



OLYMPIC REGION CLEAN AIR AGENCY
2940 LIMITED LANE NW
OLYMPIA WA 98502

AGENDA of March 13, 2024 * 10:00 a.m.
Regular Meeting of the Board of Directors

ORCAA's meeting will be available virtually

If you would like to participate in the meeting via Zoom video conference, visit
<https://us02web.zoom.us/j/88654004897?pwd=NklnZCtIUetPY25UTIFWbG96eXEyQT09> join with
Meeting ID: 886 5400 4897 and Passcode: N5MiRD

If you would like to participate in the meeting via Zoom audio only, call 1-253-215-8782 and join with
Meeting ID: 88654004897 and Passcode: 78745

Be courteous – mute your mic if not speaking

CALL TO ORDER

APPROVAL OF AGENDA (*action item*)

(Ask for any corrections, additions/omissions)

CHAIR REPORT

PUBLIC COMMENT - *Comments limited to three minutes per commenter*

CONSENT AGENDA (*action item*)

1. Minutes of the Regular meeting, February 14, 2024
2. Expenditures and Disbursements – February 9, 2024 – March 6, 2024

NEW BUSINESS

1. Establish Board By-Law Committee
2. Updating ORCAA's Penalty Matrices – 1 of 3

DIRECTOR'S REPORT

1. Compliance Manager Update – Mike Shults
2. Engineering Supervisor Update – Jennifer DeMay, P.E.
3. Senior Air Monitoring Specialist Update – Odelle Hadley, Ph.D.
4. Communications Manager Update – Dan Nelson
5. Executive Director Update – Jeff Johnston, Ph.D.

GOOD OF THE ORDER

EXECUTIVE SESSION (To discuss any matter suitable for Executive Session under RCW 42.30.110)

(The Board will now meet in executive session for ____ minutes to discuss the _____ as allowed by **RCW 42.30.XXX**. The Board will be in executive session until _____ am/pm at which time the regular session will reconvene. The Board **is/is not** expected to take further action following the executive session.)

ADJOURNMENT

NEXT MEETING – April 10, 2024, 10:00 a.m. (Note that this will be an in-person meeting at ORCAA's Olympia office.)

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING – Hybrid via Zoom
February 14, 2024

A video recording of this meeting is available at:

<https://www.youtube.com/ORCAA>

Files discussed at this meeting are available at:

<http://board.orcaa.org/>

Members present: Jim Cooper, City of Olympia (Chair) (via Zoom)
Greg Brotherton, Jefferson County (Vice Chair) (via Zoom)
Randy Neatherlin, Mason County (via Zoom)
Joan Cathey, City of Tumwater (via Zoom)
Jill Warne, Grays Harbor County (via Zoom)
Michael Steadman, City of Lacey (via Zoom)
Dave Tobin, Pacific County (via Zoom)
Tracey Carlos, for Emily Clouse, Thurston County (via Zoom)
Mike French, Clallam County (via phone)

Members absent:

Legal Counsel: Jeff Myers and Jakub Kocztorz of Law, Lyman, Daniel, Kamerrer and Bogdanovich (via Zoom)

Staff Present: Jeff Johnston, Ph.D., Executive Director; Robert Moody, Compliance Manager; Mike Shults, Compliance Manager; Jennifer DeMay, Engineering Supervisor; Odelle Hadley, Ph.D., Senior Monitoring Specialist; Dan Nelson, Communications Manager, Chris Kraus, IT System Administrator; Jackie Wallner, Administrative Assistant; and Debbie Moody, Office Manager/Public Records Officer (all via Zoom)

Cooper called the meeting to order at 10:01 a.m. and asked for roll call.

Cooper recognized Dan Nelson for 20 years of service.

APPROVAL OF AGENDA (5:00)

Cooper asked for approval of the agenda. Brotherton moved approval, the motion was seconded and carried unanimously.

CHAIR REPORT (5:19)

Chair to appoint Finance Committee

Cooper noted, he, Neatherlin and Brotherton, will continue to serve as the Finance Committee, with Brotherton serving as chair and Warne to remain as alternate.

Appreciation to Robert Moody for over 34 years of service to ORCAA (7:31)

Cooper thanked Robert Moody for his work with ORCAA for more than 34 years. Cooper mentioned several highlights from Moody's career.

R. Moody shared a couple of stories from his work with ORCAA.

Board members and staff shared additional comments and mentions of appreciation.

PUBLIC COMMENT (33:08)

Marianne Tomkins, Sally Smith both noted they are just present to listen.

CONSENT AGENDA (34:06)

Cooper asked approval of the Consent Agenda. Neatherlin moved approval of the Consent Agenda. The motion was seconded and carried unanimously.

PRESENTATION (34:40)

Report on the Safer Spaces Outreach and Advocacy Program (SSOAP) – Tye Gundel & Quinn Zigterman of OlyMAP

Johnston briefly explained how ORCAA came about assisting OlyMAP.

Gundel and Zigterman gave a presentation explaining the program, its challenges, and successes. There were additional comments from the Board, there was no action required. Johnston noted from ORCAA's perspective this program has been a success with regards to burning and complaints.

Johnston noted we may be looking at continued funding in the future.

PUBLIC HEARING

FY24 Budget Amendment (1:09:02)

Johnston gave a brief explanation of the budget amendment. It was noted we have had no written comments.

Cooper opened the public hearing at 11:12 a.m. for Fiscal Year 2024 Budget Amendment and asked if there were any public present to comment. There were no comments. Cooper closed the public hearing at 11:13 a.m.

Brotherton moved approval of the 2024 Budget Amendment as presented. The motion was seconded and carried unanimously.

DIRECTORS REPORT

Compliance Manager Update (1:13:49)

Prior to Shults' report, Johnston noted Shults has been promoted to Compliance Manager. The Compliance Manager position was updated and now the position oversees both the Engineer Team and Inspection Team.

Shults thanked Johnston. Shults stated we are currently working with a city official at Sequim who will be adding a stamp to their renovation paperwork, noting the applicant needs to contact ORCAA. We are working with Mason County to coordinate a response regarding an outdoor burning issue.

Shults also wanted to note we received a summary judgement on a demolition case prior to a hearing. Staff thanked our legal team, specifically Matthew Sonneby who did a fantastic job.

Shults added we are currently working on hiring an Inspector Supervisor.

Engineering Manager Update (1:26:10)

DeMay highlighted Pacific Northwest Renewable Energy noting the public hearing we held in Hoquiam went well. We did receive many comments and is currently working with both Ecology and the applicant to address them.

DeMay noted we are working with Weyerhaeuser in Raymond to permit some new equipment.

DeMay added we are planning on interviewing engineer candidates next week as we are down an engineer on our team.

Senior Air Monitoring Specialist Update (1:29:11)

Hadley went over the January air monitoring report noting it showed mostly good air quality.

Hadley stated she has completed the Mason County Saturation Study report and it is currently under staff review.

Hadley explained EPA's recent update to the National Ambient Air Quality Standard (NAAQS) for PM2.5 and the changes we will see with regards to our monitoring and reporting due to changes in the Air Quality Index (AQI). No areas in ORCAA's jurisdiction are currently in danger of violating the new, tighter annual standard for PM2.5. DeMay briefly noted impacts the new standard may have on permitting projects. The new rule will take effect 60-days after its published in the Federal Register, but we don't know when that will be. Likely in the next month.

Communications Manager Update (1:42:49)

Nelson explained he met with the Inspection Team to work on targeted mailings related to burning. We will be exploring the cost of our land clearing fees in relation to hauling the debris to compost or landfills.

Nelson reminded the Board we now allow campfires in Lacey, Olympia, and Tumwater. Ecology is holding a public hearing in March to include our new rule into the Washington State Implementation Plan (SIP).

Nelson mentioned we will be attending some upcoming home shows throughout our jurisdiction in the coming months.

Woodstove reduction program is going well for this time of year, Nelson noted.

Executive Director Update (1:49:34)

Johnston noted we have begun work on our FY2025 budget and will bring a draft to the Finance Committee in April.

The effort to fill the Financial Specialist position has been difficult, hope to have updates soon. Also working with D. Moody to upgrade the Records Clerk job description and then post for recruitment.

Johnston shared the history and context of the Crown settlement of \$1.9 million.

Johnston noted the settlement money will be tracked separately in our contingency funds. Ultimately the Board will have final say on our budget, this settlement is no different.

Neatherlin asked if we have to spend the money in a specific manner, if not he felt it should only be spent if necessary. (Brother and Warne left the meeting at 12pm). Johnston and the Board agreed it will be spent as necessary.

GOOD OF THE ORDER (2:01:02)

Cooper asked if there was a good of the order. Steadman reminded the committee and staff to keep things light.

EXECUTIVE SESSION (per RCW 42.30.110)

There was no Executive Session.

ADJOURNMENT (2:03:02)

Cooper adjourned the meeting at 12:04 p.m., adding our next meeting is on March 13.

CERTIFICATION

I hereby certify this is a true and correct copy of the minutes of the meeting of the ORCAA Board of Directors held on February 14, 2024, in Olympia, Washington.

ATTEST:

Jeff C. Johnston, Ph.D., Executive Director
Olympic Region Clean Air Agency

Jim Cooper, Chair
ORCAA Board of Directors

DATED: _____

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW, Olympia WA 98502-6503
Board Approval of Expenditures, Disbursements, and Wire Transfers
SUBMITTED FOR THE PERIOD
February 9, 2024 through March 6, 2024

Fund:	Warrant #'s:	Scheduled Payment Date:	Issue Amount
6471			
	EFT Notification	February 9 - ADP	\$ 113.85
	63009565 - 63009574	February 23	\$ 2,642.83
	1330360 - 1330376	February - Salaries	\$ 144,937.66
	EFT Notifications	February - Benefits	\$ 42,895.00
	EFT Notification	March 1 - ADP	\$ 113.85
Total Expenditures This Period:			<u>\$ 190,703.19</u>

Included with Consent Agenda for Monthly Board of Directors Meeting.

OLYMPIC REGION CLEAN AIR AGENCY
2940 Limited Lane NW, Olympia WA 98502-6503
Check Register of Expenditures, Disbursements, and Wire Transfers
February 9, 2024 through March 5, 2024

Check #	Date	Payee	Cash Account	Amount
EFT Notification	2/9/24	ADP - Fees	10200	\$ 113.85
63009565	2/23/24	ABC Legal Services, LLC	10200	208.82
63009566	2/23/24	City of Olympia	10200	738.06
63009567	2/23/24	Clallam County Sheriff's Office	10200	75.00
63009568	2/23/24	Securitas Technology Corporation	10200	46.52
63009569	2/23/24	Intermedia.net, Inc.	10200	294.98
63009570	2/23/24	Footprints, Inc.	10200	849.12
63009571	2/23/24	Mountain Mist Water	10200	36.52
63009572	2/23/24	NWFF Inc.	10200	345.00
63009573	2/23/24	Thurston County Treasurer's Office	10200	9.79
63009574	2/23/24	Verizon Wireless, Bellevue	10200	39.02
1330360-13336	2/29/24	Salaries & Benefits	10200	187,832.66
EFT Notification	3/1/24	ADP - Fees	10200	113.85
Total				<u>\$ 190,703.19</u>



By-Laws

The Olympic Region Clean Air Agency of the State of Washington, pursuant to the Clean Air Act (Chapter 70A.15, Revised Code of Washington), does hereby adopt the following By-Laws for transaction of its business.

1. Name:

The official name of this organization is "Olympic Region Clean Air Agency" (which may be referred to herein as "ORCAA") and is hereafter referred to as the "Agency."

2. Board of Directors:

The composition and term of the Board of Directors of the Agency shall be in accordance with RCW 70A.15.2000, as amended.

The Board is comprised of one representative, designated by the board of county commissioners, from the counties of Clallam, Grays Harbor, Jefferson, Mason, Pacific and Thurston and appointees, to be appointed by the mayor and city council, from the three (3) largest cities in the region, based upon the Office of Financial Management (OFM) data.

3. Officer – Election:

The elective officers of the Board of Directors are the Chair and Vice Chair.

The Chair and Vice Chair are elected at an annual meeting in April and immediately take office for a term of two years, or until a successor is elected. Nominations are from the floor. Voting is by ayes and nays and election is by plurality of the votes.

In the event the position of Chair is vacated, for any reason, the Vice Chair shall fill the position until a successor is elected. At the next regularly scheduled meeting an election of a replacement for the Chair or Vice Chair shall be held to serve for the unexpired portion of the term.

The Vice Chair will serve when the Chair is not present. If neither are present, an acting Chair may be selected by the members of the Board of Directors present, to serve during the absence of the officers from any meeting.

In no event may an alternate serve as a permanent chair. RCW 70A.15.2030

4. Officer – Duties – Committees:

a) Duties

The Chair is the chief executive of the Board of Directors. This person has all the powers and duties usually incident to such office and is responsible for the appointment of committees and the conduct of Agency business between regular meetings. The Chair may participate as ex-officio or an alternate committee member to ensure a quorum, as needed.

b) Finance Committee

In February, or as soon as possible thereafter, the Chair shall select three Board members to serve on the Finance Committee. One member shall be designated by the Board Chair to serve as Committee Chair. The Executive Director shall meet with the Finance Committee as necessary to prepare a draft budget, which shall be presented to the Board of Directors at the May Board meeting. The Finance Committee will meet once each quarter to review revenue and expenditures.

The Board of Directors shall adopt a final budget for the fiscal year in accordance with RCW 70A.15.1590. The fiscal year shall be July 1 – June 30. The budget must be adopted on or before the fourth Monday in June.

Amendments to the adopted budget may be made when necessary. The Executive Director shall meet with the Finance Committee to prepare an amended budget, which shall be presented to the Board of Directors and the public in accordance with RCW 35A.12.120 (local government RCW).

c) By-Law Committee

Every three years, or as needed, the Chair shall select three Board members to serve on the By-Law Committee. One member shall be designated by the Board Chair to serve as Committee Chair. The Executive Director shall meet with the committee who will review the By-Laws and direct ORCAA staff to draft any suggested changes. The committee will bring the draft before the full Board for finalization.

d) Ad-hoc Committee

Ad-hoc committees may be established as needed. At any time, the Board may determine a need for a committee is necessary to handle a given situation. The Board Chair will select three Board members to serve on the committee. One member shall be designated by the Board Chair to serve as Committee Chair. The Executive Director shall meet with the committee to evaluate and resolve the issue(s) at hand.

The Ad-hoc committee will serve until the issue is resolved.

5. Staff:

The Board shall appoint an Executive Director, who shall be the Agency Control Officer, to serve in a professional capacity as its technical advisor and administrative officer. RCW 70A.15.2030.

The Executive Director shall have the authority to appoint and remove such employees as are necessary to perform the duties assigned to them and to incur necessary expenses within the limitations of the budget.

The Board shall conduct a performance evaluation and review of the Executive Director biennially, or whenever the Board of Directors shall deem necessary. The Board shall review the Executive Director's salary on an annual basis during the budget process.

6. Meetings:

The regular meetings of the Board of Directors are held on the second Wednesday of each month at 10 a.m. at the Agency's headquarters. The Chair, with a concurrence of a majority of the Board, may substitute another day, time, or place for the regular meeting of the following month. A regular meeting which falls on a legal holiday is ordinarily held on the next day which is not a holiday (RCW 42.30.070). If the business at a regular meeting cannot be completed, the Board may designate a time for a continued or new meeting or may hold the business over to the next regular meeting. The Board of Directors is to meet at least ten (10) times per year on such date and at such time and place as the Board of Directors shall designate. RCW 70A.15.2030.

The Executive Director or designee is responsible for keeping a public record of all transactions, findings, and determinations of the Board. Responsibilities include meeting agenda preparation and distribution for the approval of the Chair, providing notice of meetings to Board members, arranging proper and legal notice of hearings, attending to the correspondence of the Agency and to such other secretarial/administrative duties.

Special meetings may be called by formal action of the Board at any time by the Chair/Vice Chair, or by a majority of the Board. RCW 42.30.080.

The annual meeting of the Board is the regular meeting in April.

All meetings and hearings shall be open to the public. RCW 70A.15.2030

The Board may retire to executive session by majority vote during a regular or special meeting to discuss any item as allowed under RCW 42.30.110.

Before convening in executive session, the presiding officer shall publicly announce the purpose for excluding the public from the meeting place, the time when the executive session will be concluded, and whether action will be taken. The executive session may be extended to a stated later time by announcement of the presiding officer. RCW 42.30.110.

7. Quorum – Alternate - Voting – Attendance – Conflict of Interest

A majority of the entire Board of Directors constitutes a quorum for the conduct of regular business. RCW 70A.15.2030.

Any member of the Board of Directors may designate an alternate to serve on the Board in their place with the same authority as the member when they are unable to attend. RCW 70A.15.2030.

There may be occasions when a member of the Board of Directors needs to attend meetings remotely. Virtual attendance is an accommodation providing all board members the ability to attend board meetings. In person attendance is highly encouraged.

Attending remotely may be accomplished either by video conference or by telephone. Members who wish to attend remotely shall provide notice to the Executive Director in advance of the meeting. It is preferred that Members who wish to attend remotely will use video conferencing

that is compatible with ORCAA systems. Board members who participate via remote access will be responsible for ensuring technical compatibility with ORCAA platforms and any technical support relating to their own equipment.

Voting is by ayes and nays, except where these By-Laws, state law, or the Board may require a ballot or roll call vote. A roll call vote shall be required upon call of any Board member.

A conflict of interest shall include the possibility and not just the actuality of private benefit, direct or indirect, the creation of a material personal gain or private advantage to a relation or to friends or to groups and associations that hold some share of a Board member's loyalty. Further, no member of the Board of Directors shall engage in any transaction in which they have a financial interest, direct or indirect, with the Board unless the transaction is disclosed publicly and determined to be lawful. No member of the Board of Directors shall assist anyone in any action that is adverse to the Agency.

Wherever a member of the Board has a potential conflict of interest in an action before the Board, the member, or any other Board member, shall declare to the Board the nature of the potential conflict prior to participating in the action review. A majority of the Board may, if there is a potential conflict of interest in their judgment preventing the member from a fair and objective review of the case, remove the member from participation in the action.

A member of the Board of Directors experiencing a conflict of interest shall, upon consideration, abstain from voting on the matter, keep out of any deliberations on the matter and leave any chamber in which such deliberations are to take place. The member shall not discuss the matter privately with any fellow officials. The reason for their abstention from voting, for good and sufficient reasons, shall be announced to the Board upon call of any member of the Board of Directors.

8. Parliamentary Procedures:

All meetings and hearings shall be governed by Roberts Rules of Order except as otherwise provided in these By-Laws or by State law.

9. Order of Business:

The regular order of business generally is as follows:

- Call to Order (determination of quorum)
- Approval of Agenda (ask for corrections, additions/omissions)
- Chair's Report
- Public Comment
- Consent Agenda
 - Approval of Minutes
 - Approval of Expenditures and Disbursements
- Presentations
- New Business / Unfinished Business
- Public Hearing on new or unfinished business prior to a vote by the board
- Director's report
- Good of the Order
- Executive Session
- Adjournment

10. Consent Agenda:

The consent agenda is a tool used to streamline Board meeting procedures by collecting routine, non-controversial items into a group whereby all are passed with a single motion and vote. No debate is allowed on the consent agenda or any item included in it. The motion for adoption must receive unanimous approval. Consent items may be read by title only in the body of a single consent agenda resolution. However, any Board member can have an item removed from the consent agenda for separate consideration. In addition, any citizen from the public attending a regular Board meeting may request that an item be removed from the consent agenda, read completely, and voted on independently. The Board can approve or deny such a request. The remainder of the consent agenda can be voted on, omitting the challenged items.

11. Public Comment:

A citizen comment period will be scheduled at each regular public Board meeting. Citizens will have the opportunity to directly address the Board on matters germane to its functions, provided such address does not exceed three (3) minutes, unless otherwise ordered by the Chair with concurrence of the Board. During the address, no dialog between citizens and Board members or staff will occur. Upon conclusions of the address, Board members will be given the opportunity by the Chair to question and respond to the citizen. Staff will only respond to the citizen at the direction of the Chair. The Chair has the discretion to reopen Public Comment at any point.

12. Public Hearings:

All public hearings are to be open to the public and shall meet legal requirements as to publication, posting, timing and number of public notices. A sign-up list shall be provided to document attendance and identify persons wanting to make oral comments during the hearing. The procedure for the public hearing shall be generally as follows:

a) Hearings Before the Board:

1. Executive Director or designated staff presents a summary introduction of the factual background of the subject for the information of the Board and others in attendance.
2. Chair instructs the public regarding submission of factual relevant, non-repetitive material and requests each speaker state their name, address, and interest in the subject.
3. Chair opens the hearing and invites attendees, who have signed up to speak, to present their oral or written comments under an allotted time. Board members may pose questions, through the Chair, at the close of each presentation.
4. Public hearing is closed by the Chair with an indication, for the public, of the procedure to be followed by the Board. In no case shall the Board reach a decision before the testimony is completed. The Board will provide direction to the Executive Director to finalize the decision and mail it to interested parties. If, for any reason, a hearing cannot be completed at a single session, the adoption of a motion to continue to another time shall be deemed sufficient legal notice to all parties who may be affected.
5. Written comments will be accepted by the Board until the close of the posted comment period.

b) Other Hearings:

1. Hearing officer, Executive Director, or designated staff presents a summary introduction of the subject for the information for those in attendance.
2. Hearing officer or designated staff instructs the public regarding submission of factual relevant, non-repetitive material and requests each speaker state their name, address, and interest in the subject.
3. Hearing officer or designated staff acts as the moderator and invites attendees, who have signed up to speak, to present oral or written comments under an allotted time.
4. Public hearing is closed by the hearing officer with an indication, for the public, of the procedure to be followed by the hearing officer in making a decision.
5. Staff will compile and address all questions and comments made during the public comment period and hearing. These comments and questions will be taken into consideration by the Hearing Officer or designated staff prior to a final decision being made.
6. The hearing officer shall report to the Board of Directors the following Board meeting of the decision reached.

13. Director's Report

The Director's Report shall include any Agency update, by department. Upon conclusion of each item, Board members will be given the opportunity, by the Chair, to ask questions of staff or the Executive Director.

14. Minutes and Record:

Minutes shall contain a complete record of motions, resolutions, findings of fact and other determinations of the Board, and shall also contain the usual details of time, place, type of meeting, members and officers present, speakers, and their addresses, records of roll call, votes, etc. Minutes shall be signed by the Executive Director when prepared and validated by the signature of the Chair when approved by the Board.

The Executive Director or designee is responsible for sending each member a copy of the minutes in the same mailing with the ensuing agenda.

Actions of the Board requiring written execution, such as formal resolutions, may be drawn up by the Executive Director or designated staff prior to the action being taken. Signatures of the Chair and a minimum of two other Board members shall be sufficient to validate such resolution or documents.

15. Notice – Agenda:

It is the duty of the Executive Director or designee to make available a copy of the agenda to each member of the Board of Directors on or before the Monday preceding the regular meeting day. Notice of the time, place, and agenda for continued or special meetings shall be given as far as possible in advance, although notice by telephone (email or facsimile) shall suffice in the event of an emergency.

16. Public Records:

All public records of the Agency are available for public inspection and copying at its office located at 2940 Limited Lane NW, Olympia, Washington.

Availability of public records is subject to requirements and exemptions of Chapter 42.56 RCW and other statutes that exempt or prohibit disclosure of specific information or records.

17. Amendment:

These By-Laws may be amended by a two-third vote of the full Board at a regular meeting, provided notice of the motion has been made available, to the Board members, prior to the next regular Board meeting.

18. Olympic Region Clean Air Agency Board Member Handbook:

Adopted by reference.

APPROVED BY:

The Board of Directors

and SIGNED this 14th day of July 2021



BOARD OF DIRECTORS
BRIEFING MEMO
March 13, 2024

SUBJECT: Updates to the penalty assessment sheets for Solid Fuel Burning Device and Outdoor Burning violations

STAFF CONTACT: Mike Shults, Compliance Manager (360) 539-7610 ext. 113
mike.shults@orcaa.org

REQUESTED BOARD ACTION: Motion to approve the proposed penalty worksheets and direct staff to use these penalty matrices for solid fuel burning device and outdoor burning violations.

DOCUMENTS ATTACHED:		Page
	1. Summary of changes to solid fuel burning device worksheet	2
	2. Existing Solid fuel burning device worksheet	3-4
	3. Proposed Solid fuel burning device worksheet	5-6
	4. Summary of changes to outdoor burning penalty worksheet	7
	5. Existing outdoor burning penalty worksheet	8-9
	6. Proposed outdoor burning worksheet	10-11

BUDGET IMPACT: Proposed changes do not impact the budget.

ENVIRONMENTAL IMPACT: Staff does not expect any changes in emissions related to this rule. The impact is strictly for clarity and to achieve fair and equitable penalty amounts.

PRESENTERS: Mike Shults, Compliance Manager.

BACKGROUND: Staff use six different penalty worksheets to ensure consistency between the penalties we assess. The six penalty worksheets and the dates we plan to discuss them are listed below:

- Solid Fuel Burning Device and Outdoor Burning: March 2024
- Asbestos and Demolition: April 2024
- Air Operating Permits and General Penalty: May 2024

The penalty worksheets were last updated and approved by the Board in 2018. The documents for discussion today, as well as the other 4 worksheets for discussion in April and May, have several similarities including: the same instructions on each worksheet; a multiplier was used for violators with previous Notices of Violation (NOVs) and was increased to reflect a slightly larger assessment for those that have been informed or issued a violation before. The Board approval date will be included in the footer for each worksheet.

Proposed Changes:

Solid Fuel Burning Device (a.k.a., wood stove) Penalty Worksheet. This worksheet was last updated in November of 2018.

The following numbers correspond to the questions in the PROPOSED worksheet. The term "EXISTING" is used to identify the worksheet that is currently in use.

1. No change.
2. No change.
3. We specified burning during an Air Quality burn ban to distinguish it from a summer fire danger burn ban, where there is not an air quality issue.
4. We specified the importance of a formal and evidence of a nuisance. This will allow points to be added to the assessment, even if the NOV was issued for something other than the nuisance standard.
5. No change.
6. We increased the points from 1 to 3 for prior knowledge, we will be consistent with this change on all of the worksheets. 1 point usually did not change the penalty. We believe if the violator has been told before that their actions were wrong, the penalty amount should reflect that knowledge. 3 points will accomplish this.
7. We simplified the responses to this question. The first answer in the existing penalty sheet was very similar to question 6 so it was eliminated. Then, for the same reason as with question 6, if a prior violation has been issued, the penalty should increase by more than a step, which will be accomplished by increasing the points from 3 to 5 points.

The minimum and maximum penalties shown on page 2 of the worksheet have not changed. Though we have authority to issue penalties up to \$14,915 per day per violation, we have not encountered the need for that amount in the 35 years we have issued penalties to solid fuel burning devices.

Solid Fuel Burning Device Civil Penalty Worksheet

Source: _____

Previous similar NOVs in the last 5 years:

NOV#: _____

_____, _____, _____

Instructions: Answer the following questions and assign the appropriate point value. Once you have answered all the questions, sum the points and use the Penalty Matrix Table to determine the recommended penalty amount. Then, determine the dollar amount of the economic benefit, if any. The total recommended penalty shall be the dollar amount corresponding to the sum of the gravity points, plus any economic benefit.

Gravity + Economic Benefit= Total Recommended Penalty

STEP 1, GRAVITY COMPONENT. Answer the following questions. Sum the numerical “ratings” for all answers and proceed to the table at the end of this section to determine the appropriate “gravity” component.

1. Was the violation associated with the sale, the installation, or the offer to sell, an uncertified solid fuel burning device?

No. (0)

Sale of, installation of, or offer to sell an uncertified solid fuel burning device by a private citizen. (10)

Installation of an uncertified solid fuel burning device at or by a business. (15)

Sale of or offer to sell an uncertified solid fuel burning device by a business. (20)

____ pts

2. Was there an exceedance of the opacity standard?

No. (0)

Greater than 20% but less than 50%. (3)

Equal to or greater than 50%. (5)

____ pts

3. Was there a burn ban in place?

No, or an exemption was granted for sole source of heating. (0)

Burning during a Stage 1 burn ban. (3)

Burning during a Stage 2 burn ban. (5)

____ pts

4. Was this a violation of the nuisance standard?

No (0)

Yes (5)

____ pts

5. Was the violator burning prohibited materials?

No, or unknown. (0)

Yes. (5)

____ pts

6. Was the violator informed of the requirements by ORCAA or another government entity prior to the violation occurring?

No (0)

Yes (1)

____ pts

7. Does the violator have a history of similar violations in the last five years?

No. (0)

There is documentation that ORCAA, or another government entity, has contacted the violator for a similar incident but did not cite the violator. (1)

ORCAA has issued NOVs for similar violations. (3 points for each previous similar NOV issued)

____ pts

Total gravity score _____

Penalty Matrix Table:

Score	1-3	4-5	6-8	9-12	13-14	15-16	17-18	19-20	21+
Penalty \$	100	200	350	500	750	1,000	2,000	3,500	5,000

STEP 2, BENEFIT COMPONENT: Did the violator economically benefit from the violation? **YES** _____, **NO** _____. If the answer is "**YES**", an economic benefit portion shall be included in the penalty. The estimated dollar amount of economic benefit is: \$_____. Attach any calculations, reports, or any other pertinent information.

STEP 3, TOTAL CIVIL PENALTY: The total amount of the recommended civil penalty should be the sum of the dollar amounts from Step 1 and Step 2: \$_____.

_____	_____	\$ _____
Issuing staff	Date	Recommended

_____	_____	\$ _____
Supervisor	Date	Recommended

_____	_____	\$ _____
Executive Director	Date	Assessed Penalty

Solid Fuel Burning Device Civil Penalty Worksheet

Source: _____

Previous similar NOVs in the last 5 years:

NOV#: _____

_____, _____, _____

Instructions: Answer the following questions and assign the appropriate point value. Once you have answered all the questions, sum the points and use the Penalty Matrix Table to determine the recommended penalty amount. Then, determine the dollar amount of the economic benefit, if any. The total recommended penalty shall be the dollar amount corresponding to the sum of the gravity points, plus any economic benefit.

Gravity + Economic Benefit= Total Recommended Penalty

STEP 1, GRAVITY COMPONENT. Answer the following questions. Sum the numerical "ratings" for all answers and proceed to the table at the end of this section to determine the appropriate "gravity" component.

1. Was the violation associated with the sale, the installation, or the offer to sell, an uncertified solid fuel burning device?

No. (0)

Sale of, installation of, or offer to sell an uncertified solid fuel burning device by a private citizen. (10)

Installation of an uncertified solid fuel burning device at or by a business. (15)

Sale of or offer to sell an uncertified solid fuel burning device by a business. (20)

_____ pts

2. Was there an exceedance of the opacity standard?

No. (0)

Greater than 20% but less than 50%. (3)

Equal to or greater than 50%. (5)

_____ pts

3. Was there an Air Quality burn ban in place?

No, or an exemption was granted for sole source of heating. (0)

Burning during a Stage 1 burn ban. (3)

Burning during a Stage 2 burn ban. (5)

_____ pts

4. Was a formal complaint received and is there evidence of a nuisance?

No (0)

Yes (3)

_____ pts

5. Was the violator burning prohibited materials?

No. (0)

Unknown (0)

Yes. (5)

_____ pts

6. Was the violator informed of the requirements by ORCAA or another government entity prior to the violation occurring?

No (0)

Yes (3)

_____ pts

7. Does the violator have a history of similar violations in the last five years?

No. (0)

ORCAA has issued NOV's for similar violations. (5 points for each previous similar NOV issued)

_____ pts

Total gravity score _____

Approved by the Board _____

Penalty Matrix Table

Score	1-3	4-5	6-8	9-12	13-14	15-16	17-18	19-20	21+
Penalty \$	100	200	350	500	750	1,000	2,000	3,500	5,000

STEP 2, BENEFIT COMPONENT: Did the violator economically benefit from the violation? **YES** _____, **NO** _____. If the answer is "**YES**", an economic benefit portion shall be included in the penalty. The estimated dollar amount of economic benefit is: \$_____. Attach any calculations, reports, or any other pertinent information.

STEP 3, TOTAL CIVIL PENALTY: The total amount of the recommended civil penalty should be the sum of the dollar amounts from Step 1 and Step 2: \$_____.

		\$ _____
Issuing staff	Date	Recommended

		\$ _____
Supervisor	Date	Recommended

		\$ _____
Executive Director	Date	Assessed Penalty

Approved by the Board _____

Proposed Changes:

Outdoor Burning Penalty Worksheet. This worksheet was last updated in August of 2018. The following numbers correspond to the questions in the PROPOSED worksheet. The term “EXISTING” is used to identify the worksheet that is currently in use.

1. No change
2. This question was #4 in the existing penalty worksheet, but it is similar to question 1, being related to burn restrictions. We also added a “skip” to the answer making allowing a better flow to the penalty worksheet. If burning occurred in a restricted area, the existing penalty worksheet had us answering questions about permit conditions, even though a permit is not possible in a restricted area. This led to confusion, especially with new staff. This eliminates that process.
3. This is a new question related to required permits for specific areas. If a permit is required and not applied for, the worksheet directs you to the next question. If no permit is required, you will be directed further down the matrix, eliminating the need to answer questions unrelated to the violation.
4. This question asked if the violator got the appropriate permit. Points are not assessed if they got the correct permit; however, if the wrong permit was applied for, points are assessed. (Example: they should have had a land clearing burn permit and they only applied for a residential burn permit).
5. This question assesses points to a violator that has a permit but did not follow the conditions of the permit. This used to be incorporated in Question 3 of the existing worksheet.
6. We reduced points in one section related to burning vegetation. On the existing worksheet, we assessed 5 points for burning a 10’ to 20’ pile of vegetative/wood. We realized this would unintentionally increase the fine for what could be a legal burn pile. We also increase this category of burn pile size from 8’ to 10’. A 10’ pile is the residential burn size in Thurston County, so it made sense to use that size as a decision-making point. This change will reduce the penalty for someone who does everything right except for getting the required permit.
7. To be consistent with all worksheets, we increased the points from 1 to 3 for prior knowledge. 1 point usually did not change the penalty. We believe if the violator has been told before that their actions were wrong, the penalty amount should reflect that knowledge. 3 points will accomplish this.
8. We simplified this question. The first answer was very similar to question 7 so we eliminated that answer here. Then, for the same reason as the previous statement, we believe if you have had a violation before, the penalty should increase by more than 1 step, which will be accomplished by increasing the points from 3 points to 5 points.

The minimum and maximum penalties have not changed.

Outdoor Burning Civil Penalty Worksheet

Source: _____

Previous similar NOVs in the last 5 years:

_____, _____, _____

NOV#: _____

Instructions: Answer the following questions and assign the appropriate point value. Once you have answered all the questions, sum the points and use the Penalty Matrix Table to determine the recommended penalty amount. Then, determine the dollar amount of the economic benefit, if any. The total recommended penalty shall be the dollar amount corresponding to the sum of the gravity points, plus any economic benefit.

Gravity + Economic Benefit= Total Recommended Penalty

STEP 1, GRAVITY COMPONENT. Answer the following questions. Sum the numerical "ratings" for all answers and proceed to the table at the end of this section to determine the appropriate "gravity" component.

1. Was there a burn ban?

No. (0)

Burn occurred during Summer Burn Ban. (3)

Burn occurred during Stage I burn ban. (5)

Burn occurred during Stage II burn ban. (10)

____ pts

2. Was a permit required?

Had the appropriate permit, or no permit was available or required. (0)

Failed to obtain a residential burn permit. (3)

Failed to obtain a permit, other than a residential burn permit. (5)

____ pts

3. Were the permit conditions followed?

No (1)

Yes (0)

____ pts

4. Was the fire located in a restricted burn area?

No (0)

Yes (5)

____ pts

5. What was the pile size, and what did it contain? (based on longest dimension of pile)

	4' or less	Greater than 4', up to 8'	Greater than 8' and up to 20'	Greater than 20'
Brush or clean, seasoned fire wood	0	1	5	9
Prohibited materials limited to paper, cardboard, and clean lumber	2	6	10	14
Prohibited materials including, but not limited to, petroleum products, metal, or treated/painted wood.	9	15	20	23

____ pts

6. Was smoke observed on the complainant's property?

No (0)

Yes (3)

____ pts

Revised 08/20/18

Approved by Board 09/12/18

_____ pts

_____ pts

9

Outdoor Burning Civil Penalty Worksheet

Source: _____

Previous similar NOV's in the last 5 years: _____, _____, _____

NOV#: _____

Instructions: Answer the following questions and assign the appropriate point value. Once you have answered all the questions, sum the points, and use the Penalty Matrix Table to determine the recommended penalty amount. Then, determine the dollar amount of the economic benefit, if any. The total recommended penalty shall be the dollar amount corresponding to the sum of the gravity points, plus any economic benefit.

Gravity + Economic Benefit= Total Recommended Penalty

STEP 1, GRAVITY COMPONENT. Answer the following questions. Sum the numerical "ratings" for all answers and proceed to the table at the end of this section to determine the appropriate "gravity" component.

1. Was there a burn ban?

No. (0)

Burn occurred during Summer Burn Ban. (3)

Burn occurred during Stage I burn ban. (5)

Burn occurred during Stage II burn ban. (10)

_____ pts

2. Did burning occur in a restricted area?

No (0)

Yes (5), go to question 6

_____ pts

3. Is a permit required to burn in this area?

No, go to question 6.

Yes, go to question 4.

4. Did they obtain the appropriate permit?

No (5), go to question 6

Yes (0), go to question 5

_____ pts

5. Were the permit conditions followed?

No (5)

Yes (0)

_____ pts

6. What was the pile size, and what did it contain? (based on longest dimension of pile)

	4' or less	Greater than 4', up to 10'	Greater than 10' and up to 20'	Greater than 20'
Brush or clean, seasoned firewood	0	0	0	9
Prohibited materials limited to paper, cardboard, and untreated/unpainted lumber	2	6	10	14
Prohibited materials including, but not limited to, petroleum products, metal, or treated/painted wood.	9	15	20	23

_____ pts

7. Was the violator informed of the requirements by ORCAA or another government entity prior to the violation occurring?

No (0)

Yes (3)

_____ pts

Approved by Board _____

8. **Have they received an NOV for similar violations in the last five years?**

No (0)

Yes, (5 points for each previous similar NOV issued)

____ pts

Total gravity score _____

Penalty Matrix Table:

Score	1-4	5-8	9-12	13-16	17-19	20-22	23-25	26+
Penalty \$	100	250	500	1,000	2,500	5,000	10,000	14,915

STEP 2, BENEFIT COMPONENT: Did the violator economically benefit from the violation? **YES** _____, **NO** _____. If the answer is "YES," an economic benefit portion shall be included in the penalty. The estimated dollar amount of economic benefit is: \$ _____. Attach any calculations, reports, or any other pertinent information.

STEP 3, TOTAL CIVIL PENALTY: The total amount of the recommended civil penalty should be the sum of the dollar amounts from Step 1 and Step 2: \$_____.

_____	_____	\$ _____
Issuing staff	Date	Recommended

_____	_____	\$ _____
Supervisor	Date	Recommended

_____	_____	\$ _____
Executive Director	Date	Assessed penalty

Approved by Board _____

Inspections Completed

Between 2/9/2024 and 3/7/2024

Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
AMP						
02/09/2024	Full Compliance Evaluation	1002	ACME FAST FUEL - ADAMS	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
02/09/2024	Full Compliance Evaluation	1025	UNITED PACIFIC #5497	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
02/09/2024	Full Compliance Evaluation	874	MARTIN WAY SHELL	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
02/15/2024	Full Compliance Evaluation	150	CHAMBERS CHEVRON	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
02/15/2024	Full Compliance Evaluation	885	CIRCLE K STORE #2709656	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
02/15/2024	Full Compliance Evaluation	1141	MERIDIAN CORNER TEXACO	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
02/15/2024	Full Compliance Evaluation	853	SAFEWAY - MARTIN WAY E #1173	LACEY	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
02/15/2024	Full Compliance Evaluation	992	TANGLEWILDE ARCO	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	1090	MARKET EXPRESS FUEL STATION	TENINO	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	360	YELM COMMUNITY SCHOOLS #2 BUS	YELM	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	1039	ARCO NISQUALLY	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
03/05/2024	Partial Compliance Evaluation	1141	MERIDIAN CORNER TEXACO	OLYMPIA	<input type="checkbox"/>	<input type="checkbox"/>
BTD						
02/13/2024	Driveby	321	PACIFIC SEAFOOD-WESTPORT LLC	WESTPORT	<input type="checkbox"/>	<input type="checkbox"/>
02/13/2024	Full Compliance Evaluation	271	WESTPORT Y DELI & GROCERY	WESTPORT	<input type="checkbox"/>	<input type="checkbox"/>
02/13/2024	Full Compliance Evaluation	1203	CITY OF WESTPORT - WWTP - COMPOS	WESTPORT	<input type="checkbox"/>	<input type="checkbox"/>
02/13/2024	Full Compliance Evaluation	270	CUSTOM SEAFOODS SERVICES INC	TOKELAND	<input type="checkbox"/>	<input type="checkbox"/>
02/13/2024	Full Compliance Evaluation	406	GOOSE POINT OYSTERS	TOKELAND	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	251	BRUMFIELD CONSTRUCTION INC - GO	PORTABLE	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	387	GRANITE CONSTRUCTION - GENERAL	PORTABLE	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	148	LAKESIDE - G.O. PORTABLE	PORTABLE	<input type="checkbox"/>	<input type="checkbox"/>
02/22/2024	Full Compliance Evaluation	265	PACIFIC NORTHWEST NATIONAL LAB	SEQUIM	<input type="checkbox"/>	<input type="checkbox"/>
02/23/2024	Full Compliance Evaluation	318	WASHINGTON STATE DEPARTMENT O	LACEY	<input type="checkbox"/>	<input type="checkbox"/>
02/23/2024	Full Compliance Evaluation	275	TWINSTAR CREDIT UNION	LACEY	<input type="checkbox"/>	<input type="checkbox"/>

Insp. Date	Inspection Type	File #	Source Name	Location	Warning	NOV Issued
02/28/2024	Driveby	1010	PENINSULA SANITATION SERVICE INC	ILWACO	<input type="checkbox"/>	<input type="checkbox"/>
02/28/2024	Full Compliance Evaluation	135	PENTTILA CHAPEL BY THE SEA	LONG BEACH	<input type="checkbox"/>	<input type="checkbox"/>
02/28/2024	Full Compliance Evaluation	384	PORT OF ILWACO-VESSEL DECONSTR	ILWACO	<input type="checkbox"/>	<input type="checkbox"/>
02/28/2024	Full Compliance Evaluation	268	SAFE COAST SEAFOODS WASHINGTO	ILWACO	<input type="checkbox"/>	<input type="checkbox"/>
02/28/2024	Full Compliance Evaluation	0	SOUTH BEND PRODUCTS CHINOOK	CHINOOK	<input type="checkbox"/>	<input type="checkbox"/>
03/01/2024	Full Compliance Evaluation	1215	BELCO FOREST PRODUCTS	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
03/01/2024	Partial Compliance Evaluation	676	MANKE FAMILY RESOURCES	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
03/01/2024	Full Compliance Evaluation	1200	PACIFIC COAST FIBER FUELS LLC	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>
RDW						
02/14/2024	Full Compliance Evaluation	298	TAYLOR SHELLFISH FARMS	QUILCENE	<input type="checkbox"/>	<input type="checkbox"/>
02/14/2024	Full Compliance Evaluation	388	ARMSTRONG CONSOLIDATED LLC	PORT TOWNSEND	<input checked="" type="checkbox"/>	<input type="checkbox"/>
02/21/2024	Full Compliance Evaluation	1018	7-ELEVEN 22762 - OLYMPIC HWY	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>
02/21/2024	Full Compliance Evaluation	172	SING SQUARE LOG HOMES MCCLEAR	McCLEARY	<input type="checkbox"/>	<input type="checkbox"/>
02/21/2024	Full Compliance Evaluation	1040	FIVE STAR FORD LINCOLN-MERCURY	ABERDEEN	<input type="checkbox"/>	<input type="checkbox"/>
02/21/2024	Full Compliance Evaluation	1070	DASHMESH PETROLEUM 13 INC - ABE	ABERDEEN	<input type="checkbox"/>	<input checked="" type="checkbox"/>
02/22/2024	Full Compliance Evaluation	647	WILLIS ENTERPRISES - MOON ISLAND	HOQUIAM	<input type="checkbox"/>	<input type="checkbox"/>
02/27/2024	Partial Compliance Evaluation	933	HAASE WOODWORKS INC	SEQUIM	<input type="checkbox"/>	<input type="checkbox"/>
02/27/2024	Full Compliance Evaluation	749	AUTO DEPOT	SEQUIM	<input type="checkbox"/>	<input type="checkbox"/>
03/06/2024	Full Compliance Evaluation	556	ALTA FOREST PRODUCTS	SHELTON	<input type="checkbox"/>	<input type="checkbox"/>

Asbestos Permit Status Report

Permit #	Rec'd	Site Address	County	Completion Date
23ASB008241	2/1/2023	1507 Center St	Mason	2/4/2023
23ASB008449	7/7/2023	206 Lilly Rd NE	Thurston	7/10/2024
23ASB008469	7/26/2023	200 Sleater Kinney Rd NE	Thurston	9/29/2023
23ASB008489	8/10/2023	13504 N PI	Pacific	8/31/2023
23ASB008549	10/4/2023	3004 60th Ave SE	Thurston	2/29/2024
23ASB008560	10/11/2023	834 Sheridan Street	Jefferson	12/31/2023
23ASB008562	10/13/2023	3939 Cleveland Ave SE	Thurston	10/31/2023
23ASB008573	10/23/2023	4651 WA 109 Units 207 & 105	Grays Harbor	10/27/2023
23ASB008579	10/26/2023	3004 60th Ave SE	Thurston	2/29/2024
23ASB008584	10/31/2023	601 Binghampton St	Thurston	12/31/2023
23ASB008614	11/28/2023	1411 W Railroad Ave	Mason	12/14/2023
23ASB008616	11/30/2023	100 Indian Island Road - Building 6	Clallam	1/30/2024
23ASB008641	12/18/2023	Annual		12/31/2024
23ASB008643	12/20/2023	801 Ocean Shore Blvd NW	Grays Harbor	1/13/2024
23ASB008648	12/29/2023	705 30th St	Grays Harbor	4/30/2024
24ASB008661	1/9/2024	3022 Lorne St SE	Thurston	2/7/2024
24ASB008663	1/12/2024	4222 Goldcrest Dr	Thurston	2/10/2024
24ASB008665	1/16/2024	609 W Anderson St	Grays Harbor	1/30/2024
24ASB008666	1/13/2024	345 W Cedar St #F	Clallam	2/2/2024
24ASB008672	1/20/2024	518 Marine Drive	Clallam	2/1/2024
24ASB008677	1/27/2024	742 Arland PI	Grays Harbor	2/2/2024
24ASB008678	1/29/2024	213 N Chehalis St	Grays Harbor	2/22/2024
24ASB008679	1/29/2024	4200 Lloyd St SE	Thurston	2/8/2024
24ASB008680	1/29/2024	6115 Glen Mary Ln SE units A and	Thurston	2/2/2024
24ASB008681	1/30/2024	804 W McBryde Ave	Grays Harbor	2/12/2024
24ASB008682	1/30/2024	280 Front Street	Clallam	2/12/2024
24ASB008683	1/30/2024	760 NE Snowcap Dr	Mason	2/13/2024
24ASB008684	1/30/2024	21261 Hoko Ozette Rd	Clallam	2/14/2024
24ASB008685	1/30/2024	4734 Lakemont Ct SE	Thurston	2/12/2024
24ASB008686	1/31/2024	304 14th St NW	Pacific	2/29/2024
24ASB008687	2/1/2024	3592 State Route 105	Pacific	2/13/2024
24ASB008688	2/1/2024	108 E Wishkah	Grays Harbor	5/31/2024
24ASB008690	2/1/2024	1236 Atterbery Rd	Clallam	2/21/2024

Permit #	Rec'd	Site Address	County	Completion Date
24ASB008691	2/2/2024	27508 Sandridge Rd	Pacific	2/14/2024
24ASB008692	2/2/2024	15412 Birch Street	Pacific	2/22/2024
24ASB008693	2/2/2024	8310 Kimmie Street SW	Thurston	2/14/2024
24ASB008694	2/4/2024	815 Gregory Way SE	Thurston	2/6/2024
24ASB008696	2/5/2024	9101 Steilacoom Rd SE Harmony H	Thurston	2/5/2024
24ASB008697	2/6/2024	520 H St	Grays Harbor	2/9/2024
24ASB008700	2/7/2024	2235 Leisure Lane SE	Thurston	2/21/2024
24ASB008701	2/9/2024	839 Quincy	Jefferson	3/12/2024
24ASB008703	2/12/202	1403 Dickinson Ave	Mason	12/1/2024
24ASB008705	2/12/2024	91 West Valley Rd	Jefferson	2/21/2024
24ASB008706	2/12/2024	5300 Pacific Ave SE	Thurston	3/11/2024
24ASB008707	2/13/2024	418 Reed St	Jefferson	2/29/2024
24ASB008708	2/13/2024	1919 Brown St SE	Thurston	3/1/2024
24ASB008709	2/14/2024	218 State Route 6	Pacific	2/28/2024
24ASB008710	2/15/2024	326 East Curtis Street	Grays Harbor	2/21/2024
24ASB008711	2/15/2024	113 West Wishkah	Grays Harbor	2/29/2024
24ASB008712	2/16/2024	5123 Klahanie Dr NW	Thurston	2/24/2024
24ASB008714	2/16/2024	3130 Madrona Beach Dr NW	Thurston	2/28/2024
24ASB008715	2/16/2024	6040 196th Ave SW	Thurston	4/5/2024
24ASB008716	2/16/2024	520 H St	Grays Harbor	2/19/2024
24ASB008717	2/19/2024	129 North Third Street	Mason	3/4/2024
24ASB008718	2/20/2024	415 15th Ave SE-Pritchard Bldg	Thurston	5/31/2024
24ASB008719	2/20/2024	31402 H St	Pacific	12/30/2024
24ASB008720	2/21/2024	7115 Holmes Island Rd SE	Thurston	2/27/2024
24ASB008721	2/21/2024	108 W Harriman St	Grays Harbor	6/2/2024
24ASB008723	2/22/2024	1930 Lawrence St Unit #5	Jefferson	3/7/2024
24ASB008724	2/22/2024	221 N Dow Creek Dr	Mason	3/4/2024
24ASB008725	2/24/2024	5003 26th Ave SE	Thurston	3/7/2024
24ASB008726	2/26/2024	7312 Greenvally Ct SW	Thurston	3/8/2024
24ASB008727	2/26/2024	3344 Gravelly Beach Loop NW	Thurston	3/22/2024
24ASB008728	2/26/2024	4533 13th Ave SE	Thurston	2/28/2024
24ASB008729	2/29/2024	202 4th Ave E	Thurston	3/4/2024
24ASB008730	3/4/2024	2317 9th Ave SE	Thurston	3/29/2024
24ASB008731	3/4/2024	321 Chenault Ave	Grays Harbor	3/6/2024
24ASB008732	3/5/2024	1707 South C St	Clallam	3/19/2024

Permit #	Rec'd	Site Address	County	Completion Date
24ASB008733	3/5/2024	3133 Wilderness Drive SE	Thurston	3/6/2024
24ASB008734	#####	4346 Sunset Beach Rd NW	Thurston	6/14/2024
24ASB008735	3/5/2024	221 N Dow Creek Dr	Mason	3/18/2024
24ASB008736	3/6/2024	7802 Kelly Beach Rd SE	Thurston	3/8/2024
24ASB008737	3/7/2024	11338 Price Lane SE	Thurston	3/25/2025
24ASB008738	3/7/2024	5926 Steamboat Island Rd NW	Thurston	4/5/2024

Demolition Notifications received between 2/9/2024 and 3/7/2024

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
24DEM007021	2/9/2024	RDW	200 N Shore Road	Amanda Park		<input checked="" type="checkbox"/>	ASB
24DEM007022	2/9/2024	RDW	435 N Shore Rd	Amanda Park		<input checked="" type="checkbox"/>	ASB
24DEM007023	2/9/2024	RDW	21261 Hoko Ozette Rd (Upper Queets Rd)	Queets		<input checked="" type="checkbox"/>	24ASB008684
24DEM007024	2/12/2024	NWS	1403 Dickinson	Shelton	2/13/2024 11:33 am owner called a	<input checked="" type="checkbox"/>	24ASB008703
24DEM007025	2/12/2024		1403 DICKINSON AVE	SHELTON	DUPLICATE-cancelled. See 24DE	<input type="checkbox"/>	ASB
24DEM007026	2/12/2024	BTD	922 W 11th St	Port Angeles		<input checked="" type="checkbox"/>	ASB
24DEM007027	2/13/2024		113 E Park Ave	Port Angeles	DUPLICATE-Cancel. See 24DEM0	<input checked="" type="checkbox"/>	ASB
24DEM007028	2/13/2024		113 E Park ave	Port Angeles		<input checked="" type="checkbox"/>	ASB
24DEM007029	2/14/2024	BTD	20920 Billie Mills Rd	Centralia	Property is in Chehalis Tribe Trust.	<input checked="" type="checkbox"/>	ASB
24DEM007030	2/14/2024		20920 Billie Mills Rd.	Centralia	DUPLCATE. Cancel. See 24DEM0	<input checked="" type="checkbox"/>	ASB
24DEM007031	2/14/2024		20920 Billie Mills Rd.	Centralia	DUPLCATE. Cancel. See 24DEM0	<input checked="" type="checkbox"/>	ASB
24DEM007032	2/14/2024		20920 Billie Mills Rd.	Centralia	DUPLCATE. Cancel. See 24DEM0	<input checked="" type="checkbox"/>	ASB
24DEM007033	2/14/2024		Upper Queets Rd US Forest Service Rd 21	Queets		<input checked="" type="checkbox"/>	ASB
24DEM007034	2/14/2024		520 E WOOD LN	SHELTON		<input type="checkbox"/>	ASB
24DEM007035	2/14/2024	BTD	3021 Eden Valley Rd	Port Angeles	Survey OK. BTD	<input checked="" type="checkbox"/>	ASB
24DEM007036	2/16/2024		345 W Cedar Street #F	Sequim		<input checked="" type="checkbox"/>	24ASB008666
24DEM007037	2/20/2024		415 15th Ave SE-Pritchard Bldg	Olympia		<input checked="" type="checkbox"/>	24ASB008718
24DEM007038	2/21/2024		108 W Harriman St	Aberdeen		<input type="checkbox"/>	24ASB008721
24DEM007039	2/22/2024	BTD	1800 W 7th St	Aberdeen		<input checked="" type="checkbox"/>	ASB
24DEM007040	2/23/2024		2372 Place Road	Port Angeles		<input checked="" type="checkbox"/>	ASB
24DEM007041	2/27/2024	BTD	135 Cushing St NW	Olympia	ER req't - letter & fees rec'd. Req't	<input checked="" type="checkbox"/>	ASB
24DEM007042	2/29/2024		418 Reed St.	Port Townsend		<input checked="" type="checkbox"/>	24ASB008707
24DEM007043	3/1/2024		10 Canyon Estates Drive	Sequim		<input checked="" type="checkbox"/>	ASB

Permit#	Rec'd	Staff	Address	City	Status	Asb Survey	Asb Permit #
24DEM007044	3/4/2024	BTD	1325 Quincy Street	Port Townsend		<input checked="" type="checkbox"/>	ASB
24DEM007045	3/4/2024		2317 9th Ave SE	Olympia		<input type="checkbox"/>	ASB
24DEM007046	3/5/2024		8737 Whitewood Loop SE	Yelm		<input checked="" type="checkbox"/>	ASB
24DEM007047	3/5/2024		4346 Sunset Beach Rd NW	Olympia		<input checked="" type="checkbox"/>	24ASB008734
24DEM007048	3/5/2024		2933 East Hwy 101	Port Angeles		<input checked="" type="checkbox"/>	ASB
24DEM007049	3/7/2024		11338 Price Lane SE	Rainier		<input type="checkbox"/>	24ASB008737
24DEM007050	3/7/2024	BTD	221 Madrona Way	Sequim	After the fact. Single Family?	<input checked="" type="checkbox"/>	ASB
24DEM007051	3/7/2024		5926 Steamboat Island Rd NW	Olympia		<input checked="" type="checkbox"/>	24ASB008738



Current ORCAA Land Clearing Burn Permits

FireDistrict	Expiration	#	Burn Site Address	City
	4/4/2024	5919	25 Spotted Owl	Sequim
CFD #3, Sequim	3/9/2024	5912	81 Valley Heights Drive	Sequim
Clallam County Fire District #2	3/11/2024	5914	PN 063021430130	Port Angeles
	4/3/2024	5918	637 Lower Elwah Rd	Port Angeles
GHFD #7, Copalis Beach/Ocean	3/13/2024	5913	13 TAHITI ST	Ocean Shor
JFD #4, Brinnon	3/30/2024	5917	51 McDonald Creek Rd	Brinnon
TFD #13, Griffin	3/21/2024	5916	7141 Gallagher Cove Rd NW	Olympia

Complaint Report for period from 2/9/2024 to 3/7/2024

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/Demo	Marijuana	Other
County:													
02/16/2024	UNKNOWN-Fire in road		JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Fire in road
03/01/2024	Transient Camp		JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
County: Clallam													
02/27/2024	SERVPRO OF CLALLAM AND JEFFERSON COUNTY	Port Angeles	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
02/29/2024	Donn R Inglis	Sequim	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/04/2024	Gail Alison Gates	Port Angeles	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
03/04/2024	Daniel Romero	Sequim	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
County: Jefferson													
03/03/2024	MICHAEL B PAOLI	Port Ludlow	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/05/2024	Kent Chesney	Port Ludlow	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/05/2024	Unknown	Brinnon	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Burning garbage, feces, possibly dead cats.
County: Pacific													
02/16/2024	Krikett and Matthew Beaumont	South Bend	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
County: Thurston													
02/10/2024	Neighbors wood stove	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/12/2024	Carolyn Hancock	Centralia	MS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/13/2024	Unchalee (Lee) Donohoe	Yelm	NWS	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/14/2024	Spencer Manufacturing	Tumwater	DAN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Spray Booth
02/15/2024	SQUIRE, ROSS	Olympia	DAN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/15/2024	SQUIRE, ROSS	Olympia	DAN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/15/2024	SQUIRE, ROSS	Olympia	DAN	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/22/2024	John Toulouse	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/23/2024	Unknown	Yelm	DJM	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/24/2024	MCMILLAN, ANDRE & RUTH MARIE	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Burning garbage. Ash

Date	Source	City	Rec'd	Formal	Online	Smoke	Odor	Open Fire	Dust	Wood-stove	Asbestos/ Demo	Marijuana	Other
02/24/2024	Unknown	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Diesel Automotive Fumes
02/26/2024	BAUM INVESTORS GROUP LTD	Centralia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/26/2024	truck	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/26/2024	Truck pollution	Olympia	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/29/2024	Jasvit & Inderpreet Tahim	Lacey	JW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/29/2024	Rodolfo Apostol	Olympia	BTD	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
02/29/2024	Transients burning	Olympia	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/04/2024	Holly Netherly	Olympia	AMP	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/04/2024	Roy Murphy	Rainier	RDW	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
03/05/2024	Debbie Cannon	Lacey	JW	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

NOV Monthly Report

For the period 2/9/2024 to 3/7/2024

NOV #	Name	County	Regulation(s)		NOV Issued	Total Due	Date Paid
4480	FOX LUMBER CO	GRAYS HARBOR	Rule 6.1(a)	Failure to have an Approv Notice of Construction	10/10/2023	\$0.00	3/4/2024
4482	FOX LUMBER CO	GRAYS HARBOR	Rule 6.1.8	Conditions in Approval Orders Enforceable	10/12/2023	\$750.00	3/4/2024
4488	WESTPORT LLC	GRAYS HARBOR	Rule 5.1(d)	Operating Permit Program Compliance	10/18/2023	\$2,000.00	
4493	101 MARKET	PACIFIC	Rule 3.1(d)	Failure to pay Annual Registration fees	10/27/2023	\$500.00	2/28/2024
4495	BLACK LAKE RESOURCES LLC - G.O. PORTABLE	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/27/2023	\$500.00	2/27/2024
4496	COOKE AQUA CULTURE PACIFIC LLC	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/27/2023	\$500.00	2/26/2024
4504	101 OUTPOST STATION	CLALLAM	Rule 3.1(d)	Failure to pay Annual Registration fees	10/31/2023	\$500.00	2/15/2024
4506	DENTCENTER LLC	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/31/2023	\$500.00	2/14/2024
4508	KAISER PERMANENTE	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/31/2023	\$750.00	2/22/2024
4514	CAPITAL INDUSTRIAL	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	10/31/2023	\$500.00	3/1/2024
4520	LONCAR	THURSTON	Rule 6.2.5(a)	Burning Prohibitives	10/27/2023	\$14,915.00	
			Rule 6.2.8(c)(3)	Land Clearing burn			
4524	FLEMETIS		Rule 6.2.5(e)	Use of Burn Barrel	11/06/2023	\$5,000.00	
			Rule 6.2.5(a)	Burning Prohibitives			
			Rule 6.2.3	Cities and UGA--No Residential or Land Clearing burning			
4527	CIRCLE K STORES INC	THURSTON	Rule 6.1.8	Conditions in Approval Orders Enforceable	11/21/2023	\$500.00	
4530	ARROYO		Rule 6.3.10(a)	Disposal of Asbestos	11/20/2023	\$10,866.00	
			Rule 6.3.9(b)(2)	Asbestos Work Practices			
			Rule 6.3.4(a)(3)	Notification Requirement:			
			Rule 6.3.9(a)	Asbestos project by non-certified workers			
4534	MOUNTAIN STONE AGGREGATE	THURSTON	Rule 3.1(d)	Failure to pay Annual Registration fees	12/01/2023	\$500.00	3/1/2024
4539	SCHWEGLER	THURSTON	Rule 6.2.5(c)	Person must be in attendance of fire	12/11/2023	\$250.00	
			Rule 6.2.8(c)(6)	Required Permit in Thurston County			
4553	& ROY CARTWRIGHT		Rule 6.2.8(c)(3)	Land Clearing burn	12/27/2023	\$500.00	3/1/2024

NOV #	Name	County	Regulation(s)		NOV Issued	Total Due	Date Paid
4556	DELHUR INDUSTRIES	CLALLAM	Rule 6.1.8	Conditions in Approval Orders Enforceable	01/03/2024	\$1,000.00	
4557	SIERRA PACIFIC INDUSTRIES - COGENERATION	GRAYS HARBOR	Rule 5.1(d)	Operating Permit Program Compliance	01/04/2024	\$6,000.00	
4558	SIERRA PACIFIC INDUSTRIES - COGENERATION	GRAYS HARBOR	Rule 5.1(d)	Operating Permit Program Compliance	01/05/2024	\$3,000.00	
4560	MILLS CREMATORY - 7945	THURSTON	Rule 6.1(a)	Failure to have an Approval Notice of Construction	01/11/2024	\$500.00	
4568	HARMON	THURSTON	Rule 6.2.5(c)	Person must be in attendance of fire	02/15/2024		
			Rule 6.2.8(c)(3)	Land Clearing burn			
4581	LAJYA ROHILA	THURSTON	Rule 6.2.5(a)	Burning Prohibitives	02/21/2024		
4582	FERGUSON	THURSTON	Rule 6.2.8(b)	Failure to comply with conditions of permit	02/21/2024		
4583	AIRPORT GROCERY	MASON	Rule 8.12.5(a)	Self Inspection requirements	02/23/2024		
			Rule 8.12.6(a)	Recordkeeping Requirements - 5 Year			
			Rule 8.12.4(a)(2)	Gasoline testing - Stage EVR			
4584	TAYLOR TOWNE STORE	MASON	Rule 8.8	Control Equipment Maintenance and repair	02/23/2024		
			Rule 4.3(g)	Requirements for registration-O&M			
			Rule 8.12.5(a)	Self Inspection requirements			
			Rule 8.12.6(a)	Recordkeeping Requirements - 5 Year			
4587	CAPITAL INDUSTRIAL	THURSTON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024	\$500.00	3/1/2024
4588	CAPITOL CITY PRESS	THURSTON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4589	FOX LUMBER CO	GRAYS HARBOR	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4590	JEFFERSON HEALTH CARE	JEFFERSON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4591	MILES SAND & GRAVEL - SHELTON FACILITY	MASON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4592	MILES SAND & GRAVEL - SHINE FACILITY	JEFFERSON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4593	MOUNTAIN STONE AGGREGATE	THURSTON	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		
4594	PORT ANGELES HARDWOOD LLC	CLALLAM	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024		

NOV #	Name	County	Regulation(s)	NOV Issued	Total Due	Date Paid
4595	REG GRAYS HARBOR LLC	GRAYS HARBOR	Rule 4.3(c)	Annual and/or Periodic Reports	02/21/2024	
4596	SIERRA PACIFIC INDUSTRIES - COGENERATION	GRAYS HARBOR	Rule 5.1(d)	Operating Permit Program Compliance	02/27/2024	
4597	BAUM INVESTORS GROUP LTD	THURSTON	Rule 6.2.5(a) Rule 6.2.3	Burning Prohibitives Cities and UGA--No Residential or Land Clearing burning	02/27/2024	
4598	DASHMESH PETROLEUM 13 INC - ABERDEEN	GRAYS HARBOR	Rule 4.3(g) Rule 8.12.4(b) Rule 8.12.5(a) Rule 8.12.6(a)	Requirements for registration-O&M Testing Requirements for GDF Self Inspection requireme Recordkeeping Requirements - 5 Year	03/04/2024	
Total:					\$107,794.00	

Explanation of Compliance Reports

Common to all of these reports is the choice of “city” as the mailing address for the activity.

Inspections Completed

This report lists the initials * of the ORCAA inspector (or engineer), the date the inspection was achieved, the ORCAA file number, business name, and the nearest city for their location.

MS – Mike Shults, Compliance Manager
RDW – Robert Wyland, Air Quality Specialist II
NWS – Nancy Wood Siglin, Air Quality Specialist II
BTD – Bryson Downs, Air Quality Specialist I
AMP – Aidan Palm, Air Quality Specialist I
JAD – Jennifer DeMay, Engineering Supervisor
AM – Aaron Manley, Engineer II
LEW – Lauren Whybrew, Engineer II

The ‘Inspection Type’ column is a record of how the inspection was accomplished, or the purpose of the inspection.

- **Full Compliance Evaluation** is selected when a complete on on-site inspection was achieved. This indicates there was a facility walk-through, equipment was checked, and records were reviewed.
- **Partial Compliance Evaluation** is selected with an on- or off-site inspection was conducted that was not comprehensive (i.e., records review only). Many partial inspections can add up to a full inspection. This has been used more frequently since COVID.
- **Investigation** is an on- or off-site examination of a specific parameter or issue.
- **Source Test** is chosen when ORCAA is on-site to observe independent test companies as they audit a business’ emissions.
- **Driveby** is documentation that we have been to the business but did not enter the property. This code is used for following up on complaints (when no action is necessary) or checking up on businesses that have been problematic.

Asbestos Permit Status Report

The “**Rec’d**” is the date the permit was received at ORCAA.

The “**Site address**” and “**County**” is the where the project is to occur.

The “**Completion Date**” is proposed by the applicant stating when the project should be completed.

Demolition Notifications Report

Similar to the asbestos report, however because these notifications are good for an entire year, the list is long.

Additional headings, different from the Asbestos Report include:

The “**Staff**” indicates which staff person.

The “**Address**” and “**City**” is the where the project is to occur.

The **“Status”** includes comments from staff handling the notification. The comments allow any inspector to follow up on any permit.

The **“Asb Survey”** is a checkbox indicating whether ORCAA received an asbestos survey prior to the demolition.

The **“Asb Permit #”** coincides with an asbestos project in our system for the same address.

Current ORCAA Land Clearing Burn Permit

This report contains active permits.

The **“FireDistrict#”** is the district in which the burn will take place.

The **“Expiration”** is the final date the permit is valid.

The **“#”** is the permit number assigned by ORCAA.

“Burn Site Address” and **“City”** is the location of the burn.

Complaint Report

These are alleged violations of air quality regulations. Not all have been investigated on-site by an ORCAA inspector.

The **“Source”** references the alleged polluter, whether a business or individual

The **“City”** is the where the alleged violation occurred

The **“Formal”** checkbox is used to denote when a Formal Complaint has been received from the complainant. A Formal Complaint is a form that documents what occurred and is signed by the complainant and notarized. It includes details such as time of day, date, health impacts, and authorization to release the complainants name during the investigation.

The **“Online”** checkbox is used to document complaints that have been submitted via email.

The check boxes for **smoke, odor, open fire, dust, woodstove, asbestos/demo, marijuana, and other** are used to characterize the nature of the complaint.

NOV Monthly Report

This is a list of Notices of Violation (NOV) that had action during the reporting period. Action items may include the issuance of the NOV, issuance of the penalty amount (by law we must wait at least 30 days from the issuance of an NOV to assess a penalty) or show a penalty has been paid.

Industrial / Commercial Air Permits

Pending and Final Permits for period from 02/09/2024 to 03/07/2029

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
CROWN CORK & SEAL CO INC	OLYMPIA	NOC	23NOC1621	Manufacturing	use PFAS Matte Over Varnish PPG 9201-811F	JAD	10/6/2023	final permit delivered	2/28/2024
GREEN DIAMOND RESOURCE COMPANY		NOC	24NOC1631	Sand and Gravel	Applicant seeks to obtain coverage under ORCAA's rock crushing General Order permit	AM	1/16/2024	final permit delivered	2/21/2024
TEC EQUIPMENT	LACEY	NOC	24NOC1635	Automotive Services	Establish a truck spray coating booth.	AM	1/23/2024	final permit delivered	3/6/2024
AGP - PORT OF GRAYS HARBOR-TERMINAL 2	ABERDEEN	NOC	23NOC1627	Food Processing	Establish a new commodity transload facility at Port of Grays Harbor. New permitted equipment will include nine baghouses.	AM	12/7/2023	incomplete application - waiting on data response	2/28/2024
CITY OF ABERDEEN - WWTP	ABERDEEN	NOC	23NOC1619	Waste Water Treatment Plant	installation of odor control units on the existing sludge holding tanks	AM	10/12/2023	draft pending internal review	3/5/2024
CROWN CORK & SEAL CO INC	OLYMPIA	AOP	20AOP1446	Manufacturing	renew 15AOP1129	JAD	6/11/2020	draft in progress	2/3/2022
CUSTOM FIBERGLASS	ABERDEEN	NOC	20NOC1424	Automotive Services		AM	8/24/2020	on hold - waiting on another agency	5/31/2023
DEPARTMENT OF LABOR AND	TUMWATE R	ADM	23ADM1616	Government		LEW	9/14/2023		

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
GRAYS HARBOR COMMUNITY HOSPITAL	ABERDEEN	NOC	23NOC1589	Medical Facility	after-the-fact approval for natural gas fired boiler and two emergency engines.	AM	3/8/2023	waiting on SEPA	7/5/2023
GRAYS HARBOR ENERGY LLC	ELMA	REV	22REV1558	Energy Production		AM	4/13/2022	draft in progress	3/4/2024
INTERFOR US INC - PORT ANGELES DIVISION	PORT ANGELES	AOP	22AOP1556	Wood Products	obtain an initial Title V Air Operating Permit	LEW	3/2/2022	draft pending internal review	9/18/2023
JEFFERSON HEALTH CARE	PORT TOWNSEND	NOC	24NOC1633	Medical Facility	Install and operate a 500 kW emergency generator to support the latest addition to the campus. Expected emissions increases include NOx, CO, PM, SO2, HAP and TAP.	LEW	1/30/2024	draft in progress	2/23/2024
JEFFERSON HEALTH CARE	PORT TOWNSEND	NOC	24NOC1633	Medical Facility	Install and operate a 500 kW emergency generator to support the latest addition to the campus. Expected emissions increases include NOx, CO, PM, SO2, HAP and TAP.	LEW	1/30/2024	draft pending internal review	2/23/2024

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
JEFFERSON HEALTH CARE	PORT TOWNSEND	NOC	24NOC1633	Medical Facility	Install and operate a 500 kW emergency generator to support the latest addition to the campus. Expected emissions increases include NOx, CO, PM, SO2, HAP and TAP.	LEW	1/30/2024	draft pending internal review	2/23/2024
LAKESIDE INDUSTRIES - DURGIN RD	OLYMPIA	NOC	24NOC1632	Asphalt Production	Requests approval to process recycled asphalt product at their existing asphalt plant.	LEW	1/17/2024	completeness determination pending	3/1/2024
LOTT CLEAN WATER ALLIANCE	OLYMPIA	NOC	23NOC1624	Waste Water Treatment Plant	Upgrade and renovate the existing centrate building, including installation of a new odor control system for the building. Increases in ammonia emissions are expected, while hydrogen sulfide emissions are expected to decrease due to proposed controls.	LEW	12/6/2023	draft pending internal review	3/6/2024
McKINLEY PAPER COMPANY	PORT ANGELES	NOI	23NOI1611	Printing/Paper Products	install a temporary nonroad emergency engine	LEW	8/28/2023	waiting on data request	12/4/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
MOUNTAIN STONE AGGREGATE	TENINO	NOC	21NOC1478	Sand and Gravel	Establish a new rock crushing plant	LEW	2/10/2021	waiting on SEPA	3/20/2021
MURPHY COMPANY	ELMA	SMO	21SMO1496	Wood Products	Establish enforceable limits to ensure potential to emit for VOC remains below Title V thresholds.	LEW	4/14/2021	draft pending internal review	5/24/2022
PACIFIC IRONWORKS	McCLEARY	NOC	24NOC1639	Metal Fabrication/Co	Establish a metal coating operation.	AM	2/16/2024	initial payment received, hand off to engineers	2/16/2024
PACIFIC NORTHWEST RENEWABLE ENERGY	HOQUIAM	NOC	23NOC1606	Manufacturing	construct a new wood pellet manufacturing facility.	LEW	7/24/2023	public noticing - response to comments	1/19/2024
PANELTECH	HOQUIAM	AOP	20AOP1437	Printing/Paper Products	renew AOP 11AOP864	JAD	4/2/2020	draft in progress	10/19/2023
PANELTECH	HOQUIAM	NOC	23NOC1626	Printing/Paper Products	install a new 1200-gallon amino resin reactor to replace the existing kettle. Expected emissions increases of VOC and formaldehyde.	JAD	12/8/2023	draft pending internal review	3/7/2024
PETERSENS AUTOMOTIVE	PORT ANGELES	NOC	21NOC1506	Automotive Services	install paint booth	AM	7/9/2021	on hold - waiting on another agency	7/5/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
PLATYPUS MARINE	PORT ANGELES	NOC	23NOC1612	Fiberglass/Marine Services	Expansion of existing operations and "after-the-fact" review of a 3-sided booth. Expected emissions include volatile organic compounds, particulate matter, toxic air pollutants and hazardous air pollutants.	LEW	8/31/2023	incomplete application - waiting on data response	9/18/2023
RAVENS BREW COFFEE INC	TUMWATER	NOC	24NOC1638	Coffee Roasting		AM	2/15/2024	draft pending internal review	2/29/2024
SIERRA PACIFIC INDUSTRIES - SHELTON	SHELTON	RFC	23RFC1618	Wood Products	correct material mistake in condition RK9	JAD	9/25/2023	draft in progress	1/11/2024
SILVER SPRINGS ORGANICS LLC	RAINIER	ADM	23ADM1608	Composting		LEW	7/28/2023	draft in progress	12/4/2023
WASHINGTON STATE DEPARTMENT OF FISH AND WILDLIFE	NASELLE	NOC	23NOC1601	Government	Install a diesel-fired stationary emergency engine. Notable pollutants expected include particulate matter, sulfur oxides, nitrogen oxides, carbon monoxide, toxic air pollutants and hazardous air pollutants.	LEW	6/26/2023	waiting on data request	7/13/2023
WASHINGTON STATE HEALTH CARE AUTHORITY	OLYMPIA	NOC	21NOC1523	Government	for after the fact emergency generator	AM	8/24/2021	on hold - per source	7/5/2023

Facility_Name	City	Type	NOC_No	Facility Category	Description	Eng	Application Received	Status	Date of Status Update
WEYERHAEUSER NR - ROCHESTER SEED PLANT	ROCHESTER	NOC	24NOC1636	Wood Products	Applicant requests approval to install a baghouse to control emissions from a cone processing line.	AM	2/2/2024		2/7/2024
WEYERHAEUSER NR RAYMOND LUMBERMILL	RAYMOND	NOC	21NOC1521	Wood Products	install two identical spray-dryer mold inhibitor systems to apply coatings to green lumber.	AM	8/16/2021	on hold - per source	1/31/2022
WEYERHAEUSER NR RAYMOND LUMBERMILL	RAYMOND	NOC	23NOC1614	Wood Products	Install a direct-fired continuous dry kiln rated 310 MM boardfeet/year, 5 truck bins, a baghouse, and relocate two existing cyclones. New and relocated equipment will replace 8 existing batch kilns, a hog fuel boiler, and truck bins.	AM	9/8/2023	draft in progress	12/6/2023

Explanation of Engineering Report – Industrial / Commercial Air Permits

Note: The entries at the top of the list above the heavy solid line are permits that have been finalized (or were cancelled) during the report period. The entries below the heavy solid line are applications that were received or were pending during the report period.

The **“Facility Name”** is the business name of the applicant that applied for the permit.

The **“City”** is the physical location of the proposed project.

The **“Type”** is the type of application that was received.

New Source Review

- **NOC – Notice of Construction.** Required prior to the construction, installation, replacement, or modification of air pollution sources, emissions units, or air pollution control equipment in ORCAA’s region.
- **NOR – Notice of Revision.** This is a permit action initiated by the source owner to revise a condition when there is no associated emissions increase or installation that would trigger a NOC.
- **ADM – Administrative Amendments.** ORCAA may need to amend previously issued NOCs to correct material errors (e.g., typos, misnumbering, etc.)

Air Operating Permits

- **AOP – Air Operating Permits.** AOPs are permits issued to operate sources of air pollution that emit major quantities of air pollution. AOPs must be reissued every 5 years.
- **REV – Revisions.** Revisions to AOPs can be requested by the source through an administrative amendment or permit modification.
- **RFC – Reopen for Cause.** ORCAA is required to reopen an AOP for cause under certain circumstances (e.g., additional applicable requirements become applicable, the permit contains a material mistake, etc.).

Other Applications/Notifications

- **SMO – Synthetic Minor Order.** Application to limit a facility’s potential to emit to ensure the facility’s actual emissions are below major source thresholds.
- **NOI – Notice of Intent.** A notification submitted to the Agency for certain activities listed in ORCAA Rule 6.4 (e.g., relocation of a portable source, nonroad engine, small unit exemption, etc.).

The **“NOC No”** is the ORCAA-assigned application number.

The **“Facility Category”** describes the general type of industry category of the facility.

The **“Description”** is a brief description of the applicant’s proposal.

The **“Eng”** lists the initials of the ORCAA engineer assigned to review the application:

JAD – Jennifer DeMay, Engineering Supervisor

AM – Aaron Manley, Engineer II

LEW – Lauren Whybrew, Engineer II

The **“Application Received”** is the date the hard copy of the application was received by ORCAA.

The **“Status”** and **“Date of Status Update”** is a brief description of the step in the review process the application is currently and the date the status was last updated in ORCAA’s database.

Air Monitoring Report

February 2024

Prepared by:

Odelle Hadley, PhD

Senior Air Monitoring Specialist

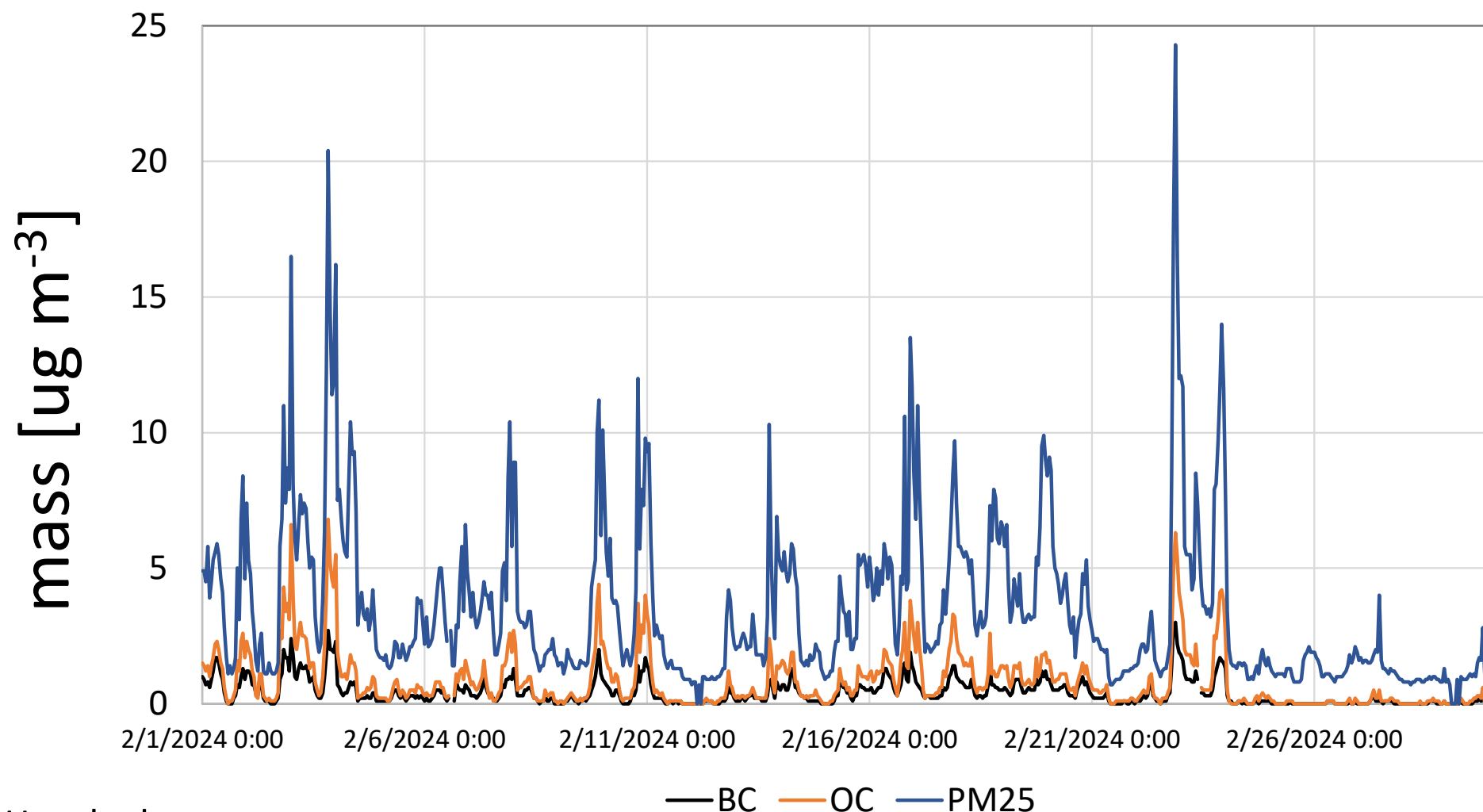


February 2024 Air Quality Summary – PM2.5

	Minimum	Average	Maximum	# of days in AQ category				
				GOOD	MOD	USG	UH	VUH
Aberdeen	0.3 $\mu\text{g m}^{-3}$	3 $\mu\text{g m}^{-3}$	4.7 $\mu\text{g m}^{-3}$	29				
Cheeka Peak	0 $\mu\text{g m}^{-3}$	1.1 $\mu\text{g m}^{-3}$	2.4 $\mu\text{g m}^{-3}$	29				
Lacey	0.8 $\mu\text{g m}^{-3}$	3.3 $\mu\text{g m}^{-3}$	7.6 $\mu\text{g m}^{-3}$	29				
Port Angeles	2.4 $\mu\text{g m}^{-3}$	6.8 $\mu\text{g m}^{-3}$	9.9 $\mu\text{g m}^{-3}$	29				
Port Townsend ¹	2.1 $\mu\text{g m}^{-3}$	3.7 $\mu\text{g m}^{-3}$	5.5 $\mu\text{g m}^{-3}$	20				
Shelton	0.5 $\mu\text{g m}^{-3}$	3.8 $\mu\text{g m}^{-3}$	8.5 $\mu\text{g m}^{-3}$	29				
Raymond	1.6 $\mu\text{g m}^{-3}$	2.5 $\mu\text{g m}^{-3}$	4.1 $\mu\text{g m}^{-3}$	29				

1) Power outages may have caused instrument failure

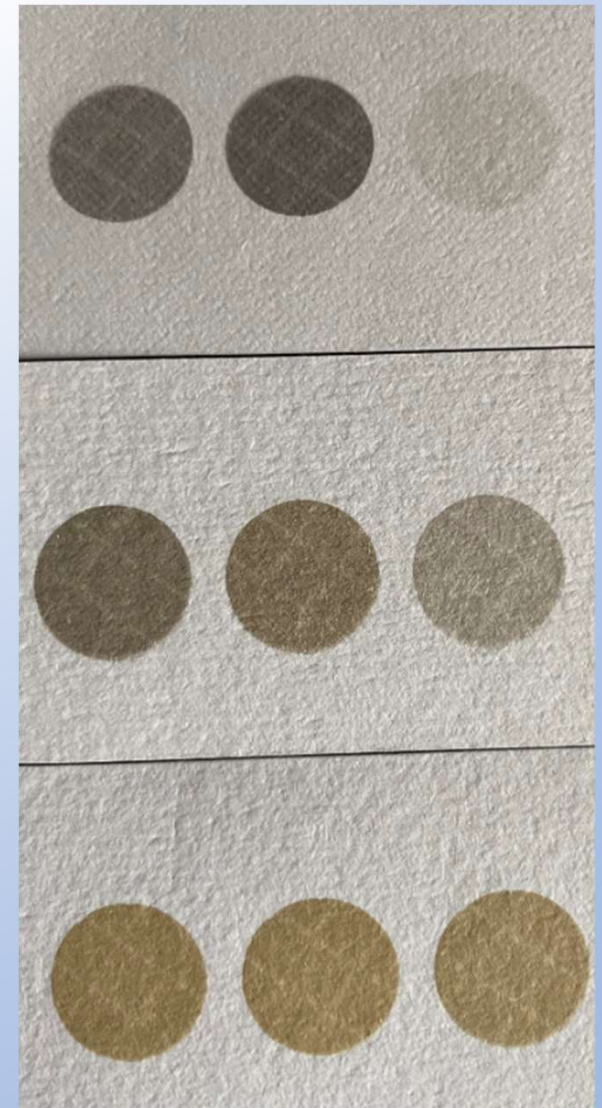
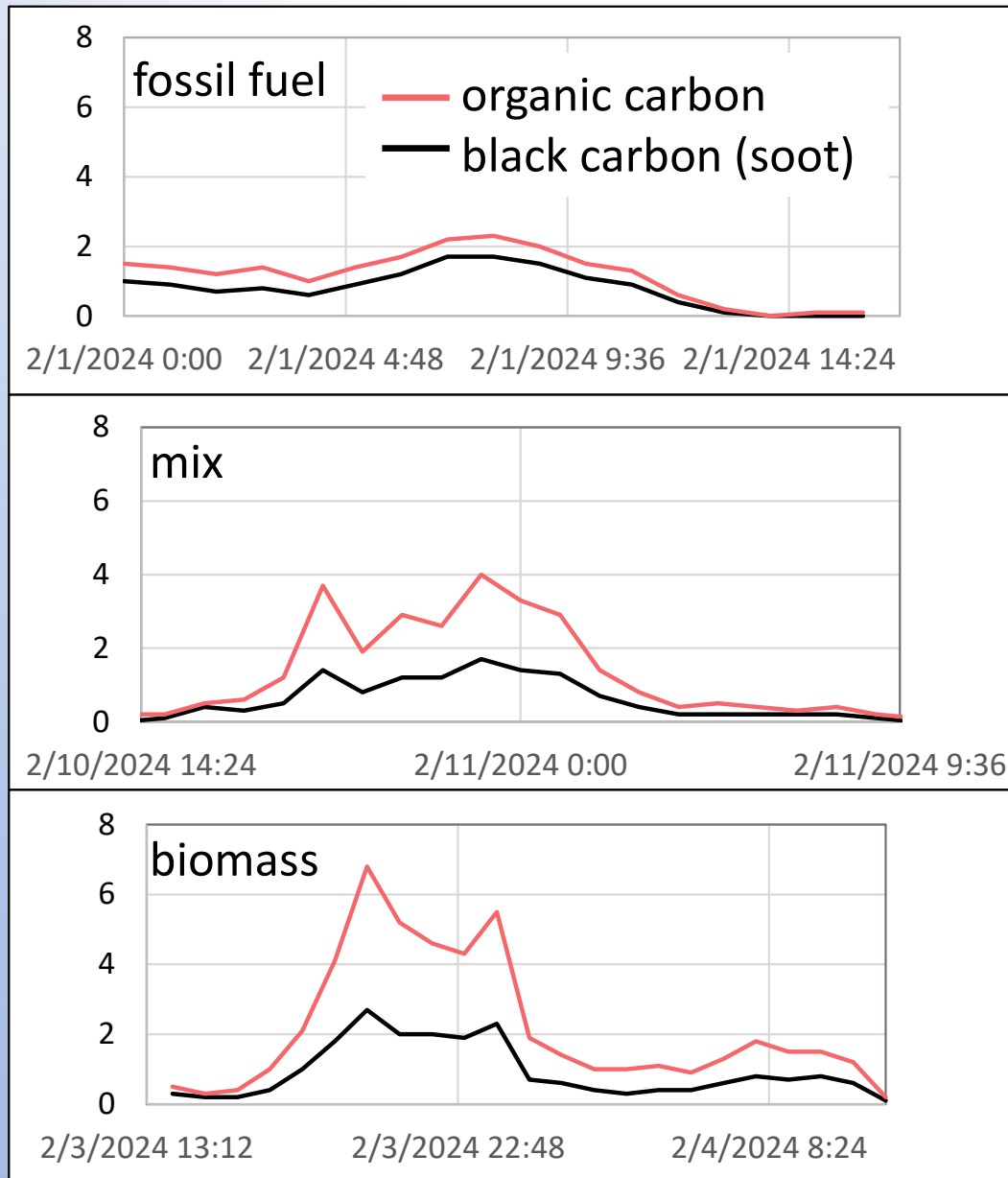
Cool Aethalometer data from the Lacey site: Comparing black & organic carbon to PM2.5



Hourly data

More cool Aethalometer data: fossil fuel (diesel) vs. biomass (wood) combustion

carbon mass [$\mu\text{g m}^{-3}$]



Other Monitoring Activities

- Rob W. conducted quarterly site quality checks (QC) on Port Townsend & Aberdeen
 - Returned to Port Townsend to replace nephelometer after several power outages
- Trip to Cheeka Peak Observatory (CPO) for general maintenance
 - Stopped at Port Angeles to pull the Purple Air sensor
- Fixed Purple Air sensors at: Lacey & Port Townsend
- Purchased new power supplies and a Purple Air sensor for Shelton & Port Angeles
- Inflation Reduction Act (IRA) grant applications due April 8th
 - Working with the Department of Ecology to fund projects
- Long-term projects:
 - Aethalometer standard operating procedure (SOP)
 - Senior Air Monitoring Specialist Handbook
 - Grays Harbor Saturation Study analysis

Contact

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odelle.hadley@orcaa.org

<https://www.orcaa.org>



Communications Report

March 13, 2024

Communications and Outreach Highlights

- Attended first two of four planned events at community Home Shows.
Home show schedule (to date), 2024
 - Port Townsend Home Show by Jefferson County Builders Assoc.
 - Great attendance and engaging conversations with residents and businesses regarding asbestos and demolition program and wood stove replacement program. We had at least 3 or 4 residents seeking to participate in the Wood Stove program.
 - Port Angeles Home Show hosted by KONP Radio
 - Attending the day after this report is produced. An update will be provided at the board meeting.
 - Olympia BIG Home & Remodel Show
 - Saturday & Sunday, *April 20-21, 2024 – 10 a.m. to 5 p.m. daily*
 - <https://omb.org/events/home-garden-show/>
 - Grays Harbor County Home and Garden Show
 - Saturday & Sunday, *May 18-19, 2024 – 9 a.m. to 5 p.m. daily.*
 - <https://extension.wsu.edu/graysharbor/mg/home-and-garden-show/>
- Developing a cloud-based training database and resource library for ORCAA staff.
 - Using AirTable platform (www.airtable.com) that was used extensively during ORCAA's website redesign.
 - Will help ORCAA better manage and track the multiple training courses required of staff throughout their careers at the agency.
- Continuing to expand ORCAA's commitment to Digital Accessibility to ensure ALL documents and online resources are fully available for everyone.

Wood Smoke Reduction Grant

- Currently more than 75 jobs approved, with participation in all counties. 52 jobs completed.
- Clallam and Jefferson County participation is surging with inclusion of two new vendors (Frederickson Electric and All Weather Heating & Cooling).