

OLYMPIC REGION CLEAN AIR AGENCY
2940 B LIMITED LANE NW
OLYMPIA WA 98502

Regular Meeting

December 8, 2004
10:00 am

I. CALL TO ORDER

II. APPROVAL OF AGENDA

(Ask for any corrections, additions/omissions)

III. CONSENT AGENDA

Minutes of Regular Meeting November 10, 2004

IV. DIRECTOR'S REPORT

1. Personnel Update
 - a. Rita Cirulis, ORCAA's New Air Quality Specialist II
 - b. Air Quality Specialist I Recruitment
 - c. Employee Illness
 - d. Fund Raising
2. Ocean Protein

VI. UNFINISHED BUSINESS

1. School Bus Retrofit Program Update (Dan Nelson)
2. Separation from Thurston County Financial Services:
Update on Legislation Change
3. Comments on Draft Strategic Plan

VII. NEW BUSINESS

1. Additions/Amendments to Personnel Policies and
Procedures Manual
 - a. Shared Leave Policy
 - b. Family Medical Leave Act
 - c. Prorating Part Time Employee Benefits
2. Recognition of Employees for 20+ Years of Service
 - a. Jimmy Werner
 - b. Jim Wilson
3. Recognition of Outgoing Board Members
 - a. Glen Huntingford
 - b. Wes Johnson
4. Election of Interim Vice Chair and Secretary