open and safe for ORCAA staff
- Going to leave the Purple Air monitors in Mason County until later this summer
- First site visits have been planned for May
- So far all sites continue to report valid data and pass their auto quality checks

Contact

Odelle Hadley, Ph.D., Senior Monitoring Specialist 360-539-7610 x105

odelle.hadley@orcaa.org

https://www.orcaa.org

Outreach & Education Report Board of Directors – May 13, 2020

While continuing to maintain Stay-at-Home / Safe-at-Home protocols, ORCAA's outreach and education efforts continue apace.

The agency's social media posts continue to draw plenty of viewers, and our website is routinely used by businesses and individuals seeking air quality news and/or permits.

ORCAA's social media channels can be found at:

https://www.facebook.com/OlympicRegionCleanAirAgenc y/ https://twitter.com/OlyRegCleanAir https://www.instagram.com/orcaa_outreach/

We've also taken advantage of the U.S. Postal Service's Every Door Direct Mail (EDDM) program to assist the ORCAA Compliance Team to address smoke concerns in specific neighborhoods. By using digital file protocols, we were able to design and submit mailers to printers, who then printed the documents, sent them to the postal office, and arranged for delivery. This ensured information was delivered to individual residences, with only the mail delivery personal actually touching the flyer – this proved the safest possible way to send information during the covid-19 crisis.

Wood Smoke Reduction Grant

This program has slowed considerably. Normally March through May are prime wood stove replacement months.

As of May 1, multiple vendors have indicated plans to re-start installation programs with homeowners. We expect to see a slight uptick in program participation in May with much stronger participation numbers in June and July.

We also plan to participate in a meeting with other air agencies and state grant administrators to plan the future of the program.

Below are links to all public posts and news items shared by ORCAA. Click on the individual boxes to open the complete post.

State grant helps homeowners replace old wood stoves

April 29, 2020

Thanks to a grant from the state, residents of Thurston, Mason, and Clallam Counties may qualify for grants to replace old, uncertified wood stoves with cleaner home heating systems. The Olympic Region Clean Air Agency (ORCAA) secured a Wood Smoke Reduction grant from the Washington Department of Ecology to provide wood stove replacement rebates for [...]

Read more

Public Comment Due 05/08/2020 for Permit Applications

April 23, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant, 1 - Applicant: Dart Container Corp. of Washington Location: 600 Isreal Road SE, Tumwater Description: 20NOC1442 - [...]

Read more

Good from the bad: Positive changes resulting from pandemic lock-down

April 23, 2020

The coronavirus pandemic indelibly altered our social landscape, but eventually, we will see a ramping up of our 'normal' activity. Yet the new norm may not look like what we remember from even a couple months ago. For many, some of the changes we've adopted will be lasting. With this thought in mind, we've asked [...]

Read more

About

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April 22, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant 1 - Applicant

Public Comment Due 05/06/2020 for NOC Applications

April 21, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant 1 - Applicant: Whitneys

Washington's Air Quality and Covid-19

April 15, 2020

Washington state's fast, proactive response to the coronavirus pandemic has been recognized as a vital model to follow by other states. The stayat-home orders and social distancing protocols are well known by now, but Washington is also leading in protecting public health by preserving good air

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April 22, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant. 1 – Applicant: Washington State Department of Enterprise Services Location: Capital Campus, Olympia Description: 19SMO1416 – Establish [...]

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Public Comment Due 05/06/2020 for NOC Applications

April 21, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant. 1 – Applicant: Whitneys 2 Location: 219 W. Pioneer Ave., Montesano Description: 20NOC1441 – Install a spray [...]

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Washington's Air Quality and Covid-19

April 15, 2020

Washington state's fast, proactive response to the coronavirus pandemic has been recognized as a vital model to follow by other states. The stayat-home orders and social distancing protocols are well known by now, but Washington is also leading in protecting public health by preserving good air quality. The Olympic Region Clean Air Agency's March 23 [...]

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Temporary OUTDOOR BURN BAN in Pacific County

April 13, 2020

UPDATE 4/22/2020: Burn Ban
Lifted Pacific County is
implementing a temporary "Burn
Ban" effective at midnight
tonight, April 13, 2020. Pacific
County Fire Districts and Fire
Departments in cooperation with
the Washington Department of
Natural Resources (DNR) along
with other SW Washington
Counties will be enacting
restrictions on all outdoor
burning on a temporary basis, [...]

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Public Comment Due 04/28/2020 for NOC Applications

April 13, 2020

The following applications for approval of construction or modification of an air pollution source have been received by ORCAA. A formal public comment period will be provided if requested by any person, government agency, group, or the applicant. 1 – Applicant: Essence Coffee Roasters Location: 461 W. Washington St., Sequim Description: 20NOC1440 – Install coffee [...]

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Notice of Public Hearing: ORCAA Draft Fiscal Year 2021 Budget

April 9, 2020

A formal hearing to present
Olympic Region Clean Air
Agency's (ORCAA) Draft Fiscal
Year 2021 (FY2021) Budget will
commence at 10 a.m. on May 13,
2020. The hearing may
be continued to June 10, 2020, at
10 a.m. to finalize the budget. The
hearing will be held at ORCAA's
offices located at 2940 Limited
Lane NW, Olympia. NOTE: [...]

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History of ORCAA



_(https://www.orcaa.org/)

BLOG

Home (https://www.orcaa.org) / Blog



(https://www.orcaa.org/good-from-the-bad/)

<u>Ambient Air Quality (https://www.orcaa.org/category/ambient-air-quality/), Education & Outreach (https://www.orcaa.org/category/education-outreach/)</u>

Good from the bad: Positive changes resulting from pandemic lock-down

by Dan (https://www.orcaa.org/author/spacepotato/))

April 23, 2020 (https://www.orcaa.org/good-from-the-bad/)

<u>Edit (https://www.orcaa.org/wp-admin/post.php?post=4288&action=edit)</u> <u>Edit with WPBakery Page Builder (https://www.orcaa.org/wp-admin/post.php?vc_action=vc_inline&post_id=4288&post_type=post)</u>

The coronavirus pandemic indelibly altered our social landscape, but eventually, we will see a ramping up of our 'normal' activity.

Yet the new norm may not look like what we remember from even a couple months ago. For many, some of the changes we've adopted will be lasting. With this thought in mind, we've asked a host of people around our region what positive changes to their lives will they stick with, and why.

Here are some of the responses we've received:

Reducing Driving Trips = Reduced emissions, increased savings, and better health

"I've learned I really don't need to make a dozen trips a day for various reasons. With just a little effort, I can get everything done on one trip per week – or at most, once every 3-4 days."

"With time on my hands, I've started walking the three-quarters of a mile to the store instead of driving. If I have a bunch of shopping to do, my kids and I



pull a wagon, and each wears a daypack we can load with groceries. We're saving money on gas and getting exercise."

Less burning = Reduced emissions, more leisure time, and learning opportunities for kids



"After you asked us to hold off burning, my husband signed us up for curbside pickup with the garbage company. This is SO much easier. Mike misses burning, but I don't miss the smoke. And I don't miss the big ugly pile of leaves and branches that sits in the backyard for months at a time until we can burn."

"Since ORCAA said we shouldn't burn, we had the kids start a compost pile. And since they are missing school, I had them make it a science project. They had to research the best way – and the fastest way (which may not be the best) – to make compost. They are keeping journals and measuring progress."

Eating home-made meals saves money and is healthier

"Though this is a tough situation in general, I am loving the fact that our family is saving money and reducing food waste. Who knew it was so much cheaper to make a shrimp pasta dish than it was to buy it in a restaurant – we get four times the food for less than half the price! And we are learning to love leftovers for lunches (and sometimes breakfast!)."

"It used to be so convenient to stop and grab something from a deli for lunch, and they get take-out on the way home for dinner. Now, we cook one night and eat leftovers the next day. We're saving a ton and eating better!"

"I am shifting the level of how I spend money for me and my daughters. After more than a month of nothing but eating at home, we are appreciating the time we spend cooking together. We are even learning new techniques from online courses. In the future, I think we'll save up for one good meal out per month instead of a bunch of quick, cheap fast food meals out."



Share

Other Public Records

ORCAA news update: Burning issues

Olympic Region Clean Air Agency <info@orcaa.org>

Wed 4/15/2020 3:01 PM

To: Dan Nelson <dan.nelson@orcaa.org>

View this email in your browser



2940 Limited Lane NW Olympia, WA 98502

Representing Clallam, Grays Harbor, Jefferson, Mason, Pacific, and Thurston Counties 1-800-422-5623 • (360) 539-7610

ORCAA Burn-related news

Details can be found below

Washington's Air Quality and Covid-19

Apr 15, 2020 09:52 am

Washington state's fast, pro-active response to the coronavirus pandemic has been recognized as a vital model to follow by other states. The stay-at-home orders and social distancing protocols are well known by now, but Washington is also leading in protecting public health by preserving good air quality. The Olympic Region Clean Air Agency's March 23 call to voluntarily restrict outdoor burning (see details here) has been taken up state-wide by ORCAA's fellow regional air quality agencies, as well as the state Department of Ecology and the Department of Health (DOH).

Here's what happening state-wide in regards to Air Quality Protocols under Covid-19 protective measures.

Washington's Coronavirus Information Website

The official Washington Coronavirus website notes that the Department of Ecology is strongly discouraging outdoor burning at this time. Open burning creates the risk of an escaped fire and puts pressure on emergency personnel. As Washington continues to experience the community-wide spread of COVID-19, there is a need to minimize any additional pressure on our emergency personnel both in terms of emergency response and unnecessary potential contact with people who may have COVID-19. Smoke from even a small fire can aggravate respiratory conditions and negatively impact people who are already suffering from the effects of COVID-19.

Washington Department of Ecology (ECY) page states:

During the COVID-19 crisis, local fire departments and first responders are doing everything they can to protect their own health so that they are ready to protect others. Many people in Washington communities are also extremely concerned about their respiratory health. So before starting an outdoor burn of any type, please consider the potential impacts on your neighbors and on local emergency responders, and postpone or cancel your burn if possible.

For information on alternatives to burning, visit <u>ecology.wa.gov/burningalternatives</u>.

To report an illegal burn or unhealthy smoke, call **1-866-211-6284 or visit** ecology.wa.gov/reportburning.

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Further agency information can be found at ORCAA's homepage, www.orcaa.org, or by calling (360) 539-7610.









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You are receiving this email because you signed up at ORCAA.org, or you applied for an outdoor burning permit from ORCAA.

Our mailing address is:

ORCAA 2940 Limited Ln NW Olympia, WA 98502-6503

Add us to your address book

ORCAA news: Ambient Air Quality update

Olympic Region Clean Air Agency <info@orcaa.org>

Wed 4/29/2020 3:02 PM

To: Dan Nelson <dan.nelson@orcaa.org>

View this email in your browser



2940 Limited Lane NW Olympia, WA 98502

Representing Clallam, Grays Harbor, Jefferson, Mason, Pacific, and Thurston Counties 1-800-422-5623 • (360) 539-7610

ORCAA Air Quality News

Below is the latest update concerning Ambient Air Quality:

State grant helps homeowners replace old wood stoves Apr 29, 2020 01:56 pm



Thanks to a grant from the state, residents of Thurston, Mason, and Clallam Counties <u>may</u> qualify for grants to replace old, uncertified wood stoves with cleaner home heating systems.

The Olympic Region Clean Air Agency (ORCAA) secured a Wood Smoke Reduction grant from the Washington Department of Ecology to provide wood stove replacement rebates for the more densely populated areas of Thurston, Mason, and Clallam County. One of the primary pollutants within ORCAA's jurisdiction is fine Particulate Matter (PM2.5) and the main source of that pollutant is burning. With the removal of just 60 uncertified wood stoves from the community, residents will reduce emissions by 10 tons of PM2.5 per year.

The following rebate terms apply:

- 1. This Wood Stove Replacement Incentive is available for residents of the most densely populated regions of Clallam, Mason, and Thurston Counties. Verify address eligibility here: bit.ly/Woodstove-replacements.
- 2. Residents who live in qualifying locations must remove and destroy one or more of the following:

- pre-2000 certified wood stoves
- pre-2000 certified fireplace inserts
- uncertified wood stoves
- uncertified fireplace inserts
- 3. Residents who qualify for the above may receive rebates in the following amounts:
 - \$ 750 for installation of pellet stoves. *Valid only in Mason & Clallam Counties
 - \$1,200 for installation of any natural gas, propane, or electric heating system
 - \$1,800 for installation of heat pumps, including Ductless Heat Pumps (DHP).
- 4. Residents who simply want to remove and destroy an old, uncertified wood appliance without installing a new gas or electric appliance may qualify for a \$500 BOUNTY. For details: bit.ly/Woodstove-replacements.

To participate in the program, <u>contact your local hearth products dealer or HVAC installer</u>. ORCAA works with those contractors, making it easier for the consumer. Or contact ORCAA at <u>info@orcaa.org</u>

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Further agency information can be found at ORCAA's homepage, www.orcaa.org, or by calling (360) 539-7610.









Furlough policy

Due to the economic impact of COVID-19 (coronavirus) or other unforeseeable events, the agency may need to implement a mandatory furlough for certain positions due to funding shortfalls. This policy provides general guidelines for identifying the impacted positions and the effect of a furlough on compensation and benefits.

Definitions

Furloughed employee – Any employee who is placed in a temporary status without duties and without pay due to a financial emergency necessitating budget reduction.

Exempt Employee- An employee who is exempt from the provisions of the Fair Labor and Standards Act (FLSA) and is not entitled to overtime payments. Exempt employees are paid on a salary basis and include administrative, executive, and professional employees and certain highly skilled computer professionals.

Nonexempt employee - An employee who is subject to the minimum wage and overtime provisions of the FLSA and is typically paid either on an hourly or salary basis.

Furlough – Any period in which a furloughed employee is placed in a temporary status without duties and without pay due to a financial emergency necessitating budget reduction.

Applicability

Furlough positions - The agency may select certain positions for a mandatory furlough, based upon the needs of the agency. Furloughs for full-time employees may be in partial or full workweek increments. Part-time employees will observe the mandatory furlough on a prorated basis according to their Full Time Equivalent (FTE) status.

Length of Furlough - The agency Executive Director retains discretion to implement furloughs for a defined period for specified positions, departments, or the entire agency. The agency may allow departments to retain flexibility in determining when employees will be furloughed. This may include implementing varying mandatory furlough schedules for an entire department or staggering furlough days for employees based upon funding and workload. Managers are responsible for establishing schedules to be documented and reported to the Executive Director.

Pay considerations

Mandatory Furlough time is unpaid and never considered as hours worked.

Overtime and compensatory time policies will continue to apply for time worked and are described in Compensation and Benefits section of this manual.

Overtime is not permitted for making up furlough hours, as this does not achieve the savings expected with the implementation of this policy.

Employees may not use paid leave in place of mandatory furlough time. Upon furlough, all scheduled paid leave is canceled (vacation, sick or other); however, sick leave being used for absences related to a Worker's Compensation injury where the employee is still unable to return to work in a modified duty position will be allowed. However, the employee may be required to observe alternate mandatory furlough time upon return to work.

In cases where a furloughed employee is required to work during mandatory furlough, time will be paid at their regular rate of pay for hours worked. They may be required to be furloughed at a later pre-determined date.

Benefit considerations

Anniversary date. An employee's anniversary date will not be changed due to mandatory furlough time.

Leave benefits. An employee's eligibility to accrue vacation and sick leave will not be affected by the implementation of mandatory furloughs. Employee will receive vacation and sick leave for the month based on their accrual rate in affect prior to the furlough.

Insurance benefits. Insurance benefits will be unaffected by the mandatory furloughs. The agency will continue to pay its portion of the premiums regardless of the furlough. Employees contributing to their insurance benefit costs will be required to submit their share to ORCAA if pay is insufficient to allow for deduction.

Recordkeeping and payroll considerations

Mandatory furlough time is to be recorded as Unpaid Leave in the timesheet database.

All employees, including exempt employees, who are furloughed are *strictly* prohibited from working during a mandatory furlough. All email, phone calls, messages and mail will be forwarded to the furloughed employee's supervisor.

Exempt employees placed on mandatory furlough will be converted to non-exempt during the furlough period. Such employees will be required to track their hours consistent with the requirements of non-exempt employees. During the period when exempt employees are converted to non-exempt, they must comply with all recording keeping and wage and hour rules applicable to non-exempt employee (e.g., rest periods and meal periods, leave requests, pre-approval for overtime).