

OLYMPIC REGION CLEAN AIR AGENCY
2940 B Limited Lane NW
Olympia, Washington 98502

BOARD OF DIRECTORS MEETING

January 13, 2010

Members present: Clay Harwood, Pacific County (Chair)
Lynda Ring-Erickson, Mason County
Mike Doherty, Clallam County
Phil Johnson, Jefferson County
Mary Dean, representing City of Lacey
Craig Ottavelli, City of Olympia
Terry Willis, Grays Harbor County
Grant Munro, City of Port Angeles Representative
Art Starry, Thurston County

Members absent:

Ecology: Sean Lundblad

Legal Counsel: Fred Gentry of Bean, Gentry, Wheeler & Peternell

Staff Present: Fran McNair, Executive Director; Robert Moody, Compliance Supervisor,
Mark Goodin, Professional Engineer; Dan Nelson, Public Information
Officer; Lynn Harding, Administrative Services Manager; Jimmy Werner,
Senior Air Monitoring Technician; and Debbie Moody, Recorder

The meeting was called to order at 10:05 a.m.

Harwood introduced Lynda Ring-Erickson who will be the new Mason County representative. Harwood also introduced Mary Dean who is representing the City of Lacey.

Harwood also took a moment to thank Grant Munro for his service to the Board. Munro thanked the Board and staff for their hard work.

Harwood noted there have been some changes in the Agenda format, per the state auditor's suggestions. There were two additions to the Agenda under New Business: *Board assignments (Vice Chair)* and *Finance Committee assignments*. We have also added Executive Session as a regular place holder on the Agenda. We will be having an Executive Session regarding a personnel matter this morning. There were no omissions to the Agenda. With those changes, Harwood asked for approval of the agenda. Doherty moved approval of the amended Agenda. Ottavelli seconded the motion and it carried unanimously.

Harwood noted the Consent Agenda consisted of December 9, 2009 Minutes as well as the payroll, benefits and Warrants 63002547-63002601 for December 9, 2009 through January 7, 2010. Ottavelli moved approval of the Consent Agenda. Johnson seconded the motion and it carried unanimously.

PUBLIC COMMENT / INTRODUCTION OF GUESTS

Westport Shipyard

McNair introduced Denny Lawrence, representing Westport Shipyard. Lawrence thanked the Board for allowing him the opportunity to share what Westport Shipyard does. Lawrence gave a brief history of the four facilities – the main facility in Westport, a facility in Hoquiam and Port Angeles, as well as the interior shop in Port Angeles. Lawrence noted they started out, in Westport, as a builder of fishing boats and moved up to yachts. Lawrence went over the air pollution control equipment as well. He noted not only do they have good control equipment; they have chosen to use less polluting materials as well. Lawrence explained they work very closely with ORCAA staff with regards to permitting and compliance. He also stated they have a facility in LaConner and work with the Northwest Clean Air Agency.

The Board asked general questions about their different boats and yachts. Lawrence briefly explained the difference between the pleasure crafts and the utility crafts. Lawrence also went over some of the newer materials they are using that have not only less emissions, but also less harmful emissions. He noted they continue to look for safer products that perform well. The Board thanked Lawrence for the presentation.

NEW BUSINESS

Rule Revision

McNair reminded the Board that we need to file some rule revisions with the Code Revisor. The changes were a result of a hearing before the PCHB having to do with the service of notice and owner/operator. We also need to update our woodstove rule and clean up the definition section. We hope to bring it back to you in February.

Munro moved that staff proceed with the revisions. Starry seconded the motion and it carried unanimously.

Doherty stated he hoped there is some uniformity with the air agencies across the state so when there is an operator in different regions, the rules are similar so to make it easier on our customers. McNair stated the rules are not consistent and they are organized differently. Gentry noted our rules are similar to Puget Sound's however he was not sure how they compare to others. Doherty felt this was a good goal for the agency to try to get all the other agencies to have similar rules. McNair noted she felt the content is very similar, but the organization would be different.

Ottavelli asked if there is a directors working group? McNair stated there is, we meet every other month. We could certainly put it on the agenda and discuss it. Ottavelli requested it be discussed at the next director's meeting and have a report to the Board. Ottavelli felt we were the best group to bring this forward to work for consistency. Ottavelli asked if he could get a copy of the rule revisions. McNair noted we could send them out. Willis asked where we get our rules, are they RCWs? McNair noted the rules come from the RCWs and WACs and then each agency interprets them for their own rules. Ring-Erickson agreed with Doherty that it would be nice to have consistency across the state. Doherty felt a simple diagram could be done as well that would help the customers know where EPA, DOE and the local agencies have authority.

Vice-Chair assignment

Harwood noted Joan Machlis had been our Vice-Chair and because she is no longer on the Board we do need a replacement. Harwood noted he would not be attending the February meeting and would need the Vice-Chair to run the meeting.

Harwood asked for volunteers. Dean nominated Ottavelli as Vice-Chair. Ottavelli stated he would accept the position contingent upon his official appointment to the Board. Johnson moved we close the nominations. Harwood noted it appeared it was unanimous to assign the Vice-Chair position to Ottavelli. Harwood did request that in the event Ottavelli is not appointed to the Board that Ottavelli attend the February meeting and choose a replacement Vice-Chair.

Finance Committee member assignment

Harwood noted Ross Gallagher had been a member of the finance committee, and he too is no longer serving on the Board. Ring-Erickson stated she had agreed to serve in Gallagher's place. Harwood stated Munro will be leaving as well and we need another volunteer. Willis volunteered.

DIRECTOR'S REPORT

Compliance Update

Robert Moody, Compliance Supervisor announced we have received our second annual payment from Soil Key. We have committed to 41 woodstove change outs and have completed 25 of them at a cost of approximately \$18,000. We do have one open burning case that is under appeal. We will be going to hearing in May for a burn he did last July. Incidentally he was recently cited (December) for burning during the burn ban. Our guess is he will appeal the second one and the cases will be combined and heard at once.

ORCAA Permit Actions

Mark Goodin, Professional Engineer explained he typically reports on permits associated with industrial sources. The NSR sheet in the packets lists all current applications, as well as any that have been finalized (and paid their fees) since the previous Board meeting. Goodin noted if any Board member has a question regarding a particular case to let us know and we can have an engineer get the information for you.

Goodin explained we are a grant manager for a study that looks at the air quality consequences of woody biomass associated with lumber logging in our jurisdiction. The options range from burning the material onsite to moving the material out and utilizing it for fuel. There are many options in between. The study is geared toward looking at the various options and taking a good look at the emissions associated with each option.

Staff was asked to contact cities and counties to alert them that there are certain equipments, we regulate, they may have that would need to be registered with us. The equipment would be things such as generators, small boilers, and compost facilities operated by cities or counties. Goodin stated a letter was drafted and mailed out. We have had some response from about half of those we sent out. Goodin handed out a summary of who has responded and who has not, along with a copy of the letter that was sent. Goodin requested the Board take a look at the list and asked them to remind anyone in their jurisdiction to respond if they haven't yet done so.

Willis asked when the biomass study would be complete. Goodin stated we should be done in June. Dean asked if the wood is removed is it then a product that they receive a profit on? Goodin stated the product is sold to the mills.

Goodin stated that we will be drafting a SEPA policy. This is a requirement of air agencies and to date, we have been relying on DOE's default SEPA manual. Most other air agencies do the same thing, however we thought it would be a good time to clarify where we veer off of Ecology's manual. We will bring a draft of the policy to a meeting at a later time.

Education and Outreach

Dan Nelson, Public Information Officer, reminded the Board that we had launched our new website in August of last year. We began taking web metrics in September and in December we saw our numbers double. We had over 87,000 visits in December with 3,800 unique visitors. Nelson believes part of this was driven by the burn bans that we did have in December. Nelson felt this increase shows how much more user friendly our website has become. Nelson stated we did a quick survey with regards to the burn ban and the results are in the Board packets. We did see a lot more coverage of our burn ban in the media this time around. We had more coverage on both KING and KOMO, and less on KIRO TV however KIRO radio had good coverage of our area.

Nelson stated our email alert system also increased. We went from about 125 members to almost 600 members. Nelson pointed out many of the new signups are administrators from schools who disseminate the email to all of their staffs. Ring-Erickson stated KING TV has definitely picked up on Mason County – she has noticed a big difference.

Administrative Services Update

Lynn Harding, Administrative Services Manager stated the finance committee did meet prior to our meeting this morning. Harding noted we discussed where we stand at 6 months into the fiscal year. We are on target and there is nothing unusual to discuss at this point. We have just undergone an audit that covered December 1, 2007 through June 30, 2009. Harding stated the auditors will be holding a meeting in February to go over the audits. Harding noted the Enduris Annual Report that was in the Board packets. She felt it was an excellent report and added Enduris is always looking for volunteers for their Board.

McNair added the auditor meeting has been published as an open meeting so the entire Board is welcome to attend if they choose to do so. The meeting will be held at 9:30am on February 10, prior to the regular Board meeting.

Nelson explained we are currently working with PSCAA and wanted to give R.Moody and his staff recognition – we are doing a clean home heating campaign (with PSCAA and NWCAA) and there is going to be a series of clinics being held at various woodstove stores. The clinics will teach people to use their woodstoves correctly, burning cleanly. We have a clinic scheduled in Olympia, Port Angeles, and Port Townsend. Nelson stated he, along with R.Moody's compliance staff will be attending the clinics to make sure that our concerns are addressed as well. The clinics will be held on January 23 (Saturday).

McNair wanted to also note that she and R.Moody had attended a meeting at Nisqually Pines last weekend. This is a development of approximately 800 lots located just outside of Yelm. The community has a chipper and we thought it would be good to go out and have a

conversation with them regarding the use of the chipper to help reduce burning. We thought they could become the first Clean Air Community. Apparently the community received some miscommunication – they were under the impression that we were coming out to ban all burning. Suffice it to say, there was a large turnout of citizens. McNair and R. Moody were happy to have a large crowd, they got the word out to more people, they answered a lot of questions and learned there was a lot of confusion over different types of burning.

McNair stated we did not get them to agree to no burning, but they did agree to think about it. They were interested in composting – and we did give away 6 bins. We do think the meeting went well and they understood the program was voluntary. The association did say they were willing to chip every weekend—so it will be available.

Doherty asked if this is something we can do throughout the jurisdiction, is there an incentive where we can share cost on a chipper. McNair noted we did have an event at Surfside in Pacific County. We do not have the money to purchase chippers, etc. but we can assist in getting the process going. Ring-Erickson noted Mason County has communities that would be great to talk to, Shore Crest for instance. She didn't feel it was a money issue so much as they need someone to facilitate the process. Some general discussion followed. McNair noted if anyone has a community we should contact, let us know and we can go out and meet with them. Harwood wondered if, like our lawnmower exchange, there is a similar program staff could look into for the future. Doherty noted some of the smaller tub-grind owners have gone to communities to grind, so if there is a way to slowly diminish open burning; it would be good for small businesses as well.

McNair stated we are now in the legislative session and she will update the Board each month until it is over. McNair included some information in the packets. HB2545 is the greenhouse gas bill and was before committee yesterday. It did receive some positive marks and will go before Senator Rockefeller's committee on Friday morning. McNair noted she will be attending. McNair wanted to accomplish a couple of things – first we don't want another layer of government put on top of our sources. We can deal with our sources with regards to greenhouse gases when we are out there on inspections. The other concern we have is the reporting methodology. We feel it should be consistent between the state and federal government so it is evaluated in the same way. The forms should be consistent as well. We want to remain being the entity to work with our sources. We can accommodate this in our permits.

McNair noted in Engrossed Substitute HB1614 is a bill that passed out of the House last year and is starting out in Senator Rockefeller's committee, does not have a hearing yet. We did discuss this at the directors' meeting. This bill puts in place a fee on petroleum pollution. McNair noted on the 5th page, it allows local jurisdictions to apply for a grant program for retrofit projects to address the petroleum contamination of storm water. McNair thought this might be helpful to the Board for their local governments – if it goes through.

There is one other piece of legislature that is still a zdraft – basically the governor is looking at reducing the number of committees, as a way of saving money. The PCHB will be the recipient of more responsibility as a result of that decision. One change that is worth mentioning is Ecology will lose the ability to use the PCHB for mediation. We didn't want to lose that so if you look on line 34 you will see that the local airs were added in. We feel that is an important part of the appeal process.

Doherty stated DNR has a couple of bills out that will be heard next week. One is to give DNR longer term contracts to remove biomass on their state lands. Doherty hopes we are encouraging that. Doherty asked if we need to have a motion to have staff support the bills. Ring-Erickson felt a motion was in order.

Doherty moved to have the Executive Director support the DNR bills that relate to biomass removal. Johnson seconded the motion. Ottavelli asked if the intent of the motion was to support in writing or to simply through testimony. Doherty stated she would sign in, in support, however if there is any question, she could testify if need be. McNair stated she would likely be able to just sign in support. Munro stated he didn't know much about the bills, but was cautious in the industry with longer term contracts because they don't always work as intended. He wanted them to be cautious and read it thoroughly. Doherty stated he did read it and it just gives authority for longer term leases. Munro asked if the price can change. Doherty stated yes, price can change but they have a duty to get the better price.

Harwood called for the question and the motion carried unanimously. Harwood noted we do not have anyone on the Thurston Regional Planning Council and wondered if we needed to have someone assigned. McNair stated Burgman and Machlis had been on the committee. Machlis had been representing Olympia and Burgman was representing us. Harwood asked if Dean felt we should wait to address this at a later time. Dean agreed that we should wait as she wasn't sure what the assignments would be. Harwood stated he could discuss this with McNair at a later time.

Air Quality Summary

Jimmy Werner, Senior Air Quality Technician noted the graph in the newsletter is preliminary. Werner noted we called a burn ban in early December when we had some really cold air come in from Frasier Valley. We recorded our highest values of the year at our Lacey monitoring station. The high values caused us to go directly into a stage II burn ban, meaning the only burning that could occur was if your woodstove was a sole source of adequate heat in the home.

Werner briefly went through the newsletter and explained the differences in stage I and stage II burn bans. Werner explained the procedures the monitoring staff goes through on a daily basis.

Harwood wanted to comment on the report. He noted the newsletter report has been a great improvement and wanted to thank Werner and his staff for the improvements.

Ottavelli asked what areas the Lacey monitor covers – what does this tell us about our area. Dean wanted to know what area, geographically is covered. Werner noted you can't monitor everywhere, so what has happened over the years is we monitor different areas until we found an area with high values.

Dean noted she would like to know how large an area does the monitor record. Werner stated the Lacey site is neighborhood scale, whereas Cheeka Peak is regional scale. Sean Lundblad, Department of Ecology noted neighborhood scale is typically 2-5 kilometers (radius). Ottavelli would like to see on a map where the monitor is located and what area it covers.

Lundblad went into a little more detail with regards to EPA guidelines with regards to where to site the monitors. In the case of the Lacey monitor it is sited on school grounds, this way we

aren't actually sampling someone's chimney. Neighborhood scales are typically up to 5km, however there are always things that can limit the air shed (topography, etc).

EXECUTIVE SESSION

Prior to Executive Session, Harwood called for a 7 minute break, noting the Executive Session would commence at 12:00 noon.

Executive Director Evaluation

Per RCW 42.30.110, the Board went into Executive Session at 12:00 pm to discuss personnel matters with regards to the Executive Director's evaluation. Harwood noted they would be in session for 15 minutes.

The regular meeting re-convened at 12:20 pm. Harwood noted no action will be taken as a result of the Executive Session.

ADJOURNMENT

The meeting adjourned at 12:21 pm

PRESENTED BY

Francea L. McNair, Executive Director

APPROVED BY:

The Majority of the Board

APPROVED and SIGNED this 10th day of February 2010