



OLYMPIC REGION CLEAN AIR AGENCY
2940 LIMITED LANE NW
OLYMPIA WA 98502

AGENDA of April 13, 2022 * 9:00 a.m.
Finance Committee Meeting

ORCAA's meeting will be available virtually

If you would like to participate in the meeting via Zoom video conference, visit
<https://us02web.zoom.us/j/88654004897?pwd=NklnbCtIUetPY25UTIFWbG96eXEyQT09> join with
Meeting ID: 886 5400 4897 and Passcode: N5MiRD

If you would like to participate in the meeting via Zoom audio only, call 1-253-215-8782 and join with
Meeting ID: 88654004897 and Passcode: 78745

Be courteous – mute your mic if not speaking

CALL TO ORDER

APPROVAL OF AGENDA (*action item*)
(Ask for any corrections, additions/omissions)

APPROVAL OF MINUTES (*action item*)

1. [Minutes of January 12, 2022](#)

FINANCE REPORT

1. [FY2022 Third Quarter Report](#)
2. [FY2023 Draft Budget](#)
3. ADP Payroll Processing

GOOD OF THE ORDER

ADJOURNMENT

NEXT MEETING – May 11, 2022 – 9:00 a.m.

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

Finance Committee Meeting – via zoom

January 12, 2022

Members present Jim Cooper, City of Olympia (temp Chair)
Randy Neatherlin, Mason County
Bill Peach, Clallam County (alternate)

Members absent

Staff Present Fran McNair, Executive Director, Lynn Harding, Administrative Services
Manager, and Debbie Moody, Office Manager and Recorder (Jeff Johnston was
present as well)

The meeting was called to order at 9:04 am.

Cooper stated he would be chairing the meeting as Pratt has retired. It was noted during the regular February Board meeting, the Board Chair will appoint new finance committee members. Cooper asked if there was consensus of the agenda. There were no changes.

Cooper asked for approval of the Minutes. Neatherlin moved approval of the Minutes, the motion was seconded and carried unanimously.

FINANCE REPORT

FY2022 Second Quarter Report

Harding stated overall we have a positive report. Revenue is at 54% and expenditures are at 45%. Continuing, Harding briefly went over a revenue line items. Assessments are mailed out in January, and we expect to collect those funds during January and February. The Ecology Oversight line, we send out invoices in February and will collect soon after. Harding reminded the committee we collect grant funds on a quarterly basis. We did receive a large payment for a fine from Westport of \$103,000, recently, Harding pointed out. Harding did note we are all up to date on our rentals. McNair added she is pleased with the status of the budget. McNair stated the large fine from Westport was expected, we have been working with them to correct the issues they are having and hope to see them back on track. McNair did state there is another large fine coming from another AOP source.

Moving on to expenditures, Harding stated we are doing well. Our projections for the remaining of the year, we are expecting additional expenditures due to our current director's leave payout and our new director coming on. We are not expecting a budget amendment on Payroll. Harding went over a few line items. We did go over our Wellness budget a bit, however we received additional grant funds and are now underspent on that line. Harding continued going over several line items. She noted we have our final payment on our building in December 2022. There were no questions from the committee.

Harding went over the fund balance, noting we started the year at \$1,848,692 and after revenue and expenditures, we are at \$2,132,325. That represents our restricted and unrestricted funds. The restricted funds total \$895,886, leaving an unrestricted balance of \$1,380,778. Harding reminded the committee we can only use the contingency funds with permission from the Board. The exceptions are the tenant security deposits and Title V funds.

Harding went over the long-term liabilities. Neatherlin wanted to state how nice it is to have a government office that knows where their money is, what they need, etc. Cooper noted we have a good staff, and our committees have a strong understanding of what our staff do with regards to the budget. McNair added she has prompted staff to begin the budget process, quite early, for this upcoming fiscal

year. McNair stated she wanted to have an opportunity to work with Johnston before leaving. McNair also stated she would be getting the CPI information in February.

Cooper asked if Harding would be discussing moving funds from the contingency to cover McNair's departure and Johnston's onboarding. Harding noted she has completed projections for the remaining fiscal year and feels comfortable we likely will not need to do a budget amendment, meaning we may not have to borrow from the contingency fund. Harding stated, if we do end up having to move funds, we should know by March.

Harding also noted Thurston County Auditors will be increasing our monthly charge, considerably (150%). Thurston County is purchasing a new software program for their accounts payable and payroll. The increases have been included in the projections; Harding stated. It was noted we currently pay about \$550/month for payroll and generating our W2s. Cooper asked if we must have Thurston County do our payroll. Harding noted we do not. It was noted most agencies contract this service out.

Cooper stated he would give an update at the Board meeting.

UNFINISHED BUSINESS

Draft Commute Trip Reduction Policy

Cooper noted we have the current policy and a draft revision to look at. Cooper briefed Johnston on the reason behind this discussion. Cooper asked McNair to for her preference.

McNair explained both options noting there were 5 consistent users, but with COVID there are now only 2 currently using the program. McNair stated her sense from staff is to leave the program as is. McNair stated she is fine with our current program and feels we should maintain a program. Cooper asked if there were any comments. Harding stated this is a volunteer program we have been part of since 2006. We entertained the program as a pilot program, using an hourly incentive. To be more equitable, Harding stated, was part of the strategy behind revising the program. Our hourly rate for staff is very different which is why we were suggesting the flat \$30. Harding did note much of our jurisdiction does have free bus service.

Cooper noted with staff recommendation of holding the course, and the disruption of employee benefits for no reason doesn't make a lot of sense. Cooper added, in future years we could look at non-fossil fuel vehicles, but we need to have systems in place. The other committee members were fine with the decision to keep the current policy.

There was nothing further for the committee.

The meeting adjourned at 9:46 am.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Finance Committee held on January 12, 2022, in Olympia, Washington.

ATTEST:

 Jeff C. Johnston, Executive Director
 Olympic Region Clean Air Agency

 Jim Cooper, Chair
 ORCAA Finance Committee

DATED: _____

Olympic Region Clean Air Agency
Comparative Summary of Agency Budget, Revenues, & Expenditures
For the Period Ending March 2022

Revenue	Fiscal Year 2021 Fiscal Year Actuals	Fiscal Year 2022 Approved Annual Budget	7/1/2021-03/31/2022 Year-To-Date Actual	Difference	Comparison	
					FY2022	FY2021
					9-mos = 75%	
Fees / Grants / Assessments / Fines / Other					% of Budget	
AOP (Title V)	\$ 426,144.79	\$ 601,075.00	\$ 569,608.38	\$ (31,466.62)	95%	102%
NOC - Major/Minor	273,873.02	140,000.00	116,316.65	(23,683.35)	83%	189%
NOI - Major/Minor	8,820.00	1,000.00	1,455.00	455.00	146%	29%
Annual Registration	388,362.09	387,000.00	374,962.02	(12,037.98)	97%	98%
Assessments	451,908.59	464,582.00	445,747.44	(18,834.56)	96%	100%
ECY Oversight	11,500.00	15,000.00	12,947.99	(2,052.01)	86%	96%
Asbestos	145,342.54	125,000.00	99,631.00	(25,369.00)	80%	88%
Land Clearing	33,736.50	20,000.00	25,583.00	5,583.00	128%	147%
Woodstove Education Grant	9,939.00	9,939.00	6,878.59	(3,060.41)	69%	61%
Woodsmoke Reduction Grant	156,622.08	150,000.00	32,942.34	(117,057.66)	22%	74%
Ecology Monitoring (PM2.5)	13,500.00	13,500.00	13,500.00	0.00	100%	50%
EPA - Cheeka Peak Grant	77,093.09	86,077.00	57,393.23	(28,683.77)	67%	59%
Community Scale Air Toxics	37,732.79	0.00	0.00	0.00	0%	111%
CORE-Federal	164,703.00	187,095.00	143,589.00	(43,506.00)	77%	54%
CORE-State	119,152.00	135,371.00	100,182.00	(35,189.00)	74%	54%
EFSEC	24,379.58	47,395.00	16,910.00	(30,485.00)	36%	80%
Fines (Public Education)	159,408.79	55,000.00	191,715.50	136,715.50	349%	250%
Investment Income	15,673.95	15,000.00	8,807.06	(6,192.94)	59%	50%
Miscellaneous Revenue	938.80	500.00	1,091.00	591.00	218%	80%
Building/Rental Income	58,369.00	58,584.00	44,596.00	(13,988.00)	76%	71%
Appropriation from Contingency Fund(s)						
General Fund Contingency Draw	0.00	209,092.00	0.00	(209,092.00)	0%	0%
Title V Contingency	0.00	0.00	0.00	0.00	0%	0%
Vacation/Sick Leave Contingency Draw	0.00	0.00	0.00	0.00	0%	0%
Total Revenue	\$ 2,577,199.61	\$ 2,721,210.00	\$ 2,263,856.20	\$ (457,353.80)	83%	86%

		YTD FY2022 Revenue
53%	Fees	\$ 1,200,504.04
8%	Fines	191,715.50
16%	Grants*	371,395.16
20%	Assessments	445,747.44
2%	Other	54,494.06
0%	Contingency	0.00
100%		\$ 2,263,856.20
* Grants-Fed		214,482.23
* Grants-State		156,912.93

Expenditures	Fiscal Year 2021 Fiscal Year Actuals	Fiscal Year 2022 Approved Annual Budget	7/1/2021-03/31/2022 Year-To-Date Actual	Difference	9-mos = 75%	
					FY2022	FY2021
Salaries	\$ 1,486,547.29	\$ 1,553,906.00	\$ 1,188,669.45	\$ (365,236.55)	76%	75%
Employee Benefits, Payroll Taxes	507,685.14	531,847.00	374,747.29	(157,099.71)	70%	68%
Total Payroll	1,994,232.43	2,085,753.00	1,563,416.74	(522,336.26)	75%	73%
Office Supplies/Sm Equip.	\$ 5,523.62	\$ 6,045.00	\$ 4,346.84	\$ (1,698.16)	72%	42%
Gasoline Vehicles	3,187.14	5,200.00	3,497.68	(1,702.32)	67%	40%
Computer Hard/Soft.	16,480.11	15,707.00	9,373.58	(6,333.42)	60%	68%
Bd. Prof. Ser. & Travel Reimb.	0.00	1,200.00	0.00	(1,200.00)	0%	0%
Training & Conferences	4,528.62	15,000.00	3,521.95	(11,478.05)	23%	15%
Professional Srs.	54,376.69	56,200.00	38,130.49	(18,069.51)	68%	79%
Telephone	13,187.09	15,000.00	8,611.97	(6,388.03)	57%	68%
Postage	4,844.15	4,800.00	3,402.25	(1,397.75)	71%	80%
Insurance (Bldg, Veh, Staff)	33,509.00	35,520.00	35,872.00	352.00	101%	105%
Wellness Program	400.06	400.00	436.63	36.63	109%	76%
Public Education	3,331.64	7,250.00	7,875.22	625.22	109%	27%
Miscellaneous	149.40	600.00	95.12	(504.88)	16%	4%
Dues & Subscriptions	3,677.59	3,900.00	2,824.94	(1,075.06)	72%	78%
Audit/Acctg	22,518.75	8,100.00	4,949.28	(3,150.72)	61%	34%
Printing	0.00	0.00	0.00	0.00	0%	0%
Rent-Satellite Office	2,400.00	2,400.00	800.00	(1,600.00)	33%	83%
Maintenance - Copier	1,156.55	1,600.00	1,006.36	(593.64)	63%	48%
Vehicle Purchase	0.00	20,000.00	0.00	(20,000.00)	0%	0%
Maintenance - Vehicles	1,575.71	2,000.00	1,315.29	(684.71)	66%	8%
Total Non-P/R	170,846.12	200,922.00	126,059.60	(74,862.40)	63%	57%
Principal/Interest - Office Bldg	\$ 88,949.63	\$ 45,109.00	\$ 176.51	\$ (44,932.49)	0%	96%
Alarm Monitoring/Security	1,301.76	2,000.00	1,913.88	(86.12)	96%	58%
Utilities	14,636.19	15,000.00	11,589.94	(3,410.06)	77%	77%
Janitorial & Supplies	10,319.86	12,386.00	7,645.84	(4,740.16)	62%	76%
Maintenance - Office Bldg.	4,108.06	11,200.00	7,122.81	(4,077.19)	64%	38%
Leasehold Improvements	0.00	30,000.00	0.00	(30,000.00)	0%	0%
Total Bldg. Oper./Maintenance	119,315.50	115,695.00	28,448.98	(87,246.02)	25%	61%
WoodSmoke Reduction/Bounty	\$ 119,400.00	\$ 120,000.00	\$ 18,100.00	\$ (101,900.00)	15%	80%
ECY Oversight Fees	11,500.00	15,000.00	12,948.00	(2,052.00)	86%	96%
Monitor. Equip./CPO	28,920.45	34,500.00	16,559.62	(17,940.38)	48%	72%
Community Scale Air Toxics	168.01	0.00	0.00	0.00	0%	1%
Monitoring-General	4,930.42	5,490.00	1,088.47	(4,401.53)	20%	39%
Security Deposit Refunds	271.00	0.00	305.00	305.00	n/a	0%
Total Non-Admin. Operational	165,189.88	174,990.00	49,001.09	(125,988.91)	28%	74%
Grand Total Expenditures	\$ 2,449,583.93	\$ 2,577,360.00	\$ 1,766,926.41	\$ (810,433.59)	69%	71%
Net Surplus (Deficit)	\$ 127,615.68	\$ 143,850.00	\$ 496,929.79			

		YTD FY2022 Expenditures
88%	Payroll	1,563,416.74
7%	Non Payroll	126,059.60
2%	Bldg/Capital	28,448.98
3%	Operating	49,001.09
100%	Total	\$ 1,766,926.41

Breakdown of Net Surplus (Deficit):	FY 2021	FY 2022
Net Surplus (Deficit) to General Fund FY2021	\$ 127,615.68	
Net Surplus (Deficit) to General Fund FY2022		* \$ 143,850.00 TBD

Notes:
1) Expenses exceeding 10% of a budget category (within each sub-category: P/R, Non-P/R, Bldg, Operating) requires board approval.
2) *FY2022 Net Surplus (following year-end reconciliation) to General Fund FY2022 due to Title V over-spending
Actual Title V year-end due General Fund is \$144,339.

OLYMPIC REGION CLEAN AIR AGENCY
FUND BALANCE - Actual - Fiscal Year 2022
For The Period Ending March 2022

	General Fund
BEGINNING Fund Balance 07/01/2021	\$ 1,848,692
Plus : Revenue Fiscal Year	\$ 2,263,856
Less : Expenditures Fiscal Year	\$ (1,766,926)
ENDING Fund Balance 03/31/2022	\$ 2,345,622

General Fund Contingency Draw applied to FY Budget
 Title V Funds applied to FY Budget
 Vacation/Sick Leave Contingency Draw

TBD
TBD
Estimated \$44,264

*SAO	Fund Balance ALLOCATIONS-							
Classifications:	Contingency Funds & Capital Funds	Acctg Chart of Accts #						
Committed	Less: Expense Contingency (20% FY Budget less Title V)	1021	\$ 387,076	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td colspan="2" style="text-align: center;">Contingency & Capital Funds</td> </tr> <tr> <td style="text-align: right;">\$</td> <td style="text-align: right;">895,886</td> </tr> </table>	Contingency & Capital Funds		\$	895,886
Contingency & Capital Funds								
\$	895,886							
Restricted	Less: Title V	1025	See Below					
Assigned	Less: Tenants Security Deposits	1040	\$ 5,300					
Committed	Less for Office Building	1022	\$ 90,000					
Committed	Less for Monitoring Equipment	1023	\$ 20,000					
Committed	Less for Database / Equipment	1024	\$ 180,000					
Unassigned	Less for Vacation/Sick Leave/Comp	1027	\$ 213,510					
	Contingency Fund							
Unassigned	Title V Contingency (due General Fund)	(Actual)	\$ (144,339)					
Unassigned	Ending UNRESTRICTED Fund Balance		\$ 1,594,075					

3/31/2022

ORCAA Long Term Liabilities...			
-Office Building, Promissory Note to Thurston County	Liability	\$44,108	Balance 12/31/2021
Interest rate 0.703%, Final Payment 12/1/2022			

"Operating Contingency Funds" defined..... An amount established by board direction.

"Capital Funds" defined..... An amount established by board direction to save for specific long-term capital expenditures (bldg, equipment, database).

"Fund Balance" defined..... *Funds that are held in our bank account with Thurston County Treasurer's Office. ORCAA has one fund with Thurston County and is referred to as the "General Fund".

***The total Fund Balance includes all funds on deposit.**

4/7/2022 A Resolution must be approved by the Board of Directors to appropriate expenditures in Contingency Funds (except for 1025-Title V and 1040 Security Deposits).
 *06/30/2020 SAO established five new categories for reporting cash and investments

Assumptions to FY2023 Budget

This summary outlines our proposed FY2023 budget and accompanies the following budget documents:

- Revenue and Appropriations from Contingency Reserves
- Expenditures
- Fund Balance
- Maintenance and Leasehold Improvements Schedule

FY2023 Overall Highlights:

- ◆ CPI for the year ending December 2021 is 7.4% (consistent with Resolution #274 & #275)
- ◆ The budget Includes 4 Options - applying a minimum 3%, mid 5.2%, maximum 7.4% CPI, and combination of 3% and 7.4%
- ◆ The budget includes 17 FTE's, including a *new* full-time position; Records Clerk as a project position for up to 2 years, depending on agency needs
- ◆ Increase in fees applying CPI
 - staff have completed a workload analysis
- ◆ Ambient Monitoring and Outdoor Burning programs rely on Federal/State CORE support
- ◆ All options draw on Unreserved Fund Balance to balance the budget
- ◆ Projected carryover of funds from FY2022 are included in FY2023
 - carryover is due to a delay in vehicle purchase, and delay in replacement of new HVAC system
- ◆ Continue to set aside funds for board approved contingency and capital funds
 - ✓ Office Building
 - ✓ Monitoring Equipment
 - ✓ Database/Hardware
 - ✓ Vacation/Sick Leave
- ◆ Assumes 100% occupancy in rental income

Summary of Revenue:

- ◆ Budget Revenues are projected to be \$2.7 - \$2.8 million, about 9% higher than 2022.
- ◆ Grant revenues represent 25%, Fees 60%, Fines 2%, Rents/Miscellaneous 2%, and Contingency Draw 11%
- ◆ New grant with EPA- American Rescue Plan (ARP) \$131,500 will pay for infrastructure improvements at Cheeka Peak (CPO)
- ◆ No major increases or decreases and on-going funding in existing Local, State, and Federal Grants; CORE, PM2.5, CPO, Woodstove Education, Woodsmoke Reduction, EFSEC
 - ✓ Grants are multi-year contract terms ranging from 2-5 years
- ◆ Fee programs include a CPI increase in all four budget options; depending on the option, Title V fees will increase 11.81%-15.81% for ORCAA's 11 major sources in our six-county region (this includes repayment of prior year expenses that exceeded revenue)

Summary of Expenses:

- ◆ Agency expenses are estimated at \$2.9 - \$3.0 million, about 8% higher than 2022
- ◆ Payroll expenditures, the largest portion of expenses, represent 75%; non-payroll (supplies, postage, hardware/software) 10%; Building-Maintenance and Operations 4%; Direct Operating 11% (Woodsmoke Reduction vendor payments, D&O fees, CPO operations & maintenance)
- ◆ Step increases for 50% of staff (all staff have not reached maximum step of 9), and 5% increase from AWC Employee Benefit Trust, and a stable rate for DRS pension contributions
- ◆ Hiring a consultant for a Salary Survey at a rate of \$5,000
- ◆ Hiring a contractor for updating the agency Strategic Plan with a cost of \$8,000
- ◆ Redesign of agency website projected to cost \$25,000
- ◆ Increase in Hardware/Software to purchase desktop replacements, conference room tv/camera upgrade, and software for cyber/cloud/storage needs
- ◆ Assume utilizing ADP for payroll processing saving the agency \$20,000/year
- ◆ ORCAA will undergo the bi-annual audit by SAO in December 2022
- ◆ Pay-off Office Building in December 2022
- ◆ Does not include satellite office in Pacific County

**OLYMPIC REGION CLEAN AIR AGENCY
REVENUE & EXPENSES**
For The Fiscal Year Ending ...

DRAFT

	Column 1	Column 2	Column 2a	Column 3a	Column 3b	Column 3c	Column 3d	Column 4
	Actual	Approved Budget	ESTIMATED	Proposed	Proposed	Proposed	Proposed	Projected
	FY 2021	FY 2022	FY 2022	FY 2023	FY 2023	FY 2023	FY 2023	FY 2024
REVENUE								
GRANTS				3.00%	5.20%	7.40%	3.00% / 7.40%	
Core-Federal	\$ 164,703	\$ 187,095	\$ 198,589	\$ 188,399	\$ 188,399	\$ 188,399	\$ 188,399	\$ 189,000
Core-State	119,152	135,371	139,482	136,427	136,427	136,427	136,427	139,156
PM2.5 - Ecology Monitoring	13,500	13,500	13,500	13,500	13,500	13,500	13,500	13,500
CPO Project w/EPA-Maintenance & Operations	77,093	86,077	73,393	86,077	86,077	86,077	86,077	86,077
Community Scale Air Toxics	37,733	-	-	-	-	-	-	-
Woodstove Reduction & Bounty Program w/Ecology	156,622	150,000	52,942	170,000	170,000	170,000	170,000	150,000
Woodstove Grant	9,939	9,939	10,682	10,682	10,682	10,682	10,682	10,682
ARP Grant with EPA	-	-	-	131,500	131,500	131,500	131,500	-
FEES								
Assessments	\$ 451,909	\$ 464,582	\$ 464,352	\$ 488,367	\$ 498,697	\$ 509,027	\$ 509,027	\$ 519,208
Title V	426,145	601,075	603,609	674,679	686,752	698,825	698,825	611,167
EFSEC	24,380	47,395	22,410	38,385	38,385	38,385	38,385	45,000
Ecology Oversight	11,500	15,000	12,948	15,000	15,000	15,000	15,000	15,000
Annual Registration	388,362	387,000	375,562	376,000	384,000	392,000	392,000	399,840
NOC - NSR	273,873	140,000	155,000	160,000	163,060	166,470	166,470	169,799
NOI - Major/Minor	8,820	1,000	1,455	1,000	1,022	1,040	1,040	1,040
Outdoor Burning	-	-	-	-	-	-	-	-
Asbestos	145,343	125,000	138,631	130,000	132,860	135,200	135,200	137,904
Land Clearing	33,737	20,000	34,083	25,000	26,300	26,850	26,850	27,387
OTHER								
Fines	\$ 159,409	\$ 55,000	\$ 210,715	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
Investment Interest	15,674	15,000	10,757	10,000	10,000	10,000	10,000	9,000
Miscellaneous Income	939	500	1,391	1,000	1,000	1,000	1,000	1,000
Building Income	58,369	58,584	58,230	59,592	59,592	59,592	59,592	60,784
APPROPRIATION FROM CONTINGENCY FUNDS								
General Fund Contingency Draw	\$ -	\$ 209,092	\$ -	\$ 280,551	\$ 286,929	\$ 293,145	\$ 206,185	\$ 207,713
TOTAL REVENUE	\$ 2,577,200	\$ 2,721,210	\$ 2,577,732	\$ 3,071,159	\$ 3,115,182	\$ 3,158,119	\$ 3,071,159	\$ 2,868,257
General Fund Contingency Draw	\$ -	\$ 209,092	\$ -	\$ 280,551	\$ 286,929	\$ 293,145	\$ 206,185	\$ 207,713
Title V Contingency Build & General Fund Reimbursement	\$ -	\$ 143,850	\$ -	\$ 109,445	\$ 109,445	\$ 109,445	\$ 109,445	\$ 10,000
Vacation /Sick Leave Contingency Draw	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Actual Revenue	\$ 2,512,118	\$ 2,577,732	\$ 2,577,732	\$ 2,790,608	\$ 2,828,253	\$ 2,864,974	\$ 2,864,974	\$ 2,660,543
	\$ 2,577,360	\$ 2,577,732	\$ 2,577,732	\$ 2,961,714	\$ 3,005,737	\$ 3,048,674	\$ 2,961,714	\$ 2,868,257

Breakdown of Title V - AOP Fees:	FY2023 - 1	FY2023 - 2	FY2023 - 3	FY2023 - 4	FY2024
Fiscal Year Workload	\$ 565,234	\$ 577,307	\$ 589,380	\$ 589,380	\$ 601,167
Repayment to General Fund	\$ 99,445	\$ 99,445	\$ 99,445	\$ 99,445	\$ -
Contingency Fund	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000
	\$ 674,679	\$ 686,752	\$ 698,825	\$ 698,825	\$ 611,167

OLYMPIC REGION CLEAN AIR AGENCY
REVENUE & EXPENSES

DRAFT

	Column 1		Column 2		Column 2a	Column 3a	Column 3b	Column 3c	Column 3d	Column 4
	Actual FY 2021	Approved Budget FY 2022	ESTIMATED FY 2022	ESTIMATED FY 2022	ESTIMATED FY 2022	Proposed FY 2023	Proposed FY 2023	Proposed FY 2023	Proposed FY 2023	Projected FY 2024
EXPENSES										
PAYROLL						3.00%	5.20%	7.40%	3.00% / 7.40%	
Salaries	\$ 1,486,547	\$ 1,553,906	\$ 1,626,456	\$ 1,626,456	\$ 1,626,456	\$ 1,674,375	\$ 1,711,211	\$ 1,748,048	\$ 1,674,375	\$ 1,783,009
Employee Benefits	507,685	531,847	512,497	512,497	512,497	555,396	562,583	568,683	555,396	580,057
<i>Sub-Total P/R Expenses</i>	\$ 1,994,232	\$ 2,085,753	\$ 2,138,953	\$ 2,138,953	\$ 2,138,953	\$ 2,229,771	\$ 2,273,794	\$ 2,316,731	\$ 2,229,771	\$ 2,363,066
NON-PAYROLL										
Office Supplies/Sm Supply Purchases/Safety	\$ 5,524	\$ 6,045	\$ 9,147	\$ 9,147	\$ 9,147	\$ 8,300	\$ 8,300	\$ 8,300	\$ 8,300	\$ 8,600
Gasoline Vehicles	3,187	5,200	4,998	4,998	4,998	6,000	6,000	6,000	6,000	6,200
Computer Hard/Soft./Supplies:										
-General HW/SW	16,480	15,707	24,873	24,873	24,873	32,085	32,085	32,085	32,085	33,000
-GovQA	6,416	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,500	6,600
-KnowBe4, Inc.	1,802	-	-	-	-	-	-	-	-	2,000
Board of Directors Travel Reimb.	-	1,200	-	-	-	1,200	1,200	1,200	1,200	1,200
Staff Training, Conferences, Travel	4,529	15,000	12,022	12,022	12,022	17,390	17,390	17,390	17,390	19,000
Professional Services:										
-Legal (Attorney)	42,166	45,700	45,992	45,992	45,992	50,000	50,000	50,000	50,000	52,000
-Process Services	3,993	4,000	4,200	4,200	4,200	4,500	4,500	4,500	4,500	4,700
-Salary Survey	-	-	-	-	-	5,000	5,000	5,000	5,000	-
-Strategic Plan Update	-	-	-	-	-	8,000	8,000	8,000	8,000	-
Telephone	13,187	15,000	13,712	13,712	13,712	15,000	15,000	15,000	15,000	16,000
Database	-	-	-	-	-	-	-	-	-	-
Postage	4,844	4,800	4,802	4,802	4,802	5,000	5,000	5,000	5,000	5,400
Insurance (Bldg, Veh, Staff)	33,509	35,520	35,872	35,872	35,872	38,000	38,000	38,000	38,000	40,280
Wellness Program	400	400	437	437	437	450	450	450	450	475
Public Education and Outreach:										
-Education & Outreach (Printing, special mailings, etc)	3,332	7,250	12,375	12,375	12,375	11,560	11,560	11,560	11,560	12,000
-Website Redesign	-	-	-	-	-	25,000	25,000	25,000	25,000	-
Miscellaneous	149	600	345	345	345	500	500	500	500	525
Dues & Subscriptions	3,678	3,900	3,974	3,974	3,974	3,800	3,800	3,800	3,800	3,900
Audit/Acctg	22,519	8,100	6,600	6,600	6,600	16,000	16,000	16,000	16,000	3,000
Placeholder										
Rent-Satellite Office	2,400	2,400	800	800	800	-	-	-	-	-
Maintenance - Copier / Purchase	1,157	1,600	11,406	11,406	11,406	2,400	2,400	2,400	2,400	2,500
Vehicle Purchase	-	20,000	-	-	-	26,000	26,000	26,000	26,000	26,000
Maintenance - Vehicles	1,576	2,000	3,165	3,165	3,165	3,000	3,000	3,000	3,000	4,000
<i>Sub-Total Administrative Expenses</i>	\$ 170,846	\$ 200,922	\$ 201,220	\$ 201,220	\$ 201,220	\$ 285,685	\$ 285,685	\$ 285,685	\$ 285,685	\$ 247,380
OFFICE BLDG. OPERATING										
Interest Expense & Principal - Office Bldg.	\$ 88,950	\$ 45,109	\$ 353	\$ 353	\$ 353	\$ 44,000	\$ 44,000	\$ 44,000	\$ 44,000	\$ -
Utilities/Alarm Monitoring	15,938	17,000	18,202	18,202	18,202	19,000	19,000	19,000	19,000	20,000
Janitorial Supplies	10,320	12,386	11,546	11,546	11,546	13,568	13,568	13,568	13,568	14,111
Maintenance Office Bldg.	4,108	11,200	14,123	14,123	14,123	18,200	18,200	18,200	18,200	19,000
Landscaping Services	-	-	-	-	-	4,000	4,000	4,000	4,000	4,200
Leasehold Improvements	-	30,000	-	-	-	23,000	23,000	23,000	23,000	25,000
<i>Sub-Total Office Building Operating</i>	\$ 119,316	\$ 115,695	\$ 44,224	\$ 44,224	\$ 44,224	\$ 121,768	\$ 121,768	\$ 121,768	\$ 121,768	\$ 82,311
NON-ADMINISTRATIVE-OPERATING										
Woodsmoke Reduction/Recycle Program	\$ 119,400	\$ 120,000	\$ 48,100	\$ 48,100	\$ 48,100	\$ 138,000	\$ 138,000	\$ 138,000	\$ 138,000	\$ 120,000
ARP - EPA - Operational	-	-	-	-	-	131,500	131,500	131,500	131,500	-
DOE Oversight Fees	11,500	15,000	12,948	12,948	12,948	15,000	15,000	15,000	15,000	15,000
Monitoring Program - CPO	28,920	34,500	26,560	26,560	26,560	34,500	34,500	34,500	34,500	35,000
Community Scale Air Toxics	168	-	-	-	-	-	-	-	-	-
Monitoring Programs	4,930	5,490	3,588	3,588	3,588	5,490	5,490	5,490	5,490	5,500
Security Deposit Refunds	271	-	305	305	305	-	-	-	-	-
<i>Sub-Total Non-Administrative - Operating</i>	\$ 165,190	\$ 174,990	\$ 91,501	\$ 91,501	\$ 91,501	\$ 324,490	\$ 324,490	\$ 324,490	\$ 324,490	\$ 175,500
TOTAL EXPENDITURES	\$ 2,449,584	\$ 2,577,360	\$ 2,475,898	\$ 2,475,898	\$ 2,475,898	\$ 2,961,714	\$ 3,005,737	\$ 3,048,674	\$ 2,961,714	\$ 2,868,257
Net Surplus (Deficit)	\$ 127,615	\$ 143,850	\$ 101,834	\$ 101,834	\$ 101,834	\$ 109,445	\$ 109,445	\$ 109,445	\$ 109,445	\$ -

Breakdown of Net Surplus (Deficit):

	FY 2021	FY 2022	FY 2023	FY 2024
Net Surplus (Deficit) to General Fund FY2021	\$ 127,616			
Net Surplus (Deficit) to General Fund FY2022		\$ 101,834		
Net Surplus (Deficit) to General Fund FY2023			\$ -	\$ -
Net Surplus (Deficit) to General Fund FY2024				\$ -
Net Surplus (Deficit) to Title V Contingency FY2023			\$ 109,445	\$ 109,445
Net Surplus (Deficit) to Title V Contingency FY2024				\$ 10,000
Total	\$ 127,616	\$ -	\$ 109,445	\$ 109,445

	FY 2021	FY 2022	FY 2023	FY 2024
Population	554,488	562,170	573,874	
Per Capita Assessment	0.815	0.826	0.851	0.869
			0.887	0.887
				0.905

Notes - Options for FY2023:
 -Column 3a includes 3% increase to Fees and Staff Salary
 -Column 3b includes 5.2% increase to Fees and Staff Salary
 -Column 3c includes 7.4% increase to Fees and Staff Salary
 -Column 3d includes 7.4% increase to Fees and 3% increase to Staff Salary

Expenses exceeding 10% of a budget category (within each sub-category: P/R, Non-P/R, Bldg, Operating) requires board approval.

OLYMPIC REGION CLEAN AIR AGENCY
FUND BALANCE
For The Period Ending ...

DRAFT

	Actual		Estimate				Projected	
	FY 2021 General Fund		Current Budget		Proposed			FY 2024 General Fund
	July 1, 2020	July 1, 2021	Option 1	Option 2	Option 3	Option 4		July 1, 2023
BEGINNING Fund Balance	\$ 1,721,076	\$ 1,848,692	\$ 1,950,526	\$ 1,950,526	\$ 1,950,526	\$ 1,950,526	\$ 1,853,786	
Plus : Revenue Fiscal Year	\$ 2,577,199	\$ 2,577,732	\$ 2,790,608	\$ 2,828,253	\$ 2,864,974	\$ 2,864,974	\$ 2,660,543	
Less : Expenditures Fiscal Year	\$ (2,449,583)	\$ (2,475,898)	\$ (2,961,714)	\$ (3,005,737)	\$ (3,048,674)	\$ (2,961,714)	\$ (2,868,257)	
ENDING Fund Balance 06/30/20xx	\$ 1,848,692	\$ 1,950,526	\$ 1,779,420	\$ 1,773,042	\$ 1,766,826	\$ 1,853,786	\$ 1,646,073	
Year End	6/30/2021	6/30/2022	6/30/2023	6/30/2023	6/30/2023	6/30/2023	6/30/2024	
General Fund Contingency Draw applied to FY Budget	\$0.00	TBD	\$ 280,551	\$ 286,929	\$ 293,145	\$ 206,185	\$ 207,713	
Title V Funds applied to FY Budget	\$0.00	TBD	\$ -	\$ -	\$ -	\$ -	\$ -	
Vacation/Sick Contingency Draw	\$0.00	Estimate \$44,264	\$ -	\$ -	\$ -	\$ -	\$ -	
Fund Balances (Fiscal Year-End):								
Contingency & Capital Funds								
<i>Committed</i>	Less: Expense Contingency (20% FY Budget less Title V Exps)	\$ 391,963	\$ 387,076	\$ 479,513	\$ 486,069	\$ 492,046	\$ 474,683	\$ 447,304
<i>Restricted</i>	Less: Title V Contingency	See Below	See Below	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 20,000
<i>Assigned</i>	Less: Tenants Security Deposits	\$ -	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300	\$ 5,300
Capital Funds								
<i>Committed</i>	Less for Office Building	\$ 60,000	\$ 90,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 150,000
<i>Committed</i>	Less for Monitoring Equipment	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
<i>Committed</i>	Less for Database/Equipment	\$ 145,000	\$ 180,000	\$ 215,000	\$ 215,000	\$ 215,000	\$ 215,000	\$ 250,000
<i>Unassigned</i>	Less for Vacation/Sick Leave	\$ -	\$ 213,510	\$ 163,000	\$ 163,000	\$ 163,000	\$ 163,000	\$ 170,000
	Committed/Restricted/Reserved Contingency Funds	\$ 616,963	\$ 895,886	\$ 1,012,813	\$ 1,019,369	\$ 1,025,346	\$ 1,007,983	\$ 1,062,604
	Contingency Fund							
	Title V Program (due General Fund)	\$ (144,339)	\$ (90,441)	\$ -	\$ -	\$ -	\$ -	\$ -
	UNRESERVED Fund Balance	\$ 1,376,068	\$ 1,145,081	\$ 766,607	\$ 753,673	\$ 741,480	\$ 845,803	\$ 583,469
Year End	6/30/2021	6/30/2022	6/30/2023	6/30/2023	6/30/2023	6/30/2023	6/30/2024	

*SAO
Classifications:
Committed
Restricted
Assigned

ORCAA Long Term Liabilities...	Balance 6/30/21	Balance 6/30/22	Balance 6/30/23	Balance on 6/30/24
-Office Building, Promissory Note to be paid 12/1/2022	\$44,273	\$43,954	\$0	\$0
Interest rate .703%, no penalty early payoff				

"Operating Contingency Funds" defined..... An amount established by board direction and placed in reserve Revised Res #269 dated May 2016 with 20% reserve less Title V. (Formerly: Resolution #178 dated August 1999 refers to board direction to maintain a 25% reserve level annually.)

"Capital Funds" defined..... An amount established by board direction to save for long-term capital expenditures (bldg, equipment, database). Res. #251 dated 06/13/12; Res. #260 dated 11/12/14

"Fund Balance" defined..... *Funds that are held in our bank account with Thurston County Treasurer's Office. ORCAA has one fund with Thurston County and is referred to as the "General Fund".

ORCAA

Office Building Maintenance / Leasehold Improvements

During Fiscal Year 2023, the following maintenance and leasehold improvements are included in the budget.

	<u>Estimates</u>	
<u>Leasehold:</u>		
L Upgrade oldest HVAC unit in Ste #101 and #102	\$ 23,000	
		\$ 23,000
<u>Maintenance:</u>		
M Sunrise Pest Control, annual contract	\$ 1,000	
M Air Handlers, annual contract HVAC, maintenance parts	\$ 4,000	
M Re-stripe parking lot, reseal and /or gravel parking lot	\$ 3,500	
M electrical, plumbing, small replacements, miscellaneous maintenance (door closers)	\$ 2,000	
M clean and paint exterior hand rails (east side stairwell, west side Ste B entrance)	\$ 400	
M Gutter maintenance, roof cleaning	\$ 800	
M window cleaning	\$ 500	
M Paint exterior West wall	\$ 2,000	
M replace flooring in restrooms	\$ 3,000	
M replace front entry floor Suite A south side of building with tile flooring or alternate	\$ 1,000	
		\$ 18,200
		<u>\$ 41,200</u>
Landscape maintenance (annual landscape contract)	\$ 4,000	
4/8/2022		

	<u>Within #</u>	<u>Year(s)</u>	<u>ESTIMATED COSTS</u>
Future Projects:			
Exterior			
replace exterior camera system	<1		\$ 1,000
replace roof (existing roof installed July 2003-The Roof Doctor, Inc. Olympia)	4		\$ 60,000
replace gutters and downspouts at same time of roof replacement	4		\$ 17,500
gravel north parking lot	2		\$ 5,000
re-stripe parking lot / RESEAL	1		\$ 1,100
paint exterior (3 of 4 walls, south wall completed in Sept 2019)	3		\$ 15,000
replace siding on west wall near entrance to Ste B	2		\$ 4,500
new entry door to warehouse	3		\$ 800
replace or realign door on 2nd floor (outside ASM's office), entry to 'tenant' side	2		\$ 800
weather stripping doors, windows, and vapor barrier in crawl (check for moisture)	2		\$ 1,500
landscape maintenance & clean up (and secure annual landscape contract)	<1		\$ 4,000
replace windows as needed, seals have been comprised	5		\$ -
Ste A entry; concrete work to prevent/eliminate water puddling at entrance	2		\$ 5,000
Solar on bldg (costs yet to be determined)	2-3		\$ 30,000
Interior			
replace front entry floor Suite A south side of building with tile flooring	1		\$ 900
replace carpet in Ste A "great" room, 2nd floor PIO, ASM offices - replace flooring with carpet, vinyl, or laminate wood			
Avg \$5/sqft carpet, \$1.50 sf installation x 2600 sf (incl FrontOff, DA,FM,RM,MG,Lab,greatroom)	5		\$ 16,900
replace carpet in : Ste B common area	5		\$ -
each office suite #101, 102, 104, 105, 106, 200, 201-large room	5		\$ 2,800
replace baseboard trim when flooring is replaced	5		Incl. w/carpet
replace window blind in Ste #101	1		\$ 65
replace vinyl flooring in all restrooms (up to 6 restrooms)	5		\$1,000/each
interior painting of building (including restrooms, kitchens, hallways, etc. as needed)	5		\$ 8,000
insulation of walls, attic, crawl spaces to reduce noise and weatherization needs	5		\$ 10,000
Electrical			
install surge protector on both electrical panels	1		Complete
HVAC			
replace HVAC systems as follows:			
combine units #3-Ste B Lobby (2004 gas) and #4 services #101 & #102 (1987 model); change duct work to size for one unit	2		Seek bid
replace Unit #5 located in conference room (1987 unit)	3		\$ 23,000
FYI: #6 Lennox gas unit services 2nd floor and partial 1st floor Ste A (installed in June 2015)			
#2 Carrier gas unit services great room (2012 unit)			
#1 gas unit services Suite #103 (2002 unit)			
#7 gas furnace services Warehouse (March 2019)			
install secondary thermostat sensor(s) for Offices #200 and #201 for improved temperature control	2		\$ 400
install ceiling fan or air turbine fan (air pear fan) in great room (located on Ste A side)	1		\$ 1,000
Other			
purchase new conference room chairs (12)		Est. \$75/ea	\$ 900
new street sign on Limited Lane (including improved access to change out tenant names)			\$ 1,500
consider card key entry lock system or keyless system (move away from traditional key lock system)			\$ 10,000
Pros: keys, code access, virtual keys, monitoring access			Cons: Hackers, forgetting code, install costs, power failure

Agricultural Burning Fee Schedule

Effective July 1, ~~2021~~2022

Agricultural Burn Permit Fee – ORCAA Rule 3.4*

Fee	Minimum Fee	Variable Fee
Field Burning	\$37.50 for the first 10 acres	\$3.75 for each additional acre
Spot Burning	\$37.50 for 10 acres or less	None
Pile Burning	\$80 for the first 80 tons	\$1.00 for each additional ton

*These fees are exempt from Resolution 268.

Asbestos and Demolition Fee Schedule - 3%

Effective July 1, ~~2021~~2022

Asbestos and Demolition Fees – ORCAA Rule 3.5(b)

ASBESTOS PROJECT	Notification Fee
Single Family Residential	\$ <u>4041</u>
10 - 259 linear feet or 48 - 159 square feet	\$ <u>170175</u>
260 - 999 linear feet or 160 - 4,999 square feet	\$ <u>368379</u>
1,000 - 9,999 linear feet or 5,000 - 49,999 square feet	\$ <u>736758</u>
10,000+ linear feet or 50,000+ square feet	\$ <u>14711515</u>
Annual Notification (limited to 260 linear feet or 160 square feet maximum)	\$ <u>566583</u>
Emergency	\$ <u>5758</u> plus notification fee

DEMOLITION PROJECT	Notification Fee
Single Family Residents (AHERA Survey Required)	\$ <u>4041</u>
Commercial Structure (AHERA Survey Required)	\$ <u>6870</u>
Emergency Project	\$ <u>5758</u> plus notification fee

Land Clearing Burning Fee Schedule – 3%

Effective July 1, ~~2021~~2022

Land Clearing Burning Permit Fee – ORCAA Rule 3.4

The Land Clearing Burn Permit fee shall be \$~~113~~117 for one acre or less. For greater than one acre, the fee will be \$~~113~~117 per acre cleared, rounded to the nearest full acre.

Notice of Construction (NOC) Fee Schedule 3%

Effective July 1, ~~2021~~2022

NOC Fees - ORCAA Rule 3.3(a)

- Filing Fee
- + Additional NOC Processing Fees
- + Other Costs
- NOC Fee

Filing Fee - ORCAA Rule 3.3(b)

- Complexity Fee
- + Equipment Fee(s) (for each piece of equipment, unless they are identical per 3.3(b)(2))
- Filing Fee

Complexity Fee

Complexity Level 1	\$ 1144 <u>1178</u>
Complexity Level 2 ¹	\$ 2289 <u>2358</u>
Complexity Level 3 ¹	\$ 3828 <u>3943</u>
Complexity Level 4 ¹	\$ 9263 <u>9541</u>

Equipment Fee

Equipment/Activity	Fee	Base-Fee Hours
Abrasive Blasting	\$ 440 <u>453</u>	5
Asphalt Plant	\$ 3254 <u>3352</u>	37
<i>Combustion Equipment not otherwise listed (Million Btu/hr heat input at design capacity)</i>		
Less than 10	\$ 1055 <u>1087</u>	12
10 or more but less than 30	\$ 1144 <u>1178</u>	13
30 or more but less than 100	\$ 2287 <u>2355</u>	26
More than 100	\$ 6157 <u>6342</u>	70
Temporary Combustion Equipment (Onsite < 1 year)	One half the filing fee	One half the base-fee hours
Coffee Roaster	\$ 615 <u>634</u>	7
<i>Composting Operation (Average material throughput – tons per day)</i>		
Less than 50	\$ 1144 <u>1178</u>	13
50 or more but less than 200	\$ 2023 <u>2083</u>	23
More than 200	\$ 2991 <u>3081</u>	34
Concrete Batch Plant	\$ 1759 <u>1812</u>	20
Crematory	\$ 968 <u>997</u>	11
Dry Cleaner (per machine)	\$ 615 <u>634</u>	7
Dry Kilns	\$ 1144 <u>1178</u>	13
Emergency Engine – cumulative horsepower < 2000 bhp	\$ 791 <u>815</u>	9
Emergency Engine -cumulative horsepower ≥ 2000 bhp	\$ 1583 <u>1630</u>	18
Non-Emergency Engine (per engine)	\$ 1144 <u>1178</u>	13
Gasoline Dispensing Station	\$ 615 <u>634</u>	7
Log yard	\$ 615 <u>634</u>	7

Printing	\$ 615634	7
Process Equipment ≤20,000 cubic feet per minute at design capacity	\$ 880906	10
Rock Crushing Plant – includes General Order	\$ 440453	5
Soil Remediation	\$ 11441178	13
Spray Painting – Autobody (per operation/booth)	\$ 703724	8
Surface Coating – Aviation, Wood, Truck Bed Lining, Boat, Other (per operation/booth)	\$ 12321269	14
Storage Tanks ≤10,000-gallon total capacity (other than at retail gasoline dispensing stations)	\$ 791815	9
Wastewater Treatment Plant	\$ 18471902	21
Welding	\$ 880906	10
Other Equipment not listed above - Small ²	\$ 440453	5
Other Equipment not listed above - Medium ²	\$ 12321269	14
Other Equipment not listed above - Large ²	\$ 29913081	34
Equipment Modification - Modification as defined in ORCAA Rule 1.4 ³ are physical changes or changes in the method of operation that may cause an emissions increase	One half the applicable filing fee	One half the associated base-fee hours
In-Kind Replacements – replacement of equipment with a unit of same or smaller size, except for asphalt plants, combustion equipment >30 MMBtu/hr, and other replacements as determined by the Executive Director	One half the applicable filing fee	One half the associated base-fee hours

Control Device Replacement (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Control Device Replacement per ORCAA Rule 6.1.10 NOC	\$ 703724	8

Change in Conditions Per Rule 6.1.11⁴ (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Change in Conditions	\$ 615634	7

Additional NOC Processing Fees - ORCAA Rule 3.3(c)

Additional NOC Processing fees, including work that exceeds the base-fee hours, will be billed at the following hourly rate as specified in ORCAA Rule 3.3(d).

Hourly Rate	\$ 87.9590.59
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Other Costs - ORCAA Rule 3.3(d)

Publishing and consulting costs incurred will be billed to the applicant as specified in ORCAA Rule 3.3(d).

Variance - ORCAA Rule 2.3 or Voluntary Limit per Rule 6.1.12 (SMO)

Fees	Fee	Base-Fee Hours
Filing Fee	\$ 12321269	14
Add'l processing costs above allowed hours – per hour	\$ 87.9590.59	
Actual legal notice fees	Actual cost	
Actual ORCAA legal fees	Actual cost	

¹Complexity – Level 1, Level 2, Level 3 and Level 4

The following includes equipment that would be considered in each permit complexity class if installed by themselves. If the application includes more than one piece of equipment/process or if your equipment/process is not listed, please contact ORCAA Engineering Department for a complexity determination for your project.

Level 1

Abrasive Blasting
Coffee Roaster
Dry Cleaner
Emergency Engine ≤ 2000 bhp
Gasoline Dispensing Facilities
Rock Crushing Plant
Spray Painting – Autobody
Storage Tanks <10,000-gallon capacity -
excluding gasoline dispensing facilities

Level 2

Combustion Equipment <30 MMBtu/hr
Compost <50 ton/day
Cremator
Emergency Engine ≥ 2000 bhp
Non-Emergency Engine
Process Equipment
Soil Remediation
Surface Coating (excluding autobody)
Welding

Level 3

Combustion Equipment 30-100 MMBtu/hr
Compost 50-200 tons/day

Level 4

Asphalt Plant
Combustion Equipment >100 MMBtu/hr

²Equipment fees for other equipment not classified above is determined based on the size and the type of the unit. Please contact ORCAA Engineering Department for assistance.

³Per Rule 1.4, a “Modification” means any physical change in, or change in method of operation of, a stationary source that increases the amount of any air contaminant emitted by such stationary source or that result in the emissions of any air contaminant not previously emitted.

⁴Changes in Conditions that will result in an emissions increase are reviewed as a “modification”

Notice of Intent (NOI) Fee Schedule - 3%

Effective July 1, 2021~~2022~~

NOI Fees - ORCAA Rule 3.6(a)

Category	Fee
Asphalt Plant	\$ 3480 <u>3584</u>
Boiler	\$ 1018 <u>1048</u>
Concrete Batch Plants	\$ 666 <u>686</u>
Nonroad Engines	\$ 930 <u>958</u>
Rock Crushers	\$ 1194 <u>1229</u>
Other Equipment Not Classified Above	\$ 951 <u>980</u>

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

~~6.14~~(ba)(2)

Stationary source qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(2)	\$ 527 <u>543</u>
Additional processing costs exceeding 6 hours for sources submitting an NOI for exemption under ORCAA Rule 6.1(b)(2) who request assistance with documenting the stationary source's potential to emit	\$ 87.95 <u>90.59</u> /hr

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

~~6.14~~(ba)(3)

Gasoline Dispensing Facilities qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(3)	\$ 263 <u>271</u>
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Olympic Region Clean Air Agency Fee Schedules - 3%
Effective July 1, 2021-2022

Registration Fee Schedule

Registration Fee - ORCAA Rule 3.1 (b)

Registration Class (RC)	Registration Class Fee Amount	Emission Fee
RC1	\$ <u>48391894</u>	\$ <u>57-58</u> per ton
RC2	\$ <u>46441690</u>	\$ <u>57-58</u> per ton
RC3	\$ <u>44741515</u>	\$ <u>57-58</u> per ton
RC4	\$ <u>679699</u>	N/A
RC5	\$ <u>272280</u>	N/A

Re-inspection fee ORCAA Rule 3.1(i)

Re-inspection fee	\$ <u>113-117</u> per inspection
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Agricultural Burning Fee Schedule

Effective July 1, ~~2021~~2022

Agricultural Burn Permit Fee – ORCAA Rule 3.4*

Fee	Minimum Fee	Variable Fee
Field Burning	\$37.50 for the first 10 acres	\$3.75 for each additional acre
Spot Burning	\$37.50 for 10 acres or less	None
Pile Burning	\$80 for the first 80 tons	\$1.00 for each additional ton

*These fees are exempt from Resolution 268.

Asbestos and Demolition Fee Schedule - 5.2%

Effective July 1, ~~2021~~2022

Asbestos and Demolition Fees – ORCAA Rule 3.5(b)

ASBESTOS PROJECT	Notification Fee
Single Family Residential	\$ <u>4042</u>
10 - 259 linear feet or 48 - 159 square feet	\$ <u>170179</u>
260 - 999 linear feet or 160 - 4,999 square feet	\$ <u>368387</u>
1,000 - 9,999 linear feet or 5,000 - 49,999 square feet	\$ <u>736774</u>
10,000+ linear feet or 50,000+ square feet	\$ <u>14711547</u>
Annual Notification (limited to 260 linear feet or 160 square feet maximum)	\$ <u>566595</u>
Emergency	\$ <u>5760</u> plus notification fee

DEMOLITION PROJECT	Notification Fee
Single Family Residents (AHERA Survey Required)	\$ <u>4042</u>
Commercial Structure (AHERA Survey Required)	\$ <u>6871</u>
Emergency Project	\$ <u>5760</u> plus notification fee

Land Clearing Burning Fee Schedule – 5.2%

Effective July 1, ~~2021~~2022

Land Clearing Burning Permit Fee – ORCAA Rule 3.4

The Land Clearing Burn Permit fee shall be \$~~113~~119 for one acre or less. For greater than one acre, the fee will be \$~~113~~119 per acre cleared, rounded to the nearest full acre.

Notice of Construction (NOC) Fee Schedule - 5.2%

Effective July 1, ~~2021~~2022

NOC Fees - ORCAA Rule 3.3(a)

- Filing Fee
- + Additional NOC Processing Fees
- + Other Costs
- NOC Fee

Filing Fee - ORCAA Rule 3.3(b)

- Complexity Fee
- + Equipment Fee(s) (for each piece of equipment, unless they are identical per 3.3(b)(2))
- Filing Fee

Complexity Fee

Complexity Level 1	\$ 1144 <u>1203</u>
Complexity Level 2 ¹	\$ 2289 <u>2408</u>
Complexity Level 3 ¹	\$ 3828 <u>4027</u>
Complexity Level 4 ¹	\$ 9263 <u>9744</u>

Equipment Fee

Equipment/Activity	Fee	Base-Fee Hours
Abrasive Blasting	\$ 440 <u>462</u>	5
Asphalt Plant	\$ 3254 <u>3424</u>	37
<i>Combustion Equipment not otherwise listed (Million Btu/hr heat input at design capacity)</i>		
Less than 10	\$ 1055 <u>1110</u>	12
10 or more but less than 30	\$ 1144 <u>1203</u>	13
30 or more but less than 100	\$ 2287 <u>2405</u>	26
More than 100	\$ 6157 <u>6478</u>	70
Temporary Combustion Equipment (Onsite < 1 year)	One half the filing fee	One half the base-fee hours
Coffee Roaster	\$ 615 <u>647</u>	7
<i>Composting Operation (Average material throughput – tons per day)</i>		
Less than 50	\$ 1144 <u>1203</u>	13
50 or more but less than 200	\$ 2023 <u>2128</u>	23
More than 200	\$ 2991 <u>3146</u>	34
Concrete Batch Plant	\$ 1759 <u>1851</u>	20
Crematory	\$ 968 <u>1018</u>	11
Dry Cleaner (per machine)	\$ 615 <u>647</u>	7
Dry Kilns	\$ 1144 <u>1203</u>	13
Emergency Engine – cumulative horsepower < 2000 bhp	\$ 791 <u>832</u>	9
Emergency Engine -cumulative horsepower ≥ 2000 bhp	\$ 1583 <u>1665</u>	18
Non-Emergency Engine (per engine)	\$ 1144 <u>1203</u>	13
Gasoline Dispensing Station	\$ 615 <u>647</u>	7
Log yard	\$ 615 <u>647</u>	7

Printing	\$ 615647	7
Process Equipment ≤20,000 cubic feet per minute at design capacity	\$ 880926	10
Rock Crushing Plant – includes General Order	\$ 440462	5
Soil Remediation	\$ 11441203	13
Spray Painting – Autobody (per operation/booth)	\$ 703740	8
Surface Coating – Aviation, Wood, Truck Bed Lining, Boat, Other (per operation/booth)	\$ 12321296	14
Storage Tanks ≤10,000-gallon total capacity (other than at retail gasoline dispensing stations)	\$ 791832	9
Wastewater Treatment Plant	\$ 18471943	21
Welding	\$ 880926	10
Other Equipment not listed above - Small ²	\$ 440462	5
Other Equipment not listed above - Medium ²	\$ 12321296	14
Other Equipment not listed above - Large ²	\$ 29913146	34
Equipment Modification - Modification as defined in ORCAA Rule 1.4 ³ are physical changes or changes in the method of operation that may cause an emissions increase	One half the applicable filing fee	One half the associated base-fee hours
In-Kind Replacements – replacement of equipment with a unit of same or smaller size, except for asphalt plants, combustion equipment >30 MMBtu/hr, and other replacements as determined by the Executive Director	One half the applicable filing fee	One half the associated base-fee hours

Control Device Replacement (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Control Device Replacement per ORCAA Rule 6.1.10 NOC	\$ 703740	8

Change in Conditions Per Rule 6.1.11⁴ (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Change in Conditions	\$ 615647	7

Additional NOC Processing Fees - ORCAA Rule 3.3(c)

Additional NOC Processing fees, including work that exceeds the base-fee hours, will be billed at the following hourly rate as specified in ORCAA Rule 3.3(d).

Hourly Rate	\$ 87.9592.53
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Other Costs - ORCAA Rule 3.3(d)

Publishing and consulting costs incurred will be billed to the applicant as specified in ORCAA Rule 3.3(d).

Variance - ORCAA Rule 2.3 or Voluntary Limit per Rule 6.1.12 (SMO)

Fees	Fee	Base-Fee Hours
Filing Fee	\$ 12321296	14
Add'l processing costs above allowed hours – per hour	\$ 87.9592.53	
Actual legal notice fees	Actual cost	
Actual ORCAA legal fees	Actual cost	

¹Complexity – Level 1, Level 2, Level 3 and Level 4

The following includes equipment that would be considered in each permit complexity class if installed by themselves. If the application includes more than one piece of equipment/process or if your equipment/process is not listed, please contact ORCAA Engineering Department for a complexity determination for your project.

Level 1

Abrasive Blasting
Coffee Roaster
Dry Cleaner
Emergency Engine ≤ 2000 bhp
Gasoline Dispensing Facilities
Rock Crushing Plant
Spray Painting – Autobody
Storage Tanks <10,000-gallon capacity -
excluding gasoline dispensing facilities

Level 2

Combustion Equipment <30 MMBtu/hr
Compost <50 ton/day
Cremator
Emergency Engine ≥ 2000 bhp
Non-Emergency Engine
Process Equipment
Soil Remediation
Surface Coating (excluding autobody)
Welding

Level 3

Combustion Equipment 30-100 MMBtu/hr
Compost 50-200 tons/day

Level 4

Asphalt Plant
Combustion Equipment >100 MMBtu/hr

²Equipment fees for other equipment not classified above is determined based on the size and the type of the unit. Please contact ORCAA Engineering Department for assistance.

³Per Rule 1.4, a “Modification” means any physical change in, or change in method of operation of, a stationary source that increases the amount of any air contaminant emitted by such stationary source or that result in the emissions of any air contaminant not previously emitted.

⁴Changes in Conditions that will result in an emissions increase are reviewed as a “modification”

Notice of Intent (NOI) Fee Schedule - 5.2%

Effective July 1, 2021~~2022~~

NOI Fees - ORCAA Rule 3.6(a)

Category	Fee
Asphalt Plant	\$ 3480 <u>3660</u>
Boiler	\$ 1018 <u>1071</u>
Concrete Batch Plants	\$ 666 <u>701</u>
Nonroad Engines	\$ 930 <u>978</u>
Rock Crushers	\$ 1194 <u>1256</u>
Other Equipment Not Classified Above	\$ 951 <u>1000</u>

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

6.~~14~~(ab)(2)

Stationary source qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(2)	\$ 527 <u>555</u>
Additional processing costs exceeding 6 hours for sources submitting an NOI for exemption under ORCAA Rule 6.1(b)(2) who request assistance with documenting the stationary source's potential to emit	\$ 87.95 <u>92.53</u> /hr

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

6.~~14~~(ba)(3)

Gasoline Dispensing Facilities qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(3)	\$ 263 <u>277</u>
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Olympic Region Clean Air Agency Fee Schedules - 5.2%
Effective July 1, ~~2021~~2022

Registration Fee Schedule

Registration Fee - ORCAA Rule 3.1 (b)

Registration Class (RC)	Registration Class Fee Amount	Emission Fee
RC1	\$ 4839 <u>1934</u>	\$ 57 <u>60</u> per ton
RC2	\$ 4641 <u>1726</u>	\$ 57 <u>60</u> per ton
RC3	\$ 4471 <u>1547</u>	\$ 57 <u>60</u> per ton
RC4	\$ 679 <u>714</u>	N/A
RC5	\$ 272 <u>286</u>	N/A

Re-inspection fee ORCAA Rule 3.1(i)

Re-inspection fee	\$ 113 <u>119</u> per inspection
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Agricultural Burning Fee Schedule

Effective July 1, ~~2021~~2022

Agricultural Burn Permit Fee – ORCAA Rule 3.4*

Fee	Minimum Fee	Variable Fee
Field Burning	\$37.50 for the first 10 acres	\$3.75 for each additional acre
Spot Burning	\$37.50 for 10 acres or less	None
Pile Burning	\$80 for the first 80 tons	\$1.00 for each additional ton

*These fees are exempt from Resolution 268.

Asbestos and Demolition Fee Schedule - 7.4%

Effective July 1, ~~2021~~2022

Asbestos and Demolition Fees – ORCAA Rule 3.5(b)

ASBESTOS PROJECT	Notification Fee
Single Family Residential	\$ <u>4043</u>
10 - 259 linear feet or 48 - 159 square feet	\$ <u>170182</u>
260 - 999 linear feet or 160 - 4,999 square feet	\$ <u>368395</u>
1,000 - 9,999 linear feet or 5,000 - 49,999 square feet	\$ <u>736790</u>
10,000+ linear feet or 50,000+ square feet	\$ <u>14711580</u>
Annual Notification (limited to 260 linear feet or 160 square feet maximum)	\$ <u>566608</u>
Emergency	\$ <u>5761</u> plus notification fee

DEMOLITION PROJECT	Notification Fee
Single Family Residents (AHERA Survey Required)	\$ <u>4043</u>
Commercial Structure (AHERA Survey Required)	\$ <u>6873</u>
Emergency Project	\$ <u>5761</u> plus notification fee

Land Clearing Burning Fee Schedule – 7.4%

Effective July 1, ~~2021~~2022

Land Clearing Burning Permit Fee – ORCAA Rule 3.4

The Land Clearing Burn Permit fee shall be \$~~113~~122 for one acre or less. For greater than one acre, the fee will be \$~~113~~122 per acre cleared, rounded to the nearest full acre.

Notice of Construction (NOC) Fee Schedule - 7.4%

Effective July 1, ~~2021~~2022

NOC Fees - ORCAA Rule 3.3(a)

	Filing Fee
+	Additional NOC Processing Fees
+	<u>Other Costs</u>
	NOC Fee

Filing Fee - ORCAA Rule 3.3(b)

	Complexity Fee
+	Equipment Fee(s) (for each piece of equipment, unless they are identical per 3.3(b)(2))
	Filing Fee

Complexity Fee

Complexity Level 1	\$ 1144 <u>1228</u>
Complexity Level 2 ¹	\$ 2289 <u>2458</u>
Complexity Level 3 ¹	\$ 3828 <u>4111</u>
Complexity Level 4 ¹	\$ 9263 <u>9948</u>

Equipment Fee

Equipment/Activity	Fee	Base-Fee Hours
Abrasive Blasting	\$ 440 <u>472</u>	5
Asphalt Plant	\$ 3254 <u>3495</u>	37
<i>Combustion Equipment not otherwise listed (Million Btu/hr heat input at design capacity)</i>		
Less than 10	\$ 1055 <u>1133</u>	12
10 or more but less than 30	\$ 1144 <u>1229</u>	13
30 or more but less than 100	\$ 2287 <u>2456</u>	26
More than 100	\$ 6157 <u>6613</u>	70
Temporary Combustion Equipment (Onsite < 1 year)	One half the filing fee	One half the base-fee hours
Coffee Roaster	\$ 615 <u>661</u>	7
<i>Composting Operation (Average material throughput – tons per day)</i>		
Less than 50	\$ 1144 <u>1228</u>	13
50 or more but less than 200	\$ 2023 <u>2172</u>	23
More than 200	\$ 2991 <u>3212</u>	34
Concrete Batch Plant	\$ 1759 <u>1889</u>	20
Crematory	\$ 968 <u>1040</u>	11
Dry Cleaner (per machine)	\$ 615 <u>661</u>	7
Dry Kilns	\$ 1144 <u>1228</u>	13
Emergency Engine – cumulative horsepower < 2000 bhp	\$ 791 <u>850</u>	9
Emergency Engine -cumulative horsepower ≥ 2000 bhp	\$ 1583 <u>1700</u>	18
Non-Emergency Engine (per engine)	\$ 1144 <u>1228</u>	13
Gasoline Dispensing Station	\$ 615 <u>661</u>	7
Log yard	\$ 615 <u>661</u>	7

Printing	\$ 615661	7
Process Equipment ≤20,000 cubic feet per minute at design capacity	\$ 880945	10
Rock Crushing Plant – includes General Order	\$ 440472	5
Soil Remediation	\$ 11441228	13
Spray Painting – Autobody (per operation/booth)	\$ 703755	8
Surface Coating – Aviation, Wood, Truck Bed Lining, Boat, Other (per operation/booth)	\$ 12321323	14
Storage Tanks ≤10,000-gallon total capacity (other than at retail gasoline dispensing stations)	\$ 791850	9
Wastewater Treatment Plant	\$ 18471984	21
Welding	\$ 880945	10
Other Equipment not listed above - Small ²	\$ 440472	5
Other Equipment not listed above - Medium ²	\$ 12321323	14
Other Equipment not listed above - Large ²	\$ 29913212	34
Equipment Modification - Modification as defined in ORCAA Rule 1.4 ³ are physical changes or changes in the method of operation that may cause an emissions increase	One half the applicable filing fee	One half the associated base-fee hours
In-Kind Replacements – replacement of equipment with a unit of same or smaller size, except for asphalt plants, combustion equipment >30 MMBtu/hr, and other replacements as determined by the Executive Director	One half the applicable filing fee	One half the associated base-fee hours

Control Device Replacement (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Control Device Replacement per ORCAA Rule 6.1.10 NOC	\$ 703755	8

Change in Conditions Per Rule 6.1.11⁴ (No Complexity Fee)

Equipment/Activity	Fee	Base-Fee Hours
Change in Conditions	\$ 615661	7

Additional NOC Processing Fees - ORCAA Rule 3.3(c)

Additional NOC Processing fees, including work that exceeds the base-fee hours, will be billed at the following hourly rate as specified in ORCAA Rule 3.3(d).

Hourly Rate	\$ 87.9594.46
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Other Costs - ORCAA Rule 3.3(d)

Publishing and consulting costs incurred will be billed to the applicant as specified in ORCAA Rule 3.3(d).

Variance - ORCAA Rule 2.3 or Voluntary Limit per Rule 6.1.12 (SMO)

Fees	Fee	Base-Fee Hours
Filing Fee	\$ 12321323	14
Add'l processing costs above allowed hours – per hour	\$ 87.9594.46	
Actual legal notice fees	Actual cost	
Actual ORCAA legal fees	Actual cost	

¹Complexity – Level 1, Level 2, Level 3 and Level 4

The following includes equipment that would be considered in each permit complexity class if installed by themselves. If the application includes more than one piece of equipment/process or if your equipment/process is not listed, please contact ORCAA Engineering Department for a complexity determination for your project.

Level 1

Abrasive Blasting
Coffee Roaster
Dry Cleaner
Emergency Engine ≤ 2000 bhp
Gasoline Dispensing Facilities
Rock Crushing Plant
Spray Painting – Autobody
Storage Tanks $< 10,000$ -gallon capacity -
excluding gasoline dispensing facilities

Level 2

Combustion Equipment < 30 MMBtu/hr
Compost < 50 ton/day
Cremator
Emergency Engine ≥ 2000 bhp
Non-Emergency Engine
Process Equipment
Soil Remediation
Surface Coating (excluding autobody)
Welding

Level 3

Combustion Equipment 30-100 MMBtu/hr
Compost 50-200 tons/day

Level 4

Asphalt Plant
Combustion Equipment > 100 MMBtu/hr

²Equipment fees for other equipment not classified above is determined based on the size and the type of the unit. Please contact ORCAA Engineering Department for assistance.

³Per Rule 1.4, a “Modification” means any physical change in, or change in method of operation of, a stationary source that increases the amount of any air contaminant emitted by such stationary source or that result in the emissions of any air contaminant not previously emitted.

⁴Changes in Conditions that will result in an emissions increase are reviewed as a “modification”

Notice of Intent (NOI) Fee Schedule - 7.4%

Effective July 1, 2021~~2022~~

NOI Fees - ORCAA Rule 3.6(a)

Category	Fee
Asphalt Plant	\$ 34803738
Boiler	\$ 10181093
Concrete Batch Plants	\$ 666715
Nonroad Engines	\$ 930999
Rock Crushers	\$ 11941282
Other Equipment Not Classified Above	\$ 9511000

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

~~6.14~~(~~ba~~)(2)

Stationary source qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(2)	\$ 527566
Additional processing costs exceeding 6 hours for sources submitting an NOI for exemption under ORCAA Rule 6.1(b)(2) who request assistance with documenting the stationary source's potential to emit	\$ 87.9594.46 /hr

NOI Fees - ORCAA Rule 3.6(a) – Exemption under ORCAA Rule

~~6.41~~(~~ba~~)(3)

Gasoline Dispensing Facilities qualifying for exemption from New Source Review under ORCAA Rule 6.1(b)(3)	\$ 263283
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Olympic Region Clean Air Agency Fee Schedules - 7.4%
Effective July 1, 2021-2022

Registration Fee Schedule

Registration Fee - ORCAA Rule 3.1 (b)

Registration Class (RC)	Registration Class Fee Amount	Emission Fee
RC1	\$ <u>48391975</u>	\$ <u>57-61</u> per ton
RC2	\$ <u>46441762</u>	\$ <u>57-61</u> per ton
RC3	\$ <u>44741580</u>	\$ <u>57-61</u> per ton
RC4	\$ <u>679729</u>	N/A
RC5	\$ <u>272292</u>	N/A

Re-inspection fee ORCAA Rule 3.1(i)

Re-inspection fee	\$ <u>113-122</u> per inspection
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**Assessments for Fiscal Year 2023
based on 2021 population**

3.00%

population	0.851 per capita
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CLALLAM COUNTY

unincorporated	46,170	\$39,290.67
Forks	3,335	\$2,838.09
Port Angeles	20,120	\$17,122.12
Sequim	8,125	\$6,914.38

GRAYS HARBOR COUNTY

unincorporated	29,020	\$24,696.02
Aberdeen	17,050	\$14,509.55
Cosmopolis	1,655	\$1,408.41
Elma	3,450	\$2,935.95
Hoquiam	8,785	\$7,476.04
McCleary	2,040	\$1,736.04
Montesano	4,145	\$3,527.40
Oakville	710	\$604.21
Ocean Shores	6,965	\$5,927.22
Westport	2,230	\$1,897.73

JEFFERSON COUNTY

unincorporated	22,880	\$19,470.88
Port Townsend	10,220	\$8,697.22

MASON COUNTY

unincorporated	55,340	\$47,094.34
Shelton	10,410	\$8,858.91

PACIFIC COUNTY

unincorporated	15,815	\$13,458.57
Ilwaco	1,085	\$923.34
Long Beach	1,700	\$1,446.70
Raymond	3,075	\$2,616.83
SouthBend	1,750	\$1,489.25

THURSTON COUNTY

unincorporated	145,255	\$123,612.01
Bucoda	595	\$506.35
Lacey	54,850	\$46,677.35
Olympia	55,960	\$47,621.96
Rainier	2,440	\$2,076.44
Tenino	2,010	\$1,710.51
Tumwater	26,050	\$22,168.55
Yelm	10,640	\$9,054.64

TOTALS

573,875

\$488,367.63

**Assessments for Fiscal Year 2023
based on 2021 population**

5.20%

population	0.869 per capita
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CLALLAM COUNTY

unincorporated	46,170	\$40,121.73
Forks	3,335	\$2,898.12
Port Angeles	20,120	\$17,484.28
Sequim	8,125	\$7,060.63

GRAYS HARBOR COUNTY

unincorporated	29,020	\$25,218.38
Aberdeen	17,050	\$14,816.45
Cosmopolis	1,655	\$1,438.20
Elma	3,450	\$2,998.05
Hoquiam	8,785	\$7,634.17
McCleary	2,040	\$1,772.76
Montesano	4,145	\$3,602.01
Oakville	710	\$616.99
Ocean Shores	6,965	\$6,052.59
Westport	2,230	\$1,937.87

JEFFERSON COUNTY

unincorporated	22,880	\$19,882.72
Port Townsend	10,220	\$8,881.18

MASON COUNTY

unincorporated	55,340	\$48,090.46
Shelton	10,410	\$9,046.29

PACIFIC COUNTY

unincorporated	15,815	\$13,743.24
Ilwaco	1,085	\$942.87
Long Beach	1,700	\$1,477.30
Raymond	3,075	\$2,672.18
SouthBend	1,750	\$1,520.75

THURSTON COUNTY

unincorporated	145,255	\$126,226.60
Bucoda	595	\$517.06
Lacey	54,850	\$47,664.65
Olympia	55,960	\$48,629.24
Rainier	2,440	\$2,120.36
Tenino	2,010	\$1,746.69
Tumwater	26,050	\$22,637.45
Yelm	10,640	\$9,246.16

TOTALS

573,875

\$498,697.38

**Assessments for Fiscal Year 2023
based on 2021 population**

7.40%

population	0.887 per capita
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CLALLAM COUNTY

unincorporated	46,170	\$40,952.79
Forks	3,335	\$2,958.15
Port Angeles	20,120	\$17,846.44
Sequim	8,125	\$7,206.88

GRAYS HARBOR COUNTY

unincorporated	29,020	\$25,740.74
Aberdeen	17,050	\$15,123.35
Cosmopolis	1,655	\$1,467.99
Elma	3,450	\$3,060.15
Hoquiam	8,785	\$7,792.30
McCleary	2,040	\$1,809.48
Montesano	4,145	\$3,676.62
Oakville	710	\$629.77
Ocean Shores	6,965	\$6,177.96
Westport	2,230	\$1,978.01

JEFFERSON COUNTY

unincorporated	22,880	\$20,294.56
Port Townsend	10,220	\$9,065.14

MASON COUNTY

unincorporated	55,340	\$49,086.58
Shelton	10,410	\$9,233.67

PACIFIC COUNTY

unincorporated	15,815	\$14,027.91
Ilwaco	1,085	\$962.40
Long Beach	1,700	\$1,507.90
Raymond	3,075	\$2,727.53
SouthBend	1,750	\$1,552.25

THURSTON COUNTY

unincorporated	145,255	\$128,841.19
Bucoda	595	\$527.77
Lacey	54,850	\$48,651.95
Olympia	55,960	\$49,636.52
Rainier	2,440	\$2,164.28
Tenino	2,010	\$1,782.87
Tumwater	26,050	\$23,106.35
Yelm	10,640	\$9,437.68

TOTALS

573,875

\$509,027.13