

OLYMPIC REGION CLEAN AIR AGENCY
2940 B Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

March 10, 2010

Members present: Clay Harwood, Pacific County (Chair)
Phil Johnson, Jefferson County
Cynthia Pratt, City of Lacey
Dan Di Guilio, City of Port Angeles
Art Starry, Thurston County
Craig Ottavelli, City of Olympia (Vice Chair)
Emmett Dobey for Lynda Ring-Erickson, Mason County

Members absent: Terry Willis, Grays Harbor County
Mike Doherty, Clallam County

Ecology: Phyllis Baas

Legal Counsel: Fred Gentry of Bean, Gentry, Wheeler & Peternell

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor, Mark Goodin, Professional Engineer; Dan Nelson, Public Information Officer; Lynn Harding, Administrative Services Manager; Jimmy Werner, Senior Air Monitoring Technician; and Debbie Moody, Recorder

The meeting was called to order at 10:03 a.m.

There were no additions or omissions to the Agenda. Ottavelli moved approval of the Agenda. Di Guilio seconded the motion and it carried unanimously.

Harwood noted the Consent Agenda consisted of February 10, 2010 Minutes as well as the Warrants and wire transfers 63002649 through 63002685 in the amount of \$25,833.14; and Payroll 299857 through 299874 in the amount \$120,919.74 for February 5, 2010 through March 4, 2010. Ottavelli moved approval of the Consent Agenda. Pratt seconded the motion and it carried unanimously.

DIRECTOR'S REPORT

Compliance Update

Robert Moody, Compliance Supervisor, noted we continue to receive complaints regarding Silver Springs. We have a meeting scheduled with them to discuss several issues and see if we can't encourage them towards better compliance. We have recently been dealing with a demolition project in Forks that has reached the local news level. A demolition occurred and the benefit went to the local Lions Club. We have issued a Notice of Violation to the property owner for performing a demolition without a permit, asbestos survey, improperly trained personnel, etc.

Ottavelli questioned the location of a source on the compliance report, noting it stated Olympia. R.Moody explained the reports are based on the mailing address and the source in question is actually located in the county.

ORCAA Permit Actions

Goodin went over a few of the active permits. Department of Informational Services is a rather large

project. They are working with us on permitting their emergency generators. There are some significant issues and we continue to work with them. We are also working with the Forks High School regarding their wood fired boiler. Basically it is a small biomass boiler, but it is the first in the state, of a boiler this size to have a bag-house to control their emissions.

PenPly is one of our major sources and we are currently working on the AOP. There are a few small issues, but we are confident they will be quickly resolved. This facility used to be Kply and we'll be using the existing permit with modifications. We are hoping to issue the permit in early May.

Di Guilio asked about their startup schedule. Goodin stated they have started up some equipment and currently their multi-clone has some issues.

Johnson asked about the backup generators that had been installed at Indian Island; wondering if we have inspected them. Goodin stated their permit had been approved and they have been inspected.

Ottavelli stated he is interested in the DIS project. McNair stated we could keep him in the loop. Basically what happened is their SEPA wasn't sufficient and we caught it. Then they began building and we stated they couldn't put the generators in place without permits. We continue to work with their contractors to get this permit underway. Ottavelli asked if this is working toward resolution. McNair and Goodin both stated things are going well at this point. They had applied for less air pollution controls and we are standing our ground and expect to resolve all the issues. McNair noted if we anticipate issues we will contact the Board.

Phyllis Baas, Department of Ecology, added that she is part of the neighborhood association that this source impacts and we do not want it there. We do not want the generators and she was sure the neighborhood will continue to battle via the process.

Dobey asked if Adage is still moving forward. Goodin noted we have not yet received the permit, but it is our understanding they want to move forward. Dobby stated they are meeting with Mason County today for a pre-application conference.

Pratt, noting Ryan's Detailing, asked about after-the-fact permitting. Goodin stated we run across this now and again. This particular source has been given final approval and is in compliance. Goodin didn't know about the enforcement side of the project but could get the information to her. Pratt stated she would like to know the status.

Harwood asked the status of Pacific Gro. R.Moody stated we have two outstanding notices of violations that were primarily dealing with odors but do have Notice of Construction issues as well. Harwood noted Seaport Lumber has been shut down and heard they were working on getting up and running again. Staff stated they would look into Seaport.

Education and Outreach

Dan Nelson, Public Information Officer, explained we are participating in a statewide education program with regards to woodsmoke, funded mostly by legislative grants administered through Ecology. Our goal is to identify people that use wood burning appliances and find out how to influence them to change their behavior toward cleaner burning or better, to cleaner appliances. We'll be sending out a survey to find out what motivates the users and see what we can find out about them and what would make them change their behavior.

Harwood wanted to extend a thank you to staff for working closely with KING5. Nelson stated we did get a thank you and they have pledged future cooperation. Because of the recognition the Board announced last month, there has been a big influence in Spokane, Boise and Portland since they are

affiliates of Northwest Cable News. They are also very appreciative of the Washington Burn Ban website and it has had buy in from all of the stake holders in Washington State.

Pratt asked if there has been a decision made on how the survey (woodstove) will be conducted—will it be by mail or phone. Nelson noted it will be a phone survey conducted by Elway Research. Nelson also noted the 2000 census data showed the woodstove usage on a statewide average, we are only looking at about 5% of households. Some of our counties are among the highest in the state. Clallam County households amount to about 16% that regularly use wood burning appliances, while Jefferson County is around 19%.

Ottavelli noted the KING5 recognition was great, and it happened around the time he had presented the information board and cards to the city. While he was presenting the information he realized that he didn't leverage the information as well as he could have and asked that staff come to council meetings in the future – get on the agenda and make a proper presentation. Ottavelli noted their meetings are televised and staff would be able to do a much better job of getting the right information out. Nelson noted he is willing to come to any of the council meetings, and noted he was sure McNair would as well. Ottavelli noted he would like to plan a session in coordination with the move to the new city hall.

Administrative Services Update

Lynn Harding, Administrative Services Manager, stated she received the final audit report. Harding wanted to remind the finance committee (Ring-Erickson, Willis, Harwood) that we will meet prior to the April 14th Board meeting. We will be showing the finance committee a draft of our FY11 budget.

McNair noted there is a public hearing set for the April meeting. We will be discussing the regulation changes. McNair briefly went over legislative updates. The greenhouse gas bill at the House didn't go anywhere, but the Senate bill passed. The agriculture fee has passed and is going to the Governor. There was a storm water bill that we were hoping would pass as it had an air component in it—pretty much everything was stripped out of it but we have heard there is a new bill that has most of the language from the original bill and if it passes and there is any additional funding for us, we'll let you know.

McNair noted we are having some issues with the Cheeka Peak funding. We had budgeted \$75,000 after having been told this site was of national significance and was to be elevated to an NCore site. We recently learned we are getting less money. We have been in discussion with EPA staff in Region 10 and DC. We have not given up on additional funds; however we know that if we get less money we will be curbing what we are doing for a year. They want to give us \$95,000 for capital, so we are able to get additional equipment to bring it up to speed so that January 1, 2011, it would be a ready to go NCore site and the funding would then be available.

McNair noted she discussed the biomass project at the Air Quality Managers meeting, noting we need an additional \$20,000. An EPA staff member stated she is looking for some money for us, but we noted that we will only go as far as we can with the monies we have. We will get a good product at the end of the project even without the \$20,000. We will get a good model, but we would like to see the project through.

McNair stated the President has budgeted about \$50 million (nationwide) for monitoring. Some of that money will be for capital equipment, but there are a lot of new regulations and this will increase the need for monitoring.

Ottavelli asked if McNair was preparing the legislative update each month. McNair stated she receives it from a contact at Ecology. So, Ottavelli continued, we have a legislative liaison? McNair explained we do not have our own liaison, but we have support from Ecology. Ottavelli asked if we need to think about having our own liaison and should this be something we should add into the budget. McNair

noted PSCAA has a lobbyist. McNair explained that she has been testifying on behalf of the Air Managers group, and has taken on the role of liaison for the local airs. Ottavelli noted he wanted to be sure the legislative work McNair is doing isn't to the detriment of other tasks, as well as wanting to recognize her work as liaison and whether or not we need to make an investment in that. McNair stated she felt we are doing fine and we will continue to work with PSCAA.

Pratt asked who McNair represents when she signs in at a session. McNair noted she is supporting Ecology and if she disagreed with their stance, she would let the Board know. McNair explained she does her best to meet with the players and work out any issues prior to session so we can support what comes out during the legislative session.

Baas explained it is nice to have separate air directors' support because sometimes Ecology is bound by the Governor's discussion or the OFM. Having the directors come in and give a different input can be an asset.

Johnson noted if staff ever needs backup testimony, he and Doherty would be happy to do so.

Air Quality Summary

Jimmy Werner, Senior Air Quality Technician, wanted to briefly go over the Air Quality Index (AQI). Werner noted this is an air pollution index based on pollutants and is calculated into a user friendly format. The format is a color coded index that the general public is able to utilize. For example levels of 0-50 shows up as green and means "good" Werner explained. There are six levels used in the AQI, from good to hazardous. Werner stated as the pollutant standards are revised the levels change.

Werner explained we post our forecasts on the web and people can check on the pollution levels on our website as well.

We are currently working on the budget for our Cheeka Peak site. We need some funds to upgrade and replace equipment. We want to get the site up to NCore standards by January 1, 2011.

Di Guilio reminded staff that he had requested an organizational chart for ORCAA. Nelson provided the copy.

EXECUTIVE SESSION

Executive Director's Evaluation

Harwood asked for a 5 minute recess prior to going into Executive Session. He noted Executive Session would begin at 11:00am and should last 20 minutes.

At 11:20 am Harwood announced the meeting would continue for an additional 10 minutes.

The meeting reconvened at 11:32am. Harwood noted the Board discussed the Director's evaluation and contract. There was no action taken during the session.

Di Guilio made a motion to set the salary for the Executive Director at \$99,750 annually, increase the vacation by 2 days annually and offer a 2 year contract. Johnson seconded the motion. Harwood asked for further discussion. Johnson suggested the 2 year contract be negotiated. Di Guilio added to his motion, that there is a wage opener in the 2nd year. Harwood called for the question. The motion carried unanimously.

Gentry asked for clarification on verbiage for the contract. Di Giulio stated the contract would be opened in the 2nd year for salary negotiations.

Ottavelli noted, per the discussion that we have had, the goals and objectives in the framework are part of the contract so that we have a clear path for evaluation in the future.

Gentry stated he would reword the contract and get it to the Board for final signature at the April meeting.

ADJOURNMENT

The meeting adjourned at 11:36 am

PRESENTED BY

Francea L. McNair, Executive Director

APPROVED BY:

The Majority of the Board

APPROVED and SIGNED this 14th day of April 2010